

CAMP VERDE UNIFIED SCHOOL DISTRICT BOARD MINUTES TAKEN

**October 11, 2016**

**REGULAR MEETING 7:00 PM**

AT THE CAMP VERDE UNIFIED SCHOOL DISTRICT MULTI-USE COMPLEX LIBRARY  
280 CAMP LINCOLN ROAD  
CAMP VERDE, ARIZONA 86322

**Mission:**

Providing students a safe and caring environment in which knowledge, skills, and attitudes enable learners to become productive citizens  
*Respect, Integrity, Positive Relationships, Accountability*

**Vision:**

**Our District will:**

- Foster confidence, excellence, integrity, and a sense of belonging.
- Ensure each learner studies a challenging, academic and relevant curriculum, which enhances social, emotional, physical and ethical development.
- Work in partnership with all families and the community as an organization of engaged, motivated lifelong learners.

**REGULAR SESSION 7:00 PM**

1. WELCOME AND CALL TO ORDER

Board President Freeman called the meeting to order at 7:01 pm.

2. PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

Elementary School student Melina Douvikas led the Pledge of Allegiance. There was a moment of silence.

3. ROLL CALL

Board members present were: Helen Freeman, Tim Roth, Christine Schneider and Kitty McDowell.

4. AGENDA REVIEW AND ACCEPTANCE

Mrs. Freeman asked that Item 12.B. be removed from Administrative and Board Reports.

Mrs. Freeman asked to move Item 10.K. from under consent, to be discussed separately.

Mrs. McDowell asked to move Item 10.G. from under consent, to be discussed separately.

Motion: Mrs. Schneider moved to accept the agenda as presented, with the exception of the items discussed (above). Mrs. McDowell seconded the motion. The motion carried 4-0.

5. PUBLIC PARTICIPATION/ CALL TO PUBLIC

None.

6. STAFF/STUDENT/COMMUNITY RECOGNITION AND CELEBRATION OF GOOD THINGS

Teacher Tina Scott and some of her Entrepreneurship students celebrated their successes with the Teen Entrepreneurship program. Ms. Scott stated that they have been collaborating with Yavapai College, ASU and the Town of Camp Verde. The students gave an update on their projects, including building a website for a local restaurant and displaying their digital art in the newly established Town of Camp Verde Library. They are learning about business, marketing, financial planning, online sales, inventory and management. As student entrepreneurs, they seek to understand the needs of the community and then take the steps in order to fill those needs. They expressed that they were honored to be part of the program; Camp Verde High School is the first school in Arizona to pilot a program like this. They stated pride in their accomplishments thus far. One student entrepreneur has successfully started an automobile detailing business.

7. POTENTIAL ACTION ON PERSONNEL MATTERS AS RECOMMENDED BY THE SUPERINTENDENT
- A. Employment recommendations: Pendergast, Belinda, ES Paraprofessional; Irwin, Makaela, ES Paraprofessional; Wrightman, Sally, ES Paraprofessional; Robinson, Beth, Bus Aide; Larimer, Elizabeth, MS Custodian; Dale, Angela, Bus Aide; Kirkum, Jacqueline, Library Aide; Acock, Jessica, Acc. School Para; Malloy, Ryan, ES Paraprofessional (and South Verde- clarified in discussion)
  - B. Transfers: Starrak, Jeffrey; Bus Aide to Bus Driver
  - C. Extra Duty: Westfield, Rebecca, Credit Recovery and Student Council Sponsor; Andrews, David, Robotics Sponsor; Pelfrey, Bryan, MS Official/Umpire; DeVries, Dale, CPI Instructor; Sperry, Jolynn, State Tutor Grant Tutor; Lewis, Darrell, State Tutor Grant Tutor; Mathews, Jane, State Tutor Grant Tutor/Coordinator
  - D. Substitutes: Dutton Shari: Dugi, Rolene: DiBartolmeo, Theresa: Lynch, Elizabeth; Miller, Patricia and Allen, Deborah  
Volunteers: Elementary School: Zellner, Danielle; Stratton, Steve; Lowman, Shawn; Uhler, Denae; Reay, Victoria; LaGrave, Rebecca; Swigart, Heather; Bickford, Kerri; Barrowman, Clinton ; Trammel, Brooke; Smith, Brandie; Wright, Melissa; Streaun, Cassie; McKinley, Jammi; Harper, Mandi; Valdez, Rocio; Middle School: Oium, Patrick; Rayburn, Brian; High School: Harris, Merissa; Anderson, Charles; Lucero, Jesus; Choe, Sebra; Bui, Ly H; Barker, Stacey
  - E. Resignations/Retirements: Dale, Angela, Bus-aide, effective 9/12/16

Discussion: There was brief discussion regarding the elementary school paraprofessional who will be also utilized at South Verde to help with the math program.

Motion: Mrs. Schneider moved, seconded by Mr. Roth to approve the personnel matters as recommended by the Superintendent. The motion carried 4-0.

