

CAMP VERDE UNIFIED SCHOOL DISTRICT BOARD MINUTES
TAKEN DURING MEETING OPEN TO THE PUBLIC ON MARCH 14, 2017
SPECIAL SESSION 5:30 PM
WORK SESSION MEETING 6:00 PM
REGULAR MEETING 7:00 PM
AT THE CAMP VERDE UNIFIED SCHOOL DISTRICT MULTI-USE COMPLEX LIBRARY
280 CAMP LINCOLN ROAD
CAMP VERDE, ARIZONA 86322

Mission:

*Providing students a safe and caring environment in which knowledge, skills, and attitudes
enable learners to become productive citizens
Respect, Integrity, Positive Relationships, Accountability*

Vision:

Our District will:

- *Foster confidence, excellence, integrity, and a sense of belonging.*
- *Ensure each learner studies a challenging, academic and relevant curriculum, which enhances social, emotional, physical and ethical development.*
- *Work in partnership with all families and the community as an organization of engaged, motivated lifelong learners.*

SPECIAL MEETING 5:30 PM
POTENTIAL EXECUTIVE SESSION

1. WELCOME AND CALL TO ORDER
Board President Schneider called the meeting to order at 5:32 pm.
2. PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE
Superintendent Dr. Goodwin led the pledge of allegiance. There was a moment of silence.
3. ROLL CALL
Board members present were: Mrs. Schneider, Mr. Roth, Mrs. Freeman, Mrs. McDowell and Mr. Lawton
4. AGENDA REVIEW AND ACCEPTANCE
Motion: Mr. Roth moved, seconded by Mrs. Schneider, to accept the agenda as presented. The motion carried 5-0.
5. DISCUSSION AND POSSIBLE ACTION TO AUTHORIZE THE SUPERINTENDENT TO REPORT ANY SUSPECTED VIOLATIONS OF THE OPEN MEETING LAW TO THE OPEN MEETING LAW ENFORCEMENT TEAM ON BEHALF OF THE DISTRICT. THE GOVERNING BOARD MAY VOTE TO CONVENE IN EXECUTIVE SESSION, WHICH WILL NOT BE OPEN TO THE PUBLIC, PURSUANT TO A.R.S. §38-431.03(A)(3) FOR CONSULTATION WITH THE DISTRICT'S ATTORNEY(S) FOR LEGAL ADVICE. THE DISTRICT'S ATTORNEY(S) MAY APPEAR TELEPHONICALLY
Motion: Mr. Roth moved, seconded by Mrs. McDowell to convene in executive session pursuant to A.R.S. §38-431.03(a)(3) for consultation with the district's attorney(s) for legal advice regarding authorizing reporting suspected violations of the Open Meeting Law. The motion carried 5-0.
The Board entered executive session at 5:37 pm.
The Board exited executive session at 6:09 pm.
Motion outside of executive session: Mrs. McDowell moved to authorize the superintendent to report any suspected violations of the Open Meeting Law to the Open Meeting Law Enforcement Team on behalf of the District. Mr. Roth seconded the motion. The motion carried 4-1 with a nay from Mr. Lawton.

WORK SESSION 6:00 PM

1. WELCOME AND CALL TO ORDER

Mrs. Schneider called the work session meeting to order at 6:21 pm.

2. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

Mrs. Schneider explained that this was completed during the special session.

3. ROLL CALL

Board members present were: Mrs. Schneider, Mr. Roth, Mrs. Freeman, Mrs. McDowell and Mr. Lawton

4. AGENDA REVIEW AND ACCEPTANCE

Prior to approving the agenda Mrs. McDowell asked to clarify that the Item under 6.b. was referring a four-day-plus-one school week schedule.

Motion: Mr. Roth moved, seconded by Mrs. Freeman, to accept the agenda as presented. The motion carried 5-0.

5. PUBLIC PARTICIPATION

6. DISCUSSION ITEMS

- A. *Discussion, presentation on the Camp Verde School District Calendar and a South Verde High School Calendar for School Year 2017-2018*
- *The discussion will include a report on State mandated recess time.*
 - *The Board may direct the Superintendent to create a policy that ensures students K-5th grade that includes fifty minutes of unstructured recess time and fulfills the mandate*
 - *The discussion may include the Auditor General's Report on District Operational Efficiency and Spending*

Dr. Goodwin gave a brief summary on the State legislative discussion to extend unstructured recess time for student's kindergarten through grade 5. The legislature has not yet settled on the structure of the recess time, however the proposed extended recess time warranted adding more days/time to the school calendar.

