4-12-16 Board Packet

1. **Welcome and call to order**

CAMP VERDE UNIFIED SCHOOL DISTRICT BOARD AGENDA-

PURSUANT TO A.R.S.§ 38-431.02, NOTICE IS HEREBY GIVEN TO THE MEMBERS OF THE CAMP VERDE UNIFIED SCHOOL DISTRICT NO. 28 GOVERNING BOARD AND TO THE GENERAL PUBLIC THAT THE CAMP VERDE UNIFIED SCHOOL DISTRICT NO 28 GOVERNING BOARD WILL HOLD A MEETING

OPEN TO THE PUBLIC ON

**April 12, 2016**

**Regular Meeting 7:00 PM**

**AT THE CAMP VERDE UNIFIED SCHOOL DISTRICT MULTI-USE COMPLEX LIBRARY**

**280 CAMP LINCOLN ROAD**

**CAMP VERDE, ARIZONA 86322**

THE CAMP VERDE UNIFIED SCHOOL DISTRICT NO. 28 GOVERNING BOARD MAY VOTE TO CONVENE IN EXECUTIVE SESSION WHICH SHALL NOT BE OPEN TO THE PUBLIC PURSUANT TO A.R.S. §38-431.03(A)(3) FOR LEGAL ADVICE FROM THE DISTRICT’S ATTORNEY(S) ON ANY MATTER ON THIS AGENDA.  THE DISTRICT’S ATTORNEY(S) MAY APPEAR TELEPHONICALLY.

***Mission:***

Providing students a safe and caring environment in which knowledge, skills, and attitudes enable learners to become productive citizens

*Respect, Integrity, Positive Relationships, Accountability*

***Vision:***

***Our District will:***

* Foster confidence, excellence, integrity, and a sense of belonging.
* Ensure each learner studies a challenging, academic and relevant curriculum, which enhances social, emotional, physical and ethical development.
* Work in partnership with all families and the community as an organization of engaged, motivated lifelong learners.

REGULAR SESSION 7:00 PM

1. Welcome and call to order

2. Pledge of allegiance/moment of silence

3. Roll call

4. Agenda review and acceptance

5. Public participation

Please see Policy BEDH and Exhibit- Public Participation at Board Meetings. Individual speakers shall not exceed five (5) Minutes

1. Staff/Student/Community recognition and celebration of *Good Things*
* Elementary School students to demonstrate Go Math
* Principal Danny Howe to recognize student Austin Hansen for published author work
1. Potential action on Personnel Matters as recommended by the Superintendent
	1. Employment recommendations:

Brett Wiesenberger, Café Worker

Taylor Rezzonico, Paraprofessional

Jeffery Starrak, Bus Aide

Jason Douvikas, South Verde Principal 2016-2017, effective July 1, 2016

Vickie Douvikas, Elementary Title I Teacher 2016-2017, effective July 1, 2016

* 1. Resignations/Retirements/Terminations

Retirement:

Mike King, Social Studies/English Teacher, effective May 19, 2016

Debbra Justus, Special Education Teacher, effective May19, 2016 to ESI

Resignation:

Tim Harper, CTE Cabinet Making/Woods, effective May 19, 2016

Pat Max, South Verde Paraprofessional, effective April 10, 2016

Jessica Acock, Middle School Paraprofessional, effective March 29, 2016

Sonya Williams-Rowe, Special Education Teacher, effective May 17, 2016

Misty Davis, Bus driver, effective May 5, 2016

Becky Loza, Paraprofessional, effective April 8, 2016

Termination:

Mayaka Moore, Custodian, effective April 12, 2016

* 1. Other:

Assignment Transfer:

Temporary Assignment:

Extra Duty:

Fifth Day Instruction:

Rebecca Westfield, Friday Credit Recovery Instructor, High School

Hourly increase:

Raylene Contrares, Inter-district daily mail run

John Mechem, Custodian

Umpire/Referee

Debbie Miller, Umpire/Referee

Bryan Pelfrey, Umpire/Referee

Summer School

Deon Murphy, SV Paraprofessional

Gail Wilson, SV Secretary

Denise Yoh-Meyer, SV Teacher

Coaches

* 1. Substitutes and Volunteers

Bryan Franklin, volunteer event driver

Tim Harper, High School CTE Substitute

1. Potential action on Business and Financial Matters as Recommended by the Superintendent

The expense vouchers are available for public inspection at the District Office, located at 410 Camp Lincoln Rd, Camp Verde, AZ 86322

a. Expense Vouchers in the amount of $ 223, 291.80

b. Payroll Vouchers in the amount of $ 937, 043.71

c. Financial Updates

1. Student Accounts

9. Potential approval of Yavapai Title expense voucher # 1654 in the amount of $ 5,707.10

10. Potential approval of Governing Board Minutes

 a. March 8, 2016 Special Meeting, Work Session and Regular Minutes

 b. March 8, 2016 Executive Session 1

 c. March 8, 2016 Executive Session 2

 d. March 8, 2016 Executive Session 3

11. Potential action on the Consent Agenda

Consent items are used as a time-saving device when there are certain items on the agenda which are unlikely to require extensive discussion by the Board and are ministerial in nature. Public bodies often take one vote to approve or disapprove the consent agenda as a whole. Any matter on the consent agenda will be removed from the consent agenda and discussed as a regular agenda item upon the request of any Board member. Documentation concerning the matters on the consent agenda is available from the District Office.

* + - * 1. Potential approval of textbooks for Camp Verde High School Special Education
				2. Possible acceptance of ASBA Policy Advisory, Volume 28, Number 1 as Second Read

 BEC-Executive Session/Open Meetings

 BEDA- Notification of Board Meetings

 BEDH- Public Participation at Board meetings

 EBBB-E- Accident Reports

 GBEB-R-Staff Conduct

 GCCC-ED- Professional/Support Staff Leaves of Absence without Pay

 GCQF-Discipline, Suspension and Dismissal of Professional Staff Members

 IKE- Promotion and Retention of Students

 JFAB- Tuition/Admission of Nonresident Students

 JK- Student Discipline

 JK-RB- Student Discipline

KDB-R- Public’s Right to Know/Freedom of Information\

* + - * 1. Potential approval of IKF-Graduation Requirements as First Read
				2. Potential acceptance of donation of a Dobsonian telescope from Charles Curtis to the District
				3. Potential approval of out of state travel for CVHS Football Team to Irvine California, July 24, 2016 through July 29, 2016 for football camp
				4. Potential approval of Middle School Student Council and Gifted Class Explore America Trip to Washing DC and New York in March of 2017
				5. Potential approval of Camp Verde High School Wrestling team to travel to Cimarron Memorial High School in Las Vegas, NV, June 9-11, 2016 for wrestling tournament
				6. Potential approval of Camp Verde High School Girls Basketball Team to travel to Biola University in Southern California, June 19-24, 2016 for basketball camp

12. Reports/Presentations and Discussion

a. Superintendent to give an update on school safety

b. Superintendent to give an update on the Next Generation Early Childhood Center at South Verde independent of District July 1, 2016

13. Discussion and Possible Action Items

a. Discussion and possible action to renew Mark Showers as Elementary School Assistant Principal and High School Athletic Director for 2016-2017 School Year

1. Discussion and possible action to approve contract renewal for the listed certified teachers for the 2016-2017 School Year
2. Discussion and possible action to approve work appointments to the listed classified staff for the 2016-2017 School Year
3. Discussion and possible action to accept the use of 505 School Plant Funds for School Building repairs
4. Discussion and possible action to increase substitute teacher pay for the 2016-2017 School Year
5. Discussion and possible action to rescind and suspend Sick Bank Policy and Regulations GCCG, GCCG-RA, GCCG-RB, GCCG-EA, and GCCG-EB effective July 1, 2016
6. Discussion and possible action to accept the bid from K-12 Sound Vision for technology upgrades
7. Discussion and potential acceptance of donation from the Alan Benfer Scholarship Fund in the amount of $ 1,700.00 for Missoula Children’s Theater in June of 2016
8. Discussion and possible action to appoint a volunteer board member to serve as president at the Verde Valley Joint Board Meeting on April 28, 2016 at Mingus Union High School.

14. Administrative and Board Reports

 a. Superintendent’s Enrollment Report

 b. Strategic Plan Phase II Update

c. Systems Accreditation Update – AdvancED Annual Progress Review Visit on April 11, 2016

 d. Field trip Regulation updated-IJOA –R

 e. Update on potential School Resource Officer opportunity for 16-17 School Year

 f. Update/Report from ASBA Conference Attendees

1. Discussion/update on the South Verde School Building appraisal
2. Discussion and possible action to exercise the option to purchase the South Verde High School Building on 462 South Main Street, Camp Verde as stated on the Lease Purchase Agreement

17. Board Request for Future Agenda Items

18. Adjournment

19. Signing of documents

When necessary, the Board may go into Executive Session intermittently throughout the meeting for discussion and consultation for legal advice regarding any of the agenda items. A.R.S. 38-431.03 (A)(3). The Board may also go into Executive session to discuss personnel matters A.R.S. 431.03 (A)(1), records exempt from public inspection A.R. S. 38-431 (A)(2), or legal advice and consultation regarding contracts , negation or pending or contemplated litigation A.R.S. 38-431.03 (A)(4). Finally, the Board reserves the right to change the order of items on the Agenda and to call matters in random order. Camp Verde Unified School District endeavors to make all public meetings accessible to persons with disabilities. With 48 hours advance notice, special assistance can also be provided for sight and/or hearing impaired persons at public meetings. Please call 928-567-8008 to request an accommodation.

