

**CAMP VERDE UNIFIED SCHOOL DISTRICT BOARD**

**Minutes taken during June 14, 2016**

**Regular Meeting - 7:00 PM**

**AT THE CAMP VERDE UNIFIED SCHOOL DISTRICT MULTI-USE COMPLEX LIBRARY**

**280 CAMP LINCOLN ROAD**

**CAMP VERDE, ARIZONA 86322**

**Mission:**

Providing students a safe and caring environment in which knowledge, skills, and attitudes enable learners to become productive citizens  
*Respect, Integrity, Positive Relationships, Accountability*

**Vision:**

**Our District will:**

- Foster confidence, excellence, integrity, and a sense of belonging.
- Ensure each learner studies a challenging, academic and relevant curriculum, which enhances social, emotional, physical and ethical development.
- Work in partnership with all families and the community as an organization of engaged, motivated lifelong learners.

**REGULAR SESSION 7:00 PM**

1. Welcome and Call to Order

Mrs. Freeman called the meeting to order at 7:00 pm.

2. Pledge of Allegiance/Moment of Silence

Kitty McDowell led the Pledge of Allegiance. There was a moment of silence.

3. Roll Call

Board Members present were: Helen Freeman, Christine Schneider, Tim Roth and Kitty McDowell.

4. Agenda Review and Acceptance

There was brief discussion on pulling Item 10.c. from the consent agenda to be addressed separately.

Motion: Mrs. Schneider moved, seconded by Mrs. McDowell to approve the agenda as currently outlined, with the exception of Item 10.c. under the consent agenda, to be addressed separately. The motion carried 4-0.

5. Public participation

There was no public participation.

6. Staff/Student/Community recognition and celebration of Good Things

There was no recognition.

7. Potential action on Personnel Matters as recommended by the Superintendent

a. Employment recommendations 15-16:

*Richard Tafoya II, Custodian*

*Richard Garcia, Custodian*

b. Resignations/Retirements/Terminations 15-16:

Resignation 15-16:

*Dale DeVries, Director of Special Education*

*Karen Lobaugh, Kitchen Worker*

*Aaron Moya, Director of Technology*

c. Other 15-16:

Extra Duty:

*Kathy King, CTE equipment maintenance*  
*Tracy Tudor, CTE equipment maintenance*  
*Thom Middlebrook, CTE equipment maintenance*  
*Sarah Boland, Middle School Scheduling*  
*Jessica Acock, Middle School Yearbook Advisor*  
*Robin Tanskesley, Middle School Student Council Advisor*  
*Adrienne Wright, Middle School Student Council Advisor*  
*Jennifer Collins, Elementary School Summer Enrollment*  
*Darren Gagnon, SciTech Coordinator*

Summer School:

*Peggy Dickey, Summer School STEAM program*  
*Sarina Drozd, Summer School bus-driver*  
*Raymond Freeman, Summer School bus-driver*  
*Amy Hancock, Summer School bus-driver*  
*Lorraine Koontz, Summer School bus-driver*  
*Jennifer Yeager, Summer School bus-driver*  
*Kathleen Dumas, Summer School bus-driver*  
*Mary Fackler, Summer School bus-driver*  
*Tammey Carter, ESY Coordinator*  
*Tammey Carter, ESY Teacher*  
*Melina Klienman, ESY Paraprofessional*  
*Doree Mathews, ESY Paraprofessional*  
*Madeline Reay, ESY Paraprofessional*  
*Emberly Collins, ESY Paraprofessional*  
*Jenny Jackson, ESY Teacher*  
*Megan Steward, ESY Nursing Services*  
*Desirae Pierce, South Verde Nursery*

d. Employment recommendations FY 16-17:

*Dale DeVries, MS and HS History Teacher*  
*Tracy Franklin, Middle School Reading Specialist*  
*Jeff Luera, High School History Teacher*  
*David Andrews, High School Mathematics Teacher*  
*Jerome Rhoades, High School Spanish Teacher*  
*Kawna Harder, Elementary Special Education Resource Teacher*  
*Heather Gillman, Middle School Teacher*  
*Rebecca Westfield, High School English Teacher*

e. Resignations/Retirements 16-17

*Betty Butler, Paraprofessional, effective May 25, 2017*

f. Coaches 16-17

*High School Football: Steve Darby, Fernando Diaz, Jerome Rhoades, Mike Loza, Anthony Garcia*  
*High School Girls Soccer: Javier Pineda, Maddy Reay*  
*High School Boys Soccer: David Miller*  
*High School Volleyball: Britney Armstrong, Susan Holm*  
*High School Cross Country: Mick O'Callaghan, Michael Prow*  
*High School Cheer: Missy Harshman, Ashley Ferguson*

g. Volunteer Coaches 16-17

*High School Football: Ron Sauntman, Mathew Hebl, Kyle Lobaugh*  
*High School Boys Soccer: Edgar Aguayo, Marco Lozanilla*  
*High School Volleyball: Shelly Sarkesian*  
*High School Cross Country: Matt Malloy*

h. Substitute Teachers 16-17

*Gretchen Dumas-Hebets K-12*

Motion: Mrs. Schneider moved to accept the Personnel Items as recommended by the Superintendent. Mrs. McDowell seconded the motion. The motion carried 4-0.

