

**CAMP VERDE UNIFIED SCHOOL DISTRICT BOARD MINUTES**

**Taken**

**MARCH 12, 2019**

**Special Meeting**

**6:30 PM**

**REGULAR MEETING**

**7:00 PM**

**AT THE CAMP VERDE UNIFIED SCHOOL DISTRICT MULTI-USE COMPLEX LIBRARY**

**280 CAMP LINCOLN ROAD**

**CAMP VERDE, ARIZONA 86322**

**Mission:**

Providing students a safe and caring environment in which knowledge, skills, and attitudes enable learners to become productive citizens  
*Respect, Integrity, Positive Relationships, Accountability*

**Vision:**

**Our District will:**

- Foster confidence, excellence, integrity, and a sense of belonging.
- Ensure each learner studies a challenging, academic and relevant curriculum, which enhances social, emotional, physical and ethical development.
- Work in partnership with all families and the community as an organization of engaged, motivated lifelong learners.

**WORK SESSION 6:30 PM**

1. **WELCOME AND CALL TO ORDER**

Board President Tim Roth called the meeting to order at 6:34 pm.

2. **PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE**

Mr. Roth led the Pledge of Allegiance. There was a moment of silence.

3. **ROLL CALL**

Board members present were: Tim Roth, Helen Freeman, Bob Simbric, Eric Lawton and Carol German.

4. **DISCUSSION ON PROFESSIONAL DEVELOPMENT BOOK – THE SPEED OF TRUST**

The group of Board members discussed the fourth and fifth waves of trust as described in book, specifically Market and Societal Trust.

**REGULAR SESSION 7:00 PM**

1. **WELCOME AND CALL TO ORDER**

Mr. Roth called the Regular Session to order at 7:00 pm.

2. **PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE**

Mr. Simbric led the Pledge of Allegiance. There was a moment of silence.

3. **ROLL CALL**

Board members present were: Tim Roth, Helen Freeman, Bob Simbric, Eric Lawton and Carol German.

4. **AGENDA REVIEW AND ACCEPTANCE**

**Motion:** Mrs. Freeman moved, seconded by Mr. Lawton, to accept the agenda as presented. The motion carried 5-0.

**Ayes:** Roth, Freeman, Simbric, Lawton, German

**Nays:** 0

5. PUBLIC PARTICIPATION/ CALL TO PUBLIC

None.

6. POTENTIAL ACTION ON PERSONNEL MATTERS

- A. *Employment recommendations: Tiffany Minton, paraprofessional; Ashley Pistol, paraprofessional*
- B. *Resignations/Retirements/Terminations: Tamara Wattenbarger, Elementary Teacher resignation effective May 23, 2019; Jennifer Jackson, Elementary Teacher, resignation effective May 23, 2019; Stephanie Ostler, paraprofessional; Colleen McDowell, High School Biology Teacher, terminated/released effective March 6 8, 2019;*
- C. *Volunteers: Elementary School – Lisa Adams, Michelle Bueler, Lorraine Carling, Jade Oothoudt, Piki Wadsworth and Marina Zorrilla; Middle School – Clint Gillespie, Jimmy Battise, Paul Boehm and Jesus Zorrilla; High School – Jade Allred, Kendra Chadborn, and Ronnie James; High School Track: Britney Armstrong, Jake Spleiss and Sam Swick*

Motion: Mrs. Freeman moved, seconded by Mr. Simbric, to accept the personnel matters. The motion carried 5-0.

Ayes: Roth, Freeman, Simbric, Lawton, German

Nays: 0

7. POTENTIAL ACTION ON BUSINESS AND FINANCIAL MATTERS The expense vouchers are available for public inspection at the District Office, located at 410 Camp Lincoln Rd, Camp Verde, AZ 8632

- A. *Expense Vouchers in the amount of \$ 310,078.25*
- B. *Payroll Vouchers in the amount of \$ 684,722.69*
- C. *Financial Updates*
- D. *Student Accounts*

Motion: Mr. Roth moved, seconded by Mr. Simbric, to accept the business and financial matters. The motion carried 5-0.

Ayes: Roth, Freeman, Simbric, Lawton, German

Nays: 0

8. POTENTIAL APPROVAL OF GOVERNING BOARD MINUTES

- A. *Minutes taken February 12, 2019, Regular Meeting*
- B. *Minutes taken March 5, 2019, Special Meeting*

Motion: Mrs. Freeman moved to approve the minutes. Mr. Lawton seconded the motion. The motion carried 5-0.

Ayes: Roth, Freeman, Simbric, Lawton, German

Nays: 0

9. POTENTIAL ACTION ON THE CONSENT AGENDA

- A. *Potential approval of Conflict of Interest Waiver for the Yavapai County Attorney and the Yavapai County School Superintendent, regarding e-rate, substitute teacher consolidation, data hosting and nursing and therapy services*
- B. *Potential approval of donation to the Middle School computer lab of computers and equipment from US District Court of Arizona in the approximate amount of \$5,200.00*
- C. *Potential approval of donation of books to the Library from Robin Tankesley in the approximate amount of \$ 471.20*
- D. *Potential approval of donation of computer equipment from Chase Bank in the approximate amount of \$ 115.00*
- E. *Potential approval of donated gift certificate from Harbor Freight in the amount of \$ 250.00 for the Camp Verde High School Welding Class*

F. *Potential action to accept pursuit of grant through the Governor's Office of Youth, Faith, and Family for Substance Abuse Prevention*

Motion: Mrs. Freeman moved, seconded by Mrs. German, to approve the items under the consent agenda. The motion carried 5-0.

