

CAMP VERDE UNIFIED SCHOOL DISTRICT BOARD MEETING MINUTES

TAKEN

December 11, 2018

Special Meeting

6:30 PM

PUBLIC HEARING ON REVISED BUDGET ADOPTION

REGULAR MEETING & SWEARING IN OF BOARD MEMBERS

7:00 PM

AT THE CAMP VERDE UNIFIED SCHOOL DISTRICT MULTI-USE COMPLEX LIBRARY

280 CAMP LINCOLN ROAD

CAMP VERDE, ARIZONA 86322

Mission:

Providing students a safe and caring environment in which knowledge, skills, and attitudes enable learners to become productive citizens
Respect, Integrity, Positive Relationships, Accountability

Vision:

Our District will:

- Foster confidence, excellence, integrity, and a sense of belonging.
- Ensure each learner studies a challenging, academic and relevant curriculum, which enhances social, emotional, physical and ethical development.
- Work in partnership with all families and the community as an organization of engaged, motivated lifelong learners.

WORK SESSION 6:30 PM

1. **WELCOME AND CALL TO ORDER**
Board President Mr. Roth called the meeting to order at 6:31 pm.
2. **PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE**
Eric Lawton led the Pledge of Allegiance. There was a moment of silence.
3. **ROLL CALL**
Board members present were: Tim Roth, Helen Freeman, and Eric Lawton.
Board members Kitty McDowell and Bob Simbric were absent.
4. **DISCUSSION ON PROFESSIONAL DEVELOPMENT BOOK – THE SPEED OF TRUST**
The Board and administrators discussed their takeaways from the book section on behaviors five through nine: showing loyalty, delivering results, getting better, and confronting reality.
There was no action requested on the Item.
The Board took a recess: 6:56 pm.

REGULAR SESSION 7:00 PM

1. **WELCOME AND CALL TO ORDER**
Mr. Roth called the meeting to order at 7:01 pm.
2. **PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE**
Administrator-in-Charge Danny Howe led the Pledge of Allegiance. There was a moment of silence.
3. **ROLL CALL**
Board Members present were: Tim Roth, Helen Freeman, and Eric Lawton.
Members Bob Simbric and Kitty McDowell were absent.
4. **BUDGET HEARING/ CALL TO THE PUBLIC**

ARS 15-905

Mr. Roth opened the Call to the Public on the budget revision. There was no public participation.

5. AGENDA REVIEW AND ACCEPTANCE

Mrs. Freeman asked to move Item 14 to come after Item 7.

Motion: Mrs. Freeman moved to accept the agenda with the exception of moving Item 14 to come after Item 7. Mr. Lawton seconded the motion. The motion carried 3-0.

Ayes: Roth, Freeman, Lawton

Nays: 0

6. PUBLIC PARTICIPATION/ CALL TO PUBLIC

Community member Anthony Isola addressed the Board regarding the statute authorizing the teaching of the Bible for credit in secondary school. He provided a handout that listed thirteen reasons the Bible should be used for instruction. He cited the Bible's use to teach history, geography, language, literature, and grammar since the landing of the Mayflower in 1620.

Administrator Danny Howe gave a public affirmation to the Camp Verde Middle and High School wrestling programs. In spite of coaching changes, the programs have had a lot of success. The students are placing well in tournaments and duels. He commended coaches Allred, Wolfe and Townsend, for stepping in and doing a phenomenal job.

7. STAFF/STUDENT/COMMUNITY RECOGNITION AND CELEBRATION OF GOOD THINGS

- *Special Olympics Coach Debbie Justus to recognize her athletes*

Mr. Howe presented a certificate of appreciation to Teacher and Coach Debbie Justus, for her great impact on the community. Mrs. Justus in turn recognized her Special Olympics athletes who all received awards for bowling, swimming, and track and field. She presented certificates to student-athletes William Kirk, Jasiel Bassous, Jacqueline Bickford, Kaitlyn Loveless, Collin Plante, and Julian Ortiz.

- *A special thanks to Board Member Kitty McDowell for her tenure*

Mr. Howe publically thanked outgoing Board Member Kitty McDowell for her four year tenure of service.

- *Administrator-In-Charge Danny Howe to recognize the accommodation school staff*

Mr. Howe presented certificates of appreciation to the dynamic team at the Accommodation School. He said teacher Rick Lashley, and paraprofessionals Melanie Pomeroy and Mark Stevens work with some of the most challenging kids in the District; having amazing hearts for those kids.

14. COUNTY SUPERINTENDENT TIM CARTER TO PERFORM BOARD MEMBER SWEARING-IN, TIM ROTH AND BOB SIMBRIC

Mr. Tim Carter officially swore-in Board President Tim Roth. Mr. Roth will serve a term through 2022. Mr. Simbric will be sworn-in at a later date, and has been elected to serve a term through 2020. Mr. Carter also publically thanked Mrs. McDowell for her efforts on the Governing Board.

8. POTENTIAL ACTION ON PERSONNEL MATTERS

- A. *Employment recommendations:*
Julie Dominguez, Sped Paraprofessional
Hanna Collins, Sped Paraprofessional

- B. *Transfers:*
Rick Hardin, from Driver to Bus Aide
- C. *Extra Duty:*
Jennifer Dutton, Bus Trainer
Gaynel Arsenault, Bus Trainer
- D. *Friday Camp Coaches:*
Wendy Birdsong
Dawn Birdsong
- E. *Volunteers: (See listed on the 12-11-18 agenda)*

Motion: Mr. Lawton moved, seconded by Mr. Roth, to approve the personnel matters as listed. The motion carried 3-0.

