

**CAMP VERDE UNIFIED SCHOOL DISTRICT BOARD MINUTES**  
**TAKEN**  
**APRIL 10, 2018**  
**REGULAR MEETING**  
**7:00 PM**  
**AT THE CAMP VERDE UNIFIED SCHOOL DISTRICT MULTI-USE COMPLEX LIBRARY**  
**280 CAMP LINCOLN ROAD**  
**CAMP VERDE, ARIZONA 86322**

**Mission:**

*Providing students a safe and caring environment in which knowledge, skills, and attitudes enable learners to become productive citizens  
Respect, Integrity, Positive Relationships, Accountability*

**Vision:**

**Our District will:**

- *Foster confidence, excellence, integrity, and a sense of belonging.*
- *Ensure each learner studies a challenging, academic and relevant curriculum, which enhances social, emotional, physical and ethical development.*
- *Work in partnership with all families and the community as an organization of engaged, motivated lifelong learners.*

**REGULAR SESSION 7:00 PM**

1. **WELCOME AND CALL TO ORDER**  
Mrs. Freeman called the meeting to order at 7:03 pm.
2. **PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE**  
Student Skyler Pike led the Pledge of Allegiance. There was a moment of silence.
3. **ROLL CALL**  
Board members present were: Helen Freeman, Kitty McDowell, Eric Lawton and Bob Simbric. Tim Roth joined the meeting by teleconference.
4. **AGENDA REVIEW AND ACCEPTANCE**  
Mr. Lawton asked to pull items 10.a. and 10.e for discussion and move item 11. L. to the beginning of the meeting.  
**Motion:** Mr. Lawton moved, second by Mr. Simbric to accept the agenda with the noted exceptions. The motion carried 5-0.
5. **PUBLIC PARTICIPATION/ CALL TO PUBLIC**  
Mrs. Freeman explained to members of the community that there were 15 minutes allotted for the Call to the Public during the meeting. Andreas Chagolla, Mike Tinghetella, and Tina Scott spoke on the success and value of the New Breed Wrestling Program. Many students participate in the program, learning dedication, sacrifice, responsibility, strategy and comradery. Each speaker stressed the need to reopen the wrestling room as soon as possible.
6. **STAFF, STUDENT, COMMUNITY RECOGNITION - CELEBRATION OF GOOD THINGS**  
Camp Verde High School FFA Sponsor Kristi Mulcaire addressed the Board on the accomplishments of the club this year including competing in Arizona State competitions. The Camp Verde FFA team ended up in 4<sup>th</sup> place out of 30 teams at State. Student Skyler Pike explained that one of the competitions was comprised of judging quality meats by muscle, marble and bone structure.

Digital Media Teacher Tina Scott handed out MATFORCE, *stand by me, be drug free* posters that her students created. She also showed a video produced by the students for the MATFORCE video contest. She said that every one of the students who participated in the contest have been impacted by drugs in one way or another. The poster winner will receive \$200.00 and the video winner \$300.00.

7. POTENTIAL APPROVAL OF PERSONNEL MATTERS

A. *Resignations/Retirements:*

*Kim Vargo, Elementary Teacher, resignation effective May 25, 2018*  
*Taylor Rezzonico, Paraprofessional, resignation effective May 25, 2018*  
*Sheri Gardner, Paraprofessional, resignation effective May 25, 2018*

B. *Transfers: Randy Strickland, Bus Driver to Bus Aide*

C. *Involuntary Transfers*

D. *Employment Offers:\**

i. *Certificated*

ii. *Support Staff: Laura Bleak, Paraprofessional*

iii. *Transportation*

iv. *Substitutes*

v. *Coaches*

vi. *Volunteers: Elementary: Kayla Sartor, Danielle Keeley, Caitlin Harris, Jacob Delaney, Emberly Collins, Joseph Ogle, Jennifer Hinkl, Denae Uhler*

vii. *ESI Teachers*

viii. *Extra Duty:*

*Bonnie Dunegan, custodial coverage*

*Debbie Justus, homebound services*

*Mike Baker, sub bus driver*

ix. *Terminations*

Motion: Mrs. McDowell moved, seconded by Mr. Lawton to approve the personnel matters as presented. The motion carried 5-0.

8. POTENTIAL APPROVAL OF FINANCIAL AND BUSINESS MATTERS

The expense vouchers are available for public inspection at the District Office, located at 410 Camp Lincoln Rd, Camp Verde, AZ 8632

A. *Expense Vouchers in the amount of \$333,301.89*

B. *Payroll Vouchers in the amount of \$1,004,446.66*

C. *Financial Updates*

D. *Student Accounts*

Motion: Mrs. McDowell moved, seconded by Mr. Simbric to approve the financial and business matters. The motion carried 5-0.

