

**CAMP VERDE UNIFIED SCHOOL DISTRICT BOARD**  
**Minutes taken April 12, 2016**  
**Regular Meeting 7:00 PM**  
**AT THE CAMP VERDE UNIFIED SCHOOL DISTRICT MULTI-USE COMPLEX LIBRARY**  
**280 CAMP LINCOLN ROAD**  
**CAMP VERDE, ARIZONA 86322**

**Mission:**

Providing students a safe and caring environment in which knowledge, skills, and attitudes enable learners to become productive citizens

*Respect, Integrity, Positive Relationships, Accountability*

**Vision:**

**Our District will:**

- Foster confidence, excellence, integrity, and a sense of belonging.
- Ensure each learner studies a challenging, academic and relevant curriculum, which enhances social, emotional, physical and ethical development.
- Work in partnership with all families and the community as an organization of engaged, motivated lifelong learners.

**REGULAR SESSION 7:00 PM**

1. **Welcome and call to order**

Mrs. Freeman called the meeting to order at 7:00 pm

2. **Pledge of allegiance/moment of silence**

Mrs. McDowell led the Pledge of Allegiance. There was a moment of silence.

3. **Roll call**

Board members present were: Helen Freeman, Bob Simbric, Tim Roth, Christine Schneider and Kitty McDowell.

4. **Agenda review and acceptance**

**Motion:** Mrs. Schneider moved, seconded by Mrs. McDowell to accept the agenda as presented. The motion carried 5-0.

5. **Public participation**

Ms. Terry Teach of South Verde Next Generation Early Childhood Center addressed the Board. She was told the daycare center would no longer be part of the District in 2016-2017 because of legalities with the Charter School transition. The District has held the license through the Department of Health Services since its inception. Mrs. Teach believed that a lot of Districts hold licenses for childcare centers. She asked that more research be done to help the center remain part of the District, rather than having it become independent.

High School Principal Bob Weir invited the Board to attend the Family Fun Night at the Middle School on Wednesday, the 13<sup>th</sup> of April, as well as the High School Student Expo taking place on the 20<sup>th</sup> of April. The upcoming Expo will include a coffee-shop short-story forum and an art show. Many varieties of other student talents and demos will be showcased.

6. **Staff/Student/Community recognition and celebration of Good Things**

- Elementary School Teacher Sandie Reddell and students Tatum Bouse, Shawn Harmon and Jeffery Meredith demonstrated the Go Math program. The students acted as teachers instructing the board members, showing the programs many facets.
- Middle School Principal Danny Howe recognized Austin Hansen for his accomplishment publishing an article in SWAT magazine. Austin thanked the editor and owner of the magazine, Principal Mr. Howe and the Board for honoring him.

7. Potential action on Personnel Matters as recommended by the Superintendent
- a. Employment recommendations:  
 Brett Wiesenberger, Café Worker  
 Taylor Rezzonico, Paraprofessional  
 Jeffery Starrak, Bus Aide  
 Jason Douvikas, South Verde Principal 2016-2017, effective July 1, 2016  
 Vickie Douvikas, Elementary Title I Teacher 2016-2017, effective July 1, 2016
- b. Resignations/Retirements/Terminations  
Retirement:  
 Mike King, Social Studies/English Teacher, effective May 19, 2016  
 Debbra Justus, Special Education Teacher, effective May 19, 2016 to ESI  
Resignation:  
 Tim Harper, CTE Cabinet Making/Woods, effective May 19, 2016  
 Pat Max, South Verde Paraprofessional, effective April 10, 2016  
 Jessica Acock, Middle School Paraprofessional, effective March 29, 2016  
 Sonya Williams-Rowe, Special Education Teacher, effective May 17, 2016  
 Misty Davis, Bus driver, effective May 5, 2016  
 Becky Loza, Paraprofessional, effective ~~April 8~~, April 28, 2016  
Termination:  
 Mayaka Moore, Custodian, effective April 12, 2016
- c. Other:  
Assignment Transfer:  
Temporary Assignment:  
Extra Duty:  
Fifth Day Instruction:  
 Rebecca Westfield, Friday Credit Recovery Instructor, High School  
Hourly increase:  
 Raylene Contrares, Inter-district daily mail run  
 John Mechem, Custodian  
Umpire/Referee  
 Debbie Miller, Umpire/Referee  
 Bryan Pelfrey, Umpire/Referee  
Summer School  
 Deon Murphy, SV Paraprofessional  
 Gail Wilson, SV Secretary  
 Denise Yoh-Meyer, SV Teacher  
Coaches
- d. Substitutes and Volunteers  
 Bryan Franklin, volunteer event driver  
 Tim Harper, High School CTE Substitute