**2. Pledge of allegiance/moment of silence**

**3. Roll call**

**4. Agenda review and acceptance**

**5. Public participation**

**6. Staff/Student/Community recognition and celebration of Good Things**

**7. Potential action on Personnel Matters as recommended by the Superintendent**

**a. Employment recommendations:**

**Hiring Recommendations**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name | Position | Location | Step | Amount |
| Starrak, Jeffery | Bus Aide | Transportation | CV3/1 | $9.74/24 hours |
| Rezzonico, Tayler | Paraprofessional | Middle School | CV4/1 | $10.87/29 hours |
| Wattenbarger, Brett | Food Service | Cafeteria  | CV2/1 | $8.65/16 hours |
| Douvakas, Vickie | Title I Teacher  | Elementary | PHD/18 | $ 52, 253.00 |
| Douvakas, Jason | Principal | South Verde High School | MA30/30 | $ 63, 000.00 |

**b. Resignations/Retirements/Terminations**

**Resignations/Retirements/Terminations**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name | Position | Location | Resignation | Retirement | Termination |
| Max, Patricia  | Paraprofessional | South Verde | X-4/10/16 |  |  |
| Justus, Debbie | Teacher | Elementary |  | X-EOY-ESI |  |
| Harper, Tim | Teacher  | High School | X-EOY |  |  |
| Williams-Rowe, Sonya | Teacher | South Verde | X-EOY |  |  |
| King, Michael | Teacher | High School |  | X-EOY |  |
| Acock, Jessica | Paraprofessional | Middle School | X-3/29/16 |  |  |
| Davis, Misty | Bus Driver | Transportation | X-5/5/16 |  |  |
| Loza, Becky | Paraprofessional  | Elementary | X-4/8/16 |  |  |
| Moore, Mayaka | Custodian | High School |  |  |  4/7/16 |

\* EOY = End of Year

\* X = Exit

**c. Other**

**Other**

|  |  |  |  |
| --- | --- | --- | --- |
| Name  |  Position  | Location  | Rationale |
| Contrares, Raylene | Mail Distribution | Transportation | CV4/4 $11.68/7 hours week |
| Miller, Debbie | Referee/Umpire | Middle School | $12.50 |
| Pelfrey, Brian | Referee/Umpire | Middle School | $12.50 |
| Murphy, Deon | Paraprofessional | South Verde | 60 hours/Summer School |
| Wilson, Gail | Secretary | South Verde | 60 hours/Summer School |
| Yoh-Meyer, Denise | Teacher | South Verde | 60 hours/Summer School |
| Westfield, Rebecca | 5th Day instructor | High School | 5th day Credit Recovery  |

**d. Substitutes and Volunteers**

Substitutes

Tim Harper - High School CTE

Volunteers

Bryan Franklin- Volunteer driver for school activities

**8. Potential action on Business and Financial Matters as Recommended by the Superintendent**

**a. Expense Vouchers in the amount of**

|  |  |  |  |
| --- | --- | --- | --- |
| VOUCHERS FOR MARCH 2016 |  |  |  |
| **DATE** | **VOUCHER** |  **TOTAL**  |  |  |
| 3/7/2016 | 1646 |  $ 295.42  |  |  |
| 3/3/2016 | 1651 |  $ 105,380.86  |  |  |
| 3/10/2016 | 1653 |  $ 44,302.19  |  |  |
| 3/25/2016 | 1655 |  $ 73,313.33  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **TOTAL** |  |  **$ 223,291.80**  |  |  |
|  |  |  |  |  |

Note: The vouchers are available for public inspection at the District Office, located at 410 Camp Lincoln Road

**b. Payroll Vouchers in the amount of**

Monthly Payroll Voucher

March

|  |  |  |  |
| --- | --- | --- | --- |
|  |  |  |  |
| Voucher 22 | $313,672.17 |  |
| Voucher 23 | $9,898.81 |  |
| Voucher 24 | $319,853.80 |  |
| Voucher 25 | $293,618.93 |  |
|  |  |  |  |
|  | **TOTAL** | **$937,043.71** |  |
|  |  |  |  |

**c. Financial Updates**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Camp Verde Unified School District No. 28** |  |  |  |  |  |  |
|  | **OPERATING STATEMENT For the Period 03/01/2016 through 03/31/2016** |  |  |  |
|  | **Fiscal Year: 2015-2016** |  |  |  |  |  |  |
|  | **03/01/2016 - 03/31/2016** | **Year To Date** | **Budget** | **Budget Balance** |  |  |  |
|  | **EXPENSES** |  |  |  |  |  |  |  |
|  | REGULAR EDUCATION |  |  |  |  |  |  |  |
|  | CLASSROOM INSTRUCTION (+) | $380,779.41  | $2,323,067.05  | $3,115,169.18  | $792,102.13  | 74.60% |  |  |
|  | STUDENTS (+) | $57,533.72  | $362,809.24  | $572,739.83  | $209,930.59  | 63.30% |  |  |
|  | SUPPORT SERVICES - | $19,530.20  | $126,048.85  | $190,246.26  | $64,197.41  | 66.30% |  |  |
|  | INSTRUCTIONAL STAFF (+) |  |  |  |  |  |  |
|  | SUPPORT SERVICES - GENERAL | $18,598.98  | $149,627.90  | $227,478.98  | $77,851.08  | 65.80% |  |  |
|  | ADMINISTRATION (+) |  |  |  |  |  |  |  |
|  | SUPPORT SERVICES - SCHOOL | $41,917.94  | $279,311.61  | $390,967.01  | $111,655.40  | 71.40% |  |  |
|  | ADMINISTRATION (+) |  |  |  |  |  |  |  |
|  | SUPPORT SERVICES - FISCAL | $10,403.08  | $105,966.67  | $200,129.25  | $94,162.58  | 52.90% |  |  |
|  | SERVICES (+) |  |  |  |  |  |  |  |
|  | SUPPORT SERVICES - | $112,512.15  | $847,752.81  | $1,136,977.31  | $289,224.50  | 74.60% |  |  |
|  | OPERATION & MAINTENANCE (+) |  |  |  |  |  |  |
|  | SUPPORT SERVICES - | $0.00  | $0.00  | $12,000.00  | $12,000.00  | 0.00% |  |  |
|  | NONINSTRUCTIONAL SERVICES |  |  |  |  |  |  |
|  | (+) |  |  |  |  |  |  |  |
|  | COCURRICULAR ACTIVITIES (+) | $0.00  | $1,612.46  | $6,509.60  | $4,897.14  | 24.80% |  |  |
|  | ATHLETICS (+) | $19,770.43  | $132,549.06  | $183,287.28  | $50,738.22  | 72.30% |  |  |
|  | Sub-total : REGULAR EDUCATION | $661,045.91  | $4,328,745.65  | $6,035,504.70  | $1,706,759.05  | 71.70% |  |  |
|  | SPECIAL EDUCATION, VACTE, OTHER |  |  |  |  |  |  |
|  | CLASSROOM INSTRUCTION (+) | $135,928.70  | $692,478.53  | $757,920.00  | $65,441.47  | 91.40% |  |  |
|  | SUPPORT SERVICES - STUDENTS | $28,717.54  | $168,203.38  | $196,628.00  | $28,424.62  | 85.50% |  |  |
|  | (+) |  |  |  |  |  |  |  |
|  | SCHOOL ADMINISTRATION (+) | $1,599.72  | $10,027.16  | $0.00  | ($10,027.16) | 0.00% |  |  |
|  | SUPPORT STAFF - | $2,200.12  | $20,333.25  | $29,121.00  | $8,787.75  | 69.80% |  |  |
|  | INSTRUCTIONAL (+) |  |  |  |  |  |  |  |
|  | GENERAL ADMINISTRATION (+) | $1,546.46  | $9,709.22  | $19,441.00  | $9,731.78  | 49.90% |  |  |
|  | Sub-total : SPECIAL EDUCATION, | $169,992.54  | $900,751.54  | $1,003,110.00  | $102,358.46  | 89.80% |  |  |
|  | VACTE, OTHER |  |  |  |  |  |  |  |
|  | TRANSPORTATION |  |  |  |  |  |  |  |
|  | STUDENT TRANSPORTATION (+) | $75,208.61  | $571,869.41  | $703,321.00  | $131,451.59  | 81.30% |  |  |
|  | Sub-total : TRANSPORTATION | $75,208.61  | $571,869.41  | $703,321.00  | $131,451.59  | 81.30% |  |  |
|  | **Total : EXPENSES** | $906,247.06  | $5,801,366.60  | $7,741,935.70  | $1,940,569.10  | 74.90% |  |  |
|  | **NET ADDITION/(DEFICIT)** | $906,247.06  | $5,801,366.60  | $7,741,935.70  | $1,940,569.10  | 74.90% |  |  |
|  | **End of Report** |  |  |  |  |  |  |  |
|  | Operating Statement with Budget |  |  |  |  |  |  |
|  | Printed: | 3/30/2016 | 9:17:45 AM | Report: | rptGLOperatingStatementwithBudget | 2016.1.06 | Page: | 1 |
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|  |  |  |  |  |  |  |  |  |
|  | **Camp Verde Unified School District No. 28** |  |  |  |  |  |
|  | **District Additional Assistance-Adjacent Ways For the Period 03/01/2016 through 03/31/2016** |  |  |
|  | **Fiscal Year: 2015-2016** |  |  |  |  |  |  |
|  | **03/01/2016 - 03/31/2016** | **Year To Date** | **Budget** | **Budget Balance** |  |  |  |
|  | **EXPENSES** |  |  |  |  |  |  |  |
|  | UNRESTRICTED CAPITAL |  |  |  |  |  |  |
|  | INSTRUCTION (1000) (+) | ($10,565.04) | $42,596.64  | $67,148.66  | $24,552.02  | 63.40% |  |  |
|  | STUDENTS & INSTRUCTIONAL | $0.00  | $11,579.76  | $19,147.00  | $7,567.24  | 60.50% |  |  |
|  | (21,22) (+) |  |  |  |  |  |  |  |
|  | ADMINISTRATION (23,24,25) (+) | $0.00  | $5,280.00  | $16,000.00  | $10,720.00  | 33.00% |  |  |
|  | OPERATION & MAINTENANCE | ($36,153.34) | $32,513.08  | $74,232.00  | $41,718.92  | 43.80% |  |  |
|  | (2600) (+) |  |  |  |  |  |  |  |
|  | TRANSPORTATION (+) | $0.00  | $4,024.90  | $6,000.00  | $1,975.10  | 67.10% |  |  |
|  | NONINSTRUCTIONAL SERVICES | $0.00  | $0.00  | $1,500.00  | $1,500.00  | 0.00% |  |  |
|  | (3000) (+) |  |  |  |  |  |  |  |
|  | FACILITIES ACQUISTION & | ($15,330.00) | $2,042.80  | $45,825.85  | $43,783.05  | 4.50% |  |  |
|  | CONSTRUCTION (4000) (+) |  |  |  |  |  |  |
|  | DEBT SERVICE (+) | $0.00  | $14,074.49  | $14,074.49  | $0.00  | 100.00% |  |  |
|  | Sub-total : UNRESTRICTED CAPITAL | ($62,048.38) | $112,111.67  | $243,928.00  | $131,816.33  | 46.00% |  |  |
|  | **Total : EXPENSES** | ($62,048.38) | $112,111.67  | $243,928.00  | $131,816.33  | 46.00% |  |  |
|  | **NET ADDITION/(DEFICIT)** | ($62,048.38) | $112,111.67  | $243,928.00  | $131,816.33  | 46.00% |  |  |
|  | **End of Report** |  |  |  |  |  |  |  |
|  | Operating Statement with Budget |  |  |  |  |  |  |
|  | Printed: | 3/30/2016 | 9:17:44 AM | Report: | rptGLOperatingStatementwithBudget | 2016.1.06 | Page: | 1 |
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|  |  |  |  |  |  |  |  |  |
|  | **Camp Verde Unified School District No. 28** |  |  |  |  |  |
|  | **SOUTH VERDE For the Period 03/01/2016 through 03/31/2016** |  |  |  |  |
|  | **Fiscal Year: 2015-2016** |  |  |  |  |  |  |
|  | **03/01/2016 - 03/31/2016** | **Year To Date** | **Budget** | **Budget Balance** |  |  |  |
|  | **EXPENSES** |  |  |  |  |  |  |  |
|  | EXPENDITURES |  |  |  |  |  |  |  |
|  | ALL EXPENDITURES (+) | $54,758.84  | $410,214.32  | $699,071.10  | $288,856.78  | 58.70% |  |  |
|  | Sub-total : EXPENDITURES | $54,758.84  | $410,214.32  | $699,071.10  | $288,856.78  | 58.70% |  |  |
|  | **Total : EXPENSES** | $54,758.84  | $410,214.32  | $699,071.10  | $288,856.78  | 58.70% |  |  |
|  | **NET ADDITION/(DEFICIT)** | $54,758.84  | $410,214.32  | $699,071.10  | $288,856.78  | 58.70% |  |  |
|  | **End of Report** |  |  |  |  |  |  |  |
|  | Operating Statement with Budget |  |  |  |  |  |  |
|  | Printed: | 3/30/2016 | 9:17:47 AM | Report: | rptGLOperatingStatementwithBudget | 2016.1.06 | Page: | 1 |

