

CAMP VERDE UNIFIED SCHOOL DISTRICT BOARD
MINUTES TAKEN
JULY 9, 2019
WORK SESSION 6:30 PM
PUBLIC HEARING ON BUDGET ADOPTION 7:00 PM
REGULAR MEETING 7:00 PM
AT THE CAMP VERDE UNIFIED SCHOOL DISTRICT MULTI-USE COMPLEX LIBRARY
280 CAMP LINCOLN ROAD
CAMP VERDE, ARIZONA 86322

Vision:

*Providing students a safe and caring environment in which knowledge, skills, and attitudes enable learners to become productive citizens
Respect, Integrity, Positive Relationships, Accountability*

Mission:

Our District will:

- Foster confidence, excellence, integrity, and a sense of belonging.
- Ensure each learner studies a challenging, academic and relevant curriculum, which enhances social, emotional, physical and ethical development.
- Work in partnership with all families and the community as an organization of engaged, motivated lifelong learners.

WORK SESSION 6:30 PM

1. WELCOME AND CALL TO ORDER
Board President Roth called the meeting to order at 6:32 pm.
2. PLEDGE OF ALLEGIANCE/ MOMENT OF SILENCE
Mr. Roth led the Pledge of Allegiance. There was a moment of silence.
3. ROLL CALL
Board Members present were: Tim Roth, Helen Freeman, Bob Simbric, and Carol German. Board Member Eric Lawton was absent.
4. DISCUSSION ON PROFESSIONAL DEVELOPMENT BOOK –Creating the Schools Our Children Need
The Board and administrative team members discussed the beginning section of the book which dispels many educational theories. The team will read Chapters 6 and 7 for discussion in August.
The Board took a brief recess at 6:58 pm.

BUDGET- PUBLIC HEARING 7:00 PM

1. BUDGET HEARING/ CALL TO THE PUBLIC
ARS 15-905
 - a. DISCUSSION ON THE CAMP VERDE UNIFIED SCHOOL DISTRICT'S ANNUAL BUDGET FOR FISCAL YEAR 2019-2020
Mr. Roth opened the *Call to the Public* at 7:00 pm.
Director of Business Services Steve Hicks reported an item of interest on the Budget. The primary tax rate had been estimated at 4.71%. However, it looks like the tax rate will decrease to as low as 4.10%. There were no further comments or questions.

REGULAR SESSION 7:00 PM

1. WELCOME/ CALL TO ORDER
Board President Roth called the meeting to order at 7:03 pm.
2. PLEDGE OF ALLEGIANCE/ MOMENT OF SCIENCE
Elementary School Principal Jaclyn Campbell led the Pledge of Allegiance. There was a moment of silence.

3. ROLL CALL
Board Members present were: Tim Roth, Helen Freeman, Bob Simbric, and Carol German. Board Member Eric Lawton was absent.
4. AGENDA REVIEW AND ACCEPTANCE
Motion: Mrs. Freeman moved, seconded by Mr. Simbic, to accept the agenda as presented. The motion carried 4-0.
Ayes: Roth, Freeman, Simbric, German
Nays: 0
5. PUBLIC PARTICIPATION/CALL TO PUBLIC
There was no public participation.
6. POTENTIAL ACTION ON PERSONNEL MATTERS
a. Employment recommendations:
Alfred Lukus, Bus Driver
Jeremiah Littlepage, Bus Driver
Dain Sallee, Bus Driver
Tracy Williams, High School Math Teacher
April Arrington, 8th-grade Science Teacher
b. Extra Duty:
Diana Miles, Summer Custodian
Donnie Shanks, AdvancED training
Daria Weir, AdvancED training
Michelle Warburton, AdvancED training
Jaclyn Campbell, AdvancED training
Loraine Acheson, AdvancED training
Sara Boland, AdvancED training
Steve Stone, Middle School Co-Dean of Students (Prep time)
Donnie Shanks, Middle School Co-Dean of Students (Prep time)
c. Transfers:
Rod Consolvo, from sub driver to route driver
Donnie Shanks, Middle School part time PE Teacher
Rainee Armstrong, from District Administrative Assistant/ Receptionist to Special Education Coordinator
Candice Ganis, from Elementary Paraprofessional to District Administrative Assistant/ Receptionist
d. Resignations:
Brianna Johnson, Elementary Computer Lab Paraprofessional
Motion: Mr. Simbic moved, seconded by Mrs. German, to approve the personnel matters. The motion carried 4-0.
Ayes: Roth, Freeman, Simbric and German
Nays: 0
7. POTENTIAL APPROVAL OF BUSINESS AND FINANCIAL MATTERS
a. *Expense Vouchers in the amount of \$ 194,500.38*
b. *Payroll Vouchers in the amount of \$ 665,149.46*
c. *Financial Updates*
d. *Student auxiliary accounts*
Motion: Mrs. Freeman moved, seconded by Mrs. German, to approve the business and financial matters. The motion carried 4-0.
Ayes: Roth, Freeman, Simbric and German
Nays: 0