Discussion: Superintendent Goodwin gave some details on the South Verde Principal candidate Jason Douvikas. Mr. Douvikas has experience in a nontraditional student pool, similar to South Verde and is the most qualified candidate for the job. He also has a background in Math instruction which is an area where many of students at South Verde struggle.

Dr. Goodwin stated that Vicki Douvikas holds a Ph.D. in data analysis and is the candidate for the Elementary School Title I Teacher and Data Specialist.

Woods Teacher, Mr. Tim Harper will be leaving the District to continue his work in the Mission field.

Mrs. Freeman clarified that Paraprofessional Becky Loza would be leaving the District on April 28, rather than April 8, 2016.

Motion: Mr. Simbric moved, seconded by Mrs. McDowell to approve the personnel matters as recommended by the Superintendent. The motion carried 5-0.

8. Potential action on Business and Financial Matters as Recommended by the Superintendent

- a. Expense Vouchers in the amount of \$ 223, 291.80
- b. Payroll Vouchers in the amount of \$ 937, 043.71
- c. Financial Updates
- d. Student Accounts – (clarified amount on tax credit line \$ 81, 232.18)

Dr. Goodwin clarified the amount on the tax credit line in the student accounts.

Motion: Mrs. Schneider moved, seconded by Mr. Simbric to approve the business and financial matters with the change on the student accounts, as recommended by the Superintendent. The motion carried 5-0.

9. Potential approval of Yavapai Title expense voucher # 1654 in the amount of \$ 5,707.10

Motion: Mrs. McDowell moved, seconded by Mrs. Schneider to approve voucher # 1654 in the amount of \$ 5, 707.10. The motion carried 4-0 with one abstention from Mr. Simbric.

10. Potential approval of Governing Board Minutes

- a. March 8, 2016 Special Meeting, Work Session and Regular Minutes
- b. ~~March 8, 2016 Executive Session 1~~
- c. ~~March 8, 2016 Executive Session 2~~
- d. ~~March 8, 2016 Executive Session 3~~

There was discussion as some Board members had not had time to review the executive session minutes that were up for approval.

Motion: Mr. Roth moved to approve all of the minutes with no exceptions, Mrs. McDowell seconded the motion. The motion failed 2-2 with and abstention from Mr. Simbric.

Motion: Mrs. McDowell moved, seconded by Mrs. Schneider to approve Item 10.a., minutes taken March 8, 2016, The motion carried 4-0 with one abstention from Mr. Simbric.

11. Potential action on the Consent Agenda

- a. Potential approval of textbooks for Camp Verde High School Special Education
- b. Possible acceptance of ASBA Policy Advisory, Volume 28, Number 1 as Second Read
  - BEC-Executive Session/Open Meetings
  - BEDA- Notification of Board Meetings
  - BEDH- Public Participation at Board meetings
  - EBBB-E- Accident Reports
  - GBEB-R-Staff Conduct
  - GCCC-ED- Professional/Support Staff Leaves of Absence without Pay
  - GCQF-Discipline, Suspension and Dismissal of Professional Staff Members
  - IKE- Promotion and Retention of Students
  - JFAB- Tuition/Admission of Nonresident Students
  - JK- Student Discipline
  - JK-RB- Student Discipline
  - KDB-R- Public's Right to Know/Freedom of Information
- c. Potential approval of IKF-Graduation Requirements as First Read
- d. Potential acceptance of donation of a Dobsonian telescope from Charles Curtis to the District
- e. Potential approval of out of state travel for CVHS Football Team to Irvine California, July 24, 2016 through July 29, 2016 for football camp
- f. Potential approval of Middle School Student Council and Gifted Class Explore America Trip to Washington DC and New York in March of 2017
- g. Potential approval of Camp Verde High School Wrestling team to travel to Cimarron Memorial High School in Las Vegas, NV, June 9-11, 2016 for wrestling tournament
- h. Potential approval of Camp Verde High School Girls Basketball Team to travel to Biola University in Southern California, June 19-24, 2016 for basketball camp

Discussion: Dr. Goodwin spoke on the upcoming out of state travel for the students, explaining that the school pays for initial fuel and the bus driver for the trips. The students hold the fundraisers to help pay for the rest of their travel expenses.

