

CAMP VERDE UNIFIED SCHOOL DISTRICT  
BOARD MINUTES TAKEN DURING  
OCTOBER 10, 2017  
SPECIAL JOINT MEETING 6:00 PM  
PUBLIC HEARING ON REVISED BUDGET ADOPTION 7:00 PM  
REGULAR MEETING 7:00 PM  
AT THE CAMP VERDE UNIFIED SCHOOL DISTRICT MULTI-USE COMPLEX LIBRARY  
280 CAMP LINCOLN ROAD  
CAMP VERDE, ARIZONA 86322

**Mission:**

Providing students a safe and caring environment in which knowledge, skills, and attitudes enable learners to become productive citizens  
*Respect, Integrity, Positive Relationships, Accountability*

**Vision:**

**Our District will:**

- Foster confidence, excellence, integrity, and a sense of belonging.
- Ensure each learner studies a challenging, academic and relevant curriculum, which enhances social, emotional, physical and ethical development.
- Work in partnership with all families and the community as an organization of engaged, motivated lifelong learners.

SPECIAL JOINT BOARD MEETING WITH VACTE  
6:00 PM

1. WELCOME AND CALL TO ORDER  
CVUSD Clerk Kitty McDowell called the meeting to order at 6:03 pm.
2. PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE  
VACTE Superintendent Bob Weir led the Pledge of Allegiance. There was a moment of silence.
3. CVUSD ROLL CALL/VACTE INTRODUCTIONS  
CVUSD Board Members present were: Tim Roth, Eric Lawton, Helen Freeman and Kitty McDowell. Board President Christine Schneider joined the meeting at 6:59 pm. VACTE Board Members present were: Leland Wieweck and Steve Pike. Jeff Wassell joined the meeting by teleconference.
4. AGENDA REVIEW AND ACCEPTANCE  
CVUSD Motion: Mrs. Freeman moved, seconded by Mr. Roth to accept the agenda as presented. The motion carried 4-0.  
VACTE Motion: Mr. Pike moved, seconded by Mr. Wieweck to accept the Joint Board Meeting agenda as presented. The motion carried 3-0.
5. DISCUSSION ITEMS
  - A. VACTE TO REPORT ON THEIR DRAFT STRATEGIC PLAN  
VACTE Superintendent Bob Weir presented a three (3) year plan, asking for input from both Governing Boards. He reported on the programs in place the educational goals of VACTE.  
Mr. Wieweck credited Superintendent Mr. Weir for addressing the managerial needs of VACTE as they work diligently to rectify audit findings that they had from the previous year.

B. VACTE TO REPORT ON JTED AND VACTE BUDGETING

Mr. Weir gave a report on the VACTE Budget for Fiscal Year 2018. He summarized spending and program expenses. Some of the classes VACTE would like to offer in upcoming years include: Law Enforcement, Theater Technology, Hotel Management and Cosmetology.

There was some discussion on funding priorities as well as recognizing CVHS student successes in CTE courses.

C. CVHS PRINCIPAL TO REPORT ON CTE STUDENT TEST

High School Principal Mr. Douvikas presented the CTE student test scores from the previous year. Superintendent Mr. Weir assisted in answering questions on the testing model including: assessments being given upon 2 to 3 year program completion and inconsistencies between State proficiency standards and industry certification standards.

6. VACTE ADJOURNMENT:

Mr. Weir stated that he would like to have one or two Joint Board meetings annually.

Motion: Mr. Leland Wiececk moved, seconded by Mr. Jeff Wassell to adjourn the Joint Board Meeting. The motion carried 3-0. The meeting adjourned at 7:01 pm.

The CVUSD Governing Board took a recess at 7:01 pm.

