

CAMP VERDE UNIFIED SCHOOL DISTRICT BOARD AGENDA
PURSUANT TO A.R.S. § 38-431.02, NOTICE IS HEREBY GIVEN TO THE MEMBERS OF THE CAMP
VERDE UNIFIED SCHOOL DISTRICT NO. 28 GOVERNING BOARD AND TO THE GENERAL PUBLIC
THAT THE CAMP VERDE UNIFIED SCHOOL DISTRICT NO. 28 GOVERNING BOARD WILL HOLD A
MEETING
OPEN TO THE PUBLIC ON

January 8, 2019

Special Meeting

6:30 PM

REGULAR MEETING

7:00 PM

AT THE CAMP VERDE UNIFIED SCHOOL DISTRICT MULTI-USE COMPLEX LIBRARY

280 CAMP LINCOLN ROAD

CAMP VERDE, ARIZONA 86322

THE CAMP VERDE UNIFIED SCHOOL DISTRICT NO. 28 GOVERNING BOARD MAY VOTE TO
CONVENE IN EXECUTIVE SESSION WHICH SHALL NOT BE OPEN TO THE PUBLIC PURSUANT TO
A.R.S. §38-431.03(A)(3) FOR LEGAL ADVICE FROM THE DISTRICT'S ATTORNEY(S) ON ANY MATTER
ON THIS AGENDA. THE DISTRICT'S ATTORNEY(S) MAY APPEAR TELEPHONICALLY.

Mission:

Providing students a safe and caring environment in which knowledge, skills, and attitudes
enable learners to become productive citizens
Respect, Integrity, Positive Relationships, Accountability

Vision:

Our District will:

- Foster confidence, excellence, integrity, and a sense of belonging.
- Ensure each learner studies a challenging, academic and relevant curriculum, which enhances social, emotional, physical and ethical development.
- Work in partnership with all families and the community as an organization of engaged, motivated lifelong learners.

WORK SESSION 6:30 PM

1. **WELCOME AND CALL TO ORDER**

Board President Mr. Roth called the Work Session to order at 6:30 pm.

2. **PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE**

Mr. Roth led the Pledge of Allegiance. There was a moment of silence.

3. **ROLL CALL**

Board members present were: Tim Roth, Helen Freeman, Eric Lawton, and Carol German.

Bob Simbric joined the session at 6:49 pm.

4. **DISCUSSION ON PROFESSIONAL DEVELOPMENT BOOK – THE SPEED OF TRUST**

The Board and administration discussed their takeaways from the book, specifically character and competence behaviors: listening first, keeping commitments and extending trust.

The Board took a recess at 6:55 pm.

REGULAR SESSION 7:00 PM

1. **WELCOME AND CALL TO ORDER**

Mr. Roth called the regular session to order at 7:00 pm.

2. **PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE**

Ms. Carol German led the Pledge of Allegiance. There was a moment of silence.

