

CAMP VERDE UNIFIED SCHOOL DISTRICT BOARD MINUTES
TAKEN DURING SEPTEMBER 13, 2016, REGULAR MEETING AT 7:00 PM
AT THE CAMP VERDE UNIFIED SCHOOL DISTRICT MULTI-USE COMPLEX LIBRARY
280 CAMP LINCOLN ROAD
CAMP VERDE, ARIZONA 86322

Mission:

*Providing students a safe and caring environment in which knowledge, skills, and attitudes
enable learners to become productive citizens
Respect, Integrity, Positive Relationships, Accountability*

Vision:

Our District will:

- *Foster confidence, excellence, integrity, and a sense of belonging.*
- *Ensure each learner studies a challenging, academic and relevant curriculum, which enhances social, emotional, physical and ethical development.*
- *Work in partnership with all families and the community as an organization of engaged, motivated lifelong learners.*

REGULAR SESSION 7:00 PM

1. WELCOME AND CALL TO ORDER

Board President Freeman called the meeting to order at 7:00 pm.

2. PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

Elementary Student and Cyber Cowboys Cadet, Makenzie Combs, led the Pledge of Allegiance. There was a moment of silence.

3. ROLL CALL

Board members present were: Helen Freeman, Christine Schneider and Kitty McDowell.

Tim Roth was absent.

4. AGENDA REVIEW AND ACCEPTANCE

Discussion: Mrs. Freeman pulled Item 10.c. from the agenda.

Motion: Mrs. McDowell moved, seconded by Mrs. Schneider to accept the agenda with the noted exception (10.c). The motion carried 3-0.

5. PUBLIC PARTICIPATION/ CALL TO PUBLIC

None.

6. STAFF/STUDENT/COMMUNITY RECOGNITION AND CELEBRATION OF GOOD THINGS

High School Principal Jason Douvikas introduced student Alec Owens who attended the Forum. Alec reported a significant takeaway as the push in the Verde Valley to aid students in obtaining post-secondary education; requiring increased support from student counselors on post-secondary opportunities.

Instructor Peggy Dickey and thirteen of her Cyber Cowboys Robotics Club members including cadets, collaborators and team-members, each addressed the Board. The students told of their adventures since the inception of the club in 2013. They invited the Board to attend the Animal Allies tournament they will be participating at in Flagstaff on December 3.

7. POTENTIAL ACTION ON PERSONNEL MATTERS AS RECOMMENDED BY THE SUPERINTENDENT

- a. Employment recommendations:
Sabrina Crittenden, ES Title 1 Paraprofessional
Mary Gladden, Bus Driver
Candice Ganis, ES SPED Paraprofessional
Tina Meckem, Part time Dispatcher
- b. Transfers:
Lisa Young, ES Teacher to ES Resource Teacher 16-17 school year
- c. Extra Duty:
Rick Watkins, Transportation Winter Break Shop Help
Lisa Powers, South Verde Sped Teacher
Peggy Dickey, 5th Day Robotics
Steve, Stone, South Verde PE
Eric Hansen, South Verde Math Tutor
- d. Substitutes:
Janie Kilby, Elementary Secretary
Dana Donahue, Substitute Teacher
Mike King, Substitute Teacher
Charlotte Stein, Substitute Teacher
Lindsey Keoppe, Substitute Teacher
- e. Coaches:
Laura Norman, Middle School Volleyball
Crystal Drake, High School Volleyball
Lisa Oothoudt, High School Volleyball
- f. Volunteers:
Lori Stevens, Middle School Cross Country
Natasha Oothoudt, Kindergaten
MaKayla Sallee, High School Cheer
Robyn Roth, Elementary Volunteer
Rochelle Beeler, Elementary Volunteer
Abigail Hall, Elementary Volunteer
Maria Barreda, Elementary Volunteer
Vearl Franklin, High School Volunteer
Delores Franklin, High School Volunteer
Richard Smith, MS Football
Judy Blackburn, Elementary Volunteer
Austin Garcia, HS Football
Brian Rayburn, MS Football
Stephen Brooks, Elementary Volunteer
Maraya Oothoudt, Elementary Volunteer
- g. Resignations/Retirements:
Shay Black, Sped Preschool Paraprofessional, May 2017
Melina Kleinman, MS Paraprofessional, effective July 27, 2016

Motion: Mrs. Schneider moved, seconded by Mrs. McDowell to approve the personnel matters as recommended by the Superintendent. The motion carried 3-0.

8. POTENTIAL ACTION ON BUSINESS AND FINANCIAL MATTERS AS RECOMMENDED BY THE SUPERINTENDENT

- a. August Expense Vouchers in the amount of \$ 468,728.42
- c. Payroll Vouchers in the amount of \$ 594,917.95
- d. Financial Updates
- e. Student Accounts May-June 2016

Motion: Mrs. Schneider moved, seconded by Mrs. McDowell to approve the financial matters as recommended by the Superintendent. The motion carried 3-0.

