

CAMP VERDE UNIFIED SCHOOL DISTRICT BOARD
MINUTES TAKEN DURING MEETING
OPEN TO THE PUBLIC ON
June 12, 2018
REGULAR MEETING
7:00 PM

AT THE CAMP VERDE UNIFIED SCHOOL DISTRICT MULTI-USE COMPLEX LIBRARY
280 CAMP LINCOLN ROAD
CAMP VERDE, ARIZONA 86322

Mission:

Providing students a safe and caring environment in which knowledge, skills, and attitudes enable learners to become productive citizens

Respect, Integrity, Positive Relationships, Accountability

Vision:

Our District will:

- Foster confidence, excellence, integrity, and a sense of belonging.
- Ensure each learner studies a challenging, academic and relevant curriculum, which enhances social, emotional, physical and ethical development.
- Work in partnership with all families and the community as an organization of engaged, motivated lifelong learners.

REGULAR SESSION 7:00 PM

1. WELCOME AND CALL TO ORDER

Mr. Roth called the meeting to order at 7:00 pm.

2. PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

Mr. Lawton led the Pledge of Allegiance. There was a moment of silence.

3. ROLL CALL

Board members present were: Tim Roth, Helen Freeman, Kitty McDowell, and Eric Lawton. Bob Simbric joined the meeting by teleconference.

4. AGENDA REVIEW AND ACCEPTANCE

Motion: Mrs. Freeman moved, seconded by Mr. Lawton to accept the agenda as presented. The motion carried 5-0.

5. PUBLIC PARTICIPATION/ CALL TO PUBLIC

None.

6. STAFF, STUDENT, COMMUNITY RECOGNITION - CELEBRATION OF GOOD THINGS

Administrator-In-Charge Danny Howe presented a certificate of appreciation to South Verde Lead Teacher and soon to be Principal Brian Tankesley. Mr. Tankesley does an amazing job with the students at South Verde. He is also heading up the District's safety and emergency preparedness plan and is a vital member of the staff.

7. POTENTIAL APPROVAL OF PERSONNEL MATTERS

A. Resignations/Retirements/ Terminations:

Janice Miles, custodian, termination

Kelly Stephens, paraprofessional, resignation effective 5-24-2018

George-Ann Sheehan, Elementary Teacher, resignation effective 5-24-2018

Angela Grubbs, Elementary Teacher, resignation effective 5-24-2018

B. Employment offers 2018-2019:

Certified Staff: Tom Wiegert, Band Teacher

Alexa Stephens, Middle School Science Teacher

Brian Wattenbarger, Elementary Teacher
Classified Staff: Jodi Young, Food Service Director
Blanca Casillas, Custodian
Nadine Kwail, Bus Driver
Amy Hancock, Bus Driver
Barbara Bousman, Middle School paraprofessional (returning)

C. Transfers:

Nita Smith, paraprofessional, from Title I Aide to Sped Aide

D. Extra/Additional Duty:

Exceptional Student Services Training: Jennifer Mazur, Pam Hughes, Debbie Justus, Daria Weir, Lisa Powers, Sami Worssam, Tammey Carter, Stacey Munger, Janet Anderson, Lois Warren, Marie Gustin

Salary corrections: Jennifer Cooley, Secretary, from CV1 to CV4

Michael Baker, from CV7 to CV9

Cecilia Ortiz, from CV5 to CV9

Debbie Whitelaw, 10 additional hours in Elementary copy room

Amy Hancock, summer school Bus Driver

Debbie Justus, homebound instruction

Jesse Murdock, secretary training

Summer School:

Stacy Munger, Teacher

Adrienne Wright, Teacher

Eric Hansen, Teacher

Donnie Shanks, Teacher

Jane Mathews, Teacher

E. Volunteers:

School sites: Olivia Fonte, Erin Dalley, Sean Dalley, Sally Parker, Gina Selting, Therese Kingston, Mara Gonzalez, Maria Marquez, Destiny Masters, Oscar Masters, Melissa Odell, Guadalupe Rios, Chrystal Kirk, Lisa Rathburn, Michelle Burns, Nicole Richardson; Deanna Boggess, Lindsey Daniels, Bryan Franklin, Duston Norman, Cindy Anthony, Allison Bullard, Crystal Cooper-Cowan; Maria Encinas, Ana Guzman, Ashley Hammond and Jodi Nelson

F. Coaches: High School:

Football: Rick Walsworth, Mike Loza, Steve Sarkesian and Jake Spleiss

Girls Soccer: Javier Pineda, Maddy Reay and Fernando Lucero

Boys Soccer: David Miller, Edgar Aguayo, Walter Orellana

Volleyball: Britney Armstrong, Susan Holm and Chrystal Drake

Cross Country: Mike O'Callaghan, Matt Malloy, Milfred Tewawina

Cheer: Missy Harshman and Merissa Harris

Motion: Mrs. Freeman moved, seconded by Mr. Lawton, to approve the personnel matters. The motion carried 5-0.

