

CAMP VERDE UNIFIED SCHOOL DISTRICT BOARD MINUTES  
Saturday, February 7, 2015  
Governing Board Retreat-Special Work Session  
8:00 AM

BOARD VISION STATEMENT

*Inspiring today's students to become tomorrow's leaders.*

MISSION STATEMENT

*Camp Verde Unified School District will provide opportunities to cultivate academic and personal achievement and service to others within a community of respect.*

1. WELCOME AND CALL TO ORDER

Board President Freeman called the meeting to order at 8:21am.

2. PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

Mr. Roth led the Pledge of Allegiance. There was a moment of silence.

3. ROLL CALL

Board Members present were: Helen Freeman, Christine Schneider, Tim Roth and Kitty McDowell.

Bob Simbric was absent.

4. AGENDA REVIEW AND ACCEPTANCE

Motion: Mrs. Schneider moved, seconded by Mrs. McDowell to approve the agenda as currently outlined. The motion carried 4-0.

5. PERSONNEL MATTERS

Possible action to accept the resignation of Superintendent Dr. Amber Marchant-Lee effective June 30, 2015

Motion: Mrs. McDowell moved, seconded by Mrs. Schneider to accept Dr. Lee's letter of resignation effective June 30, 2015. The motion passed 4-0.

6. DISCUSSION AND POSSIBLE ACTION ON THE DEVELOPMENT OF A GOVERNANCE TEAM HANDBOOK, BOARD GOALS AND STRATEGIC PLAN

The Board worked through the creation of a Governance Team Handbook using a model from Payson Unified School District. The Items addressed in the Handbook included: Operating Principles; Roles and Responsibilities of the Governing Board and Superintendent; Agreements/Protocols; New Board Member Orientation; Board Meeting Preparation: Agenda Questions Prior to a Meeting; Board Agenda Items;

Board Meeting Conduct; Purpose of Consent Agenda; Superintendent - Board Communications; Strategic Planning: District Strategic Plan; Strategic Planning: Board-Superintendent Goals; Board Evaluation; Superintendent Evaluation; District Spokesman; Board Member's Role in Public; Confidentiality; Handling Concerns/Complaints from the Public and Staff; Requests for Information; Site Visitation; Board Member Participation in Meetings at School Sites; Board's Role with Attorneys; Board's Role with Consultants; and Policy and Regulation Development.

Mrs. Schneider exited the meeting at 8:24 am and returned at 8: 29.  
Mrs. McDowell exited the meeting at 11:00 am and returned at 11:03.  
The Board took a recess at 11:25 am and reconvened at 11:35 am.  
Mrs. Schneider exited the meeting at 1:32 and returned at 1:34 pm.  
Mr. Roth exited the meeting at 1:55 and returned at 1:57 pm.  
Board President Freeman will work on the appendix of the document which includes: Governance Team Operating Principles Resolution; Board Code of Ethics; and the 2015-2016 Governing Board & Superintendent Goals. The Board will revisit the Governance Team Handbook in the coming months for potential approval.  
No action was taken on the item.

7. DISCUSSION ON OPTIONS FOR SUPERINTENDENT SEARCH

Mrs. Freeman handed out information from the ASBA on the Superintendent Search process. There are other associations/companies that offer Superintendent Search services that follow similar processes. Hiring a company or consultant could cost the District about \$ 5,000.00. The Board will consider how they would like to move forward on a superintendent search during their meeting on February 10, 2015.  
No action was taken on the item.

8. ADJOURNMENT

Motion: Mrs. McDowell moved, seconded by Mrs. Schneider to adjourn the meeting. The motion passed 4-0. The meeting adjourned 2:22 pm.

Respectfully Submitted,

Mary Hudson  
Board/Admin Assist

Helen Freeman  
President

Tim Roth  
Member

Kitty McDowell  
Member

Christine Schneider  
Member