8. POTENTIAL ACTION ON BUSINESS AND FINANCIAL MATTERS AS RECOMMENDED BY THE SUPERINTENDENT
- A. August Expense Vouchers in the amount of \$ 554,2018.84
  - B. Payroll Vouchers in the amount of \$ 647, 040.73
  - C. Financial Updates
  - D. Student Accounts July-August 2016

Motion: Mrs. Schneider moved, seconded by Mr. Roth to approve the business and financial matters as recommended by the Superintendent. The motion carried 4-0.

9. POTENTIAL APPROVAL OF GOVERNING BOARD MINUTES
- A. Minutes taken September 13, 2016 – Regular Meeting
  - B. Minutes taken September 17, 2016 – Special Meeting

Motion: After brief discussion, Mrs. Schneider moved, seconded by Mr. Roth to accept the minutes taken during the Regular Meeting on September 13, 2016 and the Special Meeting on September 17, 2016. The motion carried 4-0.

10. POTENTIAL ACTION ON THE CONSENT AGENDA

- A. *Potential Acceptance of Policy- IKF- Graduation Requirements as Second Read*
- B. *Potential Acceptance of Policy - JI-RA- Student Wellness as Second Read*
- C. *Potential Approval of Assistant Principal Dan Wall as Qualified Evaluator According to ARS 15-537*
- D. *Potential Approval of Out of State Travel For High School Astronomy Students To New Mexico and Wyoming, Beginning August 19, 2017 To Witness The Total Eclipse Of The Sun on August 21, 2017*
- E. *Potential Approval of Fundraiser, Scholastic Book Fair for Camp Verde Middle School, February 2-10, 2017*
- F. *Potential Approval of The Camp Verde Middle School Science Club, Extracurricular Activity*
- G. *Potential Approval of Donations to Camp Verde High School Woods Class of Wood Pallets from Mold in Graphics and Building Materials from Tierra Verde Builders – (Pulled for discussion: See item 10.5)*
- H. *Potential approval of Amended Camp Verde High School Fee Schedule For 2016-2017*
- I. *Potential acceptance of Northern Arizona University Memorandum of Understanding for Student Teacher Placement*
- J. *Potential approval of donation to Camp Verde High School Football from the Town of Camp Verde Fire Auxiliary in the amount of \$ 1,175.00*
- K. *Potential approval of Indian Education Policies and Procedures IHBJ and IHBJ-R - (Pulled for discussion. See item 10.5).*

Motion: Mrs. McDowell to accept the Items under the consent agenda, with exception of 10.G and 10.K. Mrs. Schneider seconded the motion. The motion carried 4-0.

10.5. DISCUSSION AND ACTION ON ITEMS REMOVED FROM THE CONSENT AGENDA

10. G. Potential Approval of Donations to Camp Verde High School Woods Class of Wood Pallets from Mold in Graphics and Building Materials from Tierra Verde Builders

Discussion: Mrs. McDowell expressed concerns about accepting a donation from a company that the school may potentially do business with. It was clarified that the District did not anticipate doing business with the company and a donation would be acceptable.

Motion: Mrs. Schneider moved, seconded by Mr. Roth, to accept the donations to Camp Verde High School Woods Class of wood pallets from Mold in Graphics and building materials from Tierra Verde Builders. The motion carried 4-0.

10. K. Potential approval of Indian Education Policies and Procedures IHBJ and IHBJ-R

Discussion: Dr. Goodwin explained that for grant purposes the policy and regulation needed to be discussed once more prior to approval. There was some discussion on the possibility of the policy being too narrow in its identification of Native American students. There was an understanding that the policy is relevant to all Native American students.

Motion: Mrs. Schneider moved to approve the Indian Education Policies and Procedures IHBJ and IHBJ-R, as written. Mr. Roth seconded the motion. The motion carried 4-0.

11. DISCUSSION AND POSSIBLE ACTION ITEMS

A. Discussion/Presentation on Go Math Curriculum at Elementary School

Elementary School Principal Britta Booth handed out information on the Math Curriculum, covering a brief history on how the Common Core was established. Go Math is a resource rich curriculum that ties into real world learning and problem solving; it was specifically written to align with Common Core standards. The curriculum is very promising, but like any new curriculum it is taking some time for the students and teachers to fully grasp. The Elementary School is hosting a Fall Family Roundup on October 20<sup>th</sup>, beginning at 5:00 pm, during which, there will be a Go Math demonstration; family resources and homework help will be highlighted.

There was no action requested on the Item.

B. Discussion/Update on South Verde Curriculum and Programs

Principal Danny Howe gave an update on the South Verde High School programs, including Art on Fridays from 9 am to noon, and PE every day of the week. South Verde currently has 32 students enrolled. A few students participate in auto shop, band and culinary arts at Camp Verde High School. Mr. Howe and High School Principal Mr. Douvikas have been working together to find the best placement for students, given the options of the traditional High School campus, South Verde and the Accommodation program.

