

**CAMP VERDE UNIFIED SCHOOL DISTRICT BOARD**  
**MINUTES TAKEN DURING MEETING**  
**OPEN TO THE PUBLIC ON**  
**DECEMBER 12, 2017**  
**PUBLIC HEARING ON REVISED BUDGET ADOPTION**  
**AND**  
**REGULAR MEETING**  
**7:00 PM**  
**AT THE CAMP VERDE UNIFIED SCHOOL DISTRICT MULTI-USE COMPLEX LIBRARY**  
**280 CAMP LINCOLN ROAD**  
**CAMP VERDE, ARIZONA 86322**

**Mission:**

Providing students a safe and caring environment in which knowledge, skills, and attitudes enable learners to become productive citizens  
*Respect, Integrity, Positive Relationships, Accountability*

**Vision:**

**Our District will:**

- Foster confidence, excellence, integrity, and a sense of belonging.
- Ensure each learner studies a challenging, academic and relevant curriculum, which enhances social, emotional, physical and ethical development.
- Work in partnership with all families and the community as an organization of engaged, motivated lifelong learners.

**BUDGET- PUBLIC HEARING**

**7:00 PM**

1. WELCOME AND CALL TO ORDER  
Mrs. McDowell called the meeting to order at 7:00 pm.
2. PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE  
Mr. Roth led the pledge of allegiance. There was a moment of silence.
3. ROLL CALL  
Board members present were: Kitty McDowell, Tim Roth, Helen Freeman and Eric Lawton.  
Board President Christine Schneider joined the meeting by teleconference at 7:00 pm.
4. BUDGET HEARING/ CALL TO THE PUBLIC  
ARS 15-905  
There was no public participation regarding the budget.
  - A. DISCUSSION ON THE REVISED CAMP VERDE UNIFIED SCHOOL DISTRICT'S BUDGET FOR FISCAL YEAR 2017-2018  
Director of Business Services Steve Hicks presented and answered questions on the revised budget of December 2017. The budget that was adopted in July was an estimate. The student count is down and the budget continues to change under the State's newly enacted current year funding. The general budget limit now shows \$ 8,837,926.00, which is close to \$ 300,000.00 less than it was when it was revised in October.  
There was no public participation.  
Action was taken later during the regular meeting under Item 9.A. (below).

## REGULAR SESSION

1. AGENDA REVIEW AND ACCEPTANCE  
Mrs. Freeman moved, seconded by Mr. Roth to accept the agenda as presented. The motion carried 4-1 with a nay from Mr. Lawton.
2. PUBLIC PARTICIPATION/ CALL TO PUBLIC  
High School student Preston Maynard addressed the Board with concerns about the integrity of the school administration. He felt that teachers who may have ruffled administrators feathers were now facing false allegations and personal vendettas. He was disappointed in what he perceived to be people of power abusing their authority.
3. STAFF/STUDENT/COMMUNITY RECOGNITION AND CELEBRATION OF GOOD THINGS  
Superintendent Goodwin asked Librarian Mrs. Mina to recognize staff in the District Support Services. Mrs. Mina said that she was delighted to recognize Rainee Armstrong, Mike Baker, Tim Conerly, Denise Convalvo, Jim Frank, Walt Hallberg, Dave Harbeson, Daniel Kleinman, Rob Plante, Bob Thomas and John Rawson for their work. She said she was amazed at how quickly she gets responses to work orders, how well the staff works together and the outstanding work that they do.
4. POTENTIAL ACTION ON PERSONNEL MATTERS AS RECOMMENDED BY THE SUPERINTENDENT
  - A. *Employment recommendations:*
  - B. *Extra duty: Robin Tankesley, Middle School Student Council*
  - C. *Volunteers: Amber Reed, Elementary; Bridget Bowers, Elementary; Maria Carmen Hernandez, Elementary; Brian Price, Elementary; Samuel Swick, High School Track; Kevin Stewart Thornhill, High School Baseball*
  - D. *Superintendent Goodwin's letter of intent to not seek a contract renewal*

