

CAMP VERDE UNIFIED SCHOOL DISTRICT BOARD

Minutes taken

**August 8, 2017**

**REGULAR MEETING**

AT THE CAMP VERDE UNIFIED SCHOOL DISTRICT MULTI-USE COMPLEX LIBRARY

280 CAMP LINCOLN ROAD

CAMP VERDE, ARIZONA 86322

THE CAMP VERDE UNIFIED SCHOOL DISTRICT NO. 28 GOVERNING BOARD MAY VOTE TO CONVENE IN EXECUTIVE SESSION WHICH SHALL NOT BE OPEN TO THE PUBLIC PURSUANT TO A.R.S. §38-431.03(A)(3) FOR LEGAL ADVICE FROM THE DISTRICT'S ATTORNEY(S) ON ANY MATTER ON THIS AGENDA. THE DISTRICT'S ATTORNEY(S) MAY APPEAR TELEPHONICALLY.

**Mission:**

Providing students a safe and caring environment in which knowledge, skills, and attitudes enable learners to become productive citizens  
*Respect, Integrity, Positive Relationships, Accountability*

**Vision:**

**Our District will:**

- Foster confidence, excellence, integrity, and a sense of belonging.
- Ensure each learner studies a challenging, academic and relevant curriculum, which enhances social, emotional, physical and ethical development.
- Work in partnership with all families and the community as an organization of engaged, motivated lifelong learners.

**7:00 PM**

1. WELCOME AND CALL TO ORDER

Mrs. Schneider called the meeting to order at 7:01 pm.

2. PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

Elementary student Melena Douvikas led the Pledge of Allegiance. There was a moment of silence.

3. ROLL CALL

Board Members present were: Christine Schneider, Helen Freeman, Tim Roth, Kitty McDowell and Eric Lawton.

4. AGENDA REVIEW AND ACCEPTANCE

Motion: Mrs. McDowell moved, seconded by Mr. Roth to accept the agenda as presented. The motion carried 5-0.

5. PUBLIC PARTICIPATION/ CALL TO PUBLIC

Board Member Freeman addressed the Board with some history on her forty years of residency in the Town of Camp Verde and an educator and advocate for the School District.

Principal Danny Howe addressed the Board giving commendation to his science teaching staff; stating his pride in the 8<sup>th</sup> grade AIMS Science test results that indicated 90% student proficiency.

6. STAFF/STUDENT/COMMUNITY RECOGNITION AND CELEBRATION OF GOOD THINGS

Superintendent Goodwin and site principals celebrated the new staff that was introduced during the Welcome Back Staff on August 2, Dr. Goodwin also recognized Peggy Dickey who is stepping in as Fifth-Day Instruction Coordinator.

7. POTENTIAL ACTION ON PERSONNEL MATTERS AS RECOMMENDED BY THE SUPERINTENDENT

- a. *Employment recommendations: Susan Bustya, ES Health Aide; Jordan Rezzonico, ES Paraprofessional; Carol Neitzel, MS Paraprofessional; Nathan Allred, SV Paraprofessional; Stephanie Ostler, MS Paraprofessional; Sarah Karlson, HS Math; ~~Fritta~~ Frieda Eswonia, HS Yavapai Language; Janice Miles, MUC Custodian; Diane Martinez, Dispatcher*
- b. *Extra Duty: Rick Watkins, 2 days, Campus Monitor; Tammey Carter, Builders Club Advisor, Sara Boland, 10 days registration MS Counselor; Adrienne Wright, MS Student Council Advisor; Debbie Miller, MS PE extra hour; Debra Justus, Special Olympics; Adrienne Wright, Strategic Plan Capturing Kid's Hearts (CKH) Instructors: Melissa Howe, Callie Brooks, Robin Tankesley, Donnie Shanks and Abbie Monroe; IEP Training: Lisa Powers; Janet Anderson; Marie Gustin, Lois Warren, Sami Worssam, Jen Mazur, Daria Weir, Debbie Justus and Tammey Carter*
- c. *Transfers: Peggy Dickey, from Paraprofessional to 5<sup>th</sup> Day Coordinator; Michel Penrod, from Paraprofessional to MS Long Term Substitute*
- d. *Volunteers: Modia Moore, Elementary; Debra Placek, Elementary; Dale Gohr, Middle School*
- e. *Resignation: Mary Gladden, Bus Driver*

Motion: Mr. Roth moved, seconded by Mrs. McDowell to approve the personnel matters as recommended by the Superintendent.