**d. Student Accounts**

March 2016

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **HS** | **ES** | **MS** | **Totals** |
| Beginning Auxiliary Fund Balance 3/1/2015 | **45,114.10** | **12,889.47** | **2,760.56** | **$60,764.13** |
| Expended | **2,881.54** | **0.00** | **1,254.51** | **$4,136.05** |
| Received | **4,977.55** | **0.00** | **627.00** | **$5,604.55** |
| Ending Auxiliary Fund Balance 3/31/15 | **47,210.11** | **12,889.47** | **2,133.05** | **$63,210.27** |
|  |  |  |  |  |
|  |  |  |  |  |
| Beginning Tax Credit Balance 3/1/2015 | **47,503.54** | **20,640.42** | **12,000.72** | **$80,144.68** |
| Expenses | **1,718.06** | **150.00** | **555.39** | **$2,423.45** |
| Income | **2420.95** | **0** | **1,090.00** | **$3,510.95** |
| Ending Tax Credit Balance 3/31/15 | **48,206.43** | **20,490.42** | **12,535.33** | **$43,866.95** |
|  |  |  |  |  |
|  |  |  |  |  |
| Beginning Student Activities Fund Balance 3/1/2015 | **58,356.32** | **0.00** | **18,371.41** | **$76,727.73** |
| Expenses | **4,240.87** | **0.00** | **170.75** | **$4,411.62** |
| Income | **8,870.31** | **0.00** | **250.00** | **$9,120.31** |
| Ending Student Activities Fund Balance 3/31/15 | **62,985.76** | **0.00** | **18,450.66** | **$53,498.90** |
|  |  |  |  |  |

**9. Potential approval of Yavapai Title expense voucher**

|  |  |  |
| --- | --- | --- |
|  |  |  |
| **SOUTH VERDE LEASE** |  |
| **DATE** | **VOUCHER** |  **TOTAL**  |
| 3/10/2016 |  |  $ 5,707.10  |
| **TOTAL** | 1654 |  **$ 5,707.10**  |
|  |  |  |
|  |  |  |

**10. Potential approval of Governing Board Minutes**

**a. March 8, 2016 Special Meeting, Work Session and Regular Minutes**

CAMP VERDE UNIFIED SCHOOL DISTRICT BOARD

Minutes taken

**March 8, 2016**

**Special Meeting 4:30 PM**

**Work Session 6:00 PM**

**Regular Meeting 7:00 PM**

**AT THE CAMP VERDE UNIFIED SCHOOL DISTRICT MULTI-USE COMPLEX LIBRARY**

**280 CAMP LINCOLN ROAD**

**CAMP VERDE, ARIZONA 86322**

***Mission:***

Providing students a safe and caring environment in which knowledge, skills, and attitudes enable learners to become productive citizens

*Respect, Integrity, Positive Relationships, Accountability*

***Vision:***

***Our District will:***

* Foster confidence, excellence, integrity, and a sense of belonging.
* Ensure each learner studies a challenging, academic and relevant curriculum, which enhances social, emotional, physical and ethical development.
* Work in partnership with all families and the community as an organization of engaged, motivated lifelong learners.

SPECIAL MEETING 4:30 PM

1. *Welcome and call to order*

 Board President Freeman called the meeting to order at 4:31 pm.

1. *Roll call*

 Board Members present were: Helen Freeman, Tim Roth, and Kitty McDowell. Board Member Simbric was absent. Christine Schneider joined the meeting at 4:33 pm.

1. *Agenda review and acceptance*

Motion: Mrs. McDowell moved, seconded by Mr. Roth to accept the agenda as outlined. The motion carried 3-0.

1. *Discussion and possible action regarding the non-renewal of Director of Support Services Stacey Barker for the 2016-2017 District Fiscal Year.  The Governing Board may vote to convene in executive session, which will not be open to the public, pursuant to A.R.S. §38-431.03(A) (1) for discussion of personnel matters or A.R.S. §38-431.03(A)(3) for consultation with the District(s) Attorney for legal advice relating to this Item*.

 There was brief discussion on executive session statutes.

Motion: Mrs. McDowell moved, seconded by Mrs. Freeman to enter executive session pursuant to A.R.S. §38-431.03(A) (3), for consultation with the District(s) Attorney. The motion carried 3-0.

The Board entered executive session at 4:33 pm.

The Board exited executive session at 4:57 pm.

Motion: Mrs. Schneider moved, seconded by Mrs. McDowell, to accept Superintendent Dr. Goodwin’s request regarding the non-renewal of Support Services Director Stacey Barker for the 2016-2017 District Fiscal Year. The motion carried 4-0.

There was no further discussion or action taken on the Item.

1. *Discussion and possible action regarding the South Verde Building Lease/Purchase Agreement. The Governing Board may convene in executive session, pursuant to A.R.S. §38-431.03 (A)(4) for consultation with the District’s Attorney in order to consider its position and instruct the Attorney(s) regarding the South Verde Building Lease/Purchase Agreement. The District’s Attorney(s) may appear telephonically.*

Motion: Mrs. Schneider moved, seconded by Mrs. McDowell to enter executive session pursuant to A.R.S. §38-431.03 (A) (4) for consultation with the District’s Attorney in order to consider its position and instruct the Attorney(s) regarding the South Verde Building Lease/Purchase Agreement. The motion carried 4-0.

 The Board entered executive session at 5:02 pm.

 The Board exited executive session at 5:45 pm.

 There was no further action taken on the Item.

1. *Discussion and possible action regarding conversion of Charter School to District: The Governing Board may convene in executive session pursuant to A.R.S. §38-431.03 (A) (3) for consultation with the District’s Attorney in order to consider its position on the Charter School Conversion. The Governing Board may convene in executive session, on alteration of South Verde Technology Magnet Charter School to be converted to South Verde High School, a component of Camp Verde Unified School District*

There was brief discussion on the conversion process as Dr. Goodwin explained that the State mandated the conversion of the Charter School into the District by June 30, 2016.

Motion: Mrs. Schneider moved, seconded by Mr. Roth to approve the resolution for the charter sponsorship termination as currently outlined. The motion carried 4-0.

1. *Discussion and possible action regarding District building repairs.  The Governing Board may convene in executive session, which will not be open to the public, pursuant to A.R.S. §38-431.03(A) (3) for consultation with the District’s Attorney(s) for legal advice relating to this item.  The District’s Attorney(s) may appear telephonically*.

Motion: Mrs. Schneider moved, seconded by Mr. Roth to convene in executive session pursuant to A.R.S. §38-431.03(A) (3) for consultation with the District’s Attorney(s) for legal advice relating to building repairs. The motion carried 4-0.

 The Board entered executive session at 5:58 pm.