## **BUDGET- PUBLIC HEARING 7:00 PM**

1. WELCOME AND CALL TO ORDER  
Board President Mrs. Schneider called the meeting to order at 7:10 pm.
2. PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE  
Mrs. Schneider led the Pledge of Allegiance. There was a moment of silence.
3. ROLL CALL  
Board Members present were: Christine Schneider, Tim Roth, Eric Lawton, Helen Freeman and Kitty McDowell.  
Motion: Mrs. Schneider moved, seconded by Mrs. McDowell to accept the agenda for the Budget Hearing/Call to the Public portion of the meeting. The motion carried 5-0.
4. BUDGET HEARING /CALL TO THE PUBLIC- ARS 15-905
  - A. DISCUSSION ON THE REVISED CAMP VERDE UNIFIED SCHOOL DISTRICT'S BUDGET FOR FISCAL YEAR 2017-2018 TO INCLUDE THE 1.06% TEACHER WAGE INCREASE  
Director of Business Services Steve Hicks reported on the Budget Revision to include the 1.06% that was estimated in the Adopted Budget. The Revision shows a total increase to the budget as \$ 598.00.  
Mr. Hicks answered questions on the Budget Revision stating that another revision may be needed after the 40<sup>th</sup> Day Count in December.  
There was no public participation.  
There was no action taken on the Item.

## REGULAR SESSION - 7:00 PM

### MOMENT OF SILENCE

Board President Schneider called for a moment of silence.

#### 1. AGENDA REVIEW AND ACCEPTANCE

Mrs. Freeman asked to have Item 4. A. and C. to come after Item 8. G.

Mrs. Freeman asked to pull Item 7. A. specific to Policies GCQF, JFB and KB for discussion.

Mr. Lawton asked to pull Items 7. E. F. and G. for discussion.

Motion: Mrs. Freeman moved, seconded by Mr. Lawton to accept the agenda with the noted changes. The motion carried 5-0.

#### 2. PUBLIC PARTICIPATION/CALL TO PUBLIC

Parent Rebecca LaGrave addressed the Board regarding her son's participation in Fifth Day Friday Camps. She said that he knows he has to have good grades and good behavior to participate and the programs give him something to look forward too.

#### 3. STAFF/STUDENT/COMMUNITY RECOGNITION AND CELEBRATION OF GOOD THINGS

- Beaver Creek Historical Society Board members Judy McBride and Betty Hart thanked CVUSD Art teacher Mr. Middlebrook and his students for helping with the rather involved timeline project in the Beaver Creek Library that consists of painted tiles.
- Middle School Principal Mr. Howe thanked CVUSD teachers Mr. Shanks and Mrs. Lowman for heading up relief drives for hurricane victims in Texas. Mrs. Lowman was not able to be present for the meeting. Mr. Shanks recognized students McKinley Brewer and Chandler Plante who collected greatly needed supplies. The students reported that 3 large Penske trucks filled with water and supplies were sent to Texas after the relief drive.
- Elementary Principal Mrs. Booth recognized student Brynna Mulcaire for being awarded the Golden Rule Student of the Month by AGREE (Arizona's Golden Rule Educational Experiences). First Grade teacher Mrs. Rodriguez nominated Brynna for her exceptionally courteous ways. Brynna is the first rural student and also the youngest student to receive this award. Mrs. Booth showed a clip of Brynna on the AZTV news television channel.

#### 4. POTENTIAL ACTION ON PERSONNEL MATTERS AS RECOMMENDED BY THE SUPERINTENDENT

- A. *Employment recommendations: Robin Whatley, Friday Camp; Nick Schuldt, Bus Driver; Rita Storms, Bus Driver; Adrian Selby, Paraprofessional (pulled for discussion after Item 8. G.)*
- B. *Extra duty: Sabrina Crittenden, Friday Camp; Bonnie Dunegan, temporary custodial work; Diane Martinez, temporary custodial work; Celia Ortiz, temporary custodial work*
- C. *Friday Programs: Bill Helm, Ryan Morris, Ann Martin, Carol Hildebrand, Jennifer Cooley, Sheri Gardner, Lisa Powers, Brian Wattenbarger, Shelley Surber, Lindsey Lowman, Brian Lewy, Angi Grubbs, Tami Wattenbarger, Janna White, Debbie Whitelaw, Sabrina Crittenden, Substitute: Erica Crittenden, Substitute; Robin Whatley, Substitute (pulled for discussion after Item 8. G.)*
- D. *Middle School Coaches: Boys basketball: Donnie Shanks and Eric Hansen; Girls Basketball: Steve Stone and Katie Wilson; Wrestling: Larry Allred; Cheer: Kim Mulcaire*

