

**CAMP VERDE UNIFIED SCHOOL DISTRICT BOARD**  
**Minutes taken May 10, 2016**  
**Regular Meeting 7:00 PM**  
**AT THE CAMP VERDE UNIFIED SCHOOL DISTRICT MULTI-USE COMPLEX LIBRARY**  
**280 CAMP LINCOLN ROAD**  
**CAMP VERDE, ARIZONA 86322**

**Mission:**

*Providing students a safe and caring environment in which knowledge, skills, and attitudes enable learners to become productive citizens  
Respect, Integrity, Positive Relationships, Accountability*

**Vision:**

**Our District will:**

- *Foster confidence, excellence, integrity, and a sense of belonging.*
- *Ensure each learner studies a challenging, academic and relevant curriculum, which enhances social, emotional, physical and ethical development.*
- *Work in partnership with all families and the community as an organization of engaged, motivated lifelong learners.*

**REGULAR SESSION 7:00 PM**

1. **Welcome and call to order**

Mrs. Freeman called the meeting to order at 7:00 pm.

2. **Pledge of Allegiance/moment of silence**

Mr. Roth led the Pledge of Allegiance. There was a moment of silence.

3. **Roll call**

Board Members present were: Helen Freeman, Tim Roth, and Kitty McDowell.  
Board Member Christine Schneider joined the meeting by teleconference.

4. **Agenda review and acceptance**

**Motion:** Mrs. McDowell moved, seconded by Mr. Roth to approve the agenda as presented. The motion carried 4-0.

5. **Potential approval of the resignation of Governing Board Member Bob Simbric effective immediately. The resignation will be filed with the County Superintendent's Office according to statute.**

Mrs. Freeman stated that the Board appreciated all the work that Mr. Simbric has done on the Board and they were sad to see him go.

**Motion:** Mrs. McDowell moved, seconded by Mr. Roth to approval of the resignation of Governing Board Member Bob Simbric effective immediately. The motion carried 4-0.

6. **Public participation**

Leah Robbins President of the Elementary School Parent Teacher Association gave an update on the PTA happenings. There will be a talent show this Wednesday the 11<sup>th</sup> of May, then on Thursday, the 12<sup>th</sup> the PTA will hold a meeting in the library. They were awarded 20 kindle-readers through the National Parent Teacher Association and will be donating them to the Elementary Title I reading program.

High School Principal Bob Weir and Yearbook Sponsor Tina Scott let the Board know that the CVHS Year Book had won the Gallery of Excellence award. They received the awarded for the second year in a row; five thousand schools around the Country compete for it. Mrs. Scott credited the achievement to the phenomenal yearbook staff.

7. Staff/Student/Community recognition and celebration of Good Things

- Superintendent Dennis Goodwin thanked South Verde Administrator Marie Zawel for stepping up to do the job of two people this school year. Mrs. Zawel has done a great job serving as Administrator for the school and as English Teacher, not an easy feat.
- Superintendent Goodwin congratulated Principal Danny Howe on the Middle School being selected a Capturing Kid's Hearts National Showcase School. The school has done an incredible job implementing the program. Principal Howe attributed his amazing staff for the campus-wide effort and accomplishment.
- Elementary Principal Britta Booth honored student Chandler Plante for winning the Ben Carson Scholarship Award. Chandler went to San Diego and met Ben Carson where he received the award. She said that Chandler was an extraordinary person and she was very proud of him. Chandler said that it was a great honor to meet Dr. Carson. Chandler also spoke on his vision to continue to help other people; through adopting families and organizing a club called MOVE - motivated, outstanding, volunteer enthusiasts.
- Accommodation School Teacher Marie Gustin and her students gave a Problem Based Learning presentation on their ideal classroom model. The model included a budget summary for comfortable, active and interactive classroom furnishing and equipment that would ideally help students thrive.

