

CAMP VERDE UNIFIED SCHOOL DISTRICT BOARD
Minutes taken Tuesday, July 8, 2014

PUBLIC HEARING AND REGULAR MEETING
to begin at 7:00 pm

Public Hearing- POSSIBLE ACTION TO APPROVE THE CAMP VERDE
UNIFIED SCHOOL DISTRICT'S ANNUAL BUDGET FOR FISCAL YEAR 2013
2014-2015

Public Hearing- DISCUSSION AND POSSIBLE ACTION TO APPROVE THE
CAMP VERDE UNIFIED SCHOOL DISTRICT Doing Business As (dba)
SOUTH VERDE TECHNOLOGY MAGNET SCHOOL ANNUAL BUDGET
FOR FISCAL YEAR 2013
2014-2015

BOARD VISION STATEMENT

Inspiring today's students to become tomorrow's leaders.

MISSION STATEMENT

Camp Verde Unified School District will provide opportunities to cultivate academic and personal achievement and service to others within a community of respect.

6:30 PM RECEPTION

1. INTRODUCTION AND WELCOME ELEMENTARY SCHOOL PRINCIPAL SARA MARCUM
Elementary School Principal Sara Marcum attended the reception to meet members of the Governing Board, the public and the staff.

7:00 PM PUBLIC HEARING

1. WELCOME AND CALL TO ORDER
Board President Freeman called the meeting to order at 7:02 pm.
2. PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE
Board Member Bob Simbric led the pledge of allegiance.
There was a moment of silence.
3. PUBLIC HEARING ROLL CALL
Board Members present were: Helen Freeman, Bob Simbric, Trent Hackett and Judy Gilbert. Board Member Christine Schneider joined the Board Meeting by teleconference at 7:05 pm.

4. BUDGET HEARING/CALL TO THE PUBLIC
ARS 15-905
 - A. DISCUSSION ON THE CAMP VERDE UNIFIED SCHOOL DISTRICT'S ANNUAL BUDGET FOR FISCAL YEAR 2014-2015
Director of Business Services Mr. Steve Hicks addressed the Governing Board with the District Budget stating that there were small changes in the budget. The tax rate is expected to increase and should be finalized in a few weeks.
Mr. Simbric asked if all the bonds for the schools had been paid off. Mr. Hicks answered that they had.
There were no questions from the public.
 - B. DISCUSSION ON THE SOUTH VERDE TECHNOLOGY MAGNET SCHOOL ANNUAL BUDGET FOR FISCAL YEAR 2014-2015
Mr. Hicks addressed the Charter School's annual budget.
There were no questions from the public.
5. PUBLIC HEARING ADJOURNMENT
The public hearing adjourned at 7:11 pm.

REGULAR MEETING

1. WELCOME AND CALL TO ORDER
The Regular Meeting began at 7:11 pm.
2. ROLL CALL
Board Members present were: Helen Freeman, Bob Simbric, Trent Hackett and Judy Gilbert. Board Member Christine Schneider attended by teleconference.
3. STAFF/STUDENT/COMMUNITY RECOGNITION
None.
4. PUBLIC PARTICIPATION
None.
5. AGENDA REVIEW AND ACCEPTANCE
Mrs. Freeman noted that the agenda did not include the agenda review and acceptance and asked that the agenda be accepted.
Mrs. Schneider asked to pull the following items from the consent agenda for discussion: 6. C. i. Amended minutes taken May 13, 2014 and approved by Governing Board June 10, 2014; 6. D. i. Potential approval of Occupational Therapy Bid to Verde Valley Occupational

Therapy for 2014-2015.; 6. D. viii. Potential approval of Policy GCQE and Exhibit- Retirement of Professional/Support Staff Members as Second Read and Item 6. D. ix. Potential Approval of Extension Of Lease Agreement Between NACOG and Camp Verde Unified School District.

Motion: Mrs. Gilbert moved to accept the agenda as presented with the exceptions of 6.C. i., 6. E. i., 6. D. viii. and 6. D. ix. The motion was seconded by Mr. Hackett. The motion carried 5-0.

*For discussion on Items removed from the consent agenda please see Item 6.5.

