

CAMP VERDE UNIFIED SCHOOL DISTRICT BOARD Minutes taken
June 13, 2017
REGULAR MEETING
7:00 PM
AT THE CAMP VERDE UNIFIED SCHOOL DISTRICT MULTI-USE COMPLEX
LIBRARY
280 CAMP LINCOLN ROAD
CAMP VERDE, ARIZONA 86322

Mission:

*Providing students a safe and caring environment in which knowledge, skills, and attitudes enable learners to become productive citizens
Respect, Integrity, Positive Relationships, Accountability*

Vision:

Our District will:

- *Foster confidence, excellence, integrity, and a sense of belonging.*
- *Ensure each learner studies a challenging, academic and relevant curriculum, which enhances social, emotional, physical and ethical development.*
- *Work in partnership with all families and the community as an organization of engaged, motivated lifelong learners.*

REGULAR SESSION 7:00 PM

- 1) **WELCOME AND CALL TO ORDER**
Board President Schneider called the meeting to order at 7:01 pm.
- 2) **PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE**
Bus driver Amy Hancock led the Pledge of Allegiance. There was a moment of silence.
- 3) **ROLL CALL**
Board Members present were: Christine Schneider, Kitty McDowell and Tim Roth.
Board Member Freeman joined the meeting by teleconference.
Board Member Lawton was absent.
Board Member Freeman joined the meeting in person at 7:27 pm.
- 4) **AGENDA REVIEW AND ACCEPTANCE**
Motion: Tim Roth moved, seconded by Kitty McDowell to accept the agenda as posted resented. The motion carried 4-0.
- 5) **PUBLIC PARTICIPATION**
Mr. Steve Darby addressed the Board regarding Item 13 on the agenda. He said that he came as a member of the public, a grandparent, alumni and a former employee; he expressed that he had not been given an opportunity to talk to the Superintendent regarding his release of employment. He addressed a number of concerns. He said that morale in the District is very poor and teachers are afraid to speak; their jobs may be in jeopardy. He gave the Board a handout with statements from teachers that had asked him to speak on their behalf. He stated concern that the District will lose more good teachers.

6) STAFF/STUDENT/COMMUNITY RECOGNITION AND CELEBRATION OF GOOD THINGS

7) POTENTIAL ACTION ON PERSONNEL MATTERS AS RECOMMENDED BY THE SUPERINTENDENT

EMPLOYMENT RECOMMENDATIONS

a) *New Hires – 2017-2018*

*Serenity Trahin, High School Health Aide
Jennifer Mazur, Preschool Special Education Teacher
Erin Lebeau, Elementary Teacher
Lorraine Acheson, Elementary Counselor
Joseph Mazur, High School Custodian
Travis Allred, Middle School Social Studies Teacher
Eduardo Salina, High School Technology Teacher*

b) *Extra/Additional Duty*

*Teri Owen, Middle School Lead Secretary 17-18
Cheryl Gillespie, Summer Food Service 16-17
Tedi Allen, Summer Food Service 16-17
Clarisse Whitmire, Food Service daily hour increase 17-18
Vicki Occhiline, Food Service 2 additional days 17-18
Jane Mathews, High School Counselor Training (trainer) and Summer School 16-17
Rebecca McIlvaine, High School Counselor Summer School and Training (trainee) 16-17
Marie Zawel, South Verde Summer School Teacher 16-17
Deon Murphy, South Verde Summer School Aide 16-17
Diane Miles, additional duties added South Verde Custodial Cafeteria staff hour increase, one additional hour needed, one time for cleaning and stocking 17-18*

c) *Resignations/Retirements:*

*Makeala Irwin, Paraprofessional, resignation effective May 25, 2017
Sabrina Crittenden, resignation effective May 25, 2017*

d) *Transfers:*

*Marie Gustin, from Accommodation School to High School Special Education 17-18
Lori Warren, from Elementary Health Aide to Middle School Secretary 17-18*

