

**CAMP VERDE UNIFIED SCHOOL DISTRICT  
GOVERNING BOARD MINUTES TAKEN**

**APRIL 9, 2019**

**SPECIAL/WORK SESSION**

**6:30 PM**

**REGULAR MEETING**

**7:00 PM**

**AT THE CAMP VERDE UNIFIED SCHOOL DISTRICT MULTI-USE COMPLEX LIBRARY  
280 CAMP LINCOLN ROAD  
CAMP VERDE, ARIZONA 86322**

**Mission:**

Providing students a safe and caring environment in which knowledge, skills, and attitudes enable learners to become productive citizens  
*Respect, Integrity, Positive Relationships, Accountability*

**Vision:**

**Our District will:**

- Foster confidence, excellence, integrity, and a sense of belonging.
- Ensure each learner studies a challenging, academic and relevant curriculum, which enhances social, emotional, physical and ethical development.
- Work in partnership with all families and the community as an organization of engaged, motivated lifelong learners.

**WORK SESSION 6:30 PM**

1. WELCOME AND CALL TO ORDER  
Board President Roth called the meeting to order at 6:30 pm.
2. PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE  
Mr. Lawton led the Pledge of Allegiance. There was a moment of silence.
3. ROLL CALL  
Board Members present were: Tim Roth, Helen Freeman, and Eric Lawton.  
Board Members Simbric and German were absent.
4. DISCUSSION ON PROFESSIONAL DEVELOPMENT BOOK – THE SPEED OF TRUST  
Board Members and administrators shared their takeaways from the book *The Speed of Trust*, specifically, smart trust, restoring trust when it has been lost, and propensity to trust.  
A recess was taken at 6:51 pm, prior to the start of the regular session.

**REGULAR SESSION 7:00 PM**

1. WELCOME AND CALL TO ORDER  
Board President Roth called the meeting to order at 7:01 pm.
2. PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE  
Mr. Lawton led the Pledge of Allegiance. There was a moment of silence.
3. ROLL CALL  
Board Members present were: Tim Roth, Helen Freeman, and Eric Lawton.  
Board Member Simbric joined the meeting by teleconference.  
Board Member German was absent.



9. POTENTIAL APPROVAL OF GOVERNING BOARD MINUTES

- A. *Minutes taken March 12, 2019 Regular Meeting*
- B. *Minutes taken March 26, 2019 Joint-Meeting with Yavapai-Apache Nation Council*

Motion: Mrs. Freeman moved, seconded by Mr. Lawton, to approve the minutes taken March 12, and March 26, 2019. The motion carried 4-0.

Ayes: Roth, Freeman, Lawton and Simbric

Nays: 0

10. POTENTIAL ACTION ON THE CONSENT AGENDA

- A. *Potential approval of out of state travel for High School Girls Basketball team to Southern California for tournament at Biola, June 12, through June 16, 2019*
- B. *Potential approval to accept job description for Fleet Supervisor*
- C. *Potential approval of out of state travel for High School Yearbook, to Anaheim, California for the Walsworth Yearbooks Elite Weekend, September 19, 2019, through September 23, 2019*
- D. *Potential approval of out of state travel for High School Boys Basketball team to San Diego California for tournament at Point Loma University, June 19, 2019 through June 22, 2019*
- E. *Potential approval of Middle School Elective Classes 2019-2020 School Year*
- F. *Potential approval of AmeriGas as propane vender for fiscal year 2020-2021*

Motion: Mrs. Freeman moved, seconded by Mr. Roth, to approve the items on the consent agenda. The motion carried 4-0.

Ayes: Roth, Freeman, Lawton and Simbric

Nays: 0

11. DISCUSSION REPORT AND POSSIBLE ACTION ITEMS

- A. *Discussion and report from District Technology Director on District Website progress*

Director of Technology Mr. Gary Lagoy gave an overview of the progress on the District website. There has been a great deal of time spent trying to unravel the old website which has stalled progress a bit. The new site is a content website, containing information that is not changed often. There will be links to Facebook pages for moving parts like sports, and club schedules and events. This will be much easier for the staff on the sites to manage. The site will be equipped with a payment system for school lunches and fees. They hope to have the main page up within a month.

No action requested.

