

CAMP VERDE UNIFIED SCHOOL DISTRICT BOARD MINUTES

Taken

May 14, 2019

Special Meeting

6:30 PM

REGULAR MEETING

7:00 PM

AT THE CAMP VERDE UNIFIED SCHOOL DISTRICT MULTI-USE COMPLEX LIBRARY

280 CAMP LINCOLN ROAD

CAMP VERDE, ARIZONA 86322

Mission:

*Providing students a safe and caring environment in which knowledge, skills, and attitudes enable learners to become productive citizens
Respect, Integrity, Positive Relationships, Accountability*

Vision:

Our District will:

- *Foster confidence, excellence, integrity, and a sense of belonging.*
- *Ensure each learner studies a challenging, academic and relevant curriculum, which enhances social, emotional, physical and ethical development.*
- *Work in partnership with all families and the community as an organization of engaged, motivated lifelong learners.*

WORK SESSION 6:30 PM

1. **WELCOME AND CALL TO ORDER**

Board President Tim Roth called the meeting to order at 6:32 pm.

2. **PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE**

Student Tyler Roth led the Pledge of Allegiance. There was a moment of silence.

3. **ROLL CALL**

Board members present were: Tim Roth, Helen Freeman, Eric Lawton and Carol German. Board member Bob Simbric was absent.

4. **DISCUSSION ON PROFESSIONAL DEVELOPMENT BOOK – *Creating the Schools Our Children Need***

The group of Board members and school administrators discussed the book forward, introduction, and chapter 1, which covered why we need to improve education and challenged common theories regarding education in America.
The Board took a recess at 6:57 pm.

REGULAR SESSION 7:00 PM

1. **WELCOME AND CALL TO ORDER**

Mr. Roth called the meeting to order at 7:02 pm.

2. **PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE**

Middle School music student Mekenzie Combs sang the National Anthem. Middle School National Honor Society student Tyler Roth led the Pledge of Allegiance. There was a moment of silence.

3. **ROLL CALL**

Board members present were: Tim Roth, Eric Lawton and Carol German. Board member Bob Simbric joined the meeting by teleconference at 7:05 pm. Board member Helen Freeman joined the meeting at 7:15 pm.

4. AGENDA REVIEW AND ACCEPTANCE
Motion: Mr. Lawton moved, seconded by Mr. Roth to accept the agenda as presented.
The motion carried 4-0.
Ayes: Roth, Simbric, Lawton and German
Nays: 0
5. PUBLIC PARTICIPATION/ CALL TO PUBLIC
None.
6. STAFF, STUDENT, COMMUNITY RECOGNITION - CELEBRATION OF GOOD THINGS
Administrator-in-Charge Danny Howe recognized and presented certificates to 2019 District retirees including: Middle School teacher Steve Wilson for 15 years of service; South Verde Secretary, formerly Health Aide, and Librarian Gail Wilson for 15 years of service; Elementary Teacher Sandie Reddell for 21 years of service; and Elementary Principal Britta Booth for 13 years of service.
Not present at the meeting, but also recognized were High School Teacher Marie Gustin for 11 years of service and Paraprofessional Barb Bousman for 25 years of service.
Mr. Howe also introduced 2019-2020 incoming Director of Special Education Michelle Warburton who was on the agenda for approval.
High School Art teacher Mr. Middlebrook brought award winning student art work to show. The pieces were of various mediums including pencil, pastel and photography. The High School students' art placed very well in the NAU Art Show and also the Verde Valley Fair Art Show.
7. POTENTIAL APPROVAL OF PERSONNEL MATTERS
- A. *Employment recommendations 2018-2019:*
John Larimer, Bus Driver
- B. *Employment recommendations 2019-2020:*
Elizabeth Olson, Elementary Title I Teacher
Cody Atringer, Elementary Teacher
Hannah Peatrowsky, High School Special Education Teacher
Patrick Peatrowsky, High School Social Studies Teacher
Michelle Warburton, Director of Special Education
Jaclyn Campbell-Farrer, Elementary School Principal
Juli Herring, Elementary School Teacher
Michele Culmo, Elementary School Teacher
- C. *Volunteer Coaches:*
HS Football: Steve Darby
HS Wrestling: Steven Backus
- D. *Extra Duty:*
Janell Mathews, additional hours for graduation activities, 1 week
- E. *Resignations/Retirements and Terminations:*
Kathy Dumas, Bus Driver, resignation effective May 23, 2019
Ricardo Hardin, Bus Driver, resignation effective April 18, 2019
Sandie Reddell, Elementary Teacher, retirement effective May 24, 2019
Deb Andrews, Elementary Teacher, retirement effective May 24, 2019
Shasta Hall, Bus Driver, Termination effective April 25, 2019
Alexa Stephens, Middle School Science Teacher
Paula Lester, Transportation Dispatcher, Resignation effective May 20, 2019
- F. *Resignation date correction: Brian Lewy, Elementary Assistant Principal, June 6, 2019*
Motion: Mr. Simbric moved, seconded by Mrs. German, to approve the personnel matters. The motion 5-0.
Ayes: Roth, Freeman, Simbric, Lawton and German
Nays: 0