e) *High School Athletic Coaches 17-18:*

*Football: Jerome Rhoades, Fernando Diaz, Fernando Diaz Jr, Mike Loza, Mark Grogan, Steve Sarkesian, Kendal Chambers and Scott Spleiss
Girls Soccer: Javier Pineda, Maddy Raey, and Fernando Lucero
Boys Soccer: David Miller, Edgar Aguayo and Walter Orellana
Volleyball: Brittney Armstrong, Susan Holm, Chrystal Drake and Lisa Oothoudt
Cross Country: Mike O'Callaghan and Matt Malloy
Cheer: Missy Harshman, Merissa Harris and Makayla Sallee*

Motion: Mr. Roth moved, seconded by Mrs. McDowell to approve the Personnel Matters as recommended by the Superintendent. The motion carried 4-0.

8) POTENTIAL ACTION ON BUSINESS AND FINANCIAL MATTERS AS RECOMMENDED BY THE SUPERINTENDENT

- A. *Expense vouchers in the amount of \$ 118, 135.70*
- B. *Payroll vouchers in the amount of \$ 1,443, 426.89*
- C. *Financial updates*

Motion: Mr. Roth moved, seconded by Mrs. McDowell to approve the Business and Financial Matters as recommended by the Superintendent. The motion carried 4-0.

- 9) POTENTIAL APPROVAL OF GOVERNING BOARD MINUTES
- A. Minutes taken April 12 11, 2017 Executive Session Meeting
 - B. Minutes taken May 2, 2017 Special Work Session Meeting
 - C. Minutes taken May 9, 2017 Regular Meeting
 - D. Minutes taken June 6, 2017 Special Meeting

Motion: Mr. Roth moved, seconded by Mrs. Freeman to approve the Governing Board minutes. The motion carried 4-0.

- 10) POTENTIAL ACTION ON THE CONSENT AGENDA
- A. Potential approval of Sole Source vendors for 2016-2017 School Year and 2017-2018 School Year as listed
 - i. Arizona Interscholastic Association
 - ii. Skills USA
 - iii. Advanced Systems Accreditation/ NCA
 - iv. Pearson
 - v. Public Consulting Group
 - vi. Arizona Department Of Economic Security
 - vii. Yavapai County Education Services Association
 - viii. Enfinity – Solar Electricity
 - ix. SuddenLink
 - x. Tyler Technologies
 - xi. Meal time
 - xii. Renaissance Learning
 - xiii. Pitney Bowes
 - xiv. Century Link
 - xv. Backbone Communications
 - xvi. Arizona School Boards Association
 - xvii. West Interactive Service Corp
 - B. Potential approval of High School Student Activity Fees for 2017-2018
 - C. Potential approval of High School Fundraisers for 2017-2018
 - D. Potential approval of Middle School Student Activity Fees for 2017-2018
 - E. Potential approval of Elementary School Student Activity Fee for Band and Choir 2017-2018
 - F. Potential approval to designate Superintendent Dr. Goodwin And Director Of Business Services Steve Hicks to Certify The District’s Projected Ending Cash Balance for fiscal year ending June 30, 2017
 - G. Potential approval of Policy IIE Student Schedules and Course Loads as Second Read
 - H. Potential approval of Policy IKF- Graduation Policy as Second Read
 - I. Potential approval of grant pursuit by Director of Student Services Chris Gilbert for the Arizona Department of Education Exceptional Services Special Projects Assertive Technology for the 2018 IDEA AZTech Grant
 - J. Potential approval of extension of lease agreement between NACOG and Camp Verde Unified School District for Head Start Garden for the period of July 1, 2017 Through July 1, 2018
 - K. Potential approval of the Flame Propane Services, 2 year bid, as lowest bidder to provide District Propane

Motion: Mr. Roth moved, seconded by Mrs. Schneider to approve the items listed under the consent agenda. The motion carried 4-0.