E. *Volunteers: Selena Johnson, Jennifer Bebee, Autumn Beeler, Denise Champion, Mona Cooley, Brittney Frady, Brianna Murdock, Peggy Owen*

Motion: Mr. Roth moved to approve Items 4. B. D. and E. Personnel Matters as recommended by the Superintendent. Mrs. Freeman seconded the motion. The motion carried 5-0.

5. POTENTIAL ACTION ON BUSINESS AND FINANCIAL MATTERS AS RECOMMENDED BY THE SUPERINTENDENT

A. *Expense Vouchers in the amount of \$ 367,224.23*

B. *Payroll Vouchers in the amount of \$ 672,023.13*

C. *Financial Updates*

D. *Student Accounts*

Motion: Mrs. Freeman moved, seconded by Mrs. McDowell to approve the business and financial matters as recommended by the superintendent. The motion carried 5-0.

6. POTENTIAL APPROVAL OF GOVERNING BOARD MINUTES

A. *Minutes taken during Executive Session on September 4, 2017*

B. *Minutes taken during Regular Board Meeting on September 12, 2017*

Motion: Mr. Roth moved, seconded by Mrs. Freeman to approve the Governing Board minutes taken during Executive Session September 4, 2017 and Regular Board Meeting on September 12, 2017. The motion carried 5-0.

7. POTENTIAL ACTION ON THE CONSENT AGENDA

- A. *Potential approval of Policy Advisory, Volume 29, Number 3 as Second Read to include BBBA – Board Member Qualifications, EEAEA, Bus Driver Requirements; GCQF – Discipline, Suspension, and Dismissal of Professional Staff Members; IE – Organization of Instruction; IJJ – Textbook/Supplementary Materials Selection and Adoption; IJNDB-E – Use of Technology Resources in Instruction; IKE –RB – Promotion and Retention of Students; JFAA – Admission of Resident Students; JFABC – Admission of Transfer Students; JFB – Open Enrollment; JL – Student Wellness; KB – Parent Involvement in Education*
- B. *Potential approval of Policy Advisory, Volume 29, Number 4, as First Read to include Policy IJNDB- Use of Technology Resource in Instruction*
- C. *Potential approval of South Verde Halloween Spook House Student Activity fundraiser for Prom*
- D. *Recommendation to approve a \$5,000.00 purchasing limit on the District Chase Bank Credit Card*
- E. *Recommendation to approve grant pursuit by High School Principal Dowikas with Toolbox for Education Grants, Lowe’s Charitable and Educational Foundation in the amount of \$15,000.00 to be used for technology upgrades and tools for STEM programs*
- F. *Recommendation to approve grant pursuit by High School Principal Dowikas with Classroom Technology Grants or Educators America to be used to purchase Smart Boards and Smart Board Touchscreen TV*
- G. *Recommendation to approve grant pursuit by High School Principal Dowikas with the Association of American Educators Classroom Grants in the amount of \$ 500.00 to be used for a verity of projects and materials, including but not limited to books, software, calculators, math manipulatives, art supplies, audio-visual equipment and lab materials*
- H. *Recommendation to approve a donation from the James and Gloria Henderson Endowment fund in the amount of \$ 5,500.00 to be used for ingredients and supplies for the Camp Verde High School Culinary Program*

Motion: Mrs. Freeman moved to accept the Items listed under the consent agenda with exception of 7. A. Policies GCQF, KB and KFB. Mr. Lawton seconded the motion. The motion carried 5-0.