9. POTENTIAL APPROVAL OF GOVERNING BOARD MINUTES

A. *Minutes taken March 13, 2018 Regular Meeting*

Motion: Mr. Simbric moved, seconded by Mr. Lawton to approve the minutes taken March 13, 2018. The motion carried 5-0.

10. POTENTIAL ACTION ON THE CONSENT AGENDA

A. ~~*Potential approval of out of state travel for High School Girls Basketball team to Southern California for tournament at Biola University, Wednesday June 20 through Sunday June 24, 2018*~~ (see below for items pulled for discussion)

B. *Potential approval of Policies as recommended by the Arizona School Board's Associations as Second Read:*

*Policy DKA — Payroll Procedures/Schedule*

*Policy GCCH— Professional / Support Staff Bereavement Leave*

*Policy IKAB- Report Cards/Progress Reports*

*Policy JFAA— Admission of Resident Students*

*Policy JFABD— Admission of Homeless Students*

*Policy JFABDA— Admission of Students in Foster Care*

*Policy JKD— Student Suspension*

C. *Potential approval of Policy BEDB – Agenda as Second Read*

D. *Potential acceptance of donation of 1 Chromebook and 2 Intel Celerons, to Camp Verde Elementary from DonorsChoose.org, Chromebook Technology for a Classroom in Need*

E. ~~*Potential approval of out of state travel for High School Boys Basketball team to San Diego to participate in a tournament at Point Loma University, Wednesday, June 20 through Saturday June 23, 2018*~~ (see below for items pulled for discussion)

Motion: Mrs. McDowell moved to accept the consent items with the exception of A and E, approving items B, C and D. Mr. Simbric seconded the motion. The motion carried 5-0.

Items pulled for Discussion:

A. *Potential approval of out of state travel for High School Girls Basketball team to Southern California for tournament at Biola University, Wednesday June 20 through Sunday June 24, 2018*

E. *Potential approval of out of state travel for High School Boys Basketball team to San Diego to participate in a tournament at Point Loma University, Wednesday, June 20 through Saturday June 23, 2018*

Mr. Lawton asked for a more specific itinerary on both trips. There was no action taken on the Items.

11. REPORTS, DISCUSSION AND POSSIBLE ACTION ITEMS

L. *Discussion and possible action to set an Actionable Work Session for the purposes of addressing the Wrestling Program at Camp Verde High School and its affiliation with New Breed*

Mrs. Freeman clarified that the agenda item called for discussion on setting a work session only.

Motion: Mr. Simbric moved to set the work session for addressing the wrestling program this coming Tuesday, April 17, at 7pm. Mr. Lawton seconded the motion. The motion carried 5-0

A. *Potential acceptance of donation of 10 Second Generation iPads from Mr. Rooter*

Motion: Mr. Lawton moved, seconded by Mr. Simbric to accept the donation of 10 Second Generation iPads from Mr. Rooter. The motion carried 4-0, with an abstention from Mr. Roth.

B. *Camp Verde Middle School announcement, report and invitation to Family Night, May 9, 2018*

Administrator-In-Charge and Middle School Principal Mr. Howe announced and invited the Board to the third annual family night and fifth grade orientation. It will start in the auditorium and 5 pm.

There was no action taken by the Board.

C. *Friday-Camp Showcase announcement, report and invitation to Showcase, May 11, 2018*

Fifth-Day Program Coordinator Peggy Dickey invited the Board to the event. The students will showcase what they have learned during their last day, beginning at 10 am.

There was no action taken by the Board.

D. Site Advisory Council Reports from Camp Verde Elementary, Camp Verde Middle School and Camp Verde High School

Principal Britta Booth addressed the Board on behalf of the Elementary School SAC committee. The committee consists of four teachers, one parent and Mrs. Booth. They currently have raised \$2,200.00 that they will use to reimburse teachers for some of the money they spend out of pocket throughout the year. They meet on the 3<sup>rd</sup> Monday of every month at 3:00 pm.

Administrator-In-Charge and Middle School Principal Danny Howe stated that their SAC is also very small, consisting of two employees, one who is a parent and Mr. Howe. They are reaching out on the Facebook page looking for more participation. They are currently looking for parent input on the student handbooks.

Parent Steve Pike spoke on behalf of the High School SAC committee, which consists of Mrs. Pike, the building principal and Mr. Pike. They worked on preparing for the ACT tests, are in the midst of researching a mechanical drafting class and readying for Prom on the 21<sup>st</sup> of April.

There was no action taken on the Item.