8. Potential action on Personnel Matters as recommended by the Superintendent

a. Employment recommendations:

*Michael Penrod, Middle School Paraprofessional, current year*

*Erica Crittenden, Fit Kid's Coordinator 2016-2017*

*Dan Wall, Dean of Students and Assistant Athletic Director 2016-2017*

b. Resignations/Retirements/Terminations

Retirement:

*Alvena Meyer, Elementary Teacher, effective May 20, 2016*

Resignation:

*Samantha Freeman, Elementary Teacher, effective May 20, 2016*

*Kalea Taylor, High School Agriculture Teacher, effective May 20, 2016*

*Marc Kresge, Spanish Teacher, resignation effective May 20, 2016*

Termination/Release:

*Patricia Pittman, Sped Resource teacher, effective May 20, 2016*

c. Other:

Assignment Transfer:

*Sarina Drozd, from sub bus driver to route driver, effective May 9, 2016*

Temporary Assignment:

*Steve Darby, CTE Program of Study Day*

*Tracy Tudor, CTE Program of Study Day*

*Kathy King, CTE Program of Study Day*

*Darrell Lewis, CTE Program of Study Day*

*Daria Weir, CTE Program of Study Day*

*Jane Mathews, CTE Program of Study Day*

*Russ Schafer, CTE Program of Study Day*

*Kalea Taylor, CTE Program of Study Day*

Extra Duty:

*Jill Rayburn, summer student registrar and accounts payable duties*

Fifth Day Instruction:

*Tracy Tutor, State Assessment Tutor on Fridays*

*Darrell Lewis, State Assessment Tutor on Fridays*

*Chris Fuller, State Assessment Tutor on Fridays*  
*Lisa Powers, State Assessment Tutor on Fridays*  
*Jane Mathews, State Assessment Tutoring Coordinator*

Summer School:

*Steve Wilson, Summer School Teacher*  
*Steve Stone, Summer School Teacher*  
*Stacey Munger, Summer School Teacher*  
*Donnie Shanks, Summer School Teacher*  
*Rod Benson, Summer School Teacher*  
*Lisa Powers, Summer School Teacher*  
*Jolynn Sperry, Summer School Teacher*  
*Jane Mathews, Summer School Teacher*  
*Daria Weir, Substitute Summer School Teacher*  
*Brian Lewy, Summer School Teacher*  
*Melissa Howe, Summer School Teacher*  
*Kim Vargo, Summer School Teacher*  
*Shelley Surber, Summer School Teacher*  
*Lisa Young, Summer School Teacher*  
*Victoria Meheut, Summer School Teacher*  
*Kristen Mezulis, Summer School Teacher*  
*Coleen Wade, Summer School Aide*  
*Betty Butler, Summer School Aide*  
*Robin Cannon, Summer School Aide*

Coaches

d. Substitutes and Volunteers

*Gretchen Dumas-Hebets, K-12 Substitute*

Motion: Mrs. Schneider moved, seconded by Mr. Roth to approve the Personnel Matters as recommended by the Superintendent. The motion carried 4-0.

9. Potential action on Business and Financial Matters as Recommended by the Superintendent

- a. *Expense Vouchers in the amount of \$ 329, 335.29*
- b. *Payroll Vouchers in the amount of \$ 323, 570.98*
- c. *Financial Updates*
- d. *Student Accounts*

Motion: Mr. Roth moved, seconded by Mrs. McDowell, to approve the business and financial matters as recommended by the Superintendent. The motion carried 4-0.

10. Potential approval of Governing Board Minutes

- a. *Minutes taken April 12, 2016 regular meeting*

Motion: Mr. Roth moved, seconded by Mrs. McDowell to approve the minutes taken April 12, 2016. The motion carried 4-0.