8. POTENTIAL APPROVAL OF GOVERNING BOARD MINUTES

- a. *Minutes taken June 11, 2019 Regular Session*
- b. *Minutes taken June 20, 2019 Special Session*
- c. *Minutes taken June 20, 2019 Executive Session*

Motion: Mr. Roth moved, seconded by Mr. Simbric, to approve the Governing Board Minutes listed. The motion carried 4-0.

Ayes: Roth, Freeman, Simbric and German

Nays: 0

9. POTENTIAL ACTION ON THE CONSENT AGENDA

- a. *Potential approval of Student Hearing Officers for the 2019-2020 school year: Administrator Danny Howe, Mark Showers and the Trust Certified Hearing Officers*
- b. *Potential acceptance of Qualified Evaluators for the 2019-2020 school year according to ARS 15-537: Admin-In-Charge & Principal Danny Howe, Principal Jaclyn Campbell, Principal Mark Showers, Principal Brian Tankesley, Lead Teacher Rod Benson, ELL-Federal Projects Coordinator, Debbie Witt, Director of Special Education Michelle Warburton, Assistant Elementary Principal Daria Weir, Middle School Dean of Students Steve Stone, Middle School Athletic Director Donnie Shanks and Director of Business Services, Steve Hicks*
- c. *Potential approval of Student Activity Treasurer Tanis Moore 2019-2020*
- d. *Potential approval of Chase Bank for banking services 2019-2020*
- e. *Potential approval of Authorized Account Maintainers 2019-2020, Steve Hicks, Danny Howe and Becky Santo*
- f. *Potential approval of Authorized Account Signers 2019-2020 Steve Hicks, Danny Howe, Rhonda Austin, Becky Santo, Amy Johnson, Mark Showers, Dan Wall, Lori Warren, Jesse Murdock and Sara Boland*
- g. *Potential approval of Policy Advisory Volume 31, Number 3 to include Policy DiE, IHAMB-R, JFAA, JFAB and KDB-R as Second Read*
- h. *Potential approval of donation from donors choose.org, friends and matching grants, for 30 pair of lab goggles and sanitizing cabinet, for 7th Grade Science class*
- i. *Potential approval of donation of furniture items from the Verde Valley Medical Center to the District's Special Services Department*
- j. *Potential approval to award Occupational Therapy Bid to the following, in the following order 1. Prime Healthcare Staffing, 2. Ardor Health, 3. Core Medical Group*

Motion: Mrs. Freeman moved, seconded by Mrs. Gilbert, to approve the items written under the consent agenda. The motion carried 4-0.

Ayes: Roth, Freeman, Simbric and German

Nays: 0

10. DISCUSSION, REPORT AND POSSIBLE ACTION ITEMS

- a. *Discussion and possible action to approve the Camp Verde Unified School District's Annual Budget for fiscal year 2019-2020*

Mr. Howe explained nothing had changed with the budget since it was proposed.

Motion: Mrs. German moved, seconded by Mrs. Freeman, to approve the Camp Verde Unified School District's Annual Budget for fiscal year 2019-2020. The motion carried 4-0.

Ayes: Roth, Freeman, Simbric and German

Nays: 0

- b. *Potential approval of Extra Duty for High School Counselor Jane Mathews for AdvancED training*

Motion: After brief discussion, Mrs. Freeman moved, seconded by Mrs. German, to approve the Extra Duty for High School Counselor Jane Mathews for AdvanED training. The motion carried 3-0.