E. Superintendent Weir of VACTE to report and request approval on Course Offerings and an addendum to the IGA regarding updated course offerings for the 2018-2019 School Year

Mr. Weir reported on additional course offerings next year to include: Hospitality, Education Professions and Mechanical Drafting. There are two more years left on the Intergovernmental Agreement. The amended exhibit will need to be approved during the May Board meeting. He thanked the Board for appointing Mr. Tankesley as the CTE Director, appreciating Mr. Tankesley's work ethic.

There was no action taken on the Item at this time.

F. Discussion and update on plans to address the misuse of District owned property on Old Church Road

Mr. Howe reported that he had consulted with the Town and District Legal Counsel regarding the misuse of the property. As with any District owned property there is liability with public use. It is up to the Board how much they want to invest in the property as far as placing no trespassing signs or installing fencing.

The Board would like more information at a later date, on liability, fire hazard and the potential of using the deeded land.

There was no action requested on the Item.

G. Discussion and possible action to offer Contracts to the listed certified personnel for School Year 2018-2019

Motion: Mr. Lawton moved, seconded by Mr. Roth to offer contracts to the listed certified personnel for School Year 2018-2019. The motion carried 5-0.

H. Discussion and possible action to offer Work Agreements to the listed classified personnel for School Year 2018-2019

Mrs. McDowell expressed a concern that in order for the Board to offer a step to certified personnel (see Item J below), fifth-day programs may need to be cut.

Mr. Roth explained that the administration was going to recommend the rehire list while also recommending that the teachers receive the step increase.

Motion: Mr. Lawton moved, seconded by Mr. Simbric to offer Work Agreements to the listed classified personnel for School Year 2018-2019. The motion carried 5-0.

I. Discussion and report from the Administrator-In-Charge and Director of Business Services on the Auditor General's Report on District Spending/Operational Efficiency

Director of Business Services Mr. Hicks presented the report which is a compilation of many State reports including the Annual Financial Report. The good news is, the District does an excellent job keeping the majority of the dollars in classroom instruction, above peer averages and State averages. The bad news is, the student's achievement on State assessments is low compared to peer and State averages.

The Board would like the administration to look back at old Operational Efficiency Reports to compare how it looked when the students were in school for five days a week. There was no action requested of the Governing Board.

J. Discussion and possible action to increase teacher salaries by one step (if available in their column) for school year 2018-2019

Mr. Howe explained that he and Mr. Hicks had met several times to talk about the budget. The District has cut many costs in the past months. Teacher morale however, is very important.

Mr. Hicks explained that the administrative team had met and agreed that the teachers needed a raise and that the District needed to find a way to make that happen. It will cost approximately \$75,000.00 in payroll burden.

Motion: Mr. Roth moved, seconded by Mrs. McDowell to approve the increase to teacher salaries by one step (if available in their column) for school year 2018-2019. The motion carried 5-0.

K. Discussion and possible action to accept the Governance Team Handbook amendments and the Goals therein

The Board discussed and agreed on the following goals and verbiage.

- Board members should attend a school event or visit a school event at least once a quarter
- The Board will seek to gain information from the community and to disseminate information to the community through innovative avenues
- The Board members agree to abide by the Governance Team Handbook and to respectfully hold themselves and each other accountable for working together as a team.
- The Board agrees to participate in a mutually agreed upon leadership development program of their choosing.

Motion: Mr. Roth moves, to accept the Governance Team Handbook amendments and the goals therein. Mr. Lawton second the motion. The motion carried 5-0.

L. Discussion and possible action to set an Actionable Work Session for the purposes of addressing the Wrestling Program at Camp Verde High School and its affiliation with New Breed (moved to first Item in Reports, Discussion and Possible Action Items)

M. Discussion and possible action to set an Actionable Work Session for the purposes of working on the Administrative Leadership Plan for the 2018-2019 school year

Mr. Howe explained that the conversation will be about staff reorganization and may require some executive session time.

Motion: Mr. Roth moved, seconded by Mr. Lawton to set the Work Session for Tuesday, April 17, to begin at 6:00 pm. The motion carried 5-0.

12. BOARD/ADMINISTRATION REQUEST FOR FUTURE AGENDA ITEMS

Mr. Lawton, asked to discuss having a Joint Board meeting with the VACTE Board.

13. INFORMATION ONLY

A. *Enrollment Report*

B. *Free and Reduced Meals Report*

C. *Upcoming Agenda Items*

- *Textbook Adoption Policy IJJ as First Read*
- *Open Enrollment Policy JFB as First Read/potential work session*
- *Presentation on Yavapai-Apache Wilderness Grant and Memorandum of Understanding*
- *Report on Beaver Creek student enrollment, tuition and successes at CVHS*

14. ADJOURNMENT

Motion: Mrs. McDowell moved, seconded by Mr. Lawton to adjourn the meeting. The motion carried 5-0. The meeting adjourned at 8:46 pm.

15. SIGNING OF DOCUMENTS