

**CAMP VERDE UNIFIED SCHOOL DISTRICT BOARD MINUTES**  
**TAKEN DURING**  
**May 2, 2017**  
**SPECIAL MEETING**  
**4:00 PM**  
**AT THE CAMP VERDE UNIFIED SCHOOL DISTRICT MULTI-USE COMPLEX LIBRARY**  
**280 CAMP LINCOLN ROAD**  
**CAMP VERDE, ARIZONA 86322**

**Mission:**

Providing students a safe and caring environment in which knowledge, skills, and attitudes enable learners to become productive citizens  
*Respect, Integrity, Positive Relationships, Accountability*

**Vision:**

**Our District will:**

- Foster confidence, excellence, integrity, and a sense of belonging.
- Ensure each learner studies a challenging, academic and relevant curriculum, which enhances social, emotional, physical and ethical development.
- Work in partnership with all families and the community as an organization of engaged, motivated lifelong learners.

**4:00 PM**  
**SPECIAL WORK SESSION MEETING**

1. **WELCOME AND CALL TO ORDER**

Board President Mrs. Schneider called the meeting to order at 4:08 pm.

2. **PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE**

Mrs. Schneider led the Pledge of Allegiance. There was a moment of silence.

3. **ROLL CALL**

Board Members present were: Christine Schneider, Kitty McDowell, Tim Roth, and Helen Freeman.

Board Member Eric Lawton was absent.

4. **AGENDA REVIEW AND ACCEPTANCE**

Motion: Mrs. Freeman moved, to accept the agenda as presented. Mrs. McDowell second the motion. The motion carried 4-0.

5. **DISCUSSION/REPORT AND POSSIBLE ACTION ON FIFTH-DAY PROGRAMS TO INCLUDE PUBLIC AND STAFF INPUT AND GOVERNING BOARD EXPECTATIONS**

The Governing Board and members of the staff had a round table discussion on fifth-day enrichment programs currently available and the many possibilities of program expansion.

Other topics of discussion regarding fifth-day enrichment and instructional programs included:

- Potentially providing busing and meals for students attending fifth-day
- Surveying students on fifth-day program interests
- Surveying staff members on fifth-day instruction interests
- Continued collaboration with the town to expand existing programs and establish additional programs
- Research potential liabilities
- Create fifth-day clubs, accept fees and use tax credits for funding
- Advertising and educating the public regarding the benefits of tax credit donations

- The potential of hiring a fifth-day coordinator
- The potential of hiring a grant writer
- Establishing a financial plan to allocate funds to fifth-day programs using cash accounts
- Holding students accountable for attendance once they sign up for the enrichment programs

The Board took a recess 5:11 pm

The Board reconvened the meeting at 5:24 pm

6. ARIZONA OPEN MEETING LAW AND ARIZONA PUBLIC RECORDS TRAINING WITH DISTRICT LEGAL COUNSEL

Mr. Anthony Contente-Cuomo, District Legal Counselor instructed the Board regarding the Arizona Open Meeting Law. He answered questions while he presented a PowerPoint that included the Open Meeting Law statutory references. Mr. Contente-Cuomo's trained the Board Members on the law, emphasizing the application of the Open Meeting Law in the day-to-day operations of school Governing Boards and Superintendents. The presentation included, but was not limited to, the following information:

- The definition of a Public Body
- Basic Open Meeting requirements
- Initial Notice to the Public – Agenda Posting at least 24 hours in advance
- Accessible and transparent agenda postings
- The definition of a Meeting
- Protocol for telephonic meeting participation
- The definition of Legal Action
- The use of Soft Quorum postings for special or social events
- Discussions with less than a majority of the Board
- Emergency Meeting exceptions for agenda posting – Actual Emergencies only and Emergency Meeting requirements
- Recessing and resuming meeting requirements
- Additional notice requirements for ratifying prior illegal action
- Specificity requirements on agenda language
- The proper use of consent agendas
- Requirements for amending an agenda within 24 hours
- Executive Session Agenda Items, their posting requirements and proper use
- Public Meeting accessibility
- The rights of the public
- Call to the public
- Requirements and content of board meeting minutes
- Requirements and content of executive session meeting minutes
- Confidentiality of executive session minutes and lawful exceptions
- Executive Session process
- Unlawful communication by splintering, polling or use of third parties
- Consequences of Open Meeting Violation
- The authority of the Attorney General
- Failure or refusal to cooperate with the Attorney General
- Declaration of Public Policy

7. ADJOURNMENT

Motion: Mrs. McDowell moved, seconded by Mrs. Freeman to adjourn the meeting. The motion carried 4-0. The meeting adjourned at 6:37 pm.

8. SIGNING OF DOCUMENTS