

CAMP VERDE UNIFIED SCHOOL DISTRICT BOARD MINUTES  
TAKEN DURING  
REGULAR MEETING  
OPEN TO THE PUBLIC ON  
May 9, 2017  
REGULAR MEETING  
7:00 PM  
AT THE CAMP VERDE UNIFIED SCHOOL DISTRICT MULTI-USE COMPLEX LIBRARY  
280 CAMP LINCOLN ROAD  
CAMP VERDE, ARIZONA 86322

**Mission:**

Providing students a safe and caring environment in which knowledge, skills, and attitudes enable learners to become productive citizens  
*Respect, Integrity, Positive Relationships, Accountability*

**Vision:**

**Our District will:**

- Foster confidence, excellence, integrity, and a sense of belonging.
- Ensure each learner studies a challenging, academic and relevant curriculum, which enhances social, emotional, physical and ethical development.
- Work in partnership with all families and the community as an organization of engaged, motivated lifelong learners.

**REGULAR SESSION 7:00 PM**

1. WELCOME AND CALL TO ORDER  
Board President Schneider called the meeting to order at 7pm.
2. PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE  
Parent, Kelly Ayotte led the Pledge of Allegiance. There was a moment of silence.
3. ROLL CALL  
Board members present were: Mrs. Christine Schneider, Mrs. Helen Freeman, Mrs. Kitty McDowell, Mr. Tim Roth, and Mr. Eric Lawton.
4. AGENDA REVIEW AND ACCEPTANCE  
Motion: Mrs. McDowell moved, seconded by Mr. Roth to accept the agenda as presented. The motion carried 5-0.
5. PUBLIC PARTICIPATION/ CALL TO PUBLIC  
High School Art Teacher Thom Middlebrook congratulated his art students on their accomplishments at the Northern Arizona High School Show and Cottonwood Fair Art Show. The students placed very well in the competitive Art shows against much bigger schools. Mr. Middlebrook and some of his students showed off their award winning Art, including but not limited to, water color, pencil, pastel and photography work.  
Parent Kelly Ayotte addressed the Board regarding her disappointment that the Board and Superintendent had not followed through with acknowledging academic excellence that was promised in December to students who were excelling in math at the Elementary School. She also stated frustration with common core math and the Go Math curriculum. She felt they were both a hindrance to her children's learning.

High School senior student Nellie Brunner addressed the Board regarding CTE Programs. She was grateful for her experiences in CTE classes, specifically in drama and choir. She found them enriching and fulfilling and stated they helped her to grow as a person. She looks to major in Theater Arts next year in college. She hoped that the students that followed her class will have the same opportunities in CTE at CVHS.

High School Digital Media Teacher Tina Scott acknowledged the VACTE student of the month Preston Maynard who carries over a 4-0 GPA and will be entering the Air Force. She also recognized student successes in the MATFORCE anti-drug poster campaign. Senior Miranda Conway won the grand prize with her poster art in the MATFORCE campaign. Her students submitted 86 designs and took several honorable mentions.

Mrs. Scott also congratulated her yearbook publication students on being selected for the Wallsworth Gallery of Excellence for the third year straight. Less than 20 students raised the money for the yearbook project and put a 180 page publication together in 7 months; not an easy feat.

6. STAFF, STUDENT, COMMUNITY RECOGNITION AND CELEBRATION OF GOOD THINGS

Superintendent Goodwin presented Principal Danny Howe a certificate for outstanding leadership and dedication to the success of Camp Verde Middle School and the District overall. He congratulated and thanked Mr. Howe for leading up the Capturing Kid's Hearts effort and once again being selected as CKH National Showcase School.

