

CAMP VERDE UNIFIED SCHOOL DISTRICT BOARD MINUTES TAKEN

DURING MEETING

OPEN TO THE PUBLIC ON

MARCH 13, 2018

REGULAR MEETING

6:55 PM (Board Member Swear in)

7:00 PM (Regular Session)

AT THE CAMP VERDE UNIFIED SCHOOL DISTRICT MULTI-USE COMPLEX LIBRARY

280 CAMP LINCOLN ROAD

CAMP VERDE, ARIZONA 86322

Mission:

Providing students a safe and caring environment in which knowledge, skills, and attitudes enable learners to become productive citizens
Respect, Integrity, Positive Relationships, Accountability

Vision:

Our District will:

- Foster confidence, excellence, integrity, and a sense of belonging.
- Ensure each learner studies a challenging, academic and relevant curriculum, which enhances social, emotional, physical and ethical development.
- Work in partnership with all families and the community as an organization of engaged, motivated lifelong learners.

CVUSD GOVERNING BOARD MEMBER

CEREMONIAL SWEARING IN 6:55 PM

1. CEREMONIAL SWEARING IN OF NEW BOARD MEMBER APPOINTEE FOR THE DURATION OF 2018

Board President Roth welcomed Mr. Robert Simbric back to the School Governing Board by leading Mr. Simbric in a CVUSD Ceremonial Swearing In.

REGULAR SESSION 7:00 PM

1. WELCOME AND CALL TO ORDER

Mr. Roth called the meeting to order at 7 pm.

2. PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

Mr. Simbric led the Pledge of Allegiance. There was a moment of silence.

3. ROLL CALL

Board members present were: Tim Roth, Kitty McDowell, Bob Simbric and Eric Lawton. Board member Helen Freeman joined the meeting by teleconference.

4. AGENDA REVIEW AND ACCEPTANCE

Mr. Roth asked to move item 11. B., to Discussion and Possible Action Items (under #12). Motion: Mr. Roth moved, seconded by Mrs. McDowell accept the agenda with the proposed changes of moving Item 11.B. to action items. The motion carried 5-0.

5. PUBLIC PARTICIPATION/ CALL TO PUBLIC

Administrator-In-Charge, Mr. Howe welcomed Mr. Simbric back to the Board and the CVUSD Family. He was thankful for the opportunity that the District has to make a world famous difference in the lives of the people it come in contact with, via provision of excellent customer service and family atmosphere. He was grateful that Mr. Simbric would be part of that.

6. STAFF, STUDENT COMMUNITY RECOGNITION – CELEBRATION OF GOOD THINGS

Camp Verde High School Boys Basketball Coach Dan Wall recognized his student athletes' and their accomplishments on and off the basketball court; proud of the growth the young men showed in skill, hard work and great character this season.

CVHS Girls Basketball Coach Mark Showers also touted his highly esteemed athletes. Both of the teams use a program called Character Matters that translates into the students' lives, both on and off of the court. Coach Showers also congratulated Coach Wall on being named Coach of the Region this year.

7. POTENTIAL ACTION ON PERSONNEL MATTERS

A. Resignations/Retirements

Yeager, Jennifer; Bus Driver: resigned as of 02/20/2018
Rodriguez, Lucy; ES Teacher: retiring end of 17/18
Schafer, Russell; HS Math Teacher: retiring end of 17/18
Wilson, Stephen; MS Computer Teacher: retiring end of 17-18/to ESI Sheehan, George; ES Teacher: resigning end of 17/18
Grubbs, Angela; ES Teacher: resigning end of 17-18
Izzo, Kathleen; HS Paraprofessional: retiring end of 17-18
Wilson, Stephen; MS Track Coach: resignation
Allred, Linda; MS Teacher: resigning end of 17-18
Rhoades, Jerome; HS PE/Football coach: resigning end of 17-18

B. Transfers:

C. Involuntary Transfers:

D. Employment Offers:

i. Certified:

ii. Support Staff:

Harris, Caitlin; MS Paraprofessional: CV4/1 \$11.76/29 hr Collins,
Emberley; ES Paraprofessional: CV4/1 \$11.76/28 hr
Bousman, Barbara; MS Paraprofessional: CV4/11 \$ 14.68/16 hr

iii. Transportation:

iv. Substitutes:

v. Coaches (and Friday camp coaches):

Bogess, Joseph; MS Baseball coach: \$500

vi. Volunteers:

vii. ESI Teachers:

E. Extra Duty:

Martinez, Diane; bus dispatch, additional: 5.5 week
Selby, Adrien; HS Paraprofessional increase: 12.5 week
Izzo, Kathleen; HS Paraprofessional, decrease: 12.5 week
Reddell, Sandie; MS Track Coach: \$1500
Dowikas, Vicki; A-F Accountability Stipend: \$.1435.12
Dowikas, Vicki; Test Coordinator Stipend: \$3,000.00

F. Terminations:

Zavalza, Carlos; Wrestling volunteer- Services no longer needed

Motion: Mrs. Freeman moved, seconded by Mr. Lawton to accept the Personnel Matters. The motion carried 5-0.

8. POTENTIAL APPROVAL OF FINANCIAL AND BUSINESS MATTERS

A. Expense Vouchers in the amount of \$ 326,710.38

B. Payroll Vouchers in the amount of \$ 696,082.57

C. Financial Updates

D. Student Accounts

Motion: Mrs. McDowell moved, seconded by Mr. Lawton to approve the financial and business matters. The motion carried 5-0.

9. POTENTIAL APPROVAL OF GOVERNING BOARD MINUTES

A. Minutes taken during Regular Meeting on February 13, 2018

B. Minutes taken during Executive Session Meeting 1, February 13, 2018

C. Minutes taken during Executive Session Meeting 2, February 13, 2018

D. Minutes taken during Special Work Session Meeting, February 27, 2018

E. Minutes taken during Actionable Work Session Meeting, March 1, 2018

Motion: Mrs. Freeman moved, seconded by Mr. Lawton to accept the listed minutes. The motion carried 5-0.

10. POTENTIAL ACTION ON THE CONSENT AGENDA

- A. *Potential acceptance of donation from the Henderson Foundation in the amount of \$ 1,140.00 to pay for fifth-day ceramics classes*
- B. *Potential acceptance of donation from the Henderson Endowment Fund in the amount of \$1,900.00 to be used for the Fifth Day Culinary Arts Program*
- C. *Potential approval of a gift card donation to from Cottonwood Walmart in the amount of \$ 75.00 to the Middle School math classes to be used for Pi Day activity supplies*
- D. *Potential acceptance of Policy CB- Superintendent/Administrator-In-Charge as Second Read*
- E. *Potential acceptance of the amended South Verde High School Calendar for school year 2018-2019*
- F. *Potential approval of grant pursuit by Denise Consalvo of the Brady Grant in the amount of \$5,000 to be used for cleaning equipment to enhance the cleanliness and attractiveness of our facilities*

Motion: Mr. Simbric moved, seconded by Mrs. McDowell, to approve the consent agenda. The motion carried 5-0.

11. ADMINISTRATIVE REPORTS, UPDATES AND DISCUSSION

- A. *Discussion and update from the Town of Camp Verde on their initiatives regarding continued student entrepreneurship opportunities for Camp Verde High School students.*
Ms. Sebra Choe addressed the Board regarding the entrepreneurship opportunities for Camp Verde High School. The lesson learned over the past years is, the more support from school administration, the more successful the program. There are several ways the Town could work again next year to support the program; most ideally, a stand-alone entrepreneurial program.
Ms. Choe also communicated the Town's willingness to partner with the school in a Leadership Development Program and in the District's continued Strategic Planning. There was no action taken on the Item.
- B. *(Item moved to Discussion and Possible Action (see 12.B.)*
- C. *Report and discussion on District Tax Credit income and usage from Administrator-In-Charge and Director of Business Services*
Director of Business Services Mr. Hicks gave a summary of the tax credit monies that were collected and spent at each site in 2017, an overview of how tax credit donations benefit taxpayers, and the permissible factors that determine school tax credit collection.
There was discussion on how to better inform taxpayers in Arizona of the opportunity to control where their state tax dollars are spent, including the potential of designating tax credit liaisons on site councils, using public service announcements, and the capability to accept credit card payments on the schools website.
- D. *Discussion and report from the Administrator-In-Charge on action to improve the School's Letter Grades*
Mr. Howe addressed the Board regarding the sites efforts to improve student achievement. The letter grades from the state are still not officially out. Regardless, the schools know they need to improve and are working to that end. Each schools plan includes student progress monitoring, benchmarking and data driven instruction. There was no action taken on the Item.
- E. *Discussion and report from the Administrator-In-Charge on the District's Strategic direction*
Mr. Howe reported on the Plan asserting that it started out well, a lot of the leg work is done. The group of stakeholders involved brought great ideas forward. The administration is now working to take those fundamentals and prioritize them to make the plan fit the student's unique needs; simplifying the plan and targeting our students.
He would like to bring the Plan back to a Board Work Session in June.
There was no action taken on the Item.