 The Board exited executive session at 6: 37 pm.

WORK SESSION 6:00 PM

1. *Team review of and discussion on the Governing Board Operational Handbook*

There was no discussion on the Item. No action was taken.

1. *Board and Superintendent work on and potential acceptance of the Superintendent Evaluation Tool*

There was discussion on the Superintendent Evaluation Tool as presented by Board Member Schneider. Mrs. Schneider explained the components of the document. There was brief discussion on addressing the Superintendent Performance Pay Mandate, the current policy and the potential of merit pay. The board members will evaluate the tool and may make recommendations for amendments or additional benchmark questions before they adopt an evaluation tool.

REGULAR SESSION 7:00 PM

1. *Welcome and call to order*

Mrs. Freeman called the meeting to order at 7:03 pm.

1. *Pledge of allegiance/moment of silence*

Mr. Roth led the Pledge of Allegiance. There was a moment of silence.

1. *Roll call*

Board Members present were: Helen Freeman, Tim Roth, Christine Schneider and Kitty McDowell. Board Member Simbric was absent.

1. Agenda review and acceptance

Motion: Mrs. McDowell moved, seconded by Mrs. Schneider to accept the agenda as written. The motion carried 4-0.

5. *Public participation*

Parent Leah Robbins updated the Board on the Elementary PTA. They had 21 members sign up and pay dues at their first meeting. They have obtained insurance and can start fundraising. Their next meeting is on April 14, at 5:30pm in the Multi-Use Library.

6. *Staff/Student/Community recognition and celebration of Good Things*

Middle School Teacher Mark Colbert awarded winners of the Southwestern Math League: Chelsey Batisse and Casey Corder for their placement during the Math Competition in

Prescott. There were 250 mathletes, at the largest US competition so far this year. Chelsey placed #8 in the 7th grade cohort, and Casey placed #5 in the 6th grade group.

*7. Potential action on Personnel Matters as recommended by the Superintendent*

* 1. *Employment recommendations*:

Elementary Teacher, LaToya Lewy

 Facilities Custodian, Daniel Kleinman

 Fit Kids Instructor, Erica Crittenden

* 1. *Resignations/Retirements/Terminations/Retirements:*

Jennifer Dutton, Bus-driver, effective June 30, 2017

Brenda Willis, Paraprofessional, effective February 5, 2016

*Resignation:*

Leanne Russell, Paraprofessional, effective March 3, 2016

*Termination:*

Jamie Partridge, Custodian, effective February 16, 2016

* 1. *Other*

*Temporary Assignment:*

Rainee Armstrong, Supervisor of Transportation

James Frank, Supervisor of Grounds

Denise Consalvo, Supervisor of Facilities

*Extra Duty*

Sonya Williams-Rowe, Home Based Instruction

Jenny Jackson, Home Based Instruction

*Fifth Day Instruction*

Chris Fuller, Rock Band Club

*Transfer*

Patricia Barker, from Transportation to Maintenance

*Hourly increase*:

Christina Brogdon, Paraprofessional

Debbie Whitelaw, Paraprofessional

Nita Smith, Paraprofessional

Colleen Wade, Paraprofessional

*Coaches:*

Bob Justus, Middle School Baseball

Austin Bower, Middle School Baseball

* 1. *Substitutes and Volunteers:*

Stacey Capp, K-12 Substitute

Anna Collins, K-12 Substitute

Tamara Piper, Elementary volunteer

Rusty Kennedy, HS Golf Coach

Motion: Mrs. Schneider moved, seconded by Mr. Roth to approve the personnel matters as recommended by the Superintendent as currently outlined. The motion carried 4-0.

*8. Potential action on Business and Financial Matters as Recommended by the Superintendent*

*a. Expense Vouchers in the amount of $ 382,361.78*

*b. Payroll Vouchers in the amount of $ 631,839.30*

*c. Financial Updates*

1. *Student Accounts*

Motion: Mrs. Schneider moved, seconded by Mrs. McDowell to approve the business and financial matters as recommended by the Superintendent. The motion carried 4-0.

*9. Potential approval of Yavapai Title expense voucher # 1648 in the amount of $ 5,707.10*

Motion: Mrs. McDowell moved, seconded by Mrs. Schneider to approve the Yavapai Title expense voucher # 1648 in the amount of $ 5,707.10. The motion carried 4-0.

10. *Potential approval of Governing Board Minutes*

 a. Minutes taken February 9, 2016

Motion: Mrs. Schneider moved, seconded by Mrs. McDowell to approve the minutes taken February 9, 2016 as written. The motion carried 4-0.

11. *Potential action on the Consent Agenda*

*a. Potential acceptance of cabinet donated from Home Depot to Elementary Robotics Program*

*b. Potential acceptance of Policy GCO Evaluation of Professional Staff Members as Second Read*

Motion: Mrs. Schneider moved, seconded by Mrs. McDowell to approve the of cabinet donated from Home Depot to Elementary Robotics Program and acceptance of Policy GCO Evaluation of Professional Staff Members as Second Read. The motion carried 4-0.

*12. Reports/*Presentations and Discussion

*a. Discussion/Information on posting for South Verde High School Principal position for school year 2016-2017*

Superintendent Goodwin explained that Administrator Mrs. Zawel has requested to be released from administrative duties next year. She will continue her duties as English teacher. The position will be posted for Principal/Teacher right away.

There was no action requested on the Item.

*b. Discussion/Update on school budget 2016-2017 with regards to the potential passing of Proposition 123*

Director of Business Services Steve Hicks explained the calculations for the 2016-17 school year budget given Proposition 123 passes in May. If it passes it would increase the District’s funds by $ 293,424.13. Other expected impacts on the budget are: grant fund decreases; increased health insurance cost; and predicted student enrollment increase. Two budget scenarios will be developed, one to include the proposition dollars calculations.

There was no action taken on the Item.

*c. Discussion/Update on JTED (Joint Technology Education District) funding*

High School Principal Bob Weir addressed the Board regarding the funding changes. The legislation adopted a change that restored the JTED funding in Arizona. Mr. Weir’s report included news on JTED providing professional development, ongoing evaluation and support of satellite programs; and itemized listings of goods and services provided to member districts.

There was no action taken on the Item.

13. *Discussion and Possible Action Item*

*a. Discussion and potential approval of 2016-2017 school calendars for Camp Verde Unified School District and South Verde High School*

There was brief discussion on the two proposed calendars.

Motion: Mrs. Schneider moved, seconded by Mrs. McDowell to approve the 2016-2017 school calendars for Camp Verde Unified School District and South Verde High School. The motion carried 4-0.

*b. Discussion and possible action to discontinue using the administrative weights chart in determining administrative salaries.*

Dr. Goodwin explained that the weight table is not used, but the policy on administrative placement is. The policy will stay the same.

Motion: Mrs. Schneider moved, seconded by Mr. Roth to discontinue using the administrative weights chart in determining administrative salaries. The motion carried 4-0.

*c.* *Discussion and possible action to award contracts for 2016-2017 School Year to the following Principals: Bob Weir, Danny Howe and Britta Booth*

After brief discussion on upcoming legislative changes regarding two year contracts the Board took the following action.

Motion: Mr. Roth moved, seconded by Mrs. McDowell to award contracts for 2016-2017 School Year to the following Principals: Bob Weir, Danny Howe and Britta Booth. The motion carried 4-0.

1. *Discussion and possible action to award Administrative Contracts for 2016-2017 to the following administrators: Steve Hicks, Director of Business Services; Dale DeVries, Director of Student Services/District Test Coordinator; and Debbie Witt, Director of Federal Projects/ELL Coordinator*.

Motion: Mrs. Schneider moved, seconded by Mrs. McDowell to award Administrative Contracts for 2016-2017 to the following administrators: Steve Hicks, Director of Business Services; Dale DeVries, Director of Student Services/District Test Coordinator; and Debbie Witt, Director of Federal Projects/ELL Coordinator. The motion carried 4-0.

1. *Discussion and possible action to create a Music/Band Instructor position for Camp Verde High School and Camp Verde Middle School for the 2016-2017 School Year*

Dr. Goodwin talked about the positive impact music instruction has on students. He hoped that Proposition 123 funding would assist in paying for the additional position. Motion: Mrs. McDowell moved, seconded by Mr. Roth to create a Music/Band Instructor position for Camp Verde High School and Camp Verde Middle School for the 2016-2017 School Year. The motion carried 4-0.

*g. Discussion and possible action to accept Backbones Fuel Ed as curriculum for Camp Verde High School, South Verde High School and Camp Verde Middle School to replace A Plus Software*

Dr. Goodwin and High School Principal Weir gave a synopsis of the new instructional software. There will be a slight increase in software cost, however, the instructional improvement will be significant.

Motion: Mrs. Schneider moved, seconded by Mrs. McDowell to accept Backbones Fuel Ed as curriculum for Camp Verde High School, South Verde High School and Camp Verde Middle School to replace A Plus Software. The motion carried 4-0.

1. *Discussion and possible acceptance of ASBA Policy Advisory, Volume 28, Number 1 as First Read*

There was discussion on Policy IKF as it will need to be amended to suit the District’s high school’s graduation requirements.

 *BEC-Executive Session/Open Meetings*

 *BEDA- Notification of Board Meetings*

 *BEDH- Public Participation at Board meetings*

 *EBBB-E- Accident Reports*

 *GBEB-R-Staff Conduct*

 *GCCC-ED- Professional/Support Staff Leaves of Absence without Pay*

 *GCQF-Discipline, Suspension and Dismissal of Professional Staff Members*

 *IKE- Promotion and Retention of Students*

 *~~IKF-Graduation Requirements~~*

 *JFAB- Tuition/Admission of Nonresident Students*

 *JK- Student Discipline*

 *JK-RB- Student Discipline*

 *KDB-R- Public’s Right to Know/Freedom of Information*

Motion: Mrs. Schneider moved to accept policy advisories BEC; BEDA; BEDH; EBBB-E; GBEB-R; GCCC-ED; GCQF; IKE; JFAB; JK; JK-RB; and KDB-R as First Read. Mrs. McDowell seconded the motion. The motion carried 4-0.