7. POTENTIAL ACTION ON PERSONNEL MATTERS AS RECOMMENDED BY THE SUPERINTENDENT

A. Employment recommendations:

Kaitlin Potter	High School Spanish Teacher
Alan Christenson	Elementary Custodian
Jane Mathews	High School Counselor (rehire)

B. Extra Duty:

Mark Colbert	HS Math Summer School
Shari Gardner	Summer ParaPro
Lisa Powers	ESY Teacher
Madeline Reay	Summer ParaPro
Doree Mathews	Summer ParaPro
Jessie Murdock	Summer Parapro
Michael Penrod	Summer Parapro
Tammey Carter	ESY Teacher
Tammey Carter	ESY Coordinator
Eric Hansen	Summer School Teacher
Stacey Munger	Summer School Teacher
Bryan Pelfrey	Summer School Teacher
Donnie Shanks	Summer School Teacher
Steve Stone	Summer School Teacher
Sally Wrightman	Summer ParaPro
Vicki Douvikas	Summer School Teacher
Heather Gillman	Summer School Teacher
Lisa Mina	Summer School Teacher
Shelley Surber	Summer School Teacher
Melissa Howe	Summer School Teacher
Janna White	Summer School Teacher
Colleen Wade	Summer ParaPro
Debbie Whitelaw	Summer ParaPro
Robin Cannon	Summer ParaPro

- C. Volunteers:
- |                    |              |
|--------------------|--------------|
| Connie Olson       | ES Volunteer |
| Lee Gregory        | ES Volunteer |
| Sheena Reyes       | ES Volunteer |
| Veronica Pineda    | ES Volunteer |
| Regina Bates       | ES Volunteer |
| Erika Herrera-Cruz | ES Volunteer |
| Maria Leyva        | ES Volunteer |
| Jennifer McDonald  | ES Volunteer |
| William Meshed     | ES Volunteer |
| Crystal Kirk       | ES Volunteer |
| Dennis Hach        | ES Volunteer |
| Daniel Casaus      | ES Volunteer |
| Chelsey Lacey      | ES Volunteer |
| Kendahl Chambers   | ES Volunteer |
| Margarita Tautiner | ES Volunteer |

D. Resignations/Retirements/Termination:

- Lena DiBartolomeo, Middle School Social Studies Teacher  
resignation effective 5/26/2017
- Jennifer Dutton, Bus Driver, retiring as of 5/26/2017
- Isabel Velez, Custodian, released as of 4/13/2017
- Jessica Miles, Café worker, resignation effective 05/04/2017
- Deborah Graham, Bus Aide, released as of 04/13/2017
- Jessica Petty, Health Aide/Print Shop Aide,  
Resignation effective 5/8/2017
- Barbara Bousman, Paraprofessional,  
Resignation effective 5/26/16
- Grant Hendrikse, Elementary Teacher  
Resignation effective 5/26/16
- Chris Fuller, High School English  
Resignation effective 5/26/16

- E. Transfers: Brian Tankesley, MS Teacher to SV Lead Teacher for the 17/18 school year
- Rebecca McIlvaine, ES to HS Counselor for 17/18 school year

Motion: Mrs. Schneider moved, seconded by Mr. Roth to approve the personnel matters as recommended by the Superintendent. The motion carried 5-0.

8. POTENTIAL ACTION ON BUSINESS AND FINANCIAL MATTERS AS RECOMMENDED BY THE SUPERINTENDENT

- A. Expense Vouchers in the amount of 408, 114.93
- B. Payroll Vouchers in the amount of \$ 654, 392.70
- C. Financial Updates
- D. Student Accounts

Motion: Mr. Roth moved, seconded by Mrs. Freeman to approve the financial matters as recommended by the Superintendent. The motion carried 5-0.

9. POTENTIAL APPROVAL OF GOVERNING BOARD MINUTES

- A. *Minutes taken during April 11, 2017 Regular Meeting*
- B. *Minutes taken during April 11, 2017 Executive Session Meeting*

Motion: Mrs. Freeman moved, seconded by Mr. Lawton to approve the Governing Board Minutes taken during the April 11, 2017 Regular Meeting and to table the minutes taken during the April 11, 2017 Executive Session Meeting for corrections. The motion carried 5-0.