3. ROLL CALL
Board Members present were: Tim Roth, Helen Freeman, Eric Lawton, Bob Simbric and Carol German.
4. AGENDA REVIEW AND ACCEPTANCE
Motion: Mrs. Freeman moved, seconded by Mr. Lawton, to accept the agenda as presented. The motion carried 5-0.
Ayes: Roth, Freeman, Lawton, Simbric and German
Nays: 0
5. PUBLIC PARTICIPATION/ CALL TO PUBLIC
None.
6. BOARD ORGANIZATIONAL MEETING 2019-PER POLICY BDA-POTENTIAL ACTION
 - A. *Potential swearing in of new Governing Board Member*
Mr. Roth led returning Board Member Bob Simbric and newly appointed Board Member Carol German in a ceremonial swearing-in.
 - B. *Elect Board President 2019*
Motion: Mr. Simbric moved to reelect Board Chairman Tim Roth. Mrs. German seconded the motion. The motion passed 5-0.
Ayes: Roth, Freeman, Lawton, Simbric and German
Nays: 0
 - C. *Elect Board Clerk 2019*
Motion: Mr. Simbric moved to reelect Helen Freeman as Board Clerk. Mr. Lawton seconded the motion. The motion carried 5-0.
Ayes: Roth, Freeman, Lawton, Simbric and German
Nays: 0
 - D. *Statement of Meeting Notice 2019 – Meetings to be held on the second Tuesday of each month at 7:00 pm at the Multi-Use Complex Library*
Motion: Mrs. Freeman moved, seconded by Mr. Lawton, to keep the meetings as they stand. The motion carried 5-0.
Ayes: Roth, Freeman, Lawton, Simbric and German
Nays: 0
 - E. *Review of Governance team handbook*
There was some discussion on handbook: the table of contest needs to be renumbered, the Board may want to consider adding something about meeting attendance and who to notify if they are unable to attend. They may also want to consider policies BEDF and BDD, referenced in the handbook, regarding amending and reconsidering motions.
7. STAFF/STUDENT/COMMUNITY RECOGNITION AND CELEBRATION OF GOOD THINGS
Brian Lewy, Elementary Dean of Students, recognized members of the Tree Advisory Committee, (not present), for their donation of the tree and plaque to the Jan Pender garden. He was thankful for the generosity of Sebra Choe, Diane Scantelbury, Dobie Champion and Denise Gould who all contributed to the planting of the apple tree and installation of the plaque. Students participated, receiving a lesson on trees and assisting with the planting. The District's maintenance crew has also been very helpful with the garden.
The group wants to donate another tree to be planted in the garden next year.

8. POTENTIAL ACTION ON PERSONNEL MATTERS

A. Employment recommendations;

B. Resignations: Sandee Moore, High School Registrar; Mary Webster, Bus Driver

Motion: Mrs. Freeman moved, seconded by Mr. Lawton, to approve the personnel matters. The motion carried 5-0.

Ayes: Roth, Freeman, Lawton, Simbric and German

Nays: 0

9. POTENTIAL ACTION ON BUSINESS AND FINANCIAL MATTERS

The expense vouchers are available for public inspection at the District Office, located at 410 Camp Lincoln Rd, Camp Verde, AZ 86322

A. Expense Vouchers in the amount of \$ 190,903.21

B. Payroll Vouchers in the amount of \$ 713,579.83

C. Financial Updates

D. Student Accounts

Motion: Mrs. Freeman moved, seconded by Mr. Simbric, to approve the business and financial matters. The motion carried 5-0.

Ayes: Roth, Freeman, Lawton, Simbric and German

Nays: 0

10. POTENTIAL APPROVAL OF GOVERNING BOARD MINUTES

A. Minutes taken during Regular Board Meeting on December 11, 2018

B. Minutes taken during Executive Session on December 11, 2018

Motion: Mrs. Freeman moved to approve the Regular Board Meeting Minutes and wait on the Executive Session minutes until everyone has a chance to read them. Mr. Lawton seconded the motion. The motion carried 5-0.

Ayes: Roth, Freeman, Lawton, Simbric and German

Nays: 0

11. POTENTIAL ACTION ON THE CONSENT AGENDA

A. *Potential approval of conflict waiver from Yavapai County Attorney regarding the County Free Library*

B. *Potential approval of agreement between Verde Valley Cyclist Coalition and Camp Verde Elementary School for bicycles for Friday Camp use*

C. *Potential approval of donation from Quintus Inc. in the amount of \$15,000.00 to be used for a sound system on the High School football field*

Motion: Mr. Simbric moved, seconded by Mr. Lawton, to accept the items listed on the consent agenda. The motion carried 5-0.