9. POTENTIAL APPROVAL OF GOVERNING BOARD MINUTES

- a. Minutes taken August 9, 2016

Motion: Mrs. Schneider moved, seconded by Mrs. McDowell to approve the minutes taken August 9, 2016. The motion carried 3-0.

10. POTENTIAL ACTION ON THE CONSENT AGENDA

- a. Potential approval of donation from the Alan Benfer Scholarship Fund in the amount of \$ 5, 500.00 to be used for the High School Culinary Arts fall 2016 program.
- b. Potential approval of deletion of Policy KFAA- Smoking on School Premises from District Policy Manual according to ASBA Policy Advisory, Volume 28, Number 3
- c. Potential acceptance of Policies as 2nd Read, from Policy Advisory Volume 28, Number 3 to include:
 - EBAA- Reporting of Hazards/ Warning Systems
 - IHAMC- Instruction and Training Cardiopulmonary Resuscitation
 - IKE-RB- Promotion and Retention of Students
 - JC- School Attendance Areas
 - JFABD- Admission of Homeless Student
 - JFB- Open Enrollment
 - JICI- Weapons in School
 - JJJ- Extracurricular Activity Eligibility
 - ~~JLCD- Medicines/Administering Medicines to Students (pulled from agenda)~~
 - JRR- Student Surveys
 - KB- Parental Involvement in Education
 - LC- Relations with Education Research Agencies
- d. Potential approval to pursue grant from Toshiba Innovation to purchase calculators for High School math classes
- e. Potential approval of Fifth Grade Adopt-a-Family Fundraiser 2016

Motion: Mrs. Schneider moved, seconded by Mrs. McDowell to approve the Items on the consent agenda. The motion carried 3-0.

11. DISCUSSION AND POSSIBLE ACTION ITEMS

- a. Discussion and possible action to review the impact of and amend the Camp Verde High School Fee Schedule for 2016-2017. The Board may vote to go into executive session, which will not be open to the public, pursuant to A.R.S. 38-431.03 (A)(4) for the purpose of consultation with the District's attorney(s) regarding settlement discussions conducted to avoid litigation. The District's attorney(s) may appear telephonically.

Motion: Mrs. Schneider moved, seconded by Mrs. McDowell to enter into executive session pursuant to A.R.S. 38-431.03 (A)(4) for the purpose of consultation with the District's attorney.

The Board entered executive session at 7:16 pm.

The Board exited executive session at 7:19 pm.

The Board re-entered executive session at 7:33 pm.

The Board exited executive session at 8:02 pm.

There was no action taken on the Item.

b. Discussion/Report/Update and presentation on District Energy Savings from Director of Business Services Steve Hicks.

Mr. Hicks presented a Power-point on the District's Energy Savings since the Energy Retrofit Project in October of 2010, and later the Solar Power Project in September of 2013. The dollars spent on energy decreased from approximately \$ 283,000 dollars in 2009 (pre-projects) to \$259,000 in 2015 (post-projects). Mr. Hicks answered questions regarding the cost of the projects, noting that the decrease in overhead amounted to more dollars for education.

There was no action taken on the Item.

c. Discussion/update on Yavapai, Apache Language and Culture classes at Camp Verde High School from Principal Jason Douvikas.

Mr. Douvikas reported that he met with Vince Randall and Gertrude Smith of the Yavapai-Apache Culture Center where they worked on continuing the initiative to get Yavapai and Apache culture and language classes started during this coming second semester. Mr. Douvikas is working on credit hour logistics with the department of education. The class will be open to all students, however, it will be initiated with the current 20-25 Native American Club students.

There was no action requested on the Item.

d. Discussion on Tierra Verde housing development proposal located above school land, 80 acre parcel on Apache Trail.

Superintendent Goodwin explained that the landowner had apprised him that the City is awarding a grant to develop the sewer, water and natural gas at the Black Bridge. They are proposing that the school be part of that grant process. Dr. Goodwin answered questions on the proposal. The District has an independent well and septic system and currently uses propane. The school's participation was not predicted to be prudent; the water bill alone would cost the school considerably. The potential benefits to the District would be to eliminate the continued arsenic remediation in the well water and potentially save money using natural gas, rather than propane. However, the benefits did not appear to outweigh the costs.

There was no action requested on the Item.

e. Discussion and potential approval of the use of the Law Offices of Boyle, Pecharich, Cline, Whittington and Stallings on an as needed basis.

Dr. Goodwin explained that the Law Office would be assisting with the Intergovernmental agreement with the County for the upcoming election in November; approving the resolution would give the District the ability to use the firm on as needed basis.