- F. *Discussion and information on regulation to Policy IHAA – English Instruction and it’s Regulation IHAA-R to include certified staff credentialing requirements in (SEI) Sheltered English Emersion.*

Mr. Howe and Mr. Hicks explained that adding the language to the Policy Regulation will help to ensure that teachers, working with students who have ILLP’s (Individual Language Learner Plans), have the necessary credentials.

- G. *Discussion, report on Text Book Adoption (Policy- IJJ) and Curriculum Adoption (Policy- IGD) 2017-2018.*

There was some discussion on the Policy as the Board felt that further clarification is needed with regards to supplementary materials and consumable items. The intent of the policy is to give parents input on textbooks and supplementary materials. The administration will work on amending the policy to further clarify it, and bring it back at a later date.

12. DISCUSSION AND POSSIBLE ACTION ITEMS

- A. *Potential acceptance of donation from Alan Benfer Scholarship Fund in the amount of \$ 3,040.00 to be used for Missoula Children’s Theatre in the summer of 2018*

Mrs. Freeman explained that she would be recusing herself from a vote on the Item. There was brief discussion on the Item as the program was clarified to be a joint venture between the Elementary Site Council and Missoula Children’s Theatre.

Motion: Mrs. McDowell moved, seconded by Mr. Lawton to accept the donation from Alan Benfer Scholarship Fund in the amount of \$ 3,040.00 to be used for Missoula Children’s Theatre in the summer of 2018. The motion carried 4-0 with an abstention from Mrs. Freeman.

- B. *Discussion, report and potential approval of Camp Verde Unified School District Preschool Program hour decrease in order to work more closely with Head Start and other area preschools for Kindergarten readiness*

Mr. Howe clarified the agenda Item specifically meant a one day decrease to the Preschool week and not a decrease in the hours in the preschool day.

Director of Exceptional Student Services Chris Gilbert addressed the Board, proposing the change as the area preschools are asking for assistance. In school year 2018-2019 the developmental preschool staff could work with area preschools to help prepare students and their parents for kindergarten. The District’s Developmental Preschool would still exceed the state preschool requirements for seat time.

Motion: Mr. Roth moved, seconded by Mr. Lawton, to approve the Camp Verde Unified School District Preschool Program hour decrease in order to work more closely with Head Start and other area preschools for Kindergarten readiness. The motion carried 5-0.

- C. *Discussion and possible action to accept the Certified Salary Schedule for the 2018-2019 school year (equivalent to 2017-2018 salary schedule).*

Mr. Howe stated that the salary schedule was the same, however, he would like to bring the option of giving the teachers a step (increase) on the salary schedule to the Board in April.

Motion: Mrs. Freeman moved, seconded by Mr. Lawton to accept the Certified Salary Schedule for the 2018-2019 school year, equivalent to 2017-2018 salary schedule. The motion carried 5-0.

- D. *Discussion and possible action to accept Supplemental Salary Schedule A – Coaches for the 2018-2019 school year (equivalent to 2017-2018 salary schedule)*

Motion: After brief discussion, Mr. Roth moved, seconded by Mr. Simbric to approve the Supplementary Salary Schedule A for the 2018-2019 school year. The motion carried 5-0.