Motion: Mrs. Schneider moved, seconded by Mr. Simbric to approve Items 11 A through H, as recommended by the Superintendent. The motion carried 5-0.

12. Reports/Presentations and Discussion

a. Superintendent to give an update on school safety

Superintendent Goodwin answered questions on campus security including: security gate installations, district-wide radio communications, video camera surveillance, communications with the Town's Marshall's Office and Fire Department.

Dr. Goodwin is working with the Town to secure a Student Resource Officer for the 2016-2017 School Year.

There was no action taken on the Item.

b. Superintendent to give an update on the Next Generation Early Childhood Center at South Verde independent of District July 1, 2016

Director of Business Services Steve Hicks clarified that the District's Attorney guided the District on the transition of the Charter School to the District. Under the Attorney's instruction the Early Childhood Center could no longer be a component of the school, because the District can no longer hold the license.

However, the Center can lease the facility independent of the school. Currently the daycare staff are employees of the District. Dr. Goodwin and Mr. Hicks will talk to the Attorney again about the State Statutes regarding the daycare center and report back to the Board.

There was no action taken on the Item.

13. Discussion and Possible Action Items

a. Discussion and possible action to renew Mark Showers as Elementary School Assistant Principal and High School Athletic Director for 2016-2017 School Year

Motion: Mrs. Schneider moved, seconded by Mr. Simbric to renew Mark Showers as Elementary School Assistant Principal and High School Athletic Director for the 2016-2017 School Year. The motion carried 5-0.

b. Discussion and possible action to approve contract renewal for the listed certified teachers for the 2016-2017 School Year

Dr. Goodwin spoke on the need for additional staff at the middle and high school levels because of increasing student enrollment. There was brief discussion on adhering to the agenda item as written.

Motion: Mrs. McDowell moved, seconded by Bob Simbric to approve the renewal of contracts for the listed certified teachers as amended, for the 2016-2017 School Year. The motion carried 5-0.

c. Discussion and possible action to approve work appointments to the listed classified staff for the 2016-2017 School Year

Motion: Mr. Simbric moved, seconded by Mrs. Schneider to approve the work appointments to the listed classified staff for the 2016-2017 School Year as presented. The motion carried 5-0.

d. Discussion and possible action to accept the use of 505 School Plant Funds for School Building repairs

There was brief discussion on district building repair needs and the dollars allocated in the school plant fund.

Motion: Mrs. Schneider moved, seconded by Mrs. McDowell to accept the use of 505 School Plant Funds for school building repairs. The motion carried 5-0.

e. Discussion and possible action to increase substitute teacher pay for the 2016-2017 School Year.

There was discussion on the potential increase to substitute pay next year. Board Member Freeman expressed concerns about having qualified teachers in the seats. Mrs. McDowell stated that an increase would help to assure that substitute teachers chose to teach at our District rather than, higher paying

districts. The pay increase would also help with morale. There was discussion on the potential of having a pay scale that would give certified and retired teachers higher pay.

Motion: Mr. Roth moved, seconded by Mr. Simbric to increase the substitute pay rate for the 2016-2017 School Year to match the pay of Beaver Creek School District. There was some confusion on the vote. The vote split 2-2 as Mrs. Schneider considered her vote.

After discussion, Mr. Roth called for a revote.

Motion: Mr. Roth moved, seconded by Mr. Simbric to increase the substitute pay rate for the 2016-2017 School Year to match the pay of Beaver Creek School District. The motion carried 3-2 with nays from Mrs. Freeman and Mrs. Schneider.

f. Discussion and possible action to rescind and suspend Sick Bank Policy and Regulations GCCG, GCCG-RA, GCCG-RB, GCCG-EA, and GCCG-EB effective July 1, 2016

Dr. Goodwin explained that the policy had not been set up or utilized properly and had legal and equity problems.