6. CONSENT ITEMS

A. PERSONNEL MATTERS

- i. Resignations: Erica Crittenden, Fit Kids Coordinator
- ii. Retirements:
- iii. Terminations:
- iv. Transfers: Dale DeVries, from HS Special Education Teacher to Director of Student Services
- v. Employment Offers
 - a. Certified:
 - b. Classified: Tiffany Johnson, Payroll and Human Resources Coordinator; Patricia Christofferson, Bus Aide; Kelly Barker, Special Education Paraprofessional; Rick Watkins, Campus Security;
 - c. Transportation:
 - d. Substitutes: Ed Marty, Elementary, Middle, High School and South Verde; Linda MacPhee, Elementary; Patricia Kaminsky, School Nurse Sub; Stephen Marshall, High School and South Verde; Linda Lockett, Elementary Middle and High School; Michael Edgerton, High School Fire Science; David White, Elementary, Middle and High School; Robert Brewer, Middle, High School and South Verde; Catherine Hall, Elementary; Charlotte Stein, K-12;
 - e. Coaches: High School: Football, Steve Darby, Tracy Tudor, Steve Sarkesian and Jeff Passantino; Girls Soccer: Pat Allen and Mike Reamer; Boys Soccer: David Miller, Javier Pineda; Volleyball: Dan Gagnon and Amy Wall; Cross Country: Mike O'Callaghan and Matt Malloy; Cheer: Missy Harshman and Marie Worland
Middle School: Cross Country: Rhonda Koeppel; Volleyball, Abbie Monroe; Tackle Football, Bryan Pelfrey
 - f. Volunteers: High School Football: Matthew Kennedy, Matthew Hebl, Jeff Hollowell and Ron Sauntman; Boys Soccer: Marc Kresge; Cross Country: Michael Prow:
Middle School: Football, Will Davis

- iv. Other-
 - a. Extra Duty Contracts: Laurie Kaaekuahiwi, South Verde Summer School Aide; Dale DeVries, High School Summer School Substitute; Daria Weir, High School Summer School Substitute; Ida Pieratt, Summer School Food Service; Vicki Occhiline, Summer School Food Service; Fonda Hammond, Summer School Food Service; Adriane Wright, Capturing Kid's Hearts; Lena Del Bartolomeo, Capturing Kid's Hearts
 - b. Leave Of Absence:
 - c. Incentive Pay:

B. FINANCIAL/BUSINESS

- i. Approval of vouchers
 - Payroll – No. 35 in the amount of \$ 111, 959.16
 - No. 36 in the amount of \$ 105, 889.45
 - No. 37 in the amount of \$ 220, 526.59
 - No. 38 in the amount of \$ 1445, 257.99
 - Expense- No. 1469 in the amount of \$ 105, 980.05
 - No. 1471 in the amount of \$ \$ 46, 245. 41

C. POTENTIAL APPROVAL OF GOVERNING BOARD MINUTES

- i. Amended minutes taken May 13, 2014 and approved by Governing Board June 10, 2014
- ii. Regular Minutes taken June 10, 2014
- iii. Special Meeting minutes taken June 24, 2014

D. OTHER ITEMS

- i. Potential approval of Occupational Therapy Bid to Verde Valley Occupational Therapy for 2014-2015.
- ii. Potential approval of Physical Therapy Bid award to Sharon Wenger P.T. for 2014-2015.
- iii. Potential approval of Camp Verde Unified School District authorized account maintainers for 2014-2015 with Chase Bank: Dr. Amber Lee, Steve Hicks and Becky Santo
- iv. Potential approval of Camp Verde Unified School District authorized check signers for 2014-2015 for Chase Bank accounts: Amber Lee, Steve Hicks, Becky Santo, Danny Howe and Rhonda Austin
- v. Potential approval of excess expenditures within sub-subsections of the Maintenance and Operations budget for the 2014-2015 school year pursuant to ARS 15-905G.
- vi. Potential approval of resolution authorizing the Execution of Warrants between Board Meetings regarding payment

- procedures for the 2014-2015 school year, pursuant to ARS 15-321.
- vii. Potential approval of Vision Screenings assistance from Southwestern Eye Centers (volunteer) for the 2014-2015 school year.
 - ~~vi.~~ viii. Potential approval of Policy GCQE and Exhibit-Retirement of Professional/Support Staff Members as Second Read.
 - ~~vii.~~ ix. Potential Approval of Extension Of Lease Agreement Between NACOG and Camp Verde Unified School District.
 - ~~viii.~~ x. Potential approval of Sole Source list for 2014-2015 school year amended according to auditor recommendation.
 - ~~ix.~~ xi. Potential approval of additional staff - Apprentice for Bus Mechanic.
 - ~~x.~~ xii. Potential approval of a School Resource Officer for Middle School.