DISCUSSION ON ITEMS REMOVED FROM THE CONSENT AGENDA

6. A. There was discussion on the two options in Policy GCQF.

Motion: Mrs. Freeman moved, seconded by Mr. Lawton to choose Option B as outlined in the Policy Advisory. The motion carried 4-1 with a nay from Mr. Roth.

There was discussion on needing to fill in the blanks in Policy JFB.

Motion: Mrs. Schneider moved to accept Policy JFB inserting the current policy language into the blanks. Mr. McDowell seconded the motion. The motion carried 5-0.

There was discussion on removing the Optional Language phrase and correcting a typo in policy KB.

Motion: Mrs. Freeman moved to approve Policy KB with the noted changes. Mr. Lawton seconded. The motion carried 5-0.

7. E. F and G. Mr. Lawton asked to have more information on the grants that High School Principal Douvikas was asking to pursue. Mr. Douvikas clarified the amounts of the grants and what the grants would be used for.

Motion: Mr. Lawton moved to accept Items 7. E. F. and G. Mrs. Freeman seconded the motion. The motion carried 5-0.

8. DISCUSSION REPORT AND POSSIBLE ACTION ITEMS

A. Discussion and possible action to approve the allocation of 1.06% teacher wage increase in the District's Revised Budget for fiscal year 2017-2018

Motion: Mrs. McDowell moved, seconded by Mrs. Freeman to approve the allocation of 1.06% teacher wage increase in the District's Revised Budget for fiscal year 2017-2018. The motion carried 5-0.

B. Discussion and possible action to approve the Camp Verde Unified School District's Revised Budget for fiscal year 2017-2018

Motion: Mrs. McDowell moved, seconded by Mr. Lawton to approve the Camp Verde Unified School District's Revised Budget for fiscal year 2017-2018. The motion carried 5-0.

C. Discussion/Report on District-wide AZMerit Results and the District's Letter Grades

District Accountability and Testing Coordinator Dr. Vicki Douvikas presented a PowerPoint on the AZMerit results from last year and the District's Letter Grades as measured by the Arizona Department of Education. She explained the formula the State department used to determine the grades. Schools K-8 were graded on Proficiency/Stability, Growth, English Language Learners Proficiency/Growth, Acceleration/ Readiness and Special Education bonus points. Under the formula the Camp Verde Elementary was given a Letter Grade of C. The Camp Verde Middle School was not awarded English Language Proficiency Points for lack of ELL student enrollment and was given a Letter Grade of D. Statewide High Schools were graded on a different formula that was based on Proficiency, Growth, English Language Proficiency and Growth, Graduation Rate, College and Career Readiness/Self-Report Sealed Score and a Special Education bonus. The Camp Verde High School was given a Letter Grade of C. The South Verde High School and the Accommodation School were not rated because of low enrollment numbers.

There was no action taken on the Item.

- D. Discussion and possible action to permit student Chandler Plante to attend the Obama Foundation Summit on October 31<sup>st</sup> and November 1<sup>st</sup> 2017 and count it as an educational field trip to be counted it as school attendance days.  
There was brief discussion on the Item. There was no action taken.

- F. Discussion and possible action to accept the Annual Financial Report for Camp Verde Unified School District 2017-2018-2016-2017  
Superintendent Dr. Goodwin presented the Annual Financial Report which outlined the District's expenditures and the funds that were used for payment over the 2016-2017 school year. He let the Board know that the funds 020 (Instructional Improvement) may be used for teacher compensation if need be in the future.

Motion: Mrs. Freeman moved, seconded by Mr. Roth to accept the Annual Financial Report for CVUSD 2016-2017. The motion carried 5-0.

- G. Discussion and possible action to set the Joint Board Meeting with the Yavapai Apache Nation on either November 8<sup>th</sup> or November 29<sup>th</sup> to begin at 6:00 pm.