8. POTENTIAL APPROVAL OF BUSINESS AND FINANCIAL MATTERS

- A. *Expense Vouchers in the amount of \$ 340,464.93*
- B. *Payroll Vouchers in the amount of \$ 1,007,336.77*
- C. *Financial Updates*
- D. *Student Accounts*

Motion: Mrs. Freeman moved, seconded by Mr. Lawton, to approve the business and financial matters. The motion carried 5-0.

Ayes: Roth, Freeman, Simbric, Lawton and German

Nays: 0

9. POTENTIAL APPROVAL OF GOVERNING BOARD MINUTES

- A. *Minutes taken during March 26, 2019 Joint-Board Meeting with Yavapai-Apache Nation Council*
- B. *Minutes taken during April 9, 2019 Regular Session*
- C. *Minutes taken during April 16, 2019 Special Work Session*

Motion: Mrs. Freeman moved, seconded by Mrs. German, to approve the minutes. The motion carried 5-0.

Ayes: Roth, Freeman, Simbric, Lawton and German

Nays: 0

10. POTENTIAL ACTION ON THE CONSENT AGENDA

- A. *Potential approval of Lease Agreement for NACOG Head Start through June 30, 2020.*

Board Member Simbric asked to pull Item A for discussion.

- B. *Potential approval of donated DVD's from Prescott Public Library to District Library in the approximate amount of \$ 629.00*
- C. *Potential approval of donated computer equipment from Yavapai College to District in the approximate amount of \$10,550.00*
- D. *Potential approval of policy GCBA-Professional Staff Salary Schedules as Second Read*
- E. *Potential approval of revised Classified Salary Schedules 2019-2020*
- F. *Potential approval of donation of 45 Dell Laptops to District Technology from US Army Corp of Engineers in the approximate amount of \$13,280.00*
- G. *Potential approval of donation of Smithsonian Book The American Revolution, donated to Camp Verde School Library from Prescott Sons of the American Revolution in the approximate amount of \$40.00*

Motion: Mrs. German moved, seconded by Mr. Lawton, to approve the Items on the consent agenda with exception of Item A. The motion carried 5-0.

Ayes: Roth, Freeman, Simbric, Lawton and German

Nays: 0

Discussion on Item A: Mr. Simbric asked Mr. Howe to clarify the amendments to the lease agreement outlined in the lease extension. The agreement was tabled for further study and will be brought back to a later Board meeting.

11. REPORTS, DISCUSSION AND POSSIBLE ACTION ITEMS

- A. *Discussion and possible action to accept the Fiscal Year (FY) 2019 Final Budget Revision*

Director of Business Services Mr. Hicks presented the budget revision, which decreased in capital and maintenance and operations due to declined ADM (Average Daily Membership). With current year funding the budget changes regularly; it is typical for enrollment to decline at the end of the school year.

The decrease in capital will reduce the District's carry forward.

Motion: Mrs. Freeman moved, seconded by Mr. Lawton, to accept the final budget revision for fiscal year 2019. The motion carried 5-0.

Ayes: Roth, Freeman, Simbric, Lawton, and German

Nays: 0

B. Discussion/Report on Staff Fringe Benefits according to Policies GCBD and GDBD

Mr. Hicks shared specifics on employee benefits to include: employees receiving 40 hours of sick time, 5 days for bereavement, and paid time off (PTO). PTO varies dependent on hours worked. All employees receive the benefit of a tele-doc service free of charge. Employees who work thirty hours or more are eligible for full benefits to include health insurance. The District pays approximately \$5,000.00 for each employee receiving health coverage. There was no action taken on the item.

