

**CAMP VERDE UNIFIED SCHOOL DISTRICT BOARD MINUTES**  
**TAKEN, FEBRUARY 14, 2017**  
**REGULAR MEETING**  
**7:00 PM**  
**AT THE CAMP VERDE UNIFIED SCHOOL DISTRICT MULTI-USE COMPLEX LIBRARY**  
**280 CAMP LINCOLN ROAD**  
**CAMP VERDE, ARIZONA 86322**

**Mission:**

Providing students a safe and caring environment in which knowledge, skills, and attitudes enable learners to become productive citizens  
*Respect, Integrity, Positive Relationships, Accountability*

**Vision:**

**Our District will:**

- Foster confidence, excellence, integrity, and a sense of belonging.
- Ensure each learner studies a challenging, academic and relevant curriculum, which enhances social, emotional, physical and ethical development.
- Work in partnership with all families and the community as an organization of engaged, motivated lifelong learners.

1. **WELCOME AND CALL TO ORDER**

Board President Schneider called the meeting to order at 7:00 pm

2. **PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE**

Middle School student Chandler Plante led the Pledge of Allegiance. There was a moment of silence.

3. **ROLL CALL**

Board Members present were: Christine Schneider, Helen Freeman, Tim Roth, Kitty McDowell and Eric Lawton.

4. **AGENDA REVIEW AND ACCEPTANCE**

**Motion:** Mrs. McDowell moved, seconded by Mr. Lawton to accept the agenda as presented. The motion carried 5-0.

5. **STAFF/STUDENT/COMMUNITY RECOGNITION AND CELEBRATION OF GOOD THINGS**

Middle School Principal Howe introduced Mark Colbert Math Teacher and Competition Sponsor. Mr. Colbert reported the many successes of the students who participated in the Northern Arizona Math Challenge. They competed and scored very well. Sixth grader Chandler Plante will move on to the State Math Competition representing Camp Verde Middle School on May 4, in Tucson. High School Agriculture Teacher Clint Teague conveyed his pleasure in receiving the Yavapai County Education grant. Mr. Teague reported that he will be using the \$ 500.00 to expand and promote the Welding program by purchasing upgraded equipment.

6. **PUBLIC PARTICIPATION/ CALL TO PUBLIC**

Principal Danny Howe shared good news about the Camp Verde Middle School. Staff members from Chino Valley School District recently visited CVMS to observe the Title I program. During their visit Mr. Howe received many complements on his staff and students and the climate and culture of the school. Deer Valley School has scheduled a visit to observe the Middle School as a Capturing Kid's Hearts model school. Mr. Howe proudly announced that the Middle School has once again been nominated as a CKH National Showcase School.

7. POTENTIAL ACTION ON PERSONNEL MATTERS AS RECOMMENDED BY THE SUPERINTENDENT

- A. *Employment recommendations: Isa Velez, Custodian; Ed McAnnally, Custodian*
- B. *Extra Duty: Jennifer Cooley, Summer Secretary; Adrienne Wright, Spanish during prep hour; Christina Gilbert, Special Ed Director; Stacy Munger, 5<sup>th</sup> day Instruction;*
- C. *Salary Adjustment: Sami Worssam, School Psychologist*
- D. *Substitutes: Sergio Sandoval, K-12 ; Monika Laus, K-12; Tod Nissle, Middle and High School*
- E. *Volunteers: High School Track: Donnie K. Buss and Austin Hudson- High School Golf driver: Rusty Kennedy – High School Baseball: Gavin Collins*
- F. *Resignations/Retirements: Jeffrey Galloway, Bus Driver, ~~effective May 25, 2017~~effective February 2, 2017; Dale DeVries, Middle School/High School Social Studies, effective May 25, 2017*
- G. *Transfers: Robert Thomas, from custodian to maintenance; Tayler Rezzonico, Temporary Health Aide*
- H. *Coaches: High School Track: Milfred Tewanina; Mike Edgerton, Amy Wall and Britney Armstrong – High School Golf: Chris Fuller Middle School Girls Soccer: Mike Reamer – Middle School Boys Soccer: Brian Tankesley – Middle School Track: Rhonda Koeppe and Steve Wilson- Middle School Baseball: Bobby Justus – Middle School Softball: Steve Stone and Tayler Rezzonico*

Motion: Mr. Roth moved, seconded by Mrs. Freeman to accept the personnel matters as recommended by the Superintendent. The motion carried 5-0.