8. POTENTIAL APPROVAL OF FINANCIAL AND BUSINESS MATTERS^(1-5 min)

The expense vouchers are available for public inspection at the District Office, located at 410 Camp Lincoln Rd, Camp Verde, AZ 8632

A. Expense Vouchers in the amount of \$ 254,079.87

B. Payroll Vouchers in the amount of \$1,525,198.86

C. Financial Updates

D. Student Accounts

Motion: Mr. Lawton moved, seconded by Mrs. McDowell, to approve the financial and business matters. The motion carried 5-0.

9. POTENTIAL APPROVAL OF GOVERNING BOARD MINUTES

A. Minutes taken May 8, 2018, Regular Meeting

Motion: Mrs. Freeman moved, seconded by Mr. Lawton, to approve the Board minutes taken, May 8, 2018. The motion carried 5-0.

10. POTENTIAL ACTION ON THE CONSENT AGENDA
- A. *Potential approval of Sole Source vendors for 2018-2019 school year as listed*
 - i. *Arizona Interscholastic Association*
 - ii. *Skills USA*
 - iii. *Advanced Systems Accreditation/NCA*
 - iv. *Pearson*
 - v. *Public Consulting Group*
 - vi. *Arizona Department of Economic Security*
 - vii. *Yavapai County Education Services Agency*
 - viii. *Enfinity – Solar Electricity*
 - ix. *SuddenLink*
 - x. *Tyler Technologies*
 - xi. *Meal Time*
 - xii. *Renaissance Learning*
 - xiii. *Pitney Bowes*
 - xiv. *Century Link*
 - xv. *Backbone Communications*
 - xvi. *Arizona School Boards Association*
 - xvii. *West Interactive Service Corp*
 - B. *Potential approval of High School Student Activity Fees for 2018-2019*
 - C. *Potential approval of High School fundraisers for 2018-2019*
 - D. *Potential approval of Middle School Student Activity Fees for 2018-2019*
 - E. *Potential approval of Middle School fundraisers for 2018-2019*
 - F. *Potential approval to designate Administrator-In-Charge Danny Howe and Director of Business Services Steve Hicks to certify the District’s projected ending cash balance for fiscal year ending June 2018*
 - G. *Potential acceptance of donations for Middle School Family Night as listed*
 - H. *Potential approval of extension of lease agreement between NACOG and Camp Verde Unified School District for Head Start Garden for the period of July 1, 2018 Through July 1, 2019*
 - I. *Potential approval of District authorized account maintainers for the 2018-2019 with/for Chase Bank: Danny Howe, Steve Hicks and Becky Santo*
 - J. *Potential approval of District authorized check signers for the 2018-2019 school year for Chase bank accounts, Danny Howe, Becky Santo, Rhonda Austin and Tiffany Johnson*
 - K. *Potential approval of District student account check signers for the 2018-2019 school year for chase bank accounts, Amy Johnson, Mark Showers and Dan Wall, Lori Warren, Jesse Murdock and Sara Boland*
 - L. *Potential approval of District student activity treasurer for 2018-2019 school year, Tiffany Johnson*
 - M. *Potential acceptance of the position of, and job description for, Occupational Therapist*
 - N. *Potential acceptance of donated computer equipment from Yavapai College as listed, a total of 23 laptops, 20 desktop systems, and miscellaneous peripherals, valued in the approximate amount of \$ 10,500.00*
 - O. *Potential acceptance of amended 2017-2018 School Year calendar post Red for Ed school closure on April 24, 2018*
 - P. *Potential approval of agreement with Yavapai County for Substitute Teacher Consolidation Services, July 1, 2018 through June 30, 2019*
 - Q. *Potential approval of Intergovernmental Agreement with Yavapai County for Election Services*
 - R. *Potential approval of the Resolution Authorizing the Execution of Warrants between Board meetings.*

There was brief discussion as Mr. Simbric had a question on SuddenLink fees and bandwidth under consent item 10.ix.

Motion: Mrs. Freeman moved, seconded by Mr. Lawton to approve the items on the consent agenda. The motion carried 5-0.

11. REPORTS, DISCUSSION AND POSSIBLE ACTION ITEMS

A. *Update/presentation and discussion with Ken Zoll of the Verde Valley Archeology Center and Verde Valley Sinfonietta and Phillip England Center for the Performing Arts improvements through fundraising concerts and 501 (c) (3) Foundation*

Mr. Howe introduced Ken Zoll, thanking him for his work. Mr. Zoll offered information on the Performing Arts Foundation and its various entertainment and fundraising efforts. He handed out a packet of information on the work that is currently being done by the foundation. The foundation will support and promote the theater and bring culturally diverse performing arts to the students of CVUSD, the community of Camp Verde and all of Central Arizona. Current bookings in the theater include a Jazz Festival fundraiser on September 1, a Blues Concert fundraiser on October 13, and a Native American Heritage Concert on November 10.