8. Potential action on Business and Financial Matters as Recommended by the Superintendent

- a. Expense Vouchers in the amount of \$ 431,103.52
- b. Payroll Vouchers in the amount of \$ 1,379,718.72
- c. Financial Update

Motion: Mrs. Schneider moved to accept the Business and Financial Matters. There were questions from the Board on the Item. Mrs. Schneider withdrew her motion.

Director of Business Services Steve Hicks clarified that the negative numbers in the financial statements regarding Special Education were correct. However, the passing of Proposition 123 will assist in relieving those negative balances. There was brief discussion on underfunded Special Education mandates and the District's growing special education population.

Motion: After discussion, Mrs. Schneider moved to accept the Business and Financial Matters as recommended by the Superintendent. Mrs. McDowell seconded the motion. The motion carried 4-0.

9. Potential approval of Governing Board Minutes

- a. Minutes taken May 10, 2016 regular meeting

Motion: After brief discussion, Mrs. Schneider moved to approve the Governing Board Minutes taken on May 10, 2016. Mrs. McDowell seconded the motion. The motion carried 4-0.

10. Potential action on the Consent Agenda

- a. Potential approval of Sole Source list for 2015-2016
  - Arizona Interscholastic Association
  - Skills USA
  - AdvancED Systems Accreditation
  - Tyler Technology
  - Infinity – Solar electricity
- b. Potential approval of High School Student Activity Fees for 2016-2017
- c. Potential approval of High School Fundraisers for 2016-2017 (pulled for separate discussion and potential action - see Item 10.5)
- d. Potential approval of Middle School Student Activity Fees for 2016-2017
- e. Potential approval of resolution authorizing the Execution of Warrants between Board Meetings regarding payment procedures for the 2016-2017 school year, pursuant to ARS 15-321
- f. Potential approval of quote for fiscal year 2016-2017 for Physical Therapy Services from Sharon Wenger PT
- g. Potential approval of quote for fiscal year 2016-2017 for Occupational Therapy Services from Verde Valley Occupational Therapy
- h. Potential approval to designate Superintendent Dr. Goodwin and Director of Business Services Steve Hicks to certify the District's projected ending cash balance for fiscal year ending June 30, 2016
- i. Potential approval of ASBA Policy Advisory, Volume 28, Number 2 as second
  - BDF- Advisory Committees
  - JK- Student Discipline
  - JK-RB- Student Discipline
  - JLDB- Restraint and Seclusion
  - JLDB-EA, EB, EC and ED – Restraint and Seclusion
  - JK- Community Use of School Facilities

10.5. Discussion on the consent agenda: There was some discussion on Items 10.f. and 10.g. - Physical Therapy and Occupational Therapy Quotes. It was clarified that the quotes had not been the lowest, but because of reputable history with the District they were being recommended as the service providers.

Motion: Mrs. Schneider moved, seconded by Mrs. McDowell to approve Items 10.a. through 10.i. on the Consent Agenda, with exception of Item 10. c. The motion carried 4-0.

Discussion on Item 10.c. High School Fundraisers: There was discussion on the legal parameters of school district fundraisers and questions on some of the items on the list. Superintendent Dr. Goodwin clarified the four items in question would be stricken from the fundraising list.

Motion: Mrs. Schneider moved, seconded by Mrs. McDowell to approve the fundraising activities provided that they were within the parameters of the Arizona Revised Statute. The motion carried 4-0.

11. Reports/Presentations and Discussion

a. Superintendent update on Capturing Kid's Hearts, District Strategic Plan and program support progress and needs

Dr. Goodwin gave an update on the Capturing Kid's Hearts (CKH) Program stating that an in-service for all new staff will take place July 26-28. He hopes to hold the in-service off campus for staff comfort. CKH Mentor teachers will be instructing the support staff, including: bus-drives, cafeteria staff, custodians and para-professionals, during a separate in-service on July 25-26.