There was extensive discussion on the three calendar options presented by Dr. Goodwin, for the Camp Verde Schools. Each calendar consisted of 155 days student days, but had different start dates and scheduled breaks. There was discussion on whether seat time could be supplemented by adding minutes to the day rather than extending the calendar by five additional days. Mr. Lawton and Mr. Roth expressed that they had heard clearly what the public had to say during the forum and survey period; showing strong support for a four-day schedule and no addition of school days.

There was discussion on the Auditor General Operational Efficacy Report that showed that students in the District were not doing as well as their peer groups on State assessments. Mrs. Freeman and Mrs. McDowell both expressed that more time in front teachers would help to rectify that. Mrs. McDowell and Mrs. Freeman both expressed that they did not feel that the students who score low and need more help were equally represented.

Mrs. Schneider validated the concerns of the Board members and the public calling the item a double-edged sword.

B. *Discussion on extending the four-day school week schedule beyond 2017-2018*

There was discussion on the matter as Mrs. Freeman referred back to the report that showed an achievement gap for Camp Verde students. She recommended that the Board leave the calendar open to the possibility of readdressing it next year. Mrs. McDowell concurred.

Mr. Roth disagreed stating that the community had asked for the four-day week resoundingly. The District needs consistency. People need to know what to expect in the years to come. Mr. Lawton concurred with Mr. Roth.

Mrs. Schneider vad both points.

Mr. Roth stated that the Board had decided to go forward with a four-day week. However, the only way it will succeed is if the Board gets behind it and gives the staff the tools they need to make is work.

The Board took a recess at 7:13 pm.

REGULAR SESSION 7:00 PM

1. WELCOME AND CALL TO ORDER
Mrs. Schneider called the Regular Session to order at 7:24 pm.
2. PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE
Mrs. Schneider explained that this had been completed during the special session.
3. ROLL CALL
Board Members present were: Mrs. Schneider, Mrs. Freeman, Mr. Roth, Mrs. McDowell and Mr. Lawton.
4. AGENDA REVIEW AND ACCEPTANCE
Mrs. Freeman asked to remove consent Items 9. D and E for discussion.
Motion: Mr. Roth moved, seconded by Mr. Lawton, to accept the agenda with the exception of the items removed for discussion. The motion carried 5-0.
5. PUBLIC PARTICIPATION/ CALL TO PUBLIC
Parent Steve Pike spoke in support of the four-day week schedule using Chino Valley, Wilcox and Williams as examples. All of the schools he referred to attend between 144 and 147 days. He asked that the Board not extend the calendar days, but rather support what the public, specifically the teachers, had to say. Teacher Lori Showers asked the Board to evaluate how the students had assessed on the 180 day, five-day school week schedule, to see if there had been an actual decline in student achievement due to the four-day week schedule. The key to student success is good quality teachers, low teacher turnover and quality time in the classroom, rather than more days in the seat. She also stated concern about student's wellbeing starting school in the heat of July.
Parent Stacey Barker spoke in support of family time and against lengthening the school year. He referenced a school that had lengthened there year and now had to adjust their calendar to add "family harmony days". He also expressed concern about the July heat and needing to ensure that school busses were equipped with water bottles so that students did not overheat and dehydrate.
Teacher Tina Scott spoke on a personal concern about her children's split family. She felt that more than half of the school's student population had the same concerns about shard custody and court battles. As a parent and a teacher she rules on the side of education. However, lengthening the school year would throw many split families into a tailspin and back into court. Her own kids would be missing the first three weeks of school if they had to start early in July, as they would be spending time with their fathers.
Teacher Kristi Mulcaire also stated that she and her students would be missing the first 2 weeks of school. She and many other CTE teachers will be participating in a CTE conference that has already been booked. The FFA students which she sponsors will be participating in the FFA show camp in July, which has already been paid for. She stated that she appreciated that the Board had concerns about the students who do not have support at home and may not have been represented at the forum. She wondered if offering parenting classes and other means of support might help. She did not feel that adding school days to the calendar would.