Ayes: Roth, Freeman and German

Nays: 0

Abstention: Simbric

- c. *Discussion and report on the Strategic Plan to include Leadership Training with AdvancED, and the Professional Development Calendar in alignment with Strategic Plan Goal*

Mr. Howe spoke on the AdvancED training including the eleot observation tool. The trainer also worked with the administrators on the Strategic Plan which will be taking on more detail. Mr.

Howe handed out a draft professional development calendar and went over some beginning of the school year events.
There was no action requested on the Item.

d. Discussion and report on updated Strategic Plan Goal, District Student Data tracker research and potential pilot

Mr. Howe explained that the committee researched progress monitoring tools and has run into a speedbump. They have been unable to find a K-12 system as AdvancED had recommended. Because a system has not yet been selected, we plan to pilot a few programs in January through May; continuing research August through December. The Strategic Plan goal has been amended to have a program in place and staff trained by August of 2020.
There was no action taken on the Item.

e. Discussion/update on NACOG Lease Extension Agreement

Mr. Howe explained Northern Arizona Council of Governments holds the Titles to the Head Start building. He has been in contact with the attorney working on a three to five year lease rather than an annual lease. The lease should be ready in August for Board approval.
There was no action requested on the Item at this time.

f. Discussion and possible action to enter Memorandum of Understanding with Arizona State University Prep Digital

Mr. Howe explained that the High School has not filled the position of Biology Teacher. The MOU with ASU is structured to supply a virtual teacher, and an interactive, engaging, curriculum. The class would be monitored and co-taught by a paraprofessional along with ASU staff, and will be monitored closely. The District is not tied into the three year agreement and can cancel it at any time. Mr. Howe answered questions on class structure and cost. Mrs. Freeman asked that communications with parents are very clear on the matter.

Motion: Mrs. German moved, seconded by Mr. Roth, to enter the Memorandum of Understanding with Arizona State University Prep Digital. The motion carried 4-0.

Ayes: Roth, Freeman, Simbric, and German

Nays: 0

g. Update Report on District Facilities

Mr. Howe went over District happenings including the following:

- The installation of the sound system at the High School football field.
- The new fire alarm system installation in the Multi-Use complex; funded by SFB.
- The painting of the High School gymnasium.
- The paving of the High School parking lot.
- The wireless network updates taking place over the next few weeks.
- The District will receive 2 new busses from the Volkswagen settlement in September.
- Elementary and Multi-Use Center roof repairs will start once application with SFB and the bidding processes are completed.

There was no action requested on the Item.

h. Discussion and possible action on the Administrator-In-Charge's Priorities for Improvement 2019-2020

Mr. Howe presented his post evaluation priorities for improvement with action steps included. The priorities were written as follows.

- 1) Reaches out to this community to keep them informed about, and involved with our school district when possible.
- 2) Validate successes or failures of our strategic plan goals set by the district.
- 3) Is able to objectively evaluate implemented programs, practices, curriculum, and personnel, and implement changes as needed.

Mrs. Freeman asked Mr. Howe to put the priorities into SMART goal format and bring it back to the Board.

Motion: Mrs. Freeman moved, seconded by Mr. Simbric, to accept the Administrator-In-Charge's priorities for improvement as he presented them. The motion carried 4-0.

Ayes: Roth, Freeman, Simbric and German

Nays: 0

- i. *Discussion and possible action to elect delegate and alternate delegate to serve at the Arizona School Board's Association's delegates assembly*

There was brief discussion on the Delegates Assembly which will follow the September Law Conference and which Board Member might volunteer.

Motion: Mrs. Gilbert moved to elect Mrs. Freeman to serve Delegate at the Arizona School Board's Association's Delegates Assembly. Mr. Roth seconded the motion. The motion carried 4-0.

Ayes: Roth, Freeman, Simbric and German

Nays: 0

11. BOARD REQUEST FOR FUTURE AGENDA ITEMS

Mrs. Freeman asked to discuss the new Legislation on teacher and principal evaluations.

12. ADJOURNMENT

Motion: Mrs. German moved, seconded by Mrs. Freeman, to adjourn the meeting. The motion carried 4-0. The meeting adjourned at 8:14 pm.

Ayes: Roth, Freeman, Simbric and German

Nays: 0

13. SIGNING OF DOCUMENTS