There was discussion on the date that worked best for all members.

Motion: Mrs. Freeman moved to set the Joint Board Meeting with the Yavapai Apache Nation on November 29<sup>th</sup> at 6pm. Mr. Lawton seconded the motion. The motion carried 5-0.

- H. Discussion/Report and possible action on the Fifth-Day Program Plan to include Fifth Day budget projections, student count projections, installing a student code of conduct and opening programs to students outside of District.

Fifth Day Program Coordinator Peggy Dickey announced that there are now 15 Friday Camps in place; 10 at the Elementary School and 5 at the Middle School; servicing a total of 182 students. There was extensive discussion on Item as Mrs. Dickey presented logistics and the Governing Board asked questions. The discussion included: budgeting, funding sources, program promotions, staffing, writing a business plan, utility costs, servicing out of district students, liability insurance and surveying the high school students. There was discussion on setting a work session to brainstorm the plan further.

Motion: Mrs. Freeman moved, seconded by Mr. Lawton to set a Work Session for Tuesday, October 24<sup>th</sup> from 6:30 pm to 8:30 pm. The motion carried 5-0.

DISCUSSION ITEMS 4. A. & C. (moved from Personnel)

4.A. *Employment recommendations: Robin Whatley, Friday Camp; Nick Schuldt, Bus Driver; Rita Storms, Bus Driver; Adrian Selby, Paraprofessional*

4.C. *Friday Programs: Bill Helm, Ryan Morris, Ann Martin, Carol Hildebrand, Jennifer Cooley, Sheri Gardner, Lisa Powers, Brian Wattenbarger, Shelley Surber, Lindsey Lowman, Brian Lewy, Angi Grubbs, Tami Wattenbarger, Janna White, Debbie Whitelaw, ~~Sabrina Crittenden, Substitute: Erica Crittenden, Substitute; Robin Whatley, Substitute~~*

The need for substitute instructors for Fifth Day Programs was in question. The Board agreed to table the Fifth Day Substitutes under Item 4.C. until their work session.

Motion: Mrs. McDowell moved to approve the personnel matters under 4. A. and 4. C. with exception of the substitute fifth-day instructors. Mrs. Freeman seconded the motion. The motion carried 4-1 with a nay from Mr. Roth.

The Board took a recess at 9:54 pm.

The meeting came back to order at 9:58 pm.



I. Discussion and Report from Student Disciplinary Hearing Officers on Policy JK and its Regulations and Exhibits to include input from the Board on student first time drug and alcohol offenses, long term suspensions and potential student enrollment at South Verde High School and/or Accommodation School

There was brief discussion on the Item as Dr. Goodwin explained that he and Principal Howe as Hearing Officers were looking for the Board's input on using the Accommodation School for disciplinary reasons and the South Verde High School for Credit Recovery. The Board members weighed in on using the accommodation program as the discipline school.

There was no action taken on the Item.

9. ADMINISTRATIVE AND BOARD REPORTS

A. Superintendent's Report on Enrollment

Dr. Goodwin reported that enrollment is down about 40 students from this time last year.

10. BOARD REQUEST FOR FUTURE AGENDA ITEMS

Mrs. Schneider asked for a report on student enrollment Verde Valley wide to find out if other schools are experiencing an enrollment decline.

Mrs. McDowell asked for a report from the school principals on their plan to bring the Letter Grades and AZMerit scores up.

11. INFORMATION ONLY

A. *Upcoming: Governance Team Handbook Review*

B. *Upcoming: Long range technology instruction report for Technology Teachers*

C. *Upcoming: Discussion on the potential of initiating staff exit interviews*

D. *Upcoming: Discussion on District-wide surveys to parents*

12. ADJOURNMENT

Motion: Mrs. Freeman moved, seconded by Mr. Lawton to adjourn the meeting. The motion carried 5-0. The meeting adjourned at 10:11 pm.

13. SIGNING OF DOCUMENTS