

CAMP VERDE UNIFIED SCHOOL DISTRICT BOARD MINUTES
TAKEN ON NOVEMBER 8, 2016
REGULAR MEETING 7:00 PM
AT THE CAMP VERDE UNIFIED SCHOOL DISTRICT MULTI-USE COMPLEX LIBRARY
280 CAMP LINCOLN ROAD
CAMP VERDE, ARIZONA 86322

Mission:

Providing students a safe and caring environment in which knowledge, skills, and attitudes enable learners to become productive citizens
Respect, Integrity, Positive Relationships, Accountability

Vision:

Our District will:

- Foster confidence, excellence, integrity, and a sense of belonging.
- Ensure each learner studies a challenging, academic and relevant curriculum, which enhances social, emotional, physical and ethical development.
- Work in partnership with all families and the community as an organization of engaged, motivated lifelong learners.

REGULAR SESSION 7:00 PM

1. **WELCOME AND CALL TO ORDER**
Mrs. Freeman called the meeting to order at 7:01 pm.
2. **PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE**
Middle School Teacher Mrs. Robin Tankesley led the Pledge of Allegiance. There was a moment of silence.
3. **ROLL CALL**
Board members present were: Helen Freeman, Tim Roth, Kitty McDowell and Christine Schneider.
4. **AGENDA REVIEW AND ACCEPTANCE**
Motion: Mrs. Schneider moved, seconded by Mrs. McDowell, to accept the agenda as currently outlined. The motion carried 4-0.
5. **PUBLIC PARTICIPATION/CALL TO PUBLIC**
None.
6. **STAFF/STUDENT/COMMUNITY RECOGNITION AND CELEBRATION OF GOOD THINGS**
Middle School Principal Mr. Howe introduced Mrs. Tankesley, Gifted Teacher/ Club Sponsor and Mr. Tankesley, Science Teacher/Club Sponsor. Mr. and Mrs. Tankesley and their students showed off their latest co-project in physics. The students related energy and force by designing and building trebuchets. After the crowd gathered outdoors, the students demonstrated their project by catapulting coconuts and pumpkins.

7. POTENTIAL ACTION ON PERSONNEL MATTERS AS RECOMMENDED BY THE SUPERINTENDENT

- A. Employment recommendations: Cortes, Magda, ES Paraprofessional; Mackey, Hannah, Sped Paraprofessional; Cooley, Sydney, Sped Paraprofessional; Kwait, Nadine, Sub Bus Driver; Miles, Jessica, Food Service Cashier
- B. Transfers: Malloy, Ryan, Sped Paraprofessional to South Verde Math Para
- C. Extra Duty: Tankesley, Robin, Friday School; Anderson, Janet, IEP Training; Lisa Powers, IEP Training; Lois Warren, IEP Training; Steve Stone, South Verde PE; Lisa Mina, EDISA (Examining Data to Improve Student Achievement) Training; Stacy Munger, EDISA Training; Steve Stone EDISA Training; Warren, Lois, EDISA Training; Cater, Tammey, EDISA Trainer; Anderson, Janet, EDISA Training; Surber, Shelley, EDISA Training
- D. Volunteers: ES Volunteers. Castillo, Michelle; Clark, Paula; Wybrum, Randi; Grey, Manisha; Cupp, Garrett; Todd, Tamara; May, Kimberly; Cooper, Linda; Shanks, Terra; Mezulis, Edward; Cupp, Danell
- E. Resignations/Retirements: Nadine Kwait, Bus Driver, resignation effective 11/1/2016
- F. Coaches: Shanks, Donnie, 7/8 Boys Basketball; Hansen, Eric, 5/6 Boys Basketball; Stone, Steve, 7/8 Girls Basketball; DiBartolomeo, Lena, 5/6 Girls Basketball; Allred, Larry, MS Wrestling; Mulcaire, Kim, MS Cheer; Wall, Dan, HS Boys Basketball; Luera, Jeffrey, HS Boys Basketball; Hudson, Austin, HS Boys Basketball; Peters, Jalon, HS Boys Basketball Volunteer; Dubs, Nick, HS Boys Basketball Volunteer; Showers, Mark, HS Girls Basketball; Hicks, Steve, HS Girls Basketball; Wall, Amy, HS Girls Basketball; Dubs, Morgan, HS Girls Basketball Volunteer; Buss, Don, HS Girls Basketball Volunteer; Tudor, Tracy, HS Wrestling; Chagolla, Mario, HS Wrestling; Black, Travis, HS Wrestling; Uhler, Jeremy, HS Wrestling; Allred, Larry, HS Wrestling Volunteer

Motion: Mrs. Schneider moved, seconded by Mrs. McDowell, to accept the personnel matters as recommended by the Superintendent. The motion carried 4-0.

8. POTENTIAL ACTION ON BUSINESS AND FINANCIAL MATTERS AS RECOMMENDED BY THE SUPERINTENDENT

- A. Expense Vouchers in the amount of \$ 258, 621.94
- B. Payroll Vouchers in the amount of \$ \$ 668,746.40
- C. Financial Updates
- D. Student Accounts September and October 2016

Motion: Mrs. Schneider moved, seconded by Mr. Roth, to accept the business and financial matters as recommended by the Superintendent. The motion carried 4-0.

9. POTENTIAL APPROVAL OF GOVERNING BOARD MINUTES

- A. Minutes taken October 11, 2016 – Regular Meeting
- B. Minutes taken September 13, 2016 – Executive Session
- C. Minute taken November 1, 2016- Special Meeting
- D. Minutes taken November 1, 2016 – Executive Session

Motion: After brief discussion, Mr. Roth moved, seconded by Mrs. Schneider, to accept the minutes. The motion carried 4-0.