- B. *Potential approval of amendment to Policy GCBA- Professional Staff Salary Schedules as First Read*

Mr. Howe explained that the policy had been unspecific regarding the hiring wage on the salary schedule. Adding verbiage to the policy, the maximum of nine (9) years for substantiated experience, will help the administration be more consistent with the starting wage.

Mr. Lawton asked Mr. Howe to investigate what other Districts have in their policy before bringing the policy back for second read.

Motion: Mr. Simbric moved, seconded by Mr. Roth, to approve Policy GCBA- Professional Staff Salary Schedules, as First Read. The motion carried 4-0.

Ayes: Roth, Freeman, Lawton and Simbric

Nays: 0

- C. *Report and discussion on Annual Audit Report from Heinfeld Meech*

Director of Business Services Steve Hicks presented on the audit, one of many audits the District has been undergoing. The annual audit ensures the District is spending funds and receipting revenues correctly and is transparent with the public money.

There were 12 minor audit hits, and no federal hits. It was a good audit, but there is always room for improvement.

There was no action taken on the Item.

- D. *Discussion and possible action to approve South Verde High School AOI (Arizona Online Instruction) to be implemented beginning school year 2019-2020.*

South Verde Principal Brian Tankesley presented on the AOI, explaining the South Verde school model would remain the same with the AOI. The AOI allows the school to help students anywhere in Arizona, who cannot be physically present for class, and allows for twenty-four/seven service, June 1 through July 30<sup>th</sup>. He explained how attendance will be tracked, logged by students, and monitored by staff. He answered further questions from the Board.

Motion: Mr. Roth moved, seconded by Mr. Simbric, to approve South Verde High School AOI (Arizona Online Instruction) to be implemented beginning school year 2019-2020. The motion carried 4-0.

Ayes: Roth, Freeman, Lawton and Simbric

Nays: 0

- E. *Discussion and possible action to accept the 2019-2020 South Verde High School calendar*

Motion: After brief discussion, Mrs. Freeman moved, seconded by Mr. Lawton, to accept the 2019-2020 South Verde High School calendar. The motion carried 4-0.

Ayes: Roth, Freeman, Lawton and Simbric

Nays: 0

- F. *Discussion and possible action to accept the Certified Salary Schedule for 2019-2020*

Mr. Howe explained the salary schedule now reflects the 4.5% increase, to complete the average 6% raised granted to the teachers. Also a column was added to ensure employees in the last column also received the raise.

Motion: Mr. Roth moved to accept the certified salary schedule for 2019-2020. Mr. Lawton seconded the motion. The motion carried 4-0.

Ayes: Roth, Freeman, Lawton and Simbric

Nays: 0

- G. *Discussion and possible action to accept the Classified Salary Schedule for 2019-2020*

Mr. Howe explained that a few positions had been left off of the salary schedule and have now been added, including lead cook and maintenance supervisor.

Motion: Mr. Lawton moved, seconded by Mrs. Freeman, to approve the classified salary schedule for the 2019-2020 school year. The motion carried 4-0.

Ayes: Roth, Freeman, Lawton and Simbric

Nays: 0

- H. *Discussion and possible action to select a book for Board and Administrative Joint-Professional Development: Unselfie; Great by Choice; Stronger Together, Answering the Questions of Collaborate Leadership; Creating the Schools Our Children Need; The Ideal Team Player*

There was discussion on the purpose of the Professional Development, whether it be leadership development or District improvement.

Motion: After discussion, Mr. Lawton moved to select Creating the Schools Our Children Need, as the next professional development book. Mrs. Freeman seconded the motion. The motion carried 4-0.

Ayes: Roth, Freeman, Lawton and Simbric

Nays: 0

12. BOARD REQUEST FOR FUTURE AGENDA ITEMS

Mr. Lawton asked to bring the Items listed in April on the Board Annual Calendar that were not covered to the May agenda.

13. INFORMATION ONLY
  - A. School Calendars
  - B. Enrollment Report
  - C. Board Annual Calendar

14. ADJOURNMENT

Motion: Helen Freeman moved to adjourn the meeting. Mr. Lawton seconded the motion. The motion carried 4-0. The meeting adjourned at 8:11 pm.

Ayes: Roth, Freeman, Lawton and Simbric                      Nays: 0

15. SIGNING OF DOCUMENTS