10. POTENTIAL ACTION ON THE CONSENT AGENDA

- A. Potential approval of Policy -BE- School Board Meetings as Second Read

- B. Potential approval of donation from the US District Court – District of Arizona – of 60 desktop computer systems, 5 forty-two inch HDTVs and 1 fifty-two inch computer monitor
- C. Potential approval of Camp Verde High School Boys Basketball Club out-of-state Travel to San Diego, California to participate in the Point Loma Tournament, June 21, 2017 through Saturday June 24, 2017
- D. Potential approval of Camp Verde High School Native American Club out-of-state Travel to San Diego, California to attend the Balboa Park Powwow, Thursday, May 11, 2017 through Sunday, May 14, 2017
- E. Potential approval of books donated by Ed Hickey to School Library, at an approximate value of \$ 266.00

Motion: Mr. Roth moved, seconded by Mrs. McDowell to approve the listed consent agenda items. The motion carried 5-0.

11. DISCUSSION REPORT AND POSSIBLE ACTION ITEMS

- A. *Discussion/ Report and possible action to accept the 2016-2017 Final Budget revision for Camp Verde Unified School District*

Director of Business Services Mr. Steve Hicks reported on the Final Budget revision for the fiscal year. The total budget subject to budget limits is \$ 9,070,919.00. The District's student ADM (Average Daily Membership) is growing, bringing in more revenue. The tax rate for tax payers has decreased as home assessment values have increased.

Motion: Mrs. Freeman moved, seconded by Mrs. McDowell to approve the final budget revision for the Camp Verde Unified School District for the 2016-2017 school year. The motion carried 5-0.

- B. *Discussion/ Report and possible action to accept District Single Audit Reporting Package June 30, 2016*

Mr. Hicks reported on the audit package. He focused on the auditor's letter to the Board that stated that no matters had come to their attention that would require them to inform the Board of significant or unusual transactions or accounting policies. There are always some audit findings, but overall the internal controls are good.

Motion: Mr. Roth moved, seconded by Mrs. Schneider to approve the District Single Audit Reporting Package June 30, 2016. The motion carried 5-0.

- C. *Discussion /Report and possible action to accept the Internal Connections Quote from Extreme Integration for Camp Verde Unified School District technology infrastructure*

Superintendent Dr. Goodwin explained that the scope of the project changed slightly, therefore the cost for the project had reduced. Because of that, the District had to go out for another bid.

Director of Technology, Mr. Gary Lagoy reported on the need for the infrastructure upgrade and the scope of the project. The quote was significantly less as the scope of the project was less expensive.

Motion: Mr. Roth moved, seconded by Mrs. McDowell to accept the Internal Connections Quote from Extreme Integration for Camp Verde Unified School District technology infrastructure. The motion carried 5-0.

- D. *Potential approval of Policy IIE Student Schedules and Course Loads as First Read*

Mrs. Freeman had questions on the inconsistencies in the policy that was originally in the Board packet and the one that was presented at the Board meeting. There was no action taken on the Item.

*E. Discussion and possible action to accept Policy IKF- Graduation Policy as First Read*

Dr. Goodwin explained that the Policy reflected more options for students, in both academics and electives. Fine Arts are embedded into the CTE component of the Policy, and it requires 5 electives, rather than 4; allowing the students more options. The District is working toward adding more academic classes, such as the Yavapai and Apache Languages next year.

The Board would like to strike and amend the portion of the Policy that speaks of State requirements in 2013 prior to second read in June.

Motion: Mr. Roth moved to accept Policy IKF- Graduation Requirements, with corrections as discussed, as First Read. Mr. Lawton seconded the motion. The motion carried 5-0.

*F. Discussion/Report and possible action to accept the District's Strategic Target Goals*

There was discussion on the goals vs the principles, as well as SMART goals and accountability. Dr. Goodwin clarified that the document was merely a snapshot of the actual plan.

Motion: Mr. Roth moved, seconded by Mrs. McDowell to accept the Strategic Target goals. The motion carried 3-2 with nays from Mrs. Freeman and Mr. Lawton.