10. POTENTIAL ACTION ON THE CONSENT AGENDA
- A. Potential acceptance of books donated to the library from Helen Housner, according to policy KCD- Public Gifts/Donations to Public Schools
Motion: Mrs. Schneider moved, seconded by Mrs. McDowell, to accept the consent agenda as outlined. The motion carried 4-0.
11. DISCUSSION AND POSSIBLE ACTION ITEMS
- A. Discussion and Possible Action to Accept as 1st Read Policy JLCD - Medicines/ Administering Medicines
There was brief discussion on the policy changes.
Motion: Mr. Roth moved, seconded by Mrs. McDowell to accept Policy JLCD- Medicines/Administering Medicines as First Read. The motion carried 4-0.
- B. Discussion and Possible Action on Policy GCO-Evaluation of Professional Staff as First Read
There was brief discussion on the evaluation policy.
Motion: Mr. Roth moved, seconded by Mrs. Schneider, to accept policy GCO - Evaluation of Professional Staff as First Read. The motion carried 4-0.
- C. Discussion and possible action to accept the Teacher Evaluation Tool 2016
There was discussion on the evaluation instrument. Dr. Goodwin will recommend that the Board approve the tool in December after the committee makes some minor changes. There was no action taken on the Item.
- D. Discussion/Update on District Tax Credit dollars
Director of Business Services Mr. Hicks summarized the donation process for taxpayers who elect to put their tax dollars toward education. There was some discussion on how tax credit dollars are collected and distributed.
There was no action requested on the Item.
- E. Discussion and possible action to direct the Board's vote on several bylaw change proposals for the Arizona School Boards Association (ASBA). The Board may direct the Superintendent or the Governing Board/Administrative Assistant to vote in the manner the Board has approved
There was discussion on the six bylaw proposals. The Board went through each proposal, giving ayes or nays to each. The Board requested that the Governing Board/Administrative Assistant vote on their behalf for the following proposals:
A. ASBA Governance Committee proposes that if any director or officer on the ASBA Board of Directors misses more than one meeting in a given year it will be deemed that they have vacated their office.
B. Chino Valley USD recommends that a bylaw may be amended or repealed by 2/3 of the member boards that are VOTING instead of by 2/3 vote of the entire membership.
D. ASBA Governance Committee proposes a change that would require a candidate wishing to run from the floor for an Executive Officer position must provide written notification to the Nominating Committee and Executive Director one week prior to the annual membership meeting.

- F. Discussion/Update on the District's Strategic Plan
 Superintendent Dr. Goodwin explained that the strategic planning committee had been narrowed down to four faculty members who serve on a focus group. The focus group put together a framework draft of the plan. The full committee will be called back to work on installing programs and timelines into the plan. It is a continual work in progress. There was discussion on student days, seat time and calendar options as Dr. Goodwin explained that, in order to meet the needs of students and fulfill the goals in the strategic plan, more time would be required in school. There was no action requested on the Item.
- G. Discussion and possible action to revise the Superintendent Performance Pay component of the Superintendent's Evaluation Tool according to ARS 15-341 A. 39.
 Board President Freeman explained that the Superintendent Performance Pay component of the evaluation tool needed to be revised to suit the current evaluation tool. The three questions on the tool will be rated satisfactory or not satisfactory based on a majority rule. The board members will bring back their ideas to satisfy the mandate at a later date. There was no action taken on the Item.
- H. Discussion and possible action to set a Work Session prior to the December 13, 2016 Regular Meeting for the purpose of the Superintendent's Evaluation
Motion: After brief discussion, Mrs. McDowell moved, seconded by Mr. Roth to set a Work Session prior to the December 13, 2016, beginning at 6pm, proceeding the regular meeting, for the purpose of the Superintendent's Evaluation. The motion carried 4-0.
- I. Discussion and possible action to accept the Intergovernmental Agreement (IGA) with Yavapai College regarding dual credit for Camp Verde students
 Dr. Goodwin explained that the annual IGA between the college and the District had been approved by District legal counsel.
Motion: Mr. Roth moved, seconded by Mrs. McDowell to approve the Intergovernmental Agreement with Yavapai College regarding dual credit for Camp Verde students
 The motion carried 4-0.
- J. Discussion and possible action on board annual self-evaluation according to Policy BAA-Evaluation of School Board/Board Self-Evaluation.
 The Board discussed their evaluation, bringing forth concerns that they had with Board operations. The board members turned in their forms for tallying/scoring and to be addressed at a later date.
 There was no action taken on the Item.
12. ADMINISTRATIVE AND BOARD REPORTS
- A. Superintendent's Enrollment Report
 Dr. Goodwin reported that enrollment is still up, with exception of the Elementary School. He stated that additional curriculum is being added at the high school and he is hopeful that it will encourage further increased enrollment.
- B. Upcoming Joint Board Meeting to be scheduled with Yavapai-Apache Council, potentially January or February 2017
 Dr. Goodwin stated that he met with Tribal Chairwoman Russell-Winiecki and spoke about having a joint meeting, hosted by the District. He asked that the board members email their preference for date and time for a meeting in January or February.
13. BOARD REQUEST FOR FUTURE AGENDA ITEMS
14. INFORMATION ONLY
- A. 2016-2017 School Calendar
15. ADJOURNMENT
Motion: Mrs. Schneider moved, seconded by Mrs. McDowell to adjourn the meeting. The motion carried 4-0. The meeting adjourned at 8:44 pm.

16. SIGNING OF DOCUMENTS