8. POTENTIAL ACTION ON BUSINESS AND FINANCIAL MATTERS AS RECOMMENDED BY THE SUPERINTENDENT

- A. *Expense Vouchers in the amount of \$ 255, 287.26*
- B. *Payroll Vouchers in the amount of \$ 625, 757.30*
- C. *Financial Updates*
- D. *Student Accounts*

Motion: Mr. Roth moved, seconded by Mrs. McDowell to accept the business and financial matters as recommended by the Superintendent. The motion carried 5-0.

9. POTENTIAL APPROVAL OF GOVERNING BOARD MINUTES

- A. *Minutes taken January 10, 2017, Regular Board Meeting*
- B. *Minutest taken January 24, 2017, Special Board Meeting*
- C. *Minutes taken January 31, 2017, Open Forum Special Meeting*

Motion: Mr. Roth moved to approve the minutes taken during the Governing Board Meeting January 10, 2017, January 24, 2017 and January 31, 2017. Mr. Lawton seconded the motion. The motion carried 5-0.

10. POTENTIAL ACTION ON THE CONSENT AGENDA

- A. *Potential acceptance of donation of 38 desktops computers and 18 laptop computers from Computers for Learning a Government Services Agency program*
- B. *Potential acceptance of donation of \$ 500.00 from the Yavapai Prescott Indian Tribe Board of Directors*

Motion: Mrs. Freeman moved, seconded by Mr. Roth, to accept the consent agenda as presented. The motion carried 5-0.

## 11. DISCUSSION AND POSSIBLE ACTION ITEMS

- A. *Potential acceptance of donation of \$ 125.00 from Verde Valley Robotics to High School Robotics Program*  
Motion: Mr. Roth, moved to accept the donation of \$ 125.00 from Verde Valley Robotics to the High School Robotics Program. Mr. Lawton seconded the motion. The motion carried 4-0 with an abstention from Mrs. Schneider. Mrs. Schneider stated her reason for abstention was that she had a direct connection to Verde Valley Robotics.
- B. *Discussion and report from school librarian on Yavapai Library Network and the potential of a partnership with the Arizona State Library for e-services*  
School Librarian Lisa Mina gave a presentation on the many benefits of belonging to the Yavapai Library Network including: 24 hour technical support, data backup and recovery, and automatic uploads. She covered a list of the many resources available to students through the network including: e-books, magazines and newspapers. There is a proposition to expand the YLN offerings, specifically e-books, through the Arizona State Library.  
There was no action requested on the item at this time.
- C. *Discussion/ Report on High School Course Offerings 2017-2018*  
High School Principal Jason Douvikas addressed the Board and answered questions regarding course offerings he would like to have available to students next school year. The students were surveyed in order to find out what courses most interested them. He is looking forward to offering four new elective classes including: mythology, forensic science, current events and psychology, all worth ½ credit (1 semester). The classes can all be taught by teachers that the school already has on staff.  
There was no action requested on the item at this time.
- D. *Discussion and possible action to approve the addition of a Technology Teacher at the High School for year 2017-2018 and to accept the job description as provided*  
Mr. Douvikas explained his plan to help to fill the technology gap for freshman students deficient in technology skills. Having a mandatory technology class for incoming freshman would insure that that students are able to tackle assignments that require proficient use of Microsoft Word, Power-Point and other basic programs. He answered questions from the Board regarding the potential position.  
Motion: Mr. Lawton moved, seconded by Mrs. McDowell to table the item for future discussion.  
Mrs. Freeman stated that she was not done asking questions. After further questions on the position and the job description, Superintendent Dr. Goodwin suggested that the item come back during the March meeting with the rest of the staffing requests for next school year.  
Mrs. Schneider called to complete the motion. The motion to table the item for future discussion carried 5-0.

- E. *Discussion and possible action to approve changes to the Governance Team Handbook to include Governance Team Goals for 2016-2017*

Mrs. Freeman stated that she would like to bring forth a few items to add to the handbook at a later time including the possibility of adding a clerk to assist the Board President if needed.

Motion: Mr. Roth moved, seconded by Mrs. Freeman to accept the Governance Team Handbook to include Governance Team Goals for 2016-2017. The motion carried 5-0.