11) REPORTS/PRESENTATIONS AND DISCUSSION

A. *Discussion/Report on the Arizona State Board of education A-F Accountability Plan*

District Test Coordinator Dr. Vicki Douvikas presented a Power-Point to the Governing Board regarding the States A-F accountability plan and AzMERIT testing. The District will receive a report from the State in August or September on its student scores. Dr. Douvikas answered questions and went over complex formulas that the State uses to measure student proficiency and growth. There was no action taken on the Item.

B. *Discussion/Report on Arizona legislation that will affect the District over the coming months to include policies to be changed according to the passing of proposition 206 Arizona sick leave*

Superintendent Dennis Goodwin reported on several Senate Bills that have recently passed that have direct impact on education. He covered upcoming policy changes that the Board will be asked to implement in July regarding the passing of the Arizona sick leave law.

There was no action taken on the Item.

C. *Discussion/Report on High School ACT Scores 2017*

High School Principal Jason Douvikas reported that 115 students took the ACT test this year; compared to approximately 8 students last year. Twenty seven students scored above the National average; three juniors scored 28. It is encouraging that students are participating, although overall the average score was 16.7, compared to the National average on 20.1. The High School is looking to implement a Friday program for ACT and SAT Prep.

There was no action taken on the Item.

D. *Discussion/Report on participation in the Yavapai County Education Services Agency Substitute Consolidation program beginning fiscal year 2017-2018*

Superintendent Goodwin reported that the District will be using the services to assist with obtaining and scheduling substitute teachers. The Teachers will be employees of ESI (Education Services Inc.) YCESA (Yavapai County Education Services Agency is helping to coordinate the system. ESI will provide a centralized sub call in system, while assuming the human resources burden and compensation of substitutes. The District will pay a small monthly fee.

There was no action taken on the Item.

12) DISCUSSION AND POSSIBLE ACTION ITEMS

A. *Discussion and possible action to approve The Camp Verde Unified School District Proposed Budget 2017-2018 for Publication*

Business Services Director Steve Hicks reported on the Proposed Budget. It will be up for adoption during the July Board meeting. The total budget subject to budget limits is \$ 9, 348, 970.00. Maintenance & Operations and Capital funds increased by about \$260,000 from last year's budget. The estimated tax rate presently reflects an increase, but is subject to change. Mr. Hicks spoke on the States initiative to increase teacher pay for two years by 1.06%.

Motion: Mr. Roth moved, seconded by Mrs. Freeman to approve the Camp Verde Unified School District Proposed Budget 2017-2018 for Publication. The motion carried 4-0

B. *Discussion and possible action to approve the classified salary schedule to increase pay for school bus drivers – moving them from column CV4 to column CV5 – effective July 1, 2017*

Dr. Goodwin explained that in order to attract and retain bus drivers the District needed to increase the wage. There was some discussion on cost and how route reimbursement works. There was some discussion on the number of drivers the district currently employs; approximately 16 drivers.

Motion: Mr. Roth moved, seconded by Mrs. McDowell to approve the classified salary schedule to increase pay for school bus drivers, moving them from column CV4 to column CV5, effective July 1, 2017. The motion carried 4-0.

C. *Potential approval of Arizona School Board's Association Policy Advisory Volume 29, Number 2 as First Read to include: EEAG-and EEAG-R (Regulation) Student Transportation in Private Vehicles; EEB – Business and Personnel Transportation Services; ~~EFDA – Collection of Money/Food Tickets~~ and JL- Student Wellness*

There was discussion on the Policy advisories and concern expressed about Policy EFDA Collection of Money/Food Tickets and notifying parents when their students are out of funds, as well as ensuring that students are fed. Dr. Goodwin stated that he is looking into putting a credit card system on the website to help parents track their student's meal funds. The Superintendent will bring back the Policy with Regulations and/or Exhibits to address the concerns at a later date.