There was discussion on the Fuel Ed curriculum that was not what the administration had hoped it would be upon purchasing. Continuing with the program was not cost effective, nor faculty and student friendly, because it was not a complete curriculum. The company who owns both curriculum programs, A Plus and Fuel Ed, rectified the purchase by providing an updated version of the previously used A Plus software. There was no action taken on the Item.

C. Discussion/Report on Student Athlete Health and Safety and Compliance with Arizona Revised Statute 15-341.24 from High School Athletic Director Mark Showers

Mr. Showers reported on student athlete concussion prevention, testing and protocol. He explained that all CVHS coaches, student athletes and officials are required to take and pass the AIA (Arizona Interscholastic Association) concussion education class. He spoke on the agreement that the school has with the Verde Valley Medical Center allowing the school to work with an outstanding physical therapist/athletic trainer. There was no action requested on the Item.

D. Discussion and Possible Action on the Annual Financial Report (AFR) for Camp Verde Unified School District 2015-2016

Director of Business Services Steve Hicks reported on the District's Finances from 2015-2016, citing the report as the budget in action. The document shows how the District's budget was spent. Mr. Hicks answered questions on the line items in the AFR. Motion: Mrs. Schneider moved, seconded by Mrs. McDowell, to approve the Annual Financial Report for Camp Verde Unified School District 2015-2016. The motion carried 4-0.

E. Discussion and Possible Action on the Annual Financial Report for South Verde Technology Magnet School 2015-2016

Mr. Hicks explained the South Verde Annual Financial Report stating that it should be the last AFR of the Charter School; the Charter conversion has been a long, and unclear process. The school had declining enrollment, decreased staff and a reeducation in revenue last year.

Motion: Mrs. Schneider moved, seconded by Mrs. McDowell to approve the Annual Financial Report for South Verde Technology Magnet School 2015-2016. The motion carried 4-0.

F. Discussion and Possible Action to Accept As 1<sup>st</sup> Read Policy JLCD - Medicines/ Administering Medicines

Mrs. Freeman had questions on some of the language in the policy. Dr. Goodwin agreed to look back at the ASBA recommendation and then bring the policy back as First Read.

There was no action taken on the Item.

G. Discussion And Possible Action to Enter into Intel Corporations, Experience Matters, Encore Fellowship Program for Technology Services from Retired Intel Corporation Employee Doug Reddell

Superintendent Goodwin explained that Intel would pay a stipend to the District to pay for Mr. Reddell's assistance in technology. The plan is to have Mr. Reddell working on the active directory configuration for the District. There is a \$300.00 fee that the District will pay for services; Intel will pay the salary.

Mrs. Freeman asked that the Board receive the signed documentation and/or agreements, as information at a later date.

Motion: Mr. Roth moved, seconded by Mrs. Schneider, to enter into Intel Corporation's Experience Matters, Encore Fellowship Program for Technology Services. The motion carried 4-0.

H. Discussion and Possible Action on Policy GCO-Evaluation of Professional Staff as First Read

There was discussion on the language that was to be inserted into the policy describing improvement plans for teachers in the lowest performance classification and the procedures set in place for dismissal and nonrenewal of certified teachers. Mrs. Freeman suggested that the language that is in the regulation be inserted into the policy. There was no action taken on the item.

12. ADMINISTRATIVE AND BOARD REPORTS

A. Superintendent update on the District's Strategic Plan Progress

Dr. Goodwin reported that the next meeting is on October 18. The committee will be choosing a format and beginning the process of setting goals and establishing programs, while ensuring that all things tie into the District's Vision and Mission.

B. Update on analysis of District administrative staffing needs (Item removed)

C. Superintendent's Enrollment Report

Dr. Goodwin stated that the enrollment is around 1,630 students and steady. However, the free and reduced meal count is up. South Verde will begin Title I programs because of their significant increase in free and reduced numbers.

D. Superintendent report on Auditor General's Performance Audit

Dr. Goodwin explained that every district in the State goes through this audit about every 5 to 7 years. It is laborious and very detailed.

E. Report from Board Members attending County Workshop October 3, 16

Mrs. Freeman spoke on the workshop held at Chino Valley, touching on the upcoming Arizona School Boards Association Bylaw changes.

13. BOARD REQUEST FOR FUTURE AGENDA ITEMS

Mrs. Freeman asked that the Arizona School Board's Associations Bylaw changes be added to the next agenda.

Mrs. McDowell asked to receive an update on math at South Verde.

Mrs. McDowell asked for an update on the posting of No Trespassing signs on the school owned property off of Quarter horse Lane.

Mrs. Schneider asked to have an update on how tax credit monies are being used.

14. INFORMATION ONLY

A. 2016-2017 School Calendar

B. Teacher Evaluation Tool to be approved in November

15. ADJOURNMENT

Motion: Mrs. McDowell moved, seconded by Mrs. Schneider to adjourn the meeting. The motion carried 4-0. The meeting adjourned at 9:19 pm.

16. SIGNING OF DOCUMENTS

Respectfully Submitted,

Mary Hudson  
Board/Admin Assistant

Helen Freeman  
President

Christine Schneider  
Member

Tim Roth  
Member

Kitty McDowell  
Member