Motion: Mrs. Freeman moved, seconded by Mr. Lawton to accept the personnel matters as recommended by the Superintendent. The motion carried 5-0.
5. POTENTIAL ACTION ON BUSINESS AND FINANCIAL MATTERS AS RECOMMENDED BY THE SUPERINTENDENT
  - A. *Expense Vouchers in the amount of \$ 283,392.98*
  - B. *Payroll Vouchers in the amount of \$ 713,763.92*
  - C. *Financial Updates*
  - D. *Student Accounts*

Motion: Mrs. Freeman moved, seconded by Mr. Roth to approve the business and financial matters as recommended by the Superintendent. The motion carried 5-0.
6. POTENTIAL APPROVAL OF GOVERNING BOARD MINUTES
  - A. *Minutes taken during Regular Meeting on November 14, 2017*
  - B. *Minutes taken during Executive Session Meeting on November 14, 2017*
  - C. *Minutes taken during Work Session Meeting on November 27, 2017*
  - D. *Minutes taken during Joint Board Meeting with Yavapai-Apache Council November 29, 2017*

Motion: Mrs. Freeman moved, seconded by Mr. Roth to approve the Governing Board minutes as stated. The motion carried 4-0 with an abstention from Mrs. Schneider, who was not present for all of the listed meetings.

7. POTENTIAL ACTION ON THE CONSENT AGENDA

- A. *Potential approval of grant pursuit by High School Technology Teacher Mr. Salinas: the CenturyLink Clarke M. Williams Foundation in the amount of \$5,000 to be used for innovative implementation of technology in the classroom*
- B. *Potential approval of CVHS Student Council fundraisers: Soup Cup and Water Bottle sales to be used to fund Prom 2018*
- C. *Potential acceptance of 12 wired computer keyboards and computer mice donated by Chase Bank and valued at approximately \$ 120.00*
- D. *Potential acceptance of donations to Friday Camp Cyber Cowboys from the following: Richard and Pat Gardner \$60.00; Randall and Tami Sandidge, \$ 400.00; Farmers Insurance, \$ 50.00; Ace Hardware, \$100.00; Wilson and Son Construction, \$ 200.00; Montezuma Veterinary Services, \$ 200.00; Camp Verde Eye Care, \$100.10; Spectrum Healthcare, \$ 300.00; Quintus, \$ 200.00; Yavapai Title, \$ 300.00; Chambers Realty, \$ 100.00; Verde Dental, \$ 200.00; Start Farm, \$ 50.00; Anonymous Donor, \$ 50.00; Camp Verde Realty, \$ 100.00; Walmart, \$ 450.00; Walgreens, eight 8GB flash-drives; Flagstaff Domino's Pizza, 8 large Pizzas*
- E. *Potential approval of donations to Friday Camp Bowling: Shake, Rattle and Bowl, 100 Free games valued at \$ 350.00; Shake Rattle and Bowl, ½ off shoe rentals, valued at \$ 100.00*
- F. *Potential acceptance of grant pursuit by High School Teacher/Mentor Mr. Benson: the SRP Social Studies grant in the amount of \$ 2,500.00 to be used to purchase supplementary materials for the Social Studies Department*
- G. *Potential acceptance of grant pursuit by Elementary School Teacher Mrs. Ellison: the Walmart Community grant in the amount of \$ 650.00 to be used to benefit low income students and families educationally*
- H. *Potential acceptance of Policy BE - School Board Meetings as Second Read*  
Motion: Mrs. Freeman moved, seconded by Mr. Lawton to approve the items written under the consent agenda. The motion carried 5-0.

8. DISCUSSION/REPORT ITEMS

- A. *Discussion on Governing Board President and Clerk seats and willing Board member candidates for upcoming election January 9, 2018*  
Mrs. Schneider explained that she had placed this on the agenda because it was an opportunity for the board members to discuss who might want to be president or clerk prior to the vote in January. There was no discussion on board member candidate interests. No action was taken on the Item.

9. DISCUSSION AND POSSIBLE ACTION ITEMS

- A. *Discussion/update and possible acceptance of CVUSD Budget Revision for fiscal year 2017-2018*  
Motion: Mr. Roth moved, seconded by Mrs. Freeman to accept the CVUSD Budget Revision for fiscal year 2017-2018. The motion carried 5-0.
- B. *Discussion and possible action to accept Policy IHBHJ and Policy Regulation IHBJ – Indian Education as First Read*  
There was extensive discussion on the Indian Education Policies. Director of Federal Projects Mrs. Debbie Witt explained that the Policy template was given to the District by the Federal Government and the District is strongly urged to conform to the template.  
There was discussion on the committee that is referenced in the policy and the potential of defining who would serve on the committee. Mrs. Freeman and Mrs.