C. Discussion/Report on Student Wellness according to Policy JL

Mr. Howe reported on student wellness to include food services, physical education, health education and substance abuse prevention. Student wellness initiatives are being planned for next year in food service, PE and Health Education. The High School will be adding more physical education next year. The Elementary School will also be implementing PE once again as the Fit Kids grant has expired. MATforce has been active in the schools helping to educate our kids on substance abuse prevention and making healthy choices. There was no action taken on the item.

D. Discussion/Update on District Strategic Plan and Continuous School Improvement

Mr. Howe spoke on the strategic plan. He thanked Mrs. Freeman for helping to make the document clearer. The administrative team will following up on the dates of implementation. The student data management system committee is currently researching systems. The goal is to have a plan in place by the beginning of next year.

E. Discussion and update on District Graduation and promotion 2019

Mr. Howe updated the Board on the upcoming ceremonies. South Verde High School will graduate 6 students, potentially 7, on Tuesday, May 21st at 6:00 pm in the theater. The Middle School expects to be promoting 140 students, pending 6 do well on finals. The promotion will be held on Wednesday, May 22nd at 6:00 pm on the football field. Camp Verde High School has 81 seniors enrolled with 4 not expected to graduate, and 2 more dependent on grades during finals. The ceremony will take place on Thursday, May 23rd at 7:00 pm on the football field.

F. Discussion and possible action to name the District AOI Arizona Online School, Camp Verde Online, rather than, South Verde AOI, and servicing students 6-12, rather than K-12

Mr. Howe explained initially it was not understood that the AOI needed a separate name and CTDS number. The name it was registered under at the state department is Camp Verde Online. He explained the Board also needed to determine the school would be servicing students' grades 6-12, rather than grades K-12.

Motion: Mr. Roth moved, seconded by Mr. Lawton, to name the District's AOI School Camp Verde Online and to service students' grade 6-12. The motion carried 5-0.

Ayes: Roth, Freeman, Simbric, Lawton, and German

Nays: 0

G. Discussion and possible action to set a Summer Retreat potentially in the afternoon of July 9, prior to the Regular Governing Board Meeting

Mr. Roth explained that he and Mr. Howe would both be out at different times during the month of June when the Board retreat is generally held. There was discussion on what topic would be covered at the meeting and when to schedule it.

After discussion the Board did not take action, but rather determined to bring the item back in June once the members contemplated retreat topics and potential dates.

H. *Discussion and possible action to move the Regular Board Meeting time to 6:30 pm rather than 7:00 pm*

Mrs. German explained she would prefer the meetings to start earlier in the evening. Mrs. Freeman and Mr. Lawton both expressed their preference for keeping the meeting at 7:00 pm. The Board took no official action.

I. *Discussion and possible action to set the Board's top five priorities for the Arizona School Board's Association's 2020 Political agenda*

There was discussion on the potential of keeping the same political agenda priorities voted upon last year. The Board discussed and agreed upon the following priorities.

- Provide additional state funding for nationally competitive salaries to attract, recruit, and retain talented teachers and staff.
- To eliminate unfunded mandates and administrative burdens.
- Reform current year funding to a system that provides districts with appropriate stable annual budgeting ability and technical reliability.
- Change "override/budget increase" language to better reflect what voters are being asked to support.
- Fully restore CTE/JTED eligibility and funding to allow students to explore career fields and/or certification completion.

Motion: Mrs. Freeman moved seconded by Mr. Lawton, to approve the priorities as discussed. The motion carried 5-0.

Ayes: Roth, Freeman, Simbric, Lawton, and German

Nays: 0

12. BOARD/ADMINISTRATIVE REQUEST FOR FUTURE AGENDA ITEMS

- Mr. Lawton would like to have a report on the new classes we have implemented at the High School and Middle School this year.
- Mr. Simbric would like to have a report on Capturing Kids' Hearts Implementation Districtwide.

13. INFORMATION ONLY

- A. *Enrollment Report*
- B. *Board Operational Handbook with revisions 4-19-2019*
- C. *Capturing Kid's Hearts National Showcase Certificate and Award Letter for Camp Verde Middle School*

14. ADJOURNMENT

Motion: Mrs. Freeman moved, seconded by Mr. Lawton to adjourn the meeting. The motion carried 5-0. The meeting adjourned at 8:36 pm.

Ayes: Roth, Freeman, Simbric, Lawton, and German

Nays: 0

15. SIGNING OF DOCUMENTS