Ayes: Roth, Freeman, Lawton

Nays: 0

9. POTENTIAL ACTION ON BUSINESS AND FINANCIAL MATTERS

- A. *Expense Vouchers in the amount of \$ 271,769.49*
- B. *Payroll Vouchers in the amount of \$ 687,748.85*
- C. *Financial Updates*
- D. *Student Accounts*

Motion: Mrs. Freeman moved, seconded by Mr. Lawton, to approve the business and financial matters. The motion carried 3-0.

Ayes: Roth, Freeman, Lawton

Nays: 0

10. POTENTIAL APPROVAL OF GOVERNING BOARD MINUTES

- A. *Minutes taken during Regular Board Meeting on November 13, 2018*

Motion: Mrs. Freeman moved, seconded by Mr. Roth, to approve the Board meeting minutes taken November 13, 2018. The motion carried 3-0.

Ayes: Roth, Freeman, Lawton

Nays: 0

11. POTENTIAL ACTION ON THE CONSENT AGENDA

- A. *Potential approval of grant pursuit by Fifth-Day Coordinator Peggy Dicky for the following grants: Lowes Community Foundation, Kinder Morgan Foundation, New School Venture Funds, Safeway Foundation, Samsung Grant, National Summer Learning Association, The Captain Planet Foundation, the United Way of Yavapai County*
- B. *Potential approval of grant pursuit by Teacher Tamara Wattenbarger for Red Rock State Park for transportation to field trips in the amount of \$ 594.40*

Motion: Mrs. Freeman moved, seconded by Mr. Roth, to approve the consent agenda. The motion carried 3-0.

Ayes: Roth, Freeman, Lawton

Nays: 0

12. DISCUSSION AND POSSIBLE ACTION ITEMS

- A. *Discussion and possible action to accept the Revised Budget for Fiscal Year 2018-2019*

Director of Business Services Steve Hicks presented the revised budget. The budget was adopted in the summer based on an estimate. Due to current year funding and increased average daily membership the budget has increased. The Maintenance and Operations Budget has increased by approximately \$150,000.00 and the Capital

increased approximately \$85,000.00. Because of that, teachers who were funded by cash reserves have been moved to the Maintenance and Operations budget.

Motion: Mrs. Freeman moved, seconded by Mr. Lawton, to approve the revised budget for fiscal year 2018-2019. The motion carried 3-0.

Ayes: Roth, Freeman, Lawton

Nays: 0

B. Discussion/update on the Strategic Plan

Mr. Howe gave an update on the portions of the Strategic Plan the school sites are currently working on. All four sites have made a very concerted effort to keep customer service at the forefront. All sites are also focusing on student wellness and campus safety this year.

There was no action requested on the Item.

C. Discussion/update on the progress on the District website

Mr. Howe reported that all hosting and domains have been secured for the site. Templates are being uploaded and a draft should be ready for approval later this week. There was no action requested on the Item.

D. Discussion and possible action on Board Annual Self-Evaluation and goal setting, according to Policy BAA- Evaluation of School Board/ Board Self-Evaluation

The Board looked through their goals from the previous year and their self-evaluation scores. They agreed to format the following ideals during their January meeting to set as goals:

1. Board members should attend a school event or visit a school site at least once each quarter. They will make an effort to become acquainted with personnel of the District, introducing themselves to two staff members each quarter.
2. Board members will seek to gain information from the community and to disseminate information to the community through innovative avenues.
3. The Board will continue professional development.

E. Discussion and possible action to enter Executive Session under A.R.S. §38-431.03(A)(1) Personnel Matters, for the purposes of evaluating the Administrator-In-Charge, Danny Howe

There was discussion as Mr. Howe stated he was comfortable either in open session or executive session.

Motion: Mrs. Freeman moved, seconded by Mr. Lawton, to enter into executive session under A.R.S. 38-431.03 (A)(1) personnel matters, for the purposes of evaluating the Administrator-in-Charge. The motion carried 3-0.

Ayes: Roth, Freeman, Lawton

Nays: 0

The Board entered executive session at 8:02 pm.

The Board returned to open session at 8:50 pm.

F. Discussion on revisiting a Superintendent Search or continuing school administration with Administrator-In-Charge Danny Howe

The Board agreed they were not ready to pursue a Superintendent Search. Mr. Roth stated the administrative team may bring ideas in January on administrative staffing needs for next year.

G. Discussion and possible action on the next set of questions for the Administrator-In-Charge evaluation in June of 2019

Mr. Howe gave a handout that contained six questions taken from the Strategic Plan. He asked the Board to choose three questions to set as goals for the June evaluation, telling them to feel free to recommend alternative questions. There was no action taken on the Item. The Board will revisit this in January.

13. *Administrative and Board Reports*

A. *Enrollment Report, enrollment predictions FY19 and potential staffing needs*

Mr. Howe spoke on the projected enrollment for next year. The administrators are looking at additional staffing. There will be no Fit Kids grant next year at the Elementary school and PE staffing is a topic. Math help is needed for South Verde High School and the Accommodation School. The High School student projection is 560-570 students at this time, so logistics on staffing, class locations and class sizes are being thought out.

15. INFORMATION ONLY

- A. 2018-2019 School Calendar
- B. ACT College Readiness Letter

16. BOARD REQUEST FOR FUTURE AGENDA ITEMS

Mrs. Freeman requested a report on college readiness to include the ACT assessment.

17. ADJOURNMENT

Motion: Mrs. Freeman moved, seconded by Mr. Lawton to adjourn the meeting. The motion carried 3-0. The meeting adjourned at 9:07 pm.

Ayes: Roth, Freeman, Lawton

Nays: 0

18. SIGNING OF DOCUMENTS

Respectfully Submitted,

Mary Hudson
Board/Admin Assist

Tim Roth
President

Helen Freeman
Clerk

Eric Lawton
Member