11. Potential action on the Consent Agenda

- a. *Potential approval of IKF-Graduation Requirements as Second Read*
- b. *Potential approval of ASBA Policy Advisory, Volume 28, Number 2*  
*BDF- Advisory Committees*  
*JK- Student Discipline*  
*JK-RB- Student Discipline*  
*JLDB- Restraint and Seclusion*  
*JLDB-EA, EB, EC and ED – Restraint and Seclusion*  
*JK- Community Use of School Facilities*

- c. *Potential approval of the donation of 30 Arizona Diamondback tickets for the Elementary School Robotics Program from the Arizona Diamondbacks Team Organization*
- d. *Potential approval of grant pursuit, Barbara Park Memorial Literacy Grant, by School Librarian Lisa Mina*
- e. *Potential approval of out-of-state travel for Camp Verde High School Boys Basketball Team to participate in Point Loma tournament, June 23, 2016 through June 25, 2016, in California*
- f. *Potential approval of out-of-state travel for Camp Verde High School Wrestling Team to participate in NUWAY Nation Wrestling Championship, June 30, 2016 through July 4, 2016 in Las Vegas, Nevada*

Motion: Mr. Roth moved, seconded by Mrs. Schneider to approve the Items under the consent agenda. The motion carried 4-0.

12. Reports/Presentations and Discussion

- a. *Superintendent Goodwin to give an update on the Next Generation Early Childhood Center at South Verde independent of District July 1, 2016*

Superintendent Dr. Goodwin explained that he had investigated the Early Childhood Centers that Mrs. Teach of the Next Generation Early Childhood Center had brought to the Board's attention. He found that the centers were either Special Education Preschools or Title I Preschools, both of which can be entities of a District. However, according to District Legal Counsel daycare centers are not in the same realm. There was no action taken on the item.

13. Discussion and Possible Action Items

- a. *Discussion and possible action to accept the 2015-2016 final budget revision for Camp Verde Unified School District*

Dr. Goodwin explained that the budget had been modified because of gains in student enrollment. Director of Business Services Mr. Hicks answered some additional questions on the budget; \$ 95,000.00 will be put into unrestricted capital, which can be carried over next year.

Motion: Mr. Roth moved, seconded by Mrs. McDowell to approve the 2015-2016 final budget revision for Camp Verde Unified School District. The motion carried 4-0.

- b. *Discussion and possible action to accept the 2015-2016 final budget revision for South Verde Technology Magnet School*

Mr. Hicks explained that the Averaged Daily Membership decreased in the South Verde budget because of declined student enrollment. The reduction is about \$100,000.00.

Motion: Mr. Roth moved, seconded by Mrs. McDowell to approve the 2015-2016 final budget revision for South Verde Technology Magnet School. The motion carried 4-0.

- c. *Discussion and possible action to approve the services of a District Student Resource Officer contracted from the Town of Camp Verde and the Marshal's Office*

Dr. Goodwin explained that he had been working with the Marshal to obtain an SRO. This position would not be grant funded, and would cost the District about \$ 40,000.00. The SRO would likely be stationed at the Middle School, but will be servicing the entire District.

Motion: Mr. Roth moved, seconded by Mrs. Schneider to approve the services of a District Student Resource Officer contracted from the Town of Camp Verde and the Marshal's Office. The motion carried 4-0.

d. Discussion and possible action to approve Officer Mike Toporek as SRO Student Resource Officer for the 2016-2017 School Year

Dr. Goodwin conveyed that he is very impressed with the candidate, Officer Toporek.

Motion: Mrs. McDowell moved, seconded by Mrs. Schneider to approve Officer Mike Toporek as SRO for the 2016-2017 School Year. The motion carried 4-0.

e. Discussion on Strategic Plan direction and implementation, district-wide program implementations and the need for additional student support services and the potential position and job description for a District Programs Coordinator

Superintendent Goodwin gave an outline to the Board Members on the workings of the strategic plan. He spoke briefly on a job description for a program coordinator to assist and monitor the tactical implementation of the plan.

There was no action taken on the Item.

f. Discussion and possible action on Substitute Teacher Pay increase according to Salary Schedule C – Supplemental and Substitute

Dr. Goodwin explained that though the Board had already agreed to increase the substitute pay he wanted to carry through with making it more compelling and equitable in obtaining highly qualified, experienced teachers.