Dr. Goodwin stated that it had proven difficult to get staff members to meet over the summer to talk about the Strategic Plan. Some of the targeted strategies have already been implemented including: multiple recesses for elementary students, technology expansion, Go Math curriculum, and Teen Leadership class for all incoming 6<sup>th</sup> graders. There was no action taken on the Item.

b. Director of Business Services to give an update on the District's audit

Director of Business Services, Mr. Steve Hicks gave an update on the District's recent audit. The Heinfeld Meech auditing firm does a very thorough job in assisting the District to assure that business is conducted aligning with policy, law and consistent procedures. Mr. Hicks covered a detailed list; despite the large audit size, the District received a small number of audit findings.

There was no action taken on the Item.

12. Discussion and Possible Action Items

a. Discussion and possible action to accept the Camp Verde Unified School District 2015-2016 final budget revision

Mr. Hicks answered questions on the revised 2015-2016 budget. Proposition 123 funding will be used to subsidize over-expenditures in Maintenance, Special Education and V'ACTE (Valley Academy for Career and Technical Education). The District tax rate is estimated high and will be adjusted accordingly. The District's secondary tax rate for Joint Technology Education was clarified to be .05. The Maintenance and Operations Budget is \$ 8,025,729.00.

Motion: Mrs. Schneider moved, seconded by Mrs. McDowell to approve the final budget revision with the noted change on the JTED tax rate. The motion carried 4-0.

*b. Discussion and possible action to approve the Camp Verde Unified School District Budget 2016-2017 for Publication*

Mr. Hicks explained the proposed budget for 2016-2017 which currently shows a Maintenance and Operations Budget of \$ 8,745,350.00. There was discussion on the struggle to obtain capital funding from the State. After publication of the proposed budget there will be a public budget hearing in July, prior to budget adoption.

Motion: Mrs. McDowell moved, seconded by Mr. Roth to approve the Publication of the 2016-2017 Proposed Budget. The motion carried 4-0.

*c. Potential approval of Intergovernmental Agreement between Northern Arizona Council of Governments and Camp Verde School District on behalf of the Head Start Program for the period of July 1, 2016 through June 30, 2019*

There was discussion on the Head Start agreement as Mrs. Freeman asked how the services in the agreement were satisfied. Elementary Principal Britta Booth answered questions on bussing and other services provided to Special Needs Preschool students who attend the District Preschool and Head Start.

Motion: Mrs. Schneider moved, seconded by Mr. Roth to approval of Intergovernmental Agreement between Northern Arizona Council of Governments and Camp Verde School District on behalf of the Head Start Program for the period of July 1, 2016 through June 30, 2019. The motion carried 4-0.

*d. Potential approval of extension of Lease Agreement between NACOG and Camp Verde Unified School District for Head Start garden for the period of July 1, 2016 through July 1, 2017*

There was brief discussion on the portion of property the District leases to Head Start for garden use.

Motion: Mrs. Schneider moved, seconded by Mrs. McDowell to approve the extension of the Lease Agreement between NACOG and Camp Verde Unified School District for the Head Start garden for the period of July 1, 2016 through July 1, 2017. The motion carried 4-0.

13. *Administrative and Board Reports*

*a. Superintendent's Enrollment Report to include elementary school student and staffing counts*

Dr. Goodwin gave a preliminary report on student enrollment. At this time last year the District had 1509 students enrolled. The preliminary report shows 1549 students enrolled for 2016-17. The elementary school is expecting to register a high number of kindergarten students. Currently, the first grade cohort has 90 students enrolled and will be monitored to determine if an additional teacher is needed.

There was no action taken on the Item.

*b. Superintendent Evaluation Tool draft to be handed out for discussion regarding the Board Retreat on June 22, 2016 at 8:00 am.*

Board Member Mrs. Schneider handed out the evaluation tool sample, saying that the questions on the tool were arbitrary and that the Board would be working on the tool

together and adopting a (the) tool prior to evaluating the Superintendent on the 22<sup>nd</sup> of June.

There was no action taken on the Item.

14. Board Request for Future Agenda Items

Mrs. Schneider asked to review and amend the Superintendent's contract.

Mrs. Schneider asked to discuss gender identity issues and policy.

Mrs. Freeman asked for an update/plan on the recently acquired forest service land.

Mrs. Freeman asked for an update/plan on the repairs needed at the South Verde High School building.

Mrs. Freeman asked for an energy savings update regarding the solar energy project.

Mrs. McDowell asked for a report on the 80 acres of District owned land near the airport.

15. Adjournment

Mr. Roth moved, seconded by Mrs. McDowell to adjourn the meeting. The motion carried 4-0. The meeting adjourned at 8:18 pm.

16. Signing of documents

Respectfully Submitted

Helen Freeman  
Board President

Christine Schneider  
Member

Tim Roth  
Member

Kitty McDowell  
Member