Ayes: Roth, Freeman, Lawton, Simbric and German

Nays: 0

12. DISCUSSION AND POSSIBLE ACTION ITEMS

A. *Presentation by MATFORCE Executive Director, Merilee Fowler on current substance abuse trends in the Verde Valley*

Mrs. Fowler presented the grim news on the rising use of harmful and illegal drugs in the Verde Valley, including the fentanyl drug epidemic. She went over some frightening results of a youth survey evidencing drug and alcohol use and exposure as more prevalent in the Verde Valley; higher than the State average.

One of the main goals of MATFORCE is prevention. Educating students on the dangers is key. She let the Board know MATFORCE can provide many age appropriate educational curriculums lead by trained individuals. The trained individuals can

include medical professionals, teachers and teenage students who work to educate younger children.

No action was requested on the Item.

B. *Discussion/update from Fifth-Day Coordinator Peggy Dickey on Fifth-Day programs in the District*

Mrs. Peggy Dickey presented an update on Friday camps, giving a handout that included finances and class offerings. The quarters have been shortened to 6 weeks, from 8, in order to save money. At the halfway mark this year, they have spent about \$30,000.00, with the District paying \$12,000.00 of that. Money has been generated by fees, donations and grants. There are grants in the works to begin this spring, totaling \$130,000.00.

The students are enjoying many opportunities: public speaking, robotics, a maker's space class, and many field trips involving STEM learning. A cycling class is also in the works using donated bicycles.

No action was requested on the Item.

C. *Report/discussion from Arizona School Boards Association Annual Conference Attendees, Board Member Helen Freeman and Administrator in Charge Danny Howe*

Mr. Howe reported he really enjoyed the keynote speaker who spoke on teaching students empathy, going right along with what Capturing Kid's Hearts teaches on our campuses.

Mrs. Freeman provided handouts for each session she attended and detailed what she had learned including: engaging the community in the strategic plan, the plural generation (or generation z), trauma informed schools, restorative justice vs restorative practice and cultivating resilient families.

There was no action requested on the Item.

D. *Discussion on Board and Administrative attendance at the upcoming Arizona School Boards Associations BOLTS conference, in Flagstaff on February 1.*

Mr. Roth explained last year Board members and Admin attended as a group. He would like to go again; it is good for the group to be together for professional development in a different atmosphere. Governing Board/Administrative Assistant Mrs. Hudson will send out the information for the upcoming Friday in-service in Flagstaff.

No action was requested on the Item.

E. *Discussion and potential approval of Camp Verde High School English Supplementary Books*

There was discussion on the books as Mrs. Freeman had read them and found there was questionable content, going against the expectations for student conduct as defined in the student handbook.

After discussion the Board agreed to table the item until the High School Principal could address some of the concerns, potentially in February.

No official action was taken.

F. *Discussion/update on the Strategic Plan*

Mr. Howe reported Elementary Principal Mrs. Booth had made blue prints of the plan. They are being laminated and will be placed in each classroom.

Mr. Simbric asked Mr. Howe to score the dimensions on the plan and later report how we are doing on it.

No action was requested.

G. *Discussion/update on the progress on the District website*

Mr. Howe reported the website development was back on track after having some issues with the new host. The developer is now creating sites for each school.

H. *Discussion and possible action on Board Annual Self-Evaluation goal setting for 2019*
There was discussion on the potential goals:

- Board members should attend a school event or visit a school site at least once each quarter. They will make an effort to become acquainted with personnel of the District, introducing themselves to two staff members each quarter.
- Board members will seek to gain information from the community and to disseminate information to the community through innovative avenues.
- The Board will continue professional development.

Mr. Simbric questioned the ability to quantify the second listed goal. There was discussion on making it more specific, using means of communication such as website use, social media and surveys.

Motion: Mrs. Freeman moved to accept the Board Self-Evaluation Goals as listed with the caveat, they look at the goals in more depth as they move forward. Mr. Lawton seconded the motion. The motion carried 5-0.