- E. *Discussion and possible action to accept the Supplemental Salary Schedule C – Substitutes and Certified Staff Extra-Duty for the 2018-2019 school year (equivalent to 2017-2018 salary schedule).*

Mr. Howe explained that the salary schedule was the same as this year. The substitutes are paid through the County, but the District sets the rate; our substitute rate is higher than most.

Motion: Mrs. McDowell moved, seconded by Mr. Lawton, to accept the Supplemental Salary Schedule C, Substitutes and Certified Staff Extra Duty pay for the 2018-2019 school year. The motion carried 5-0.

F. *Discussion and possible action to offer contracts to certified personnel in 2018-2019 as listed*

Mr. Howe explained that because of the uncertainty of Title I funding for next school year, he regretfully needed to pull his part-time Middle School Title I Teacher from the list. He will bring the position and the teacher back for Board approval in April, in hopes that Title I funding picture clears up by then.

Motion: Mrs. Freeman moved, seconded by Mr. Roth to approve the list of certified staff contracts for 2018-2019 with exception of the Title I position to be reevaluated next month. The motion carried 4-0, with an abstention from Mr. Simbric.

G. *Discussion and possible action to offer contracts to certified administrators as listed*

Motion: After brief discussion, Mrs. Freeman moved, seconded by Mr. Lawton to offer contracts to the certified administrators as listed. The motion carried 5-0.

H. *Discussion and possible action to accept amended Policy BEDB – Agenda as First Read*

Motion: After brief discussion, Mrs. Freeman moved, seconded by Mr. Lawton to approve amended Policy BEDB as First Read. The motion carried 5-0.

I. *Discussion and possible action to accept the following Policies as recommended by the Arizona School Board's Associations as First Read, or to schedule a Work Session to discuss the policies:*

Policy DKA — Payroll Procedures/Schedule

Policy GCCH— Professional /Support Staff Bereavement Leave

Policy IKAB- Report Cards/Progress Reports

Policy JFAA— Admission of Resident Students

Policy JFABD— Admission of Homeless Students

Policy JFABDA— Admission of Students in Foster Care

Policy JKD— Student Suspension

The Board may also discuss the following Regulations and Exhibits to Policy:

GBEAA- E – Staff Conflict of Interest

IHA-E – Basic Instructional Program

JFABDA-R, JFABD-EA, JFABD-EB – Admission of Students in Foster Care

JK-EA – Student Discipline

Motion: Mr. Roth moved, seconded by Mr. Simbric to accept Policies, Regulations and Exhibits: DKA, GCCH, IKAB, JFAA, JFABD, JFABDA, JKD, GBEAA-E, IHA-E, JFABDA-R, JFABDA-EA, JFABDA-EB and JK-EA, as First Read. The motion carried 5-0.

H. *Discussion and possible action to accept the Yavapai County Attorney's waiver of conflict regarding agreements with the Yavapai County School Superintendent's Office*

Motion: After brief discussion, Mrs. McDowell moved, seconded by Mr. Lawton to accept the Yavapai County Attorney's waiver of conflict regarding agreements with the Yavapai County School Superintendent's Office. The motion carried 5-0.

13. BOARD/ADMINISTRATION REQUEST FOR FUTURE AGENDA ITEMS

- Mrs. McDowell asked to revisit Title I funds in April and the possibility of adding the part-time Middle School Title I teacher back to the rehire list.
- Mr. Roth asked to have the administration bring back their recommendations to help clarify the Textbook adoption policy, during the April meeting if possible.
- Mr. Roth asked to have the Governance Team Handbook and its Goals approved.

14. INFORMATION ONLY

- *Enrollment Report*
- *Free and Reduced Meals Report*

- *Upcoming April agenda – Site advisory Council Reports*
- *Upcoming report and possible action on VACTE Course Offerings and addendum to IGA by VACTE Superintendent Bob Weir, postponed until April*
- *United Way grant award of \$ 12,500.00 to Friday Camps*

15. ADJOURNMENT

Motion: Mr. Lawton moved, seconded by Mrs. McDowell to adjourn the meeting. The motion carried 5-0. The meeting adjourned at 8:24 pm.

16. SIGNING OF DOCUMENTS