14. Administrative/Board Report

a. Superintendent’s Enrollment Report

Dr. Goodwin reported that enrollment in the District is predicted to continue to increase next year as it has this year.

b. Strategic Plan Phase II update

Dr. Goodwin reported that the strategic planning committee is comprised of 12 teachers, the principals, a member of the library and now an additional parent. The next meeting is Monday, March 21.

 c. Upcoming Fieldtrip Policy and Regulation Update IJOA

Dr. Goodwin updated the Board saying that he was in the process of adding some language to the fieldtrip policy and regulation for student safety.

 15. Board Request for Future Agenda Items

* Mrs. McDowell asked to address substitute teacher’s pay
* Mrs. Freeman reminded Dr. Goodwin that Mr. Simbric had requested a safe schools update
* Mrs. Freeman asked to have a report from the Spring Legal Seminar attendees

16. Adjournment

 Motion: Mrs. McDowell moved, seconded by Mrs. Schneider to adjourn the meeting. The motion carried 4-0. The meeting adjourn 7:59 pm.

17. Signing of documents

**b. Executive Sessions available for Board Member review upon request prior to approval**

Board Members, Please see Mary to view the executive session minutes prior to approval. Thank you.

**Action Requested: A motion to accept the executive session minutes taken March 8, 2016, Session 1, Session 2 and Session 3.**

**11. Potential action on the Consent Agenda**

**a. Potential approval of textbooks for Camp Verde High School Special Education**

Mary

Here is the list of textbooks we need for the 16-17Sy for Special Education at CVHS:

The textbooks are from Wieser Education

PaceMaker Pre-Algebra for the Math 1 class

AGS World History for the World Studies class

Biology 1 for the Biology class

We have asked the company to send a copy of the textbook to put on display.

Thanks

Bob

Bob Weir

CVHS Principal

(928) 567-8036

rweir@campverdeschools.org

**b. Possible acceptance of ASBA Policy Advisory, Volume 28, Number 1 as Second Read**

The Policy Advisory is in a separate attachment to the board packet.

**Action Requested: A motion to accept the ASBA Policy Advisories as stated with exception of IKF as Second Read.**

**c. Possible acceptance of Policy IKF as First Read**

**Action Requested: A motion to accept the Policy IKF as First Read.**

**IKF ©**

GRADUATION REQUIREMENTS

Regular Education

A minimum number of units of credit are required for graduation by the Arizona State Board of Education. Listed below are the units that must be completed before a student may receive a high school diploma.

Graduation requirements may be met as follows:

A. By successful completion of subject area course requirements.

B. By mastery of the standards adopted by the State Board of Education and other competency requirements for the subject as determined by the Governing Board in accord with A.A.C. R7-2-302.02 and rules established by the Superintendent.

C. By earning credits through correspondence courses (limited to one [1] in each of the four [4] major subject areas) and/or by passing appropriate courses at the college or university level if the courses are determined to meet standards and criteria established by the Board and in accord with A.R.S. 15-701.01.

D. By the transfer of credits as described in Policy JFABC.

E. An out-of-state transfer student is not required to pass the competency test to graduate if the student has successfully passed a statewide assessment test on state adopted standards that are substantially equivalent to the State Board Adopted Academic Standards.

Graduation requirements as determined by the Arizona State Board of Education (R7-2-302.02) and the District Governing Board are as follows:

 English 4.0 units

 Math 4.0 units\*

 Science 3.0 units\*\*

 Social Studies 3.0 units\*\*\*

 American Government and Arizona Government 0.5 unit

 American History - including Arizona History 1.0 unit

 World History and Geography 1.0 unit

 Economics 0.5 unit

 Fine Arts or Career, Technical and

 Vocational Education 1.0 unit

 CTE/Electives 3.0 units

 Physical Education 1.0 unit

Miscellaneous Electives 4.0 units

 Total 23.0 units

\* In lieu of one (1) credit of Algebra II or its equivalent course content a student may request a personal curriculum in mathematics following R7-2-302.03.

\* Math courses shall consist of Algebra I, Geometry, Algebra II, (or its equivalent) and an additional course with significant math content as determined by the Governing Board (Governing Body).

Pursuant to the prescribed graduation requirements adopted by the State Board of Education, the Governing Board may approve a rigorous computer science course that would fulfill a mathematics course required for graduation from high school. The Governing Board may only approve a rigorous computer science course if the rigorous computer science course includes significant mathematics content and the Governing Board determines the high school where the rigorous computer science course is offered has sufficient capacity, infrastructure and qualified staff, including competent teachers of computer science.

\*\* Three (3) credits of science in preparation for proficiency at the high school level on a state required test.

\*\*\* Beginning in the 2016-2017 school year, the competency requirements for social studies shall include a requirement that, in order to graduate from high school or obtain a high school equivalency diploma, a pupil must correctly answer at least sixty (60) of the one hundred (100) questions listed on a test that is identical to the civics portion of the naturalization test used by the United States Citizenship And Immigration Services. The District school shall document on the pupil's transcript that the pupil has passed a test that is identical to the civics portion of the naturalization test used by the United States Citizenship and Immigration Services.

The Governing Board may determine the method and manner in which to administer a test that is identical to the civics portion of the naturalization test used by the United States Citizenship and Immigration Services. A pupil who does not obtain a passing score on the test that is identical to the civics portion of the naturalization test may retake the test until the pupil obtains a passing score.

Special Education

Listed above, under "Regular Education," are the requirements that must be completed before a student may receive a high school diploma. Completion of graduation requirements for special education students who do not meet the required units of credit shall be determined on a case-by-case basis in accordance with the special education course of study and the individualized education program of the student. Graduation requirements established by the Governing Board may be met by a student as defined in A.R.S. 15-701.01 and A.A.C. R7-2-302.

Pupils who receive special education shall not be required to achieve passing scores on the Arizona Instrument To Measure Standards test or the test that is identical to the civics portion of the naturalization test under section 15-701.01 in order to graduate from high school unless the pupil is learning at a level appropriate for the pupil's grade level in a specific academic area and unless a passing score on the Arizona Instrument To Measure Standards test or the test that is identical to the civics portion of the naturalization test under section 15-701.01 is specifically required in a specific academic area by the pupil's individualized education program as mutually agreed on by the pupil's parents and the pupil's individualized education program team or the pupil, if the pupil is at least eighteen (18) years of age.

Competency requirements. Any student who is placed in special education classes, grades nine (9) through twelve (12), is eligible to receive a high school diploma without meeting state competency requirements, but reference to special education placement may be placed on the student's transcript or permanent file.

Adopted: date of Manual adoption

LEGAL REF.:

A.R.S.

15-203

15-341

15-701.01

15-701.02

15-763

A.A.C.

R7-2-302.02

R7-2-302.03

CROSS REF.:

IGD - Curriculum Adoption

IGE - Curriculum Guides and Course Outlines

IIE - Student Schedules and Course Loads

IKA - Grading/Assessment Systems

JFABC - Admission of Transfer Students

**d. Potential acceptance of donation of a Dobsonian telescope from Charles Curtis to the District**



**e. Potential approval of out of state travel for CVHS Football Team to Irvine California, July 24, 2016 through July 29, 2016 for football camp**



**f. Potential approval of Middle School Student Council and Gifted Class Explore America Trip to Washing DC and New York**

Please see ExploreAmericaBoardPacket

**Action Requested; A motion to approve the Middle School Student Coucil and Gifted Class Explore America Trip to Washington DC and New York in March of 2017**

**From:** Robin Tankesley [mailto:rtankesley@campverdeschools.org]
**Sent:** Sunday, March 27, 2016 8:32 PM
**To:** Danny Howe <DHowe@cvusd.k12.az.us>; Robin Tankesley <rtankesley@campverdeschools.org>
**Subject:** Fwd: East Coast Here We Come

Hi Danny,

I am forwarding the email I received about the Washington DC/New York trip for next year.  You can pull up the itinerary, and the price for the trip.  If you scroll all the way to the bottom you will find the school board packet also.  Remember that we discussed the trip would be offered to Student Council, Gifted, and the 2016-2017 8th grade class.

Also, I wanted to let you and the board know that David Karr, the tour consultant, called me last week and said that he would be in AZ the week of April 27.  He would be more than happy to help me with the parent kick off meeting, (if the board approves it on the 12th), and to answer any unanswered questions that you or the board may have.

Thanks for believing in me, and let me know if you have any other questions,

Robin

---------- Forwarded message ----------
From: **David Karr** <David.Karr@ef.com>
Date: Wed, Mar 16, 2016 at 1:03 PM
Subject: East Coast Here We Come
To: "rtankesley@campverdeschools.org" <rtankesley@campverdeschools.org>

Hi Robin,

Thanks for chatting with me this morning! I’m so excited that we finally could connect and find the perfect tour for your group of students. I know we’re going to have a lot of fun building an incredible experience for your students and I cant wait to help you bring a tradition of educational travel to Camp Verde Middle School within the EF family.

**I am sending along information and I have attached a few items to begin with:**

* [This is a more detailed day-by-day itinerary for you to review](http://www.efexploreamerica.com/eliterature/DBD/2017/DCN.pdf)
* “School Board Packet”:  This document lays out information on our insurance and liability coverage
* “Group Leader Guidebook”:  This is a reference for you that lays out the entire process from day 1 through the length of the tour

**As you know, everything is included such as:**

* A personal tour consultant (me!) and guidance through all fundraising
* A 24-hour tour director who is also your local, licensed guide
* Professional overnight security in the hotel
* 24/7 emergency assistance before, during, and after tour
* Breakfast and dinner daily
* Quality hotel accommodations
* Round-trip airfare to and from tour
* Motor coach transportation while on tour sightseeing; same bus and driver
* One free place for every ten travelers that sign up
* Medical and accident coverage; $15 million liability insurance
* All gratuities

 **Here is the pricing we went over on the phone:**

* Washington D.C. & New York, 5 days: [Please Click Here](http://www.efexploreamerica.com/print-quote/1873830/3a15b4e950db4b8ab6/TC)

Thanks and I look forward to speaking with you again on Monday! Have a great week.