Motion: Mr. Roth moved, seconded by Mrs. Freeman to approve the Policy Advisory Volume 29, Number 2 as First Read to include: EEAG-and EEAG-R Student Transportation in Private Vehicles; EEB – Business and Personnel Transportation Services; and JL- Student Wellness. The motion carried 4-0.

D. *Discussion/Report and possible action to accept the District's Strategic Plan draft as a living/evolving document*

There was discussion as Mrs. Freeman stated that she really appreciated the work that went into the document however, it lacked continuity and needed editing. Her biggest concern was the editing the document needs as it is a representation of the District as an educational institution. Mrs. McDowell felt that the people that had put a lot work into the document were probably feeling discouraged. She suggested accepting the document and assembling a committee to refine it as it evolves.

Motion: Mr. Roth moved to accept the District Strategic Plan as presented as a living evolving document. Mrs. McDowell seconded the motion. The motion carried 3-1 with a nay from Mrs. Freeman.

E. *Discussion and possible action to accept the Job Description for Fifth-Day Program Coordinator*

Motion: Mrs. Freeman moved to table the item until the Board had a chance to look at the job description. The motion failed for a lack of second.

There was brief discussion on the job description as the Board looked over it.

Motion: Mr. Roth moved, seconded by Mrs. Schneider to approve the Job Description for Fifth-Day Program Coordinator. The motion carried 3-1 with a nay from Mrs. Freeman.

F. *Discussion and possible action to form a Board Subcommittee or schedule a Work Session for the purposes of working on the Superintendent's Evaluation Tool*

There was brief discussion on whether to form a Board subcommittee or to set a work session for the whole Board to have the discussion. There was discussion on combining the two proposed Work Sessions on the agenda. The action is recorded under Item G.

G. *Discussion and possible action to set a Work Session for the purposes of reviewing the Governing Team Handbook and work on improving Board communications as well as set Goals and Directions for the Superintendent's Evaluation 2017-2018*

Motion: Mrs. Schneider moved, seconded by Mr. Roth to schedule a work session on June 27th at 1pm, for the purposes of working on the Superintendent's Evaluation Tool, reviewing the Governing Team Handbook and working on improving Board communications, as well as set goals and directions for the Superintendent's Evaluation 2017-2018. The motion carried 4-0.

13) *Discussion and possible action for the Board to inform Superintendent Dr. Dennis E. Goodwin of his Performance Evaluation and the allowance of Superintendent Performance Pay. The Board may vote to convene in executive session pursuant to A.R.S. §38-431.03(A)(1) for the discussion of personnel matters.*

Motion: Mrs. Schneider moved, seconded by Mrs. McDowell to convene in executive session pursuant to A.R.S. §38-431.03(A)(1) for the discussion of personnel matters. The motion carried 4-0.

The Board entered executive session at 9:35 pm.

Dr. Goodwin joined executive session at 10:15 pm.

The Board exited executive session at 10:39 pm.

Motion: Mrs. Freeman moved to approve the Superintendent's performance pay allowance for the 2016-2017 school year. Mrs. McDowell seconded the motion. The motion passed 4-0.

14) INFORMATION ONLY

- A. 2016-2017 School Calendar
- B. 2017-2018 School Calendar
- C. Board Annual Calendar
- D. Enrollment Report

15) BOARD REQUEST FOR FUTURE AGENDA ITEMS

Mrs. Schneider asked to visit the sick and leave policies during the June 27th Special Meeting if they are available by then.

Dr. Goodwin stated that the VACTE Intergovernmental Agreement and Memorandum of Understanding will be ready for the July Board meeting.

Mrs. McDowell asked to discuss the Meet and Confer Policy and implementing a Meet and Confer committee at the next Work Session.

16) ADJOURNMENT

Motion: Mrs. Freeman moved, seconded by Mr. Roth to adjourn the meeting. The motion carried 4-0. The meeting adjourned at 10:56 pm.

17) SIGNING OF DOCUMENTS