5.5 DISCUSSION ON ITEM REMOVED FROM THE CONSENT AGENDA

Item C.i.: Mrs. Schneider asked that the minutes from May 13, 2014 clarify the appropriate levels of CPR and First Aid training regarding (Item 9. I.), the job description for the Early Childhood Education Center Director.

Item D. i.: Mrs. Schneider questioned a three year contract regarding the Occupational Therapy bid. There was some discussion on the Item. Superintendent Dr. Lee explained that not going out to bid every year would be a time saver. The company has a long history with the District. However, if the Board did not feel comfortable with three years the bidding procedure could be repeated annually.

Item D.viii.: Mrs. Schneider asked about the approval of Policy GCQE and Exhibit-Retirement of Professional/Support Staff Members: She wondered if Obama Care would influence the policy or if the policy would effectively cover the people in the District. Dr. Lee stated that there was not enough consistent information with regard to National Health Care to know that at this time.

Item D. ix.: Regarding the potential approval of Extension of Lease Agreement with NACOG, Mrs. Schneider asked if there was anything substantially different from the previous contract. Dr. Lee answered that it was very similar and had been through legal counsel.

Motion: Mr. Hackett moved to approve the extended lease agreement with NACOG. Mrs. Gilbert seconded the motion. The motion passed 5-0.

Motion: Mr. Simbric moved, seconded by Mrs. Gilbert to offer a two year contract for occupational therapy to Verde Valley Occupational Therapy. The motion passed 5-0.

Motion: Mr. Hackett moved, seconded by Mrs. Gilbert to approve Policy GCQE and Exhibit Retirement of Professional/Support Staff Members as Second Read. The motion carried 5-0.

Mrs. Freeman asked about Item 6. D. xii.: Potential middle school resource officer. Middle School Principal Mr. Howe stated that he had not had applicants for the counselor position and felt that he could pick up some extra duties this year and utilize his existing staff in lieu of a student counselor. The District did not receive the school resource officer grant this year; this would be a short term solution for the school regarding both positions.

6. DISCUSSION AND POSSIBLE ACTION ITEMS

A. POTENTIAL APPROVAL OF YAVAPAI TITLE EXPENSE VOUCHER NO. 1470 IN THE AMOUNT OF \$ \$ 5, 707.10

Motion: Mr. Hackett moved to approve Yavapai Title Expense Voucher No. 1470 in the amount of 5, 707.10, Mrs. Gilbert seconded. The motion passed 4-0 with an abstention from Mr. Simbric.

B. DISCUSSION AND POSSIBLE ACTION TO APPROVE THE CAMP VERDE UNIFIED SCHOOL DISTRICT'S ANNUAL BUDGET FOR FISCAL YEAR 2014-2015

Motion: Mrs. Gilbert moved, seconded by Mr. Simbric to approve the Camp Verde Unified School District's Annual Budget for Fiscal Year 2014-2015. The motion carried 5-0.

C. DISCUSSION AND POSSIBLE ACTION TO APPROVE THE SOUTH VERDE TECHNOLOGY MAGNET SCHOOL ANNUAL BUDGET FOR FISCAL YEAR 2014-2015

Motion: Mrs. Gilbert moved, seconded by Mr. Simbric to approve the South Verde Technology Magnet School Annual Budget for fiscal year 2014-2015.

D. REPORT/UPDATE ON YAVAPAI COUNTY TECHNOLOGY CONSORTIUM CONFERENCE

Shelly Surber (Swick) Camp Verde Elementary Teacher reported on the technology consortium conference that she and some fellow teachers attended in June. She presented a Power-Point to the Board stating that the District is very well equipped to begin teaching students with technology as far as infrastructure is concerned. Today's students love technology and they are surrounded by it. There are many free resources for teachers and students to use; the people just need to be put in place. She went through several of the free resources including Edmondo which she used to teach her students during summer school. Other free resources teachers can access are: Powtoon; Read, Write, Think; Activinspire; Epal; Aapatopi and LiveBinders.