Cheers,

David

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| **David Karr** |
| Territory Manager, EF Explore America |
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**g. Potential approval of out of state travel for CVHS Wrestling**

 

 **7-Time State Champions**

 **2004, 2006, 2007, 2008**

 **2012, 2014, 2015**

**Camp Verde High School**

**1326 Montezuma Castle Rd**

**Camp Verde, AZ 86322**

March 2, 2016

To CVUSD Governing Board

The Camp Verde Wrestling Program will be taking off season wrestlers to the Spartan Summer Duals, Cimmaron Memorial High School, on June 10th and 11th, 2016. The wrestlers will depart on the evening of June 9th (midnight) and return on the evening of 11th. The tournament will help prepare the wrestlers for another run at a state title in 2017.

There are 20 wrestlers and 2-3 coaches planning to attend. CV Wrestling will pay for the majority of the fuel and hotel cost, but the wrestlers will pay $30 for the part of the tournament cost, fuel, meals and the motel rooms for the trip there and back.

If you have questions, please call me at 928-300-8851

Thank you for your time and support of wrestling in Camp Verde.

Thank you

Tracy A. Tudor

Tracy A. Tudor

Camp Verde Wrestling Coach

Sports Medicine and Auto Shop Teacher

**h. Potential approval of out of state travel for CVHS girls’ basketball**



 **COWBOY BASKETBALL**

1326 Montezuma Castle Rd.- Camp Verde, AZ 86322

Ph. 928-567-8037

#### Fax 928-567-8045

To: Dr. Goodwin

 CVUSD Governing Board

From: Mark Showers

Re: Permission to Travel Out of State

Date: 4-1-16

Each year for the past 18 summers the CVHS Girls Basketball team has traveled to the Southern California area to participate in a basketball tournament and also spend some fun time at the beach and a local amusement park. We would again like permission from the governing board to travel to California from June 19 through June 24. We would also like to have permission to use a school white bus to transport our team to California. Our trip would consist of the following:

Sunday 6-19 Leave for CA

Monday 6-20 Tournament at Biola

Tuesday 6-21 Tournament at Biola

Wednesday 6-22 Tournament at Biola

Thursday 6-23 Come Home

The trip will be paid for by money raised by the girls’ basketball team. The only cost to the district would be wear and tear on the vehicle.

I and my wife Lori will chaperone the team on the trip.

Thanks for your attention to this request.

Home of the Cowboys

**12. Reports/Presentations and Discussion**

**a. Superintendent to give an update on school safety**

**b. Update on Early Childhood Center at South Verde**

Superintendent Goodwin to give an update on the Next Generation Early Childhood Center at South Verde High School

**13. Discussion and Possible Action Items**

**A. Discussion and possible action to renew Mark Showers as Elementary Asst. Princ. and HS AD**

Potential Action: A motion to renew Mark Showers as Elementary Assistant Principal and High School Athletic Director for 2016-2017

**B. Discussion and possible action to approve contract renewal for the listed certified teachers for the 2016-2017 School Year**

**Action Requested: A motion to approve to the contract renewal for the listed certified staff members for 2016-2017**

**CAMP VERDE HIGH SCHOOL**

**2016-2017 STAFFING RECOMMENDATIONS**

**DATE:** March 31, 2016

**TO:** Camp Verde Unified School District Board of Education

**FROM:** Robert Weir, CVHS Principal

**RE:** 2016-2017 CVHS Contract Renewals and New Positions

**Certified:**

 English:

 Lara Lawrence

 Christian Fuller

 Jolynn Sperry

 English Teacher (New)

 Physical Education:

 Michael Prow Boys PE & Weights

 Debbie Miller

 Mathematics:

 Russ Schafer

 Darrel Lewis

 Tim Lawrence (4 periods Mathematics, 1 period Earth Science)

 Dan Wall

Mathematics Teacher (Part time)

 Social Studies:

 Rod Benson History 2 periods, Mentor 4 periods

 History Teacher History 4 periods, 1 period English (Replacement)

 Science:

 Matt Malloy

 Darren Gagnon

 Science Teacher (New)

 Career & Technical Education:

 Tracy Tudor Auto/Sports Med.

 Kathy King Culinary Arts 6 periods

 Tom Middlebrook Ceramics/Commercial Arts

 Tina Scott Digital Media

 Kalea Taylor Ag. Science/Ag.Welding/Mech.

 Kristi Mulcaire Ag. Science

Cabinet Teacher Making (Replacement)

 Special Education:

 Janet Anderson Life Skills 6 periods

 Lois Warren Resource Teacher

 Lisa Powers Resource/Inclusion Teacher

 Guidance Counseling:

 Jane Mathews Plus Extended Contract 10 days

 Daria Weir Plus Extended Contract 10 days

 Assistant Principal:

 Open position

Assistant Athletic Director:

 Open position

**South Verde High School**

**2016-2017 Returning Staff**

**DATE:** March 28, 2016

**TO:** Camp Verde Unified School District Board

**FROM:** Marie Zawel, Administrator

**RE:** 2016-2017 SVHS Contract Renewals

**Certified:**

Denise Meyer - English Teacher

Marie Zawel - English Teacher

 **Camp Verde Middle School**

 **Returning Certified Staff 2016-2017**

**To: CVUSD Governing Board**

**From: Danny Howe, Principal**

**6th Grade**

Jessica Smith-LA

Bryan Pelfrey-Science

Eric Hansen-Math

Donnie Shanks-SS

New Teacher - Open

**7th Grade**

Open Teaching Position-SS

Steve Wilson-SS/Tech Lab.

Beth Aitken-LA

Adrienne Wright-Math

Brian Tankesley-Science

**8th Grade**

Lena DiBartolomeo-SS

Robin Tankesley-LA

Rhonda Koeppe-Science

Abbie Monroe-Math

**PE**

Steve Stone

Debbie Miller

**Sped.**

Tammey Carter

Stacy Munger

**Title 1**

Mark Colbert-Math

Laura Norman-Reading

New Teacher - Part time Reading

**Music**

Charity Worden

**Counselor**

Sara Boland

**District Nurse**

Sue Collier

 **Accommodation School**

 2016/2017 Certified

 Marie Gustin- Teacher

 **CVES Returning Certified Staff 2016-2017**

**To: CVUSD Governing Board**

**From: Britta Booth, Principal**

**Certified Staff**

|  |  |
| --- | --- |
| Grubbs, Angi  | Reddell, Sandie  |
| Hendrikse, Grant  | Rodriguez, Lucy  |
| Hicks, Lori | Sheehan, George-Ann  |
| Howe, Melissa | Showers, Lori |
| Hughes, Pam | Surber, Shelley |
| Jackson, Jenny | Van Denburgh, Amy  |
| Justus, Debbie | Vargo, Kim  |
| King, Stephanie  | Wattenbarger, Tami  |
| Lewy, Brian  | White, Janna |
| Lewy, Latoya | Young, Lisa  |
| Lowman, Lindsey  | Crownoble, Karen |
| Meheut, Victoria  | Gilbert, Christine |
|  | **Counselor**  |
| Meyer, Denise | Mc Ilvaine, Rebecca  |
| Mezulis, Kirsten  |  |
| Mina, Lisa | **District School Psychologist**  |
| Murlless, Kathleen | Story-Worssham, Sammy Lynn |
| Padilla, Felicia  |  |
| Andrews, Deb |  |
| Ayers, Brenda |  |
| Benson, Janell |  |
| Brooks, Calli |  |
| Castillo, Karen |  |
| Copper, Boyd |  |
| Eckel, Megan |  |
| Elsea, Jonee |  |
| Godfrey, Deborah |  |

**C. Discussion and possible action to approve work appointments to the listed classified staff for the 2016-2017 School Year**

Action Requested: A motion to approve work appointments to the listed classified staff members for the 2016-2017 School year

**District Classified**

**2016-2017 Returning Staff**

**DATE:** March 28, 2016

**TO:** Governing Board

**FROM:** Dr. Goodwin

**RE:** 2016-2017 Staff renewals

District Office:

Mary Hudson, Governing Board/Administrative Assistant

Tiffany Johnson, Human Resources/Payroll

Becky Santo, Account Payable

Technology

Aaron Moya, IT Director (Part time)

Chris Hancock, Technician

Lance Ricci, Technician

Gary Lagoy, Title I Technician

Federal Projects

Rhonda Austin, SAIS/Title I

Laurie Stevens, Title VII

Special Education

Jocelyn Alvey, Student Services Coordinator

Support Service Leaders

Denise Conslalvo, Facilities and Transportation

Rainee Armstrong, Transportation and Facilities

James Frank, Grounds and Maintenance

Bus Drivers

Gaynel Arsenault

Jon Ashby

Matson Breaky

Raylene Contreras

Sarina Drozd

Kathleen Dumas

Jennifer Dutton

Cindy Eaton

Raymond Freeman

Jeffrey Galloway

Amy Hancock

Lorraine Koontz

John Petrie

Randy Strickland

Jennifer Yeager

Mechanics

Tim Conerly

John Gaffney

Bruce Westburg

Grounds

Mike Baker

Robert Plante

Custodial

Patricia Barker

Daniel Kleinman

Samantha Lamb

John Meckem

Diana Miles

Maintenance

Walt Hallberg

David Harbeson

**CAMP VERDE HIGH SCHOOL**

**2016-2017 Classified STAFFING RECOMMENDATIONS**

**DATE:** March 31, 2016

**TO:** Camp Verde Unified School District Board of Education

**FROM:** Robert Weir, CVHS Principal

**RE:** 2016-2017 CVHS Contract Renewals and New Positions

**CLASSIFIED WORK AGREEMENTS:**

 Secretaries:

 Jill Rayburn Principal Secretary/Accounts Receivable/Payable

 Amy Johnson Discipline/CTE Accountability/Athletic Secretary/

 Sandee Moore Attendance/Counseling Secretary/Register

 Health Office Aide & Print Center Clerk:

 Jessica Petty Health Aide/District Print Center Clerk

 Paraprofessionals/Monitors/Tutors:

 Adrian Selby Special Education Paraprofessional

 Desiree Trujillo Native American Tutor

 Rick Watkins Campus Security/Monitor

 Kathy Izzo Special Education Paraprofessional

**South Verde High School**

**2016-2017 Returning Staff**

**DATE:** March 28, 2016

**TO:** Camp Verde Unified School District Board

**FROM:** Marie Zawel, Administrator

**RE:** 2016-2017 SVHS Contract Renewals

Classified:

 Luke Hicks - Lab Aide/PE/Athletics

 Deon Murphy- Lab Aide

 Gail Wilson - Administrative Assistant

**Camp Verde Middle School**

 **Returning Staff 2016-2017**

**To: CVUSD Governing Board**

**From: Danny Howe, Principal**

**Sped. Aides**

Tayler Rezzonico

Tanis Moore

Maddie Reay

Melina Kleinman

Jessie Murdock

**Accom School Aide**

Melanie Pomerow

**Custodians**

Daniel Kleinman

Patricia Barker

**Secretaries**

Diane Hough

Teri Owen

**CVES Returning Staff 2016-2017**

**To: CVUSD Governing Board**

**From: Britta Booth, Principal**

**Classified Staff**

|  |  |
| --- | --- |
| Title 1: | Sp. Ed. |
| Brogdon, Christy | Bassous, Jessica  |
| Butler, Betty | Bousman, Barbara |
| Cannon, Robin | Collins, Emberly  |
| Finney, Linda | Starrak, Jeanne |
| Martin, Ann | Stephens, Kelly |
| Morgan, Gary |   |
| Smith, Nita |  |
| Strickland, Ellen | Other: |
| Wade, Coleen | Dickey, Peggy  |
| Wagner, Tressa |  |
| Whitelaw, Debbie |  |
|  |  |
| Sp.Ed. Preschool: | Secretaries  |
| Black, Shay | Collins, Jennifer |
| Mathews, Doree | Johnson, Brianna  |
| Gardner, Shari |  |
|  |  |

**Cafeteria Staff**

|  |
| --- |
| Allen, Tedi A |
| Cable, Suzi |
| Gillespie, Cheryl A |
| Hammond, Fonda |
| Housner, Helen D |
| Kettlety, Marilyn A |
| Lobaugh, Karen E |
| Miles, Jessica L |
| Occhiline, Vickie M |
| Pieratt, Ida |
| Quanimptewa, Franklin |
| Stone, Jennifer |
| Ulibarri, Wilfred M |
| Urias, Alba R |
| Wattenbarger, Brett M |
| Whitmire, Clarise |

**D. Discussion and possible action to accept the use of 505 School Plant Funds for School Building repairs**

**Action requested: A motion to approve the use of 505 School Plant Funds for school building repairs**

505 School Plant (Lease 1 Year or Less)—Accounts for monies received from the lease of

school property for 1 year or less and used for the payment of outstanding bonded

indebtedness, the reduction of district taxes, maintenance and operation, or capital outlay A.R.S. §15-1102

under criteria specified in

A.R.S. §15-1102

G. Proceeds from sales by condemnation or sales under threat of condemnation may be deposited with the county treasurer for deposit in the condemnation fund or the school plant fund of the school district. The condemnation fund is a continuing fund not subject to reversion, except that after ten years any unspent monies shall be placed in the school plant fund to be used as prescribed in this section. The governing board, or the superintendent or chief administrative officer with the approval of the governing board, may apply the proceeds in the condemnation fund to:

1. The payment of any outstanding bonded indebtedness of the school district which is payable from the levy of taxes upon property within the school district.

2. Construct, acquire, improve, repair or furnish school facilities or sites after notice and a hearing.

H. Proceeds from a right-of-way settlement shall be deposited with the county treasurer for deposit in the condemnation fund of the school district. The governing board, or the superintendent or chief administrative officer with the approval of the governing board, shall apply such proceeds in the condemnation fund to construct, acquire, improve, repair or furnish school facilities or sites after notice and a hearing

**E. Discussion and possible action to increase substitute teacher pay for the 2016-2017 School Year**

The Superintendent Recommends raising the substitute pay to match schools in the area with similar calendars.

**Action requested: A motion to increase the substitute teacher pay for the 2016-2017 as recommended by the Superintendent**

|  |  |  |
| --- | --- | --- |
|  | **Daily** | **Long-Term Sub** |
| **Camp Verde** | $90.00 | $95 to $100 | Four Day |
| **Beaver Creek** | $106.00 | $120.00 | Four Day |
| **Prescott** | $75.00 | $85.00 |  |
| **Chino Valley** | $95.00 | $125.00 | Four Day |
| **Mingus** | $80.00 |  |  |
| **Sedona** | $85.00 | $110.00 |  |
| **Mayer** | $100.00 | $115.00 | Four Day |
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| **Sub Rates in place 3/6/2013** |  |  |
|  |  |  |  |

**F. Discussion and possible action to rescind and suspend Sick Bank Policy and Regulations GCCG, GCCG-RA, GCCG-RB, GCCG-EA, and GCCG-EB effective July 1, 2016**

**Action Requested: A motion to rescind and suspend Sick Bank Policy and Regulations GCCG, GCCG-RA, GCCG-RB, GCCG-EA and GCCG-EA effective July 1, 2016**

GCCG ©

PROFESSIONAL / SUPPORT STAFF

VOLUNTARY TRANSFER OF

ACCRUED SICK LEAVE

The District recognizes the existence of circumstances under which non-job-related, seriously incapacitating, and extended illnesses and injury may exhaust accrued leave of certificated employees. To provide some measure of relief in such situations, a limited mechanism, based upon voluntary transfer of accrued leave, is established. The mechanism will be termed banked sick leave, or a sick leave bank. It is considered of benefit to the District to establish this mechanism because it will reduce the annual accrued sick leave and promote efficiency by ensuring constant service.

Limits:

~ The value of banked sick leave will be limited to the equivalent of the number of contract days multiplied by the daily base salary of a teacher with a baccalaureate degree and no experience, or less, depending on contributions.

~ No employee shall be entitled to receive banked sick leave by reason of contribution or employment.

~ Each approved applicant is limited to the one-time use of no more than one hundred (100) consecutive days of the available limited sick leave from the sick leave bank in any school year.

~ Additional leave will not be earned/accrued during use of banked sick leave.

~ All unused banked sick leave will expire at the end of each contract year.

Voluntary contributions:

~ Staff members may voluntarily contribute a maximum of one (1) day of earned/accrued sick leave to the sick leave bank annually. Such contribution must be from the current year's sick leave earned/accrued, the value of which will be determined by the number of days multiplied by the daily base teacher salary.

~ Each certificated staff member contributing leave to the sick leave bank must acknowledge an uncoerced, voluntary release of the leave, the value it represents, and that it will not be returned but will expire at the end of the contract year in which it is contributed.

~ In case of contributions exceeding the value of the sick leave bank limit, each contribution will be accepted on a first-come, first-served basis by date of signature.

Eligibility (for use of sick leave bank). The approved applicant shall:

~ Be a full-time teaching employee.

~ Have a non-job-related, seriously incapacitating, and extended illness or injury.

~ Have exhausted all earned/accrued leave of any nature or kind.

~ Be presently on unpaid leave status with the District.

~ Not be eligible for disability benefits, including but not limited to Social Security, provided at District expense.

~ Be one whose return to duty is projected to occur within a period no longer than six (6) months.

Determining eligibility:

~ The Superintendent shall receive the applications and shall screen for and determine eligibility.

No continuing rights are established by this policy. In compliance with established procedure, the Governing Board reserves the right to modify or rescind any policy in accord with its own guidelines.

Adopted: date of Manual adoption

LEGAL REF.:

A.G.O.

I91-027

**G. Discussion and possible action to accept the bid from K-12 Sound Vision for technology upgrades**

**Action Requested: A motion to accept the bid from K-12 Soundvision for technology updates**

**Acceptance of K12 Soundvision RFP for Network Upgrade**

After careful review of eleven RFP submissions, K12 Soundvision meets all the needs of the district. The needs assessment is based on student count, network analysis, and future growth initiatives. The ultimate goal is to establish a strong IT infrastructure to maintain technology best practices and allow for future technology growth. In summary, this network upgrade project will provide students, teachers, and staff better wifi & LAN coverage throughout the entire district. The technologies used will provide a centralized CISCO platform for maintenance and management.