*G. Discussion and possible action to accept the Student Tool Box as part of the District's Strategic Plan*

Mrs. Schneider spoke on the strategic plan and the student tool box being interconnected. There was extensive discussion on how the toolbox might align and supports the Strategic Plan.

No action was taken on the Item.

*H. Discussion/Report and possible action to accept the District's Strategic Plan draft as a living/evolving document*

There was extensive discussion on making the plan more succinct. Dr. Goodwin explained that what was in the plan was foundational information to help the Board and the staff understand where the District is heading. Goals for the 2017-2018 School Year will be established over the summer and the document will evolve and be presented again in August.

There was no action taken on the Item.

*I. Discussion/Report and possible action to employ a Fifth-Day Program Coordinator and/or Grant Writer to support fifth day programs*

There was discussion on needing to approve a job description.

The Board moved on to discuss Item J and then returned to discuss and take action on this item.

Motion: Mr. Roth moved to employ and fifth day program and grant writer supporting the fifth day program, pending a job description. Mrs. Schneider seconded the motion. The motion carried 5-0.

*J. Discussion/Report and possible action to set and accept budget allocations for fifth-day programs*

There was discussion on how much could be allocated to fifth-day programs. Dr. Goodwin stated that District could allocate up to \$85,000.00, including a salary of up to \$45,800.00 plus benefits. Proposition 202 funds, grants and tax credits could be used to support the programs and the salary.

Motion: Mr. Roth moved to set the budget allocations for fifth day programs to \$85,000.00. Mrs. Schneider seconded the motion. The motion carried 4-1 with a nay from Mrs. McDowell.

*K. Discussion and possible action to set a Special Board Meeting in June for the purposes of the Superintendent's Evaluation*

There was brief discussion on calendaring the meeting.

Motion: Mrs. McDowell moved to set a meeting Tuesday the June 6<sup>th</sup> at 1:00 pm for the Superintendent's Evaluation. Mr. Lawton seconded the motion. The motion carried 5-0.

*L. Discussion and possible action to set a Special Board Meeting in June to discuss a revised employment contract for the Superintendent*

There was brief discussion.

Motion: Mr. Roth moved to discuss a revised employment contract for the Superintendent to the meeting agenda on June 6, for the superintendent's evaluation. Mr. Lawton seconded the motion. The motion carried 5-0.

12. ADMINISTRATIVE AND BOARD REPORTS

A. *Report on Upcoming IGA (Intergovernmental Agreement) with VACTE (Valley Academy for Career and Technical Education).*

Dr. Goodwin reported that he had several conversations with VACTE Superintendent Weir about the Intergovernmental Agreement regarding offering CTE classes. They have come to an understanding. He received the IGA with the changes that he requested. There will be a MOU (Memorandum of Understanding) attached to the IGA. He anticipates bringing it before the Board for approval in June.

B. *Report on Upcoming May Events Calendar to include Promotion and Graduation ceremonies*

Dr. Goodwin briefed the Board on the upcoming May events.

13. BOARD REQUEST FOR FUTURE AGENDA ITEMS

- Mrs. Freeman asked for a report on the new grading A-F accountability and any relevant legislation.
- Mr. Roth asked for a report on Go Math at the Elementary School and how it has effected students and teachers.
- Mrs. Freeman asked for a report on student ACT scores.

14. INFORMATION ONLY

- A. 2016-2017 School Calendar
- B. Board Annual Calendar
- C. Enrollment Report

15. ADJOURNMENT

Motion: Mrs. Freeman moved, seconded by Mr. Lawton to adjourn the meeting. The motion carried 5-0. The meeting adjourned at 9:09 pm.

16. SIGNING OF DOCUMENTS

Respectfully Submitted,

Mary Hudson  
Board/Admin Assistant

Christine Schneider  
President

Kitty McDowell  
Clerk

Helen Freeman  
Member

Tim Roth  
Member

Eric Lawton  
Member