Motion: Mrs. Schneider moved, seconded by Mrs. McDowell to approve the use of the Law Offices of Boyle, Pecharich, Cline, Whittington and Stallings on an as needed basis. The motion carried 3-0.

f. Discussion and possible action on the potential naming of the High School Gymnasium after the Westervelt family of Camp Verde Arizona, according to School Board Policy FF- Naming Facilities.

Mrs. Freeman relayed that a member of the community approached her with this idea. Dr. Mark J. Westervelt was the first physician in Camp Verde, beginning in 1964 and serving the town's people until 2006. He served on the School Governing Board for many years. He raised ten children who all graduated from CVHS, most of which played basketball.

Motion: Mrs. McDowell moved to name the facility after MJ Westervelt. Mrs., Schneider seconded the motion. The motion carried 3-0.

- g. *Discussion and possible action to accept the School Facilities Board terms and conditions for funding to remediate water intrusion at the Elementary School building.*

There was brief discussion on the terms and conditions for the funding.

Motion: Mrs. Schneider moved, seconded by Mrs. McDowell to approve the School Facilities Board terms and conditions for funding to remediate water intrusion at the elementary school. The motion carried 3-0.

- h. *Discussion and possible action to accept as 1st Read: IKF- Graduation Requirements.*

There was clarification that the language recommended by ASBA had been inserted into the District's policy.

Motion: Mrs. Schneider moved to accept as a First Read, Policy IKF- Graduation Requirements. Mrs. McDowell seconded the motion. The motion carried 3-0.

- i. *Discussion and possible action to accept as 1st Read, according to Policy Advisory Volume 28: JL-RA – Student Wellness.*

Motion: After brief discussion on the policy, Mrs. Schneider moved, seconded by Mrs. McDowell to accept, as a First Read, Policy JL-RA-Student Wellness. The motion carried 3-0.

- j. *Discussion and update from Superintendent on tabled Policy JLCD - Medicines/ Administering Medicines.*

Dr. Goodwin explained that he had met with School Nurse Mrs. Collier and Principal Mr. Howe to work on the policy. He expects to have their recommendation on the policy ready for the October Board meeting after it passes the District's Attorney.

There was no action requested on the Item.

- k. *Discussion on School Calendar proposals for the 2017-2018 School Year.*

Dr. Goodwin stated that calendar discussions have begun with the Strategic Planning Committee. He presented three calendars to the Board, but did not expect a decision from them until February. He gave information on a 200 day calendar proposition; boosting students retention of what they are being taught and increasing the District's budget.

There was no action requested on the Item.

- l. *Discussion/Update on Strategic Plan progress and workshop held on 9-6-2016.*

Dr. Goodwin explained that the committee had their first meeting and the members were working on benchmark outlines. He will have a presentation ready for the October Board meeting. Ideally, the plan will be complete by November.

There was no action taken on the Item.

- m. *Discussion/Update on District Student Enrollment and Funding.*

Dr. Goodwin gave an update on the inclining student enrollment and its direct impact on current year funding. The expectation is that the December revised budget will reflect an increase. There was some discussion on how the funding from the State is collected.

There was no action taken on the Item.

n. *Discussion/Update on District ACT College Readiness letter.*
Dr. Goodwin reported that only 11 out of 82 students took the ACT College Readiness test last year. Principal Mr. Douvikas will be working diligently with the counselors to promote college readiness tests and post-secondary education.
There was no action taken on the item.

12. ADMINISTRATIVE AND BOARD REPORTS

a. *Superintendent and Board members to report on Yavapai-Apache Council Meeting attendance on August 30, 2016*

Mrs. McDowell, Mrs. Freeman and Dr. Goodwin all attended the meeting and conveyed the common goal of student success.

b. *Report from attendees of the September Law Conference on September 7-9, 2016*

Dr. Goodwin, Mrs. Freeman, Mrs. McDowell and Mrs. Schneider each reported on the many relevant sessions they attended at the conference.

13. BOARD REQUEST FOR FUTURE AGENDA ITEMS

Mrs. Schneider requested that the Athletic Director report on the health and safety of student athletes and compliance with ARS 15-341 (24).

Mrs. Schneider requested a report on nutrition education from the appropriate staff.

Mrs. Schneider asked to have an analysis on the administrative staff and their duties to ensure that there is sufficient staff to keep moving forward, specifically with the Strategic Plan.

14. INFORMATION ONLY

a. *2016-2017 School Calendar*

15. ADJOURNMENT

Motion: Mrs. McDowell moved, seconded by Mrs. Schneider to adjourn the meeting. The motion carried 3-0. The meeting adjourned at 9:34 pm.

16. SIGNING OF DOCUMENTS