There was no action taken on the item.

B. *Discussion and possible action to dedicate the Elementary School garden in honor of teacher and mentor Jan Pender.*

Mr. Howe introduced Elementary Teacher Brian Lewy who addressed the Board with a brief plan for the dedication. Mr. Lewy stated he would like to have a ceremony in the spring to dedicate the garden to Mrs. Pender who was very dedicated to the teaching profession. He has been in touch with Gardens for Humanity to help with the project. He will come back to the Board with a full plan for the naming of the garden in August or September.

There was no action taken on the item.

C. *Discussion and possible action on additional funds appropriated to the FY 19 budget by recent legislation, teacher salaries and salary schedule for 2018-2019 school year*

Mr. Howe explained that he and Business Manager Steve Hicks were recommending that the Board give all of the funding coming from the state to the teachers. This includes the teachers who are currently funded by grants. The teachers' salaries will be raised 7.52 % from last year to this coming year with the recommended salary schedule.

Motion: Mrs. McDowell moved, seconded by Mr. Lawton, to accept the salary schedule for the 2018-2019 school year, as written. The motion carried 5-0.

D. *Discussion and possible action to approve the Camp Verde Unified School District Proposed Budget 2018-2019 for publication*

Mr. Hicks presented the budget saying that it looked a little better than the last. The total amount of the proposed budget is \$ 9,334,035.00 with a Maintenance and Operations budget limit of \$9,226,238.00.

Motion: Mrs. Freeman moved, seconded by Mr. Lawton, to approve the Camp Verde Unified School District Proposed Budget for 2018-2019 for publication. The motion carried 5-0.

E. *Discussion and possible action on administrative plans to address the District-owned property on Old Church Road*

Mr. Howe recommended that the District put up private property and no trespassing signs on the land to help prevent unsafe use of the property.

Motion: Mrs. McDowell moved, seconded by Mr. Simbric, to approve the funding to post the no trespassing signs in order to help the town to enforce no trespassing. The motion carried 5-0.

F. *Discussion and possible action to accept Textbook Policy IJJ as First Read*

Motion: After a brief discussion Mr. Lawton moved, seconded by Mrs.

McDowell, to accept the Textbook Policy IJJ as First Read. The motion carried 5-0.

G. *Discussion and report from Administration on Meet and Confer to begin in October of 2018*

Mr. Howe briefly went over the policy regulation which outlines the structure and intention of Meet and Confer. It is a means for staff voices to be heard in regards to salaries and compensations. There was a brief discussion on past committees straying from the intent of the policy.

There was no action requested on the Item.

H. *Discussion and possible action to set a Work Session with the VACTE Board and administration on June 27 or 28, at (VACTE or CVUSD), to begin at (5:30 pm or 6:00 pm)*

There was discussion on the options. The Board agreed to hold the meeting at the VACTE facility on the 28th at 6 pm. They plan to meet at 5:15 pm and take a District vehicle.

Motion: Mrs. Freeman moved, seconded by Mrs. McDowell, to have a Work Session with VACTE Board and administration on June 28 at the VACTE facility to begin at 6:00pm. The motion carried 5-0.

I. *Discussion and report on school safety and district preparedness*

Mr. Howe addressed the Board explaining that Mr. Tankesley had organized a meeting with officers from the Marshall's Office where they talked with the school administrators about school safety and emergency preparedness. He let the Board know that Mr. Tankesley would be organizing a diverse group of people to form a Multidisciplinary Task Force for school safety. The first meeting will take place in mid-July.

J. *Discussion and possible action to enter into executive session pursuant to A.R.S. §38-431.03(A) (1) personnel matters. The Governing Board may vote to convene in executive session, which will not be open to the public to discuss offering a contract addendum to Principal and Administrator-In-Charge Danny Howe for the 2018-2019 School Year.*

Motion: Mrs. Freeman moved, seconded by Mrs. Lawton to enter into executive session pursuant to A.R.S. §38-431.03(A)(1) personnel matters. The motion carried 5-0.

The Board entered executive session at 7:56 pm.

The Board exited executive session at 8:27 pm.

12. BOARD/ADMINISTRATION REQUEST FOR FUTURE AGENDA ITEMS

Mrs. McDowell asked to have a report on the South Verde High School cost and student enrollment.

Mrs. Freeman asked to have a follow up report on the high school wrestling program.

Mrs. Freeman asked to have a report on the District's gifted program.

13. INFORMATION ONLY

A. *June 2018 Enrollment Report*

B. *Camp Verde High School Athletic Packet*

14. ADJOURNMENT

Motion: Mr. Lawton moved, seconded by Mrs. McDowell, to adjourn the meeting. The motion carried 5-0. The meeting adjourned at 8:39 pm.

15. SIGNING OF DOCUMENTS