- F. *Discussion and possible action to approve either a four-day school week with fifth-day programs or a five-day school week for school year 2017-2018. The Board may ask that the school week be established through the year 2020. The discussion and action will include a separate calendar for South Verde High School*

Board Member Schneider read a statement that she asked to be included in the public record (attached to the minutes).

There was extensive discussion on the potential schedules. Mrs. Freeman and Mrs. McDowell did not believe that the whole community had been represented during the public forum on January 31. They also agreed that the focus had become more about a three-day weekend than about putting successful programs and the best educational opportunities in place for students. Both board members expressed concerns about people wanting to do the minimum. Mrs. Schneider agreed that programs needed to be solidified but did not believe it warranted a five-day school week, but rather required strengthening of fifth-day program offerings. Mr. Roth and Mr. Lawton agreed with Mrs. Schneider expressing their support for the four-day week and the fifth-day instructional programs.

Motion: Mr. Roth moved to approve a four-day school week with fifth-day programs for school year 2017-2018. Mr. Lawton seconded the motion. The motion carried 3-2 with nays from Mrs. Freeman and Mrs. McDowell.

There was discussion on the South Verde High School Calendar as Mr. Roth felt that a Unified School District should have a unified, congruent calendar.

There was discussion on whether to continue the four-day school week with fifth-day programs through 2020, or whether to have this discussion again next year.

Motion: Mr. Roth moved, seconded by Mr. Lawton to include South Verde High School in the four-day school week with fifth-day programs schedule. The motion failed 2-3 with nays from Mrs. Freeman, Mrs. Schneider and Mrs. McDowell.

- G. *Discussion and possible action to direct the Superintendent to provide calendars that consist of a specific number of days according to State requirements and applicable to the previous vote on a four-day or a five-day school week, to include South Verde High School potentially through school year ending 2020*

Dr. Goodwin explained that the Camp Verde schools currently run for 150 days on the four-day school week, while South Verde High School runs on a five-day schedule for 180 days. There was discussion as to whether the Board had the information they needed to make a decision on the item. Dr. Goodwin expressed that he would like the Board to give him direction because he wanted to offer contract renewals in March and needed to know

the required amount of work days for staff. There was discussion on setting a work session to discuss the calendars and number of days therein prior to the March meeting.

There was no action taken on the item.

- H. *Discussion and possible action to accept the addition of an administrative assistant to the District Office to support the needs to the District and to accept the job description as provided*

There was discussion on the additional position as Dr. Goodwin expressed that he consistently pulls his limited staff in directions outside of their normal duties to assist him with needed repairs. There is much work that needs to be done to tighten up the District's policies. Mrs. Freeman had concerns about the job description, especially not requiring higher education than a high school diploma.

Mr. Lawton exited the meeting at 9:06 pm and returned at 9:08 pm.

Motion: Mr. Roth moved, seconded by Mr. Lawton to accept the addition of an administrative assistant to the district office to support the needs to the District and to accept the job description as provided. The motion carried 4-1 with a nay from Mrs. Freeman.

## 12. ADMINISTRATIVE AND BOARD REPORTS

- A. *Report from Board Operational Leadership Training attendees – February 3, 2017 –*

Mrs. Freeman attended the training and gave the Board handouts regarding employee care and healthy school climate as well as a National School Boards Association executive summary.

- B. *Update on resubmission of Request for Proposal for the Wireless Network Project*

Dr. Goodwin reported that the requests for proposals for the wireless network project had to be resubmitted because the e-rate funds were less than expected.

## 13. BOARD REQUEST FOR FUTURE AGENDA ITEMS

- Mrs. Freeman asked to discuss some additions to the Governance Team Handbook.
- Mrs. Freeman asked for a long range technology plan regarding classroom instruction.
- Mrs. Schneider asked to have a work session regarding the calendars prior to the regular meeting in March.
- Mr. Roth asked to discuss the Board's expectations on 5<sup>th</sup> day programs.
- Mr. Roth asked to discuss setting the four-day week calendar for a longer period of time (extending the year past 2018).

## 14. INFORMATION ONLY

- A. 2016-2017 School Calendar  
B. Enrollment Report

## 15. ADJOURNMENT

Motion: Mrs. Freeman moved, seconded by Mr. Lawton to adjourn the meeting. The motion carried 5-0. The meeting adjourned at 9:22 pm.

## 16. SIGNING OF DOCUMENTS