6. POTENTIAL ACTION ON PERSONNEL MATTERS AS RECOMMENDED BY THE SUPERINTENDENT

- A. *Employment recommendations:*
 - Linda Allred, MS Language Arts 17-18*
- B. *Extra Duty: Ann Martin, Battle of the Bots- 5th Day*
 - Lisa Mina, Battle of the Bots- 5th Day*
 - Angie Grubbs, Battle of the Bots- 5th Day*
 - Mr. Hansen, South Verde Math teacher*
 - Jane Mathews, Counselor High School, South Verde and Accommodation School*
 - Jessica Acock, Paraprofessional hour increase from 12 to 29 hours/week*
- C. *Substitutes: Jenna Crawford, All Campuses*
 - Lee Carpenter, Elementary*
 - Kathleen Hughes, All Campuses*
- D. *Coaches: Matt Malloy, HS Track*
- E. *Volunteers: Lara Price, ES Volunteer*
 - Stefanie McKinley, ES Volunteer*
 - Dulcy Corder, ES Volunteer*
 - Allison Fowler, ES Volunteer*
 - Scott Spleiss, HS Football*
 - Susan Holm, HS Softball*
 - Chelsey Lacey, ES Volunteer*
- F. *Resignations/Retirements:*
 - Ryan Malloy, Resignation effective 2/22/2017*
 - Adrian Selby, Resignation effective 02/14/2017*
 - Tim Lawrence, Retire as of 5/25/2017*
 - Brenda Ayers, Retire as of 5/25/2017*
 - Laurie Stevens, Resignation effective 03/09/2017*
 - Belinda Pendergast, Resignation effective 03/17/2017*
- G. *Transfers: Tanis Moore, Paraprofessional/Do Admin*
 - Daria Weir from High School Counselor to Elementary Resource Teacher*

Motion: Mrs. Freeman moved, seconded by Mrs. McDowell to accept the personnel matters as recommended by the superintendent. The motion carried 5-0.

7. POTENTIAL ACTION ON BUSINESS AND FINANCIAL MATTERS AS RECOMMENDED BY THE SUPERINTENDENT

- A. *Expense Vouchers in the amount of \$ 418,388.94*
- B. *Payroll Vouchers in the amount of \$ 652,806.95*
- C. *Financial Updates*
- D. *Student Accounts*

Motion: Mr. Roth moved, seconded by Mr. Lawton to accept the financial matters as recommended by the superintendent. The motion carried 5-0.

8. POTENTIAL APPROVAL OF GOVERNING BOARD MINUTES

- A. *Minutes taken February 14, 2017 Regular Board Meeting*

Motion: Mrs. Freeman moved, seconded by Mr. Lawton to accept the minutes taken during the February 14, 2017 Regular Board Meeting. The motion carried 5-0.

9. POTENTIAL ACTION ON THE CONSENT AGENDA

- A. *Potential approval of out of state travel for Camp Verde High School Wrestling team to Aztec New Mexico for the Tiger Summer Duals Wrestling Tournament June 15-17, 2017*
- B. *Potential acceptance of donation to District Band Program consisting of a 4 valve plastic euphonium tuba from Donors Choose (donorschoose.org)*
- C. *Potential approval of elementary fifth day program sewing class fee of \$ 30.00*
- D. *Potential action to accept the Superintendent's recommendation to rehire/employ certified staff members for fiscal year 2017-2018 – list attached (REMOVED FOR DISCUSSION- SEE ITEM 9.5)*
- E. *Potential action to accept the Superintendent's recommendation to rehire/employ classified staff members for fiscal year 2017-2018- list attached (REMOVED FOR DISCUSSION- SEE ITEM 9.5)*
- F. *Potential action to accept the Superintendent's recommendation to rehire/employ administrative staff members for fiscal year 2017-2018 – list attached*
- G. *Potential action to accept the Superintendent's recommendation to rehire/employ Principals for the 2017-2018 and 2018-2019 school year*
 - *Britta Booth – Elementary*
 - *Danny Howe- Middle School, Accommodation School, South Verde High School*
 - *Jason Douvikas – High School*

Motion: Mr. Roth moved, seconded by Mr. Lawton to accept items A,B,C,F and G under the consent agenda. The motion carried 5-0.