Ayes: Roth, Freeman, Lawton, Simbric and German

Nays: 0

I. *Discussion on administrative recommendations on foreseeable staffing needs 2019-2020 and upcoming Meet and Confer recommendations*

Mr. Howe reported the Meet and Confer meeting would take place the following day, Wednesday, January 9, where they will come up with a couple of solid options to present to the Board on district needs, benefits and salaries. They will present those to the Board in February. The administrative team will also present some options at that time.

No action was requested on the item.

J. *Discussion and possible action on the next set of questions for the Administrator-In-Charge evaluation in June of 2019*

The Board agreed to use questions 2 and 3 as listed below for the Administrator-in-Charge evaluation in June.

1. The administrator will foster student wellness by working with the staff to create positive student/teacher relationships; enhancing positive student/teacher relationships in order to meet student's developmental, emotional and education needs.

2. The administrator will expand parent/family outreach through family school partnerships, good communications and shared responsibility for student education. There was extensive discussion on a third objective as Mr. Lawton and Mrs. Freeman wanted to add a dimension that reflected, the administrator will work to have a system in place to monitor student progress in an effort to help increase student growth.

Motion: After discussion, Mr. Lawton moved to adopt numbers 2 & 3 from the list of questions provided for the superintendent's focus areas and goals for the June evaluation. Mrs. Freeman seconded the motion. The motion carried 5-0.

Ayes: Roth, Freeman, Lawton, Simbric and German

Nays: 0

- K. *Discussion and possible action to set a date with the Yavapai-Apache Nation for a Joint-Work Session in March*
Motion: Mr. Lawton moved, to set a date with the Yavapai-Apache Nation Council for a Joint-Work Session either on March 19th or 20th, whichever the Council approves. Mrs. Freeman seconded the motion. The motion carried 5-0.
Ayes: Roth, Freeman, Lawton, Simbric and German
Nays: 0
- L. *Discussion and possible action to offer an ex-officio seat on the Governing Board to a member ~~to a member~~ of the Yavapai Apache Council*
 There was some discussion on previous experience with a non-voting ex-officio members on the Board, being unsuccessful, and at times disruptive to the flow of the meetings. The Council members are welcome to come to the meetings at any time, as any member of the public.
Motion: After discussion, Mr. Simbric moved to table the Item indefinitely. Mrs. German seconded the motion. The motion carried 4-1 with a nay from Mr. Roth.
Ayes: Freeman, Lawton, Simbric and German
Nays: Roth
13. ADMINISTRATIVE AND I BOARD REPORTS
 A. *Calendar planning 2019-2020*
 Mr. Howe let the Board know administration is in the planning stages of the 2019-2020 school year calendar
- B. *Update on upcoming Systems Accreditation visit*
 Mr. Howe let the Board know the AdvancEd System Accreditation team would be meeting with Board members individually or by telephone the morning of January 22nd. We are behind, on the accreditation work. The Systems Accreditation team is in place to help us and make us better.
- C. *Update on District Athletic Policies*
 Mr. Howe reported once the website is in place of the athletic policies will be cohesive and in a set location on the site.
14. INFORMATION ONLY
 A. 2018-2019 School Calendar
 B. Upcoming discussion on potential Bible instruction at CVHS
15. BOARD REQUEST FOR FUTURE AGENDA ITEMS
- Mr. Simbric asked Mr. Howe to meet with the Town Manager about expected population growth and what that might mean for the District and then follow up with the Board.
 - Mr. Lawton asked to have an update from the Safety Committee, Multi-Disciplinary Task Force.
 - Mr. Lawton asked to follow up on student progress monitoring and potentially have a quarterly report to the Board on student progress.
16. ADJOURNMENT
Motion: Mr. Lawton moved, seconded by Mrs. Freeman, to adjourn the meeting. The motion carried 5-0. The meeting adjourned at 9:38 pm.
Ayes: Roth, Freeman, Lawton, Simbric and German

Nays: 0

17. SIGNING OF DOCUMENTS