Ayes: Roth, Freeman, Simbric, Lawton, German

Nays: 0

10. DISCUSSION REPORT AND POSSIBLE ACTION ITEMS

A. *Site Advisory Council Reports and discussion*

Administrator-In-Charge Danny Howe gave SAC reports for each campus.

The Elementary school has 6 members who are all staff members. One of them serves as a parent on the committee. Their projects include: giving teachers \$ 25.00 each year to help with some out of pocket expenses; and going over survey data. They are currently discussing ways to meet the needs expressed in the surveys.

The Middle School has 4 members, all of which are on staff. One of the members serves as a parent on the committee. They are currently working on getting t-shirts to welcome all the incoming 6<sup>th</sup> graders to CVMS.

The High School SAC projects include the student expo, eighth-grade orientation, dress code and streamlining the upcoming 2019-2020 registration process.

At South Verde they have a parent volunteer who is a police officer. He has volunteered to sit with the student's informally, to build healthy relationships, beginning a process he is calling Cocoa with the Po-Po.

There was no action taken on the Item.

B. *Discussion and possible action to approve South Verde High School AOI (Arizona Online Instruction) to be implemented beginning school year 2019-2020.*

Mr. Howe explained the AOI would be for students at South Verde with extenuating circumstances that kept them from attending school on campus. This provides more opportunities for students to get needed credit. There was discussion on curriculum and student accountability.

The Board would like to continue discussion when Principal Mr. Tankesley can present on the Item. There was no action taken on the Item.

C. *Discussion and possible action to accept the District Calendar for school year 2019-2020 to include South Verde High School in the four-day school week*

Mr. Howe explained reasons for recommending the calendar change for South Verde High School to align with the District which included ADE (Arizona Department of Education) calendar system and poor Friday attendance, resulting in a loss of ADM (Average Daily Membership).

There was discussion as Mrs. Freeman expressed the decision to change the calendar should be student centered, not management centered. Mrs. German and Mr. Lawton agreed, speaking on the school's status as an alternative choice to the traditional High School.

Mr. Roth expressed he felt the District calendars should align.

Motion: Mrs. Freeman moved, to accept the proposed Calendar for the district for 2019-2020 school year not to include of South Verde High School. Mrs. German seconded the motion. The motion carried 4-1 with a nay from Mr. Roth.

Ayes: Freeman, Lawton, German Simbric

Nays: Roth,

- D. *Potential action to accept the Administration's recommendation to rehire/employ certified staff members, offering contracts, for fiscal year 2019-2020 – list attached*

Motion: After brief discussion, Mrs. German moved to accept the Administration's recommendation to rehire/employ certified staff members, offering contracts, for fiscal year 2019-2020. Mr. Lawton seconded the motion. The motion carried 5-0.

Ayes: Roth, Freeman, Simbric, Lawton, German

Nays: 0

- E. *Potential action to accept the Administration's recommendation to rehire/employ classified staff members, offering work agreements, for fiscal year 2019-2020- list attached*

Motion: After brief discussion, Mrs. Freeman moved, seconded by Mrs. German, to accept the Administration's recommendation to rehire/employ classified staff members, offering work agreements, for fiscal year 2019-2020. The motion carried 5-0.

Ayes: Roth, Freeman, Simbric, Lawton, German

Nays: 0

- F. *Potential action to accept the Administration's recommendation to rehire/employ administrative staff members, offering contracts, for fiscal year 2019-2020 – list attached*

There was some discussion on administrators and supervisors being in the same line on the list and all included in the recommendation.

There was also discussion on language in the contracts regarding pay pending state funding.

Motion: Mrs. Freeman moved to accept the Administration's recommendation to rehire/employ administrative and supervisory staff, offering contracts for fiscal year 2019-2020. Mr. Lawton seconded the motion. The motion carried 5-0.

Ayes: Roth, Freeman, Simbric, Lawton, German

Nays: 0

- G. *Potential action to accept the Administration's recommendation to offer contracts to Principals*

Mr. Howe recommended the Board offer two year contracts to Principals Britta Booth, Mark Showers and Brian Tankesley.

Motion: Mrs. German moved, seconded by Mr. Simbric, to accept the Administration's recommendation to offer contracts to the Principals for a two year period. The motion carried 5-0.

Ayes: Roth, Freeman, Simbric, Lawton, German

Nays: 0

- H. *Discussion and potential action to select a book for professional development*

There was brief discussion on the book Unselfie by Michelle Borba. The Board would like to look at more professional development books prior to making a decision on the next selection.

There was no action taken on the Item.

10. ADMINISTRATIVE/BOARD REPORTS

- A. *Monthly update on District website*

Mr. Howe reported the site is coming along and he is hoping for completion in April.

11. BOARD REQUEST FOR FUTURE AGENDA ITEMS

Mrs. Freeman would like to have discussion on the Auditor General's Operational Efficiency Chart and how it fits into the District's Strategic Plan.

Mrs. German would like the Board to consider starting the Regular Meetings at 6:30 pm rather than 7:00 pm.

Mr. Lawton would like to make sure the South Verde Calendar comes back for approval. He would also like to have a list that tracks the Board's requested items.

12. INFORMATION ONLY

- *Enrollment Report*
- *Upcoming meeting with Yavapai-Apache Nation Council, March 26 at 6 pm.*
- *Upcoming work session for Book Adoption Policy IJJ and potential Board Operational Handbook amendments, and the Board members rating on the implementation of the Strategic Plan on April 16 at 5 pm.*

13. ADJOURNMENT

Motion: Mrs. Freeman moved, seconded by Mr. Lawton, to adjourn the meeting. The motion carried 5-0. The meeting adjourned at 8:07pm.

Ayes: Roth, Freeman, Simbric, Lawton, German

Nays: 0

14. SIGNING OF DOCUMENTS