Motion: Mrs. Schneider moved, seconded by Mrs. McDowell to rescind and suspend the Sick Bank Policy and Regulation GCCG, GCCG-RA, GCCG-RB, GCCG-EA, and GCCG-EB effective July 1, 2016. The motion carried 5-0.

g. Discussion and possible action to accept the bid from K-12 Sound Vision for technology upgrades

Dr. Goodwin explained that the upgrades would provide better bandwidth, upgraded switches, routers and access points. This will help ensure the District is ready for online AzMerit tests. E-rate will fund 80 % of the project.

Motion: Mrs. Schneider moved, seconded by Mrs. McDowell to accept the bid from K-12 Sound Vision for technology upgrades. The motion carried 5-0.

h. Discussion and potential acceptance of donation from the Alan Benfer Scholarship Fund in the amount of \$ 1,700.00 for Missoula Children's Theatre in June of 2016

Mrs. Freeman explained that she was remotely affiliated with Missoula Children's Theatre and would have to abstain from any action taken.

Motion: Mrs. McDowell moved, seconded by Mr. Simbric to accept the donation from Alan Benfer Scholarship Fund in the amount of \$ 1,700.00, to be used for Missoula Children's Theater in June of 2016. The motion carried 4-0 with an abstention from Mrs. Freeman

i. Discussion and possible action to appoint a volunteer board member to serve as president at the Verde Valley Joint Board Meeting on April 28, 2016 at Mingus Union High School.

Mrs. Schneider volunteered to serve as the Board President during the meeting, should the Board have a quorum present.

There was no action taken on the Item.

14. Administrative and Board Reports

a. Superintendent's Enrollment Report

Dr. Goodwin said that student enrollment is expected to continue to incline next year.

b. Strategic Plan Phase II Update

Dr. Goodwin updated the Board on the workings of the committee in modeling and implementing the ideal District. He will be asking the English teachers to work together to write a narrative over the summer, making the document a living document and a solid business plan.

c. Systems Accreditation Update – AdvancED Annual Progress Review Visit on April 11, 2016

Superintendent Goodwin updated the Board on the APR visit from AdvancED. The team noted continual progress and will be recommending that the District be moved from a level 1 to a level 3 on all 4 of the deficiencies.

d. Field trip Regulation updated-IJOA –R

Dr. Goodwin explained that the current regulation did not regulate parent chaperones. The recommended language will be inserted to help assure student safety.

e. Update on potential School Resource Officer opportunity for 2016-2017 School Year

After the Town approves the SRO, Dr. Goodwin will bring the recommendation to the Governing Board in May.

f. Update/Report from ASBA Conference Attendees

Mrs. Freeman and Mrs. Schneider reported on the March 4, Spring Legal Seminar. During the seminar they covered: the latest in the law, the Every Student Succeeds Act, fundraisers and school support organizations, the American Disabilities Act, media controversy avoidance and management and school procurement laws.

Board Member Simbric exited the meeting at 9:09 pm.

15. Discussion/update on the South Verde School Building appraisal

Dr. Goodwin reported that the building appraised at \$ 390,000.00. The remaining amount owed on the building is \$ 85,000.00.

16. Discussion and possible action to exercise the option to purchase the South Verde High School Building on 462 South Main Street, Camp Verde as stated on the Lease Purchase Agreement

There was some discussion as Dr. Goodwin explained that the lease would be up on April 30, 2016. The title company is prepared to proceed with whatever the Board decides. There was discussion on the option to continue leasing at a lesser cost rather than exercising the purchase option.

Motion: Mrs. McDowell moved, seconded by Mrs. Schneider to exercise the option to purchase the South Verde High School Building on 462 South Main Street, Camp Verde as stated on the Lease Purchase Agreement. The motion carried 4-0.

17. Board Request for Future Agenda Items

- Mrs. Schneider asked to have an update on the strategic plan to include the student tool box framework.
- Mrs. Freeman asked to address policy GCBA professional staff salary schedules.
- Mrs. McDowell asked to address the positions needed at the middle and high school next year.
- Mrs. McDowell asked to have an update/follow up on the Early Childhood Center at South Verde.
- Mr. Roth asked that the Board take some time to finish the Superintendent's Evaluation Tool.

18. Adjournment

Motion: Mrs. McDowell moved, seconded by Mrs. Schneider to adjourn the meeting. The motion carried 4-0. The meeting adjourned at 9:20pm.

19. Signing of documents