E. DISCUSSION AND POSSIBLE ACTION TO ACCEPT QUALIFIED EVALUATORS FOR THE 2014-2015 SCHOOL YEAR ACCORDING TO ARS 15-537: DR. AMBER LEE, PRINCIPAL BOB WEIR, PRINCIPAL STEVE KING,

PRINCIPAL DANNY HOWE, PRINCIPAL SARA MARCUM, DIRECTOR OF BUSINESS SERVICES, STEVE HICKS, AND MARK SHOWERS, ASSISTANT HIGH SCHOOL PRINCIPAL

Motion: Mr. Hackett moved, seconded by Mrs. Gilbert to accept the above listed as qualified evaluators for the 2014-2015 school year. The motion carried 5-0.

F. DISCUSSION AND POSSIBLE ACTION TO ACCEPT CONTRACT FORM FOR NON CERTIFIED ADMINISTRATOR DIRECTOR OF SUPPORT SERVICES 2014-2015

There was discussion on the three (3) contract form options for non certified administrators. Mr. Hackett felt it would be best to stay consistent with the other previously established contracts as recommended by Dr. Lee. Mrs. Schneider stated that she felt the option 3 contract to be the most flexible and fair, however did not find any of the contracts to be employee friendly.

Motion: After discussion, Mrs. Gilbert moved to accept the option 3 form for non certified administrator Director of Support Services 2014-2015. Mr. Simbric seconded the motion. The motion carried 3-2 with nays from Mr. Hackett and Mrs. Schneider.

G. DISCUSSION AND POSSIBLE ACTION TO ACCEPT CONTRACT FORM FOR NON CERTIFIED ADMINISTRATOR DIRECTOR OF TECHNOLOGY 2014-2015

Motion: Mrs. Schneider moved, seconded by Mr. Simbric to accept the option 3 contract for the Director of Technology 2014-2015. The motion carried 4-1 with a nay from Mr. Hackett.

H. DISCUSSION AND POSSIBLE ACTION TO ACCEPT CONTRACT FORM FOR NON CERTIFIED ADMINISTRATOR DIRECTOR OF ELL AND GRANTS 2014-2015

Motion: After brief discussion Mrs. Gilbert moved to accept the option 2 form for the non certified administrator Director ELL and Grants 2014-2015. Mrs. Freeman seconded the motion. The motion carried 3-2 with nays from Mr. Hackett and Mr. Simbric.

I. DISCUSSION AND POSSIBLE ACTION ON GOVERNING BOARD MISSION STATEMENT

Motion: Mrs. Gilbert moved, seconded by Mr. Hackett to approve the amendment to the Governing Board's Mission Statement to state: Camp Verde Unified School District will provide opportunities to cultivate academic *and personal* achievement and service to others within a community of respect. The motion carried 5-0.

7. INFORMATION ONLY

a. 2014-2015 School Calendar

8. BOARD/ ADMINISTRATIVE REPORT

a. Superintendent Dr. Lee, Principal Howe, Principal Weir and Director of Business Services Mr. Hicks reported on the Trust Leadership Conference they attended in June. It was an intense and practical workshop that focused on educational law and their roles as leaders in the School District.

9. REQUEST FOR FUTURE AGENDA ITEMS

- Mr. Simbric requested a report on technology expanding on what the District plans to do with the kind of information that was presented by Mrs. Swick (Surber).
- Mrs. Freeman asked to discuss and work the kinks out of the superintendent evaluation tool at a future Board meeting.
- Mrs. Freeman asked to have discussion on protocol for Board members visiting classrooms. Mr. Simbric expanded that he thought it might be helpful if the administrators could give their ideas anonymously.
- Mrs. Schneider asked to have another Work Session for Project Blank Slate, possibly in August.

10. ADJOURNMENT

Motion: Mrs. Gilbert moved, seconded by Mr. Hackett to adjourn the meeting. The motion carried 5-0. The meeting adjourned at 8:20 pm.

11. SIGNING OF DOCUMENTS

Respectfully Submitted,

Mary Hudson
Board/Administrative
Assistant

Helen Freeman
Board President

Trent Hackett
Member

Bob Simbric
Member

Christine Schneider
Member

Judy Gilbert
Member