Witt worked through semantics in the policy while staying true to the format that was expected.

Mr. Roth exited at 8:07 and returned at 8:08

Motion: Mrs. Freeman moved, seconded by Mr. Roth to accept policy IHBJ as First Read with the recommended changes. The motion carried 5-0.

C. *Discussion and possible action to set a Work Session for review and discussion on Board Operational Handbook and setting post Board evaluation Governance Team Goals*

There was discussion on using the BOLTS (Board Operational Leadership Training Seminar) in Flagstaff on February 2 as a platform for the Board's Work Session. If all Board members could not attend the BOLTS training, the training could still be agendaized for report during the follow up Work Session on Governance Team Goals.

Motion: After discussion, Mrs. Freeman moved to set a work session for Monday February 5, 2017 beginning at 4pm and lasting no longer than 8 pm to go over Board Operations and Governance Team Goals.

There was discussion on the motion as Mr. Roth wanted to ensure that the BOLTS training was included. Mrs. Freeman withdrew her motion.

Motion: Mrs. Freeman moved, seconded by Mr. Lawton to send as many Board members as possible to the BOLTS training on February 2, 2017 and then follow up with a Work Session on Monday, February 5, 2017, beginning at 4pm and lasting no longer than 8 pm to go over Board operations and Governance Team Goals.

Mrs. Schneider called point of order on the motion. She wanted to ensure that the BOLTS training was not being mistaken for a Work Session. It was clarified that a quorum of the Board would be posted should three or more members attend the BOLTS training. The motion carried 5-0.

10. ADMINISTRATIVE AND BOARD REPORTS

A. *Superintendent's Enrollment Report*

Dr. Goodwin asked the Board to review the report and all of the listed upcoming events in their Board packets.

B. *Upcoming Events and Reports:*

- *A February Work Session on Friday-Camp's One (1) and Three (3) Year Plans and progress to be scheduled during Regular January Board Meeting*
- *Administrative Report on Drug and Alcohol Prevention and Education – January Regular Board Meeting*
- *Administrative Report on Strategic Plan, district-wide programs and student academic improvement – tackling the Letter Grades*
- *ASBA BOLTS Board Operational Leadership Conference in Flagstaff on February 2*

11. DISCUSSION AND POSSIBLE ACTION

*Discussion and possible action regarding the Midyear Evaluation of the Superintendent. The Board may vote to convene in executive session pursuant to A.R.S. §38-431.03(A) (1) for the discussion of personnel matters*

Motion: Mrs. Freeman moved, seconded by Mr. Roth to convene in executive session pursuant to A.R.S. §38-431.03(A) (1) for the discussion of personnel matters regarding the midyear evaluation of the Superintendent. The motion carried 5-0.

The Board took a recess at 8:28 pm.

The Board continued executive session at 8:35 pm.

The Board exited executive session at 10:05 pm.

12. DISCUSSION AND POSSIBLE ACTION  
*Discussion and Possible Action to award the Superintendent Performance Pay of 1.5 % that was withheld from Superintendent's Salary July 1 – December Evaluation*  
*According to ARS 15-341 (A) (39)*  
Motion: Mr. Roth moved, seconded by Mrs. McDowell to award the Superintendent Performance Pay of 1.5 % that was withheld from Superintendent's Salary July 1 – December Evaluation. The motion carried 3-2 with nays from Mrs. Freeman and Mr. Lawton.
  
13. BOARD REQUEST FOR FUTURE AGENDA ITEMS  
Mrs. Schneider asked to review the Superintendent's Evaluation Tool at a future meeting.
  
14. INFORMATION ONLY
  - A. *2016-2017 School Calendar*
  - B. *Board Self Evaluation Results 2016*
  
15. ADJOURNMENT  
Motion: Mrs. Freeman moved, seconded by Mr. Lawton to adjourn the meeting. The motion carried 5-0. The meeting adjourned at 10:11pm,
  
16. SIGNING OF DOCUMENTS