9.5. Discussion on Consent Items 9 D and E:

Mrs. Freeman had questions on the list of certified and classified personnel and asked that the lists be submitted in a cleaner format. Dr. Goodwin confirmed that plans had been made to do so next year.

Motion: Mr. Roth moved to accept Items 9 D and E under the consent agenda. Mrs. McDowell seconded the motion. The motion carried 5-0.

10. DISCUSSION REPORT AND POSSIBLE ACTION ITEMS

- A. *Discussion and possible action to accept the Camp Verde School District Calendar for school year 2017-2018*

There was brief discussion on the third calendar option which had school starting on July 31st, later than the other proposed calendars.

Dr. Goodwin stated that the start date on any one of the proposed calendars could be set back further as long as the student seat time was met. There was discussion on having the students start their school day earlier. Mr. Lawton asked if beginning school on August 7th, rather than July 31st, and adding 15 minutes to the day, student seat time and the recess mandates would be met. Dr. Goodwin clarified it could be done. To that end the calendar would consist of 151 student days, rather than 155.

Motion: Mr. Roth moved, seconded by Mr. Lawton to accept calendar option 3 with a student start date of August 7th with 151 days of attendance, as the Camp Verde School District calendar for school year 2017-2018. The motion carried 3-2 with nay from Mrs. Freeman and Mrs. Schneider.

B. Discussion and possible action to extend the four-day school schedule beyond the 2017-2018 school year

There was some discussion as Mrs. Schneider stated that the four-day school week did not need to be locked down at this time.

Motion: Mrs. McDowell moved to keep the schedule the way it is as a four-plus-one-day, leaving it open for evaluation next year. Mrs. Freeman seconded the motion. The motion failed 2-3 with nays from Mr. Lawton, Mr. Roth and Mrs. Schneider.

Motion: Mr. Roth moved to extend the four-day school year schedule to the 2022-2023 school year. Mr. Lawton seconded the motion. The motion carried 3-2 with nays from Mrs. Freeman and Mrs. McDowell.

C. Discussion and possible action to accept the South Verde High School Calendar for school year 2017-2018

Dr. Goodwin explained that the South Verde Calendar fell in line with the other calendar with school starting on August 7th.

Motion: Mrs. Freeman moved, seconded by Mrs. McDowell to accept the South Verde High School Calendar for school year 2017-2018. The motion carried 5-0.

D. Discussion/update and report on District Operational Efficiency and Spending according to the Arizona Auditor General

Dr. Goodwin spoke on the report regarding the conservative spending of the District, specifically in purchasing used busses. He briefly talked about not back-filling staff, specifically paraprofessionals as they either exit, retire or transfer. The money saved will be used for teachers.

There was no action requested on the item.

E. Discussion and Report from Superintendent on the District's Strategic direction

Dr. Goodwin reported on the draft of the District's Strategic Plan. Many aspects of the plan are already being implemented throughout the District. The Board will be looking to approve a completed plan with goals by summer.

No action was taken on the item at this time.

F. Discussion/report and possible action on additional staffing needs for the 2017-2018 school year to include:

- *High School Technology Teacher*
- *Middle School Social Studies Teacher .2*
- *Elementary First Grade Teacher*
- *Accommodation School .5/ South Verde Math .5 Teacher*

Dr. Goodwin explained the rationale and answered questions from the Board for each additional teacher. There is a potential that CTE may help to fund the technology teacher at the High School.

There was brief discussion on the potential future need to add classrooms at the High School as class sizes begin to grow, as do course offerings.

Motion: Mr. Roth moved, seconded by Mrs. Freeman to approve the additional staffing needs for the 2017-2018 school year as listed. The motion carried 4-1 with a nay from Mr. Lawton.

The Board took a recess at 8:35 pm and reconvened the meeting at 8:42pm.

G. Discussion and possible action to make and approve changes to the Governance Team Handbook

There was discussion on the changes that needed to take place in the handbook, including adding a Board Clerk to the Handbook once the policies are in place. There was no action taken on the item.

H. *Discussion and possible action to accept Policy BDB-Board Officers as First Read, to include the election of a Clerk of the Governing Board*

There was discussion on Policy BDB, and outlining the duties and responsibilities of a Board Clerk and using a uniform format in the Policy.