8. POTENTIAL ACTION ON BUSINESS AND FINANCIAL MATTERS AS RECOMMENDED BY THE SUPERINTENDENT

The expense vouchers are available for public inspection at the District Office, located at 410 Camp Lincoln Rd, Camp Verde, AZ 86322

- a. *Expense Vouchers in the amount of \$ 905,423.82*
- b. *Payroll Vouchers in the amount of \$ 63,434.16*
- c. *Financial Updates*

Motion: Mrs. McDowell moved, seconded by Mr. Lawton to approve the financial matters as recommended by the Superintendent.

9. POTENTIAL APPROVAL OF GOVERNING BOARD MINUTES

- a. *Minutes taken July 11, 2017 Regular Meeting*
- b. *Minutes taken July 18, 2017 Special Session*

Motion: Mr. Roth moved, seconded by Mrs. McDowell to approve the minutes. The motion carried 5-0.

10. POTENTIAL ACTION ON THE CONSENT AGENDA

Consent items are used as a time-saving device when there are certain items on the agenda which are unlikely to require extensive discussion by the Board and are ministerial in nature. Public bodies often take one vote to approve or disapprove the consent agenda as a whole. Any matter on the consent agenda will be removed from the consent agenda and discussed as a regular agenda item upon the request of any Board member. Documentation concerning the matters on the consent agenda is available from the District Office.

- a. *Recommendation to approve the Permanent Food Service Agreement with the Arizona Department of Education*
- b. *Recommendation to approve the Flippen Group Capturing Kid's Hearts as Program in Place*
- c. *Recommendation to approve the additional courses of study at Camp Verde High School to include: Mythology, Forensic Science, Current Events, Psychology, Technology and Yavapai Language.*
- d. *Recommendation to approve amended Middle School Student Activity Fees for 2017-2018*
- e. *Recommendation to approve Middle School fundraisers for 2017-2018*

Motion: Mr. Roth moved seconded by Mrs. McDowell to accept the consent agenda as presented. The motion carried 5-0.

11. REPORTS/ PRESENTATIONS AND DISCUSSION

a. *Report and discussion on the Arizona Risk Retention Trust benefits packages.*  
Director of Business Services Mr. Steve Hicks addressed the Board regarding the District's liability insurance coverages with the Trust. He answered questions regarding coverages and costs. Coverages include: general liability, properties, automobiles, and prepaid legal counsel.  
There was no action taken on the Item.

12. DISCUSSION AND POSSIBLE ACTION ITEMS

a. *Discussion and possible action to rescind policy GCCB Staff Personal Emergency and Religious Leave, temporarily suspend Policy BGB-Policy Adoption (requiring first and second read) and adopt/approve Policy GCD- All Staff Paid Time Off and Holidays, effective immediately.*

Superintendent Goodwin addressed the proposed Policy GCD covering the staff benefits prior to the adoption of the new Sick Leave Policy (GCCA) in contrast with the proposed benefits in Policy GCD – All Staff Paid Time Off and Holidays.

Motion: Mr. Roth moved, seconded by Mrs. McDowell to rescind policy GCCB Staff Personal Emergency and Religious Leave, temporarily suspend Policy BGB-Policy Adoption (requiring first and second read) and adopt/approve Policy GCD- All Staff Paid Time Off and Holidays, effective immediately.

After discussion on specifics, Mr. Roth withdrew his motion and Mrs. McDowell withdrew her second.

Motion: Mrs. McDowell moved, seconded by Mr. Roth to rescind policy GCCB Staff Personal Emergency and Religious Leave. The motion carried 4-1 with a nay from Mrs. Freeman.

Motion: Mrs. McDowell moved, seconded by Mr. Roth to temporarily suspend Policy BGB-Policy Adoption for the purposes of adopting Policy GCD. The motion carried 4-1 with a nay from Mrs. Freeman.

Motion: Mrs. McDowell moved, seconded by Mr. Roth to adopt/approve Policy GCD- All Staff Paid Time Off and Holidays, effective immediately. The motion carried 4-1 with a nay from Mrs. Freeman.

b. *Report/update and possible action to approve the Intergovernmental Agreement and Memorandum of Understanding with Valley Academy for Career and Technical Education*

Dr. Goodwin explained that the Intergovernmental Agreement negotiations had been in February and had been a long, drawn out process. He went over the financial and equipment procurement terms in the agreement. Dr. Goodwin stated that he found the agreement to be fair. The VACTE Board accepted the agreement on August 4, 2017.

Motion: Mrs. Freeman moved, seconded by Mrs. McDowell to approve the Intergovernmental Agreement and Memorandum of Understanding with Valley Academy for Career and Technical Education. The motion carried 5.0.