Motion: Mrs. Schneider moved, seconded by Mrs. McDowell to approve the Substitute Salary Schedule C-Supplemental Substitute as proposed by the Superintendent. The motion carried 4-0.

g. Discussion and possible action to temporarily rescind policy GCBA – Professional Staff Salary Schedules for the 2016-2017 School year regarding advancement on the salary schedule pending the passing of Proposition 123

Dr. Goodwin explained that rescinding the policy would give him the option to give the teachers a double step in pay if Proposition 123 passes.

Motion: Mrs. McDowell moved, seconded by Mr. Roth to temporarily rescind Policy GCBA - Professional Staff Salary Schedules for the 2016-2017 School year regarding advancement on the salary schedule pending the passing of Proposition 123. The motion carried 4-0.

h. Discussion and possible action on two step increase amending the salary schedule and pay for certified faculty members 2016-2017 pending passing of Proposition 123

Dr. Goodwin explained that the salary schedule in the board packet reflected two additional pay steps for teachers.

Motion: Mr. Roth moved, seconded by Mrs. McDowell to approve a two-step increase amending the salary schedule and pay for certified faculty members 2016-2017 pending passing of Proposition 123. The motion carried 4-0.

i. Discussion and possible action to increase salary schedule and pay for classified staff members by 4% for 2016-2017 pending the passing of Proposition 123

Motion: After brief discussion, Mr. Roth moved, seconded by Mrs. McDowell to increase the salary schedule and pay for classified staff members by 4% for 2016-2017 pending the passing of Proposition 123. The motion carried 4-0.

- j. Discussion and possible action to increase administrator salaries by 4% for 2016-2017 pending the passing of Proposition 123

Motion: After brief discussion, Mr. Roth moved, seconded by Mrs. Schneider to increase administrator salaries by 4% for 2016-2017 pending the passing of Proposition 123. The motion carried 4-0.

- k. Discussion and possible action to set a work session for the purpose of completing the superintendent's evaluation tool

There was discussion on working on the superintendent evaluation tool during the upcoming Board Retreat. There was no action taken on the Item.

- l. Discussion and possible action to set a Summer Board Retreat

There was discussion on working on the superintendent's evaluation tool and reviewing the Strategic Plan during the Retreat.

Motion: Mrs. McDowell moved, seconded by Mrs. Schneider to set a summer retreat on Wednesday, June 22, 2016, to begin at 8:00 am. The motion carried 4-0.

- m. Discussion and possible action to have a Board Member volunteer to serve as President for the June 14, 2016 Board meeting

Board Member Schneider volunteered to serve as the Board President during the June 14, 2016 meeting, in the absence of Mrs. Freeman. There was no action taken on the Item.

- n. Discussion and possible action to approve the resolution requested by Yavapai Title Company for the purchase of the South Verde building.

Dr. Goodwin explained that the Title Company requested that the resolution be completed and submitted to them.

Motion: Mr. Roth moved, seconded by Mrs. McDowell to approve the resolution requested by Yavapai Title Company for the purchase of the South Verde building. The motion carried 4-0.

14. Administrative and Board Reports

- a. Superintendent's Enrollment Report

Dr. Goodwin explained that there has been an increase in student free and reduced meal numbers, but that the student enrollment has flattened out. He forecasts increased enrollment next year for the District.

- b. Update from Yavapai County Board Meeting attendees

Mrs. McDowell and Mrs. Schneider attended the Joint Board Meeting and reported that most of the districts were not pleased with the upcoming change to current-year funding because they predicted decreases in student enrollment.

15. Board Request for Future Agenda Items

Mrs. McDowell asked to take a closer look at the elementary school enrollment to make sure first grade is staffed properly.

Mrs. Schneider asked to discuss Capturing Kid's Hearts and how to support it during the board retreat.

16. Adjournment

Motion: Mrs. McDowell moved, seconded by Mrs. Schneider to adjourn the meeting. The motion carried 4-0. The meeting adjourned at 8:27 pm.

17. Signing of documents