Motion: Mr. Roth moved, seconded by Mrs. Freeman to accept Policy BDB-Board Officers as First Read, to include the Board Clerk as an Officer and to format with changes in the policy as discussed, prior to Second Read. The motion carried 5-0.

I. *Discussion and possible action to accept Policy BDA- Board Organizational Meeting, ~~BE-School Board Meetings~~, and BEDBA as First Read, to align with policy BDB – Board Officers, to include a Clerk of the Governing Board*

There was discussion on aligning each policy to include the addition of a Governing Board Clerk. Mrs. Freeman suggested to add the Clerk to the agenda preparation meetings in Policy BEDBA- Agenda Preparation and Dissemination. The first sentence will read: The Superintendent will prepare Board meeting agendas in consultation with the Board President and /or the Board Clerk.

Regarding, Policy BDA- Board organizational meeting- it will reflect that the new officers shall take office upon election (to include the Clerk).

The Board will discuss Policy BE-School Board Meetings during the April meeting for potential First Read.

Motion: Mrs. Freeman moved, seconded by Mr. Lawton to accept Policy BDA- Board Organizational Meeting, and BEDBA as First Read, with the corrections discussed. The motion carried 5-0.

Motion: Mrs. Schneider moved to table Policy BE until another meeting. Mr. Lawton seconded the motion. The motion carried 5-0.

J. *Discussion and possible action to accept Arizona School Board's Association Policy Services Advisory, Volume 29, Number 1 as First Read to include:*

BGD- Board Review of Regulations

DIE – Audits/Financial Monitory

DJE- Bidding/Purchasing Procedures

GCCA- Professional/ Support Staff Sick Leave

GCF- ED – Professional Staff Hiring (exhibit)

GDF-EE – Support Staff Hiring (exhibit)

GDJ- Support Staff Assignments and Transfers

IHBJ-R- Indian Education (regulation)

IJNDBA- Website Accessibility

JFABD and JFABD- EB (exhibit) Admission of Homeless Students

JFB- Open enrollment

JFBA- Unsafe School Choice

JLCC- Communicable/Infections Diseases

JR and JR-R (regulation) Student Records

JRR- Student Surveys

Mrs. Schneider led the discussion as the Board went over each policy. Blanks will need to be filled in Policy GCCA prior to Second Read in April. The Open Enrollment Policy JFB, is currently being reviewed by the District's attorney. The Indian Education Regulation IHBJ-R, was addressed at an earlier meeting. Mrs. Schneider asked that Dr. Goodwin add an exhibit for Policy JLCC- Communicable/Infectious Diseases, to help to confirm that students have been treated for conditions before returning to school.

Mr. Roth exited the meeting at 9:28 pm and returned at 9: 30 pm.

Motion: Mrs. Freeman moved to approve the policies listed as First Read with the needed filling in of the blanks prior to Second Read. Mrs. McDowell seconded the motion. The motion carried 5-0.

K. Discussion and possible action to accept Policy amendments to IIE – Student Schedules and Course Loads as First Read

There was discussion on the needed amendment to the policy adding required coursework to align with the high school graduation requirements. Mrs. Schneider asked to have verbiage added that have accelerated students, who are on track for early graduation, the option to attend school for lesser hours.

There was no action taken on the Item. The item will come back in April for more discussion and potential First Read.

L. Discussion/report on fifth-day programs and Governing Board expectations –

The Board chose to review the item at a future meeting. Dr. Goodwin stated that he would work with the Board President to schedule a Work Session. There was no action taken on the Item.

11. BOARD REQUEST FOR FUTURE AGENDA ITEMS

Mr. Lawton asked to schedule a joint meeting with the VACTE Board or administration to go over class offerings.

12. INFORMATION ONLY

- A. *2016-2017 School Calendar*
- B. *Enrollment Report*
- C. *Upcoming April agenda – Site advisory Council Reports*
- D. *Upcoming April agenda– Superintendent contract revisions and contract negotiations*
- E. *Upcoming April Agenda- Election of Governing Board Clerk*

13. ADJOURNMENT

Motion: Mrs. Freeman moved, seconded by Mr. Lawton to adjourn the meeting. The motion carried 5-0. The meeting adjourned at 9:47 pm.

14. SIGNING OF DOCUMENTS