- c. *Discussion and possible action to accept Policy EFDA Collection of Money/Food Tickets as First Read*

Dr. Goodwin explained that according to the policy change, the cafeteria staff will be charged with notifying parents of student food account shortages and collecting the monies, while ensuring that every student receives a hot meal while they are at school regardless of food ticket debt.

Motion: Mrs. Freeman moved, seconded by Mr. Lawton to accept Policy EFDA Collection of Money/Food Tickets as First Read. The motion carried 5-0.

- d. *Discussion and possible action on potential bylaw amendments to Arizona School Boards Association as part of their annual membership governance process.*

There was brief discussion on the Item. No action was taken.

- e. *Discussion and possible action to elect a board member volunteer to serve as Delegate at the Arizona School Board's Association Delegates assembly*

There was brief discussion on volunteering to serve as the CVUSD Governing Board Delegate.

Motion: Mrs. McDowell moved, seconded by Mr. Lawton to nominate Christine Schneider to serve as Delegate at the Arizona School Board's Association Delegates assembly. The motion carried 5-0.

- f. *Discussion and possible action to approve the Superintendent's Evaluation Tool as written as well as the Superintendent Goals for fiscal year 2017-2018*

There was brief discussion on approving the goals as the evaluation tool still needed some amendments.

Motion: Mr. Lawton moved, seconded by Mrs. McDowell to approve the Superintendent Goals for fiscal year 2017-2018. The motion carried 5-0.

- g. *Discussion and possible action to set a Work Session in September with the District's Legal Counselor for the purposes of training on the Governing Board's role in the hiring and evaluation processes, as well as for training on the implementation of the Superintendent's Performance Pay upon evaluation*

There was brief discussion on Items the Board wished to discuss with the attorney and potential dates and times for the meeting.

Motion: Mrs. Freeman moved, seconded by Mrs. McDowell to set a Work Session for Tuesday, September 5, 2017 at 6:00 pm for the purposes of training on the Governing Board's role in the hiring and evaluation processes, as well as for training on the implementation of the Superintendent's Performance Pay upon evaluation. The motion carried 5-0.

13. ADMINISTRATIVE AND BOARD REPORTS

- a. *Superintendent report on Back to School events*

Superintendent Goodwin reported that things have gone very well the first couple of days of school. The double bus runs have helped with the elementary drop-off backup. He gave Rainee Armstrong kudos for doing an excellent job coordinating bus runs. The South Verde building is looking great. Lead Teacher Mr. Tankesley is working hard to establish relationships and grow the school.

- b. *Superintendent report on staffing needs and coverages*

Dr. Goodwin reported that 2 teachers were still needed, the positions are currently being covered by substitute teachers.

c. *Superintendent's enrollment report*

Dr. Goodwin stated that kindergarten and South Verde High School numbers are currently low and enrollment numbers down, but are expected to increase. Attendance is being monitored daily.

d. *Upcoming agenda Item - High School Spanish Club out-of-state travel to Puerto Rico*

The new High School Spanish teacher will be looking for approval in September on a Spanish Club trip to Puerto Rico.

14. DISCUSSION AND POSSIBLE ACTION REGARDING BOARD MEMBER COMMUNICATIONS WITH SUPERINTENDENT DR. DENNIS GOODWIN. THE GOVERNING BOARD MAY VOTE TO CONVENE IN EXECUTIVE SESSION, WHICH SHALL NOT BE OPEN TO THE PUBLIC, PURSUANT TO A.R.S. §38-431.03(A)(1) PERSONNEL MATTERS

There was discussion as Mr. Lawton asked if the executive session was necessary as it was added to the Board agenda last minute.

Motion: Mrs. Schneider moved, seconded by Mrs. McDowell to enter executive session pursuant to A.R.S. §38-431.03(A) (1) Personnel Matters. The motion carried 3-2 with nays from Mrs. Freeman and Mr. Lawton.

The Board entered executive session at 8:58 pm.

The Board exited executive session at 10:21 pm.

15. BOARD REQUEST FOR FUTURE AGENDA ITEMS

Mrs. Freeman asked for a report on the District budget cash accounts, what they are, where they come from and how they are spent.

Mrs. Schneider asked for an update on the conversations with the Yavapai Apache Nation and the mutual vision between the District and the Nation.

16. ADJOURNMENT

Motion: Mrs. McDowell moved, seconded by Mrs. Freeman to adjourn the meeting. The motion carried 5-0. The meeting adjourned at 10:25 pm.

17. SIGNING OF DOCUMENTS