

**CAMP VERDE UNIFIED SCHOOL DISTRICT BOARD MINUTES TAKEN**

**During Meeting**

**Open to the Public On**

**Monday, February 5, 2018**

**SPECIAL WORK SESSION MEETING**

**4:00 PM -8:00 PM**

**AT THE CAMP VERDE UNIFIED SCHOOL DISTRICT MULTI-USE COMPLEX LIBRARY**

**280 CAMP LINCOLN ROAD**

**CAMP VERDE, ARIZONA 86322**

**Mission:**

Providing students a safe and caring environment in which knowledge, skills, and attitudes enable learners to become productive citizens

*Respect, Integrity, Positive Relationships, Accountability*

**Vision:**

**Our District will:**

- Foster confidence, excellence, integrity, and a sense of belonging.
- Ensure each learner studies a challenging, academic and relevant curriculum, which enhances social, emotional, physical and ethical development.
- Work in partnership with all families and the community as an organization of engaged, motivated lifelong learners.

**4:00 PM – 8:00 PM**

**SPECIAL WORK SESSION MEETING**

1. WELCOME AND CALL TO ORDER

Board President Tim Roth called the meeting to order at 4:02 pm.

2. PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

Principal Danny Howe led the Pledge of Allegiance. There was a moment of silence.

3. ROLL CALL

Board members present were: Tim Roth, Helen Freeman and Eric Lawton.

Board members Kitty McDowell and Christine Schneider were absent.

4. AGENDA REVIEW AND ACCEPTANCE

Motion: Mrs. Freeman moved, seconded by Mr. Lawton to accept the agenda as presented. The motion carried 3-0.

5. DISCUSSION, REVIEW AND UPDATE FROM ASBA (ARIZONA SCHOOL BOARD'S ASSOCIATION) BOARD OPERATIONAL LEADERSHIP (BOLTS) CONFERENCE ATTENDEES

Board members and administrators summarized what they had learned at the BOLTS conference on Friday the 2<sup>nd</sup> of February. Mr. Roth, Mrs. Freeman and Mr. Lawton attended the conference along with Director of Business Services Mr. Hicks, Middle School Principal Mr. Howe and Governing Board Administrative Assistant Mrs. Hudson. Primary topics covered during the workshop included: defining roles and responsibilities of board members and administrators, how to do no harm in the board room and effective communication strategies.

There was no action taken on the Item.

6. DISCUSSION REVIEW AND POSSIBLE ACTION ON AMENDMENTS TO THE GOVERNANCE TEAM HANDBOOK

The Board went through each page of their handbook focusing on having a positive working relationship in order to be an effective Governing Board.

There was some discussion on adding the Governance Team Handbook to every agenda, giving the Board members to opportunity to reference the handbook at any time during their meetings.

There was also some discussion on adding a brief, five minute, strategic plan update to the monthly Board agenda in order for the Board to know what has been accomplished each month.

Some minor amendments will be made to the handbook prior to adopting Governing Team Goals.

There was no action taken on the Item.

7. DISCUSSION, REVIEW AND POSSIBLE ACTION TO SET GOVERNING BOARD GOALS POST BOARD SELF-EVALUATION

The Board discussed potential goals including: To stick to the Governance Team Handbook; and to respectfully hold themselves and each other accountable for working together as a team.

There was also some discussion on the importance of being lifelong learners and the potential of the Board members reading common leadership books.

The Board opted to wait to take action on goal setting until all members of the Board were present.

8. ADJOURNMENT

Motion: Mrs. Freeman moved, seconded by Mr. Lawton to adjourn the meeting. The motion carried 3-0. The meeting adjourned at 6:50 pm.

9. SIGNING OF DOCUMENTS

Respectfully Submitted,

Mary Hudson  
Board/Admin Assist

Tim Roth  
President

Helen Freeman  
Member

Eric Lawton  
Member