***The network upgrade project falls under eRate Category 2 which allows the district to only pay 20% of the costs associated with the project. Rounded district expenses are approx. $80,000 to complete the project.***

**Below is a summary of the additional equipment the district will receive:**



**H. Discussion and potential acceptance of donation from the Alan Benfer Scholarship Fund in the amount of $ 1,700.00 for Missoula Children’s Theater in June of 2016**

**Action Requested: A motion to accept the donation from Alan Benfer Scholarship Fund for Missoula Children's Theater**

**I. Discussion and possible action on Board Member volunteer president for Verde Valley Joint Board meeting**

**Action requested: A motion to approve \_\_\_\_\_\_\_\_\_\_\_ as volunteer/temporary board president to serve at Verde Valley Joint Board Meeting**

**14. Administrative and Board Reports**

**a. Superintendent’s Enrollment Report**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Grade** | **7/7** | **8/5** | **8/20** | **9/1** | **9/15** | **10/1** | **10/15** | **10/20** | **11/1** | **11/15** | **12/1** | **12/15** | **1/4** | **1/15** | **2/1** | **2/15** | **2/22** | **3/1** | **3/15** | **4/1** |
| PS\* | 15 | 26 | 26 | 26 | 26 | 26 | 27 | 27 | 30 | 32 | 36 | 36 | 35 | 35 | 35 | 36 | 36 | 36 | 38 | 38 |
| K\* | 41 | 76 | 82 | 85 | 87 | 87 | 89 | 88 | 90 | 88 | 90 | 91 | 91 | 92 | 90 | 91 | 91 | 93 | 91 | 91 |
| 1 | 107 | 114 | 116 | 118 | 117 | 112 | 117 | 112 | 113 | 112 | 111 | 111 | 109 | 111 | 109 | 109 | 109 | 107 | 107 | 107 |
| 2 | 116 | 110 | 112 | 112 | 111 | 114 | 115 | 116 | 115 | 116 | 117 | 117 | 113 | 114 | 115 | 115 | 116 | 118 | 119 | 120 |
| 3 | 118 | 116 | 114 | 114 | 114 | 116 | 116 | 119 | 121 | 121 | 120 | 120 | 123 | 125 | 124 | 123 | 123 | 123 | 124 | 124 |
| 4 | 116 | 112 | 111 | 112 | 111 | 109 | 111 | 110 | 109 | 112 | 112 | 112 | 107 | 109 | 109 | 108 | 108 | 110 | 111 | 112 |
| 5 | 137 | 141 | 143 | 143 | 143 | 141 | 143 | 144 | 143 | 142 | 141 | 142 | 138 | 138 | 139 | 139 | 139 | 140 | 142 | 144 |
| **ES** | 650 | 695 | 704 | 710 | 709 | 705 | 718 | 716 | 721 | 723 | 727 | 729 | 716 | 724 | 721 | 721 | 722 | 727 | 732 | 736 |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 6 | 129 | 115 | 115 | 115 | 115 | 117 | 117 | 116 | 114 | 114 | 113 | 113 | 111 | 113 | 114 | 114 | 116 | 118 | 121 | 121 |
| 7 | 114 | 116 | 117 | 117 | 119 | 117 | 118 | 118 | 115 | 116 | 117 | 117 | 114 | 116 | 115 | 114 | 114 | 115 | 115 | 115 |
| 8 | 109 | 113 | 114 | 114 | 116 | 116 | 116 | 116 | 114 | 112 | 113 | 113 | 112 | 113 | 113 | 114 | 114 | 114 | 115 | 115 |
| **MS** | 352 | 344 | 346 | 346 | 350 | 350 | 351 | 350 | 343 | 342 | 343 | 343 | 337 | 342 | 342 | 342 | 344 | 347 | 351 | 351 |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 9 | 120 | 124 | 135 | 134 | 135 | 132 | 134 | 129 | 130 | 126 | 126 | 126 | 127 | 127 | 125 | 124 | 124 | 125 | 124 | 126 |
| 10 | 123 | 119 | 121 | 119 | 120 | 117 | 118 | 115 | 117 | 120 | 121 | 121 | 118 | 119 | 117 | 117 | 117 | 115 | 113 | 114 |
| 11 | 103 | 103 | 104 | 105 | 106 | 100 | 102 | 102 | 101 | 100 | 101 | 102 | 103 | 103 | 96 | 98 | 98 | 96 | 95 | 95 |
| 12 | 80 | 86 | 88 | 88 | 88 | 88 | 89 | 89 | 88 | 88 | 86 | 86 | 85 | 85 | 85 | 84 | 84 | 84 | 82 | 82 |
| **HS** | 426 | 432 | 448 | 446 | 449 | 437 | 443 | 435 | 436 | 434 | 434 | 435 | 433 | 434 | 423 | 423 | 423 | 420 | 414 | 417 |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **6-12** | 21 | 9 | 9 | 11 | 13 | 18 | 23 | 24 | 25 | 29 | 30 | 31 | 26 | 30 | 27 | 31 | 31 | 30 | 29 | 31 |
| **AC** | 21 | 9 | 9 | 11 | 13 | 18 | 23 | 24 | 25 | 29 | 30 | 31 | 26 | 30 | 27 | 31 | 31 | 30 | 29 | 31 |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Total** | 1449 | 1480 | 1507 | 1513 | 1521 | 1510 | 1535 | 1525 | 1525 | 1528 | 1534 | 1538 | 1512 | 1530 | 1513 | 1517 | 1520 | 1524 | 1526 | 1535 |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 9 | 0 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 1 | 1 | 1 | 3 | 4 | 4 | 5 | 4 | 4 | 5 |
| 10 | 17 | 18 | 18 | 18 | 18 | 17 | 17 | 17 | 19 | 18 | 16 | 17 | 18 | 22 | 21 | 23 | 23 | 23 | 20 | 20 |
| 11 | 20 | 20 | 19 | 20 | 23 | 18 | 20 | 19 | 18 | 17 | 16 | 16 | 16 | 22 | 24 | 23 | 24 | 23 | 22 | 23 |
| 12 | 33 | 33 | 31 | 29 | 30 | 31 | 32 | 29 | 29 | 28 | 27 | 29 | 29 | 30 | 25 | 24 | 24 | 20 | 19 | 20 |
| **SVTM** | 70 | 73 | 70 | 69 | 73 | 68 | 71 | 67 | 68 | 65 | 60 | 63 | 64 | 77 | 74 | 74 | 76 | 70 | 65 | 68 |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Total** | 70 | 73 | 70 | 69 | 73 | 68 | 71 | 67 | 68 | 65 | 60 | 63 | 64 | 77 | 74 | 74 | 76 | 70 | 65 | 68 |

**b. Strategic Plan Phase II Update**

**c. Systems Accreditation Update – AdvancED Annual Progress Review Visit on April 11, 2016**

**d. Fieldtrip Regulation updated-IJOA –R**

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| **IJOA-R ©** |  |
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| --- | --- | --- |
| http://lp.ctspublish.com/asba/public/lpext.dll/campver/16b0/1e0f?f=images&fn=doc-tab.gif&up=1&2.0 |  |  |
|  |
|  | REGULATION |  |
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| http://lp.ctspublish.com/asba/public/lpext.dll/campver/16b0/1e0f?f=images&fn=doc-tab.gif&up=1&2.0 |  | http://lp.ctspublish.com/asba/public/lpext.dll/campver/16b0/1e0f?f=images&fn=doc-tab.gif&up=1&2.0 |
|  |
|  | **FIELD  TRIPS** |  |
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| --- | --- | --- |
| http://lp.ctspublish.com/asba/public/lpext.dll/campver/16b0/1e0f?f=images&fn=doc-tab.gif&up=1&2.0 |  |  |
|  |
|  | Field trips are very useful to encourage learning through exploration of the environment not immediately accessible to the classroom.  However, field trips are only one means of achieving an educational objective.  Approval of field trips will be based on a number of items such as availability of transportation, budget, personnel, weather, risks, and distance, as well as educational objectives. |  |
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| --- | --- | --- |
| http://lp.ctspublish.com/asba/public/lpext.dll/campver/16b0/1e0f?f=images&fn=doc-tab.gif&up=1&2.0 |  |  |
|  |
|  | It will be the responsibility of the staff and the principal to organize field trips so that an experience is not repeated yearly for a student or group of students.  There might be some justification for repeating an experience, but generally the same field trip will not be repeated for any one (1) student within a three (3) year cycle. |  |
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| --- | --- | --- |
| http://lp.ctspublish.com/asba/public/lpext.dll/campver/16b0/1e0f?f=images&fn=doc-tab.gif&up=1&2.0 |  |  |
|  |
|  | The cost of transportation for field trips must be included in budget planning.  Each teacher who wishes to plan field trips should make tentative plans with the principal during budget planning.  Such plans should include the place, time, and educational justification for each field trip.  The District will attempt to have some capacity for scheduling field trips beyond those requested by the teachers as part of the budget process, but there can be no assurance that such unbudgeted trips can be accommodated. |  |
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| Parental/Guardian  Permission |  |
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| --- | --- | --- |
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|  |
|  | The certificated staff person supervising a field trip shall obtain a signed *permission slip* from the parent or legal guardian before a student may participate in any field trip, and shall maintain the *permission slip* for a minimum of twenty-four (24) months from conclusion of the field trip. |  |
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|  | The *permission slip* requires a brief explanation of the trips' purpose and value, the name of the group that is arranging the trip, activities associated with the trip, the destination, dates of departure and return, lodging, student fees, number of chaperones, and the rules regarding dismissal from the trip, curfews, et cetera. |  |
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|  | Supervision |  |
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|  |
|  | All field trips must be supervised by at least one (1) certificated employee.  Parents/guardians, support staff employees and/or other responsible adults may serve as chaperones.  The principal shall approve all chaperones.  All chaperones attending overnight, out-of-state, and foreign trips must undergo training on District policies and procedures regarding supervision of students, child abuse reporting, the Family Educational Rights and Privacy Act, and general liability issues prior to serving as a chaperone.  All chaperones serve under the direction of the certificated employee supervising the trip. |  |

1. **Update on potential School Resource Officer opportunity for 16-17 School Year**
2. **Update Report from ASBA Attendees**

**15**.  **Discussion/update on the South Verde School Building appraisal**

The building appraisal is attached in a separate document (see: SVHS Appraisal2016).

**16. Discussion and possible action to exercise the option to purchase the South Verde High School Building on 462 South Main Street, Camp Verde as stated on the Lease Purchase Agreement**

**Potential action: A motion to purchase the South Verde building located at 462 South Main Street Camp Verde as state in the lease purchase agreement**

**17. Board Request for Future Agenda Items**

**18. Adjournment**

**17. Signing of documents**