

CAMP VERDE UNIFIED SCHOOL DISTRICT BOARD

Minutes taken

Tuesday, March 11, 2014

CAMP VERDE UNIFIED SCHOOL DISTRICT MULTI-USE COMPLEX LIBRARY
280 CAMP LINCOLN ROAD
CAMP VERDE, ARIZONA 86322

BOARD VISION STATEMENT

Inspiring today's students to become tomorrow's leaders.

MISSION STATEMENT

Camp Verde Unified School District will provide opportunities to cultivate academic achievement and service to others within a community of respect.

6: 00 PM SPECIAL WORK SESSION

1. WELCOME AND CALL TO ORDER

Board President Helen Freeman called the meeting to order at 6:00 pm.

2. PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

Board Member Mr. Hackett led the pledge of allegiance. There was a moment of silence.

3. ROLL CALL

Board Members present were: Helen Freeman, Trent Hackett and Judy Gilbert.

Board Member Christine Schneider joined the meeting at 6:11 pm.

Board Member Bob Simbric was absent.

Others Present were: Dr. Amber Marchant-Lee, Superintendent; Brandon Kavanagh, District Legal Counselor; and Mary Hudson, Board Administrative Assistant.

4. AGENDA REVIEW AND ACCEPTANCE

Motion: Mrs. Gilbert moved, seconded by Mr. Hackett to accept the agenda as presented.
The motion passed 3-0

5. DISCUSSION OF REQUEST BY FORT VERDE MANAGEMENT CORPORATION FOR ASSISTANCE WITH EXEMPTION OR PAYMENT OF REAL PROPERTY TAXES UNDER LEASE-PURCHASE AGREEMENT DATED JULY 1, 2011 AND POSSIBLE DIRECTION TO LEGAL COUNSEL. THE BOARD MAY VOTE TO GO INTO EXECUTIVE SESSION ON THIS AGENDA ITEM PURSUANT TO A.R.S. §38-431.03(A)(3) AND (A)(4).

Motion: Mrs. Gilbert moved, seconded by Mr. Hackett to enter executive session pursuant to A.R.S. §38-431.03(A)(3) and (A)(4). The motion passed 3-0.

The Board entered executive session at 6:04 pm.

The Board exited executive session at 6:58 pm.

Mrs. Freeman said that the Board has directed legal counsel as stated in executive session.

7:00 PM REGULAR SESSION

1. WELCOME AND CALL TO ORDER

Board President Freeman called the meeting to order at 7:00 pm.

2. PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

Middle School Principal Mr. Danny Howe led the Pledge of Allegiance. There was a moment of silence.

3. ROLL CALL

Board members present were: Helen Freeman, Judy Gilbert, Trent Hackett, Christine Schneider and Bob Simbric.

4. AGENDA REVIEW AND ACCEPTANCE

Motion: Mrs. Gilbert moved, seconded by Mr. Hackett to accept the agenda as presented. The motion passed 5-0.

5. PUBLIC PARTICIPATION

There was no public participation.

6. STAFF/STUDENT/COMMUNITY RECOGNITION

Superintendent Dr. Lee suggested that since Elementary Principal Mrs. Pottorff was not present she be recognized during the next Board meeting.

7. CONSENT ITEMS

7.5 DISCUSSION AND POSSIBLE BOARD ACTION REGARDING ITEMS REMOVED FROM THE CONSENT AGENDA

Mrs. Freeman pulled Item 7. B. ii. Yavapai Title Voucher to be voted on separately. She asked that the voucher be agendized differently so that it would not have to be pulled from consent. Mrs. Freeman asked to strike the student auxiliary report, Item 7. B. iv. because they were not available for approval.

Motion: After brief discussion, Mr. Hackett moved to approve the consent agenda with the exception of Item 7. B. ii. Mrs. Gilbert seconded the motion. The motion carried 5-0.

Motion: Mr. Hackett moved to approve Item 7. B. ii. Mrs. Gilbert seconded the motion. The motion carried 4-0 with Mr. Simbric abstaining.

A. PERSONNEL MATTERS -

- i. Acceptance of Resignations/Retirements: Ruth Ann Bohannon, Elementary Teacher
- ii. Transfers:
- iii. Terminations:
- iv. Employment Offers:
 - a. Certified: Rebecca Robbins, Middle School Long Term Sub;
 - b. Classified:
 - c. Transportation:
 - d. Substitutes:
 - e. Coaches:
 - f. Volunteers: Tara Purinton, Elementary; Aaron Church, High School Softball; Steve Mahan, Middle School Baseball; David Wade, Middle School Track; Marco Lozanilla, Luis Cruz, Middle School Soccer
- v. Other:
 - a. Extra Duty Contracts Offers: Jill Rayburn, Enrollment Clerk (temporary)
 - b. Leave Of Absence:
 - c. Incentive Pay:

B. FINANCIAL/BUSINESS

- i. Approval of Vouchers:
 - Payroll - No. 23 in the amount of \$ 333, 832.06
 - Payroll - No 24 in the amount of 316, 070.19
 - Expense- No. 1438 in the amount of \$386.59
 - Expense- No. 1444 in the amount of \$ 81, 937.48
 - Expense- No. 1446 in the amount of \$ 67, 332.29
 - Expense- No. 1448 in the amount of \$ 93, 337.94
- ii. Yavapai Title Voucher No. 1447 in the amount of 5, 707.10
- iii. Budget Report
- iv. Student Auxiliary Report-

C. APPROVAL OF GOVERNING BOARD MEETING MINUTES

- i. Minutes taken during February 11, 2014 Regular Board Meeting
- ii. Minutes taken during February 25, 2014 Special Board Meeting

D. ENROLLMENT REPORT

E. OTHER ITEMS

- i. Potential approval of policy services advisory volume 26, number 1, policies JKE-Expulsion of Student and JLF-Reporting Child Abuse as *Second Read*
- ii. Potential acceptance of resolution opposing the legalization of marijuana as recommended by MATFORCE, the Yavapai County Substance Abuse Coalition
- iii. Potential acceptance of Kiwanis fundraiser dollars to be donated to the Camp Verde Elementary School Music Program

9. DISCUSSION AND POSSIBLE ACTION ITEMS

A. UPDATE/REPORT AND DISCUSSION ON MEET AND CONFER COMMITTEE AND REGULATION

Superintendent Dr. Amber Lee updated the Board on the Meet and Confer committee discussions. The committee met on March 3, 2014 and went over revisions to the Policy Regulation, budget assumptions for 2014-2015 and the committee's recommendations and requests for 2014-2015. Regarding the regulation, the serving Board Member will be removed from the committee as recommended by the Arizona School Boards Association. The regulation shall also reflect that the committee's initial meeting will be held in the fall and not specifically in October. The committee discussed adding a holiday for classified staff or giving the staff a step in pay next year. The committee's overall consensus was a step in pay for certified and classified staff. They would also like the District to look into helping the staff with increasing health insurance costs. There was some discussion on how The Affordable Health Care Act will affect the District and its staff.

There was no action taken on the Item.

B. DISCUSSION AND POSSIBLE ACTION TO ACCEPT THE CAMP VERDE UNIFIED SCHOOL DISTRICT CALENDAR FOR THE 2014-2015 SCHOOL YEAR

There was discussion on the two four-day week calendars that were presented to the Governing Board. The first option included a fall break the week of October 13-19, 2014. The second calendar omitted the fall break. Both calendars reflected the adopted four-day week schedule with Fridays as the off-day. There was discussion on having the certified staff attend in-services once a month on Fridays. There was also discussion on Columbus Day which was marked as a non school/non work day.

Motion: After discussion, Mr. Hackett moved to approve the 2014-15 calendar for CVUSD choosing option 2 (no fall break) with the exception of removing Columbus Day and adding once a month teacher in-services as needed on Fridays. Mrs. Gilbert seconded the motion.

There was discussion on the motion as Mrs. Freeman and Mrs. Schneider stated that they did not agree with the words "as needed" in the motion.

Motion: Mr. Hackett restated his motion; he moved to approve the 2014-15 calendar for CVUSD choosing option 2 (no fall break) with the exception of removing Columbus Day and adding once a month teacher in-services on Fridays. Mrs. Gilbert seconded the motion. The motion carried 5-0.

C. DISCUSSION AND POSSIBLE ACTION TO ACCEPT THE CALENDAR FOR SOUTH VERDE TECHNOLOGY MAGNET SCHOOL FOR 2014-2015

There was brief discussion on the calendar for South Verde High School which included a five-day week schedule with no fall break. The discussion included the potential of South Verde teaching staff taking advantage of the in-service Fridays that the District will be holding.

Motion: Mrs. Schneider moved, seconded by Mr. Hackett to accept the 2014-2015 calendar for South Verde Technology Magnet School as currently outlined. The motion passed 5-0.

D. DISCUSSION AND POSSIBLE ACTION TO SET A MONTHLY BOARD WORK SESSION TO DISCUSS PROJECT BLANK SLATE AND BOARD VISION MISSION FOR DISTRICT

Board member Schneider stated that she felt that the Board needed to be more available to the administration in a Work Session environment. There was discussion on agendizing the Work Sessions for potential action. After discussion the Board agreed that they would agendize discussion during the Regular Meetings to set a monthly Work Session. The next Board Work Session is scheduled for April 29, 2014 at 5:30 pm.

E. REPORT/UPDATE AND DISCUSSION ON TRANSPORTATION AND TRANSPORTATION 55 REPORT

Support Services Director Mr. Stacey Barker reported on bus route miles and State reimbursements for mileage. All the data is collected and sent to the State in the Transportation 55 report. The busses traveled 152, 428 miles in the first 100 days of school this year. They expect to travel 274, 369 miles over the course of the school year. They currently run 14 bus routes. The Transportation Department has been successful with regard to bus inspections. The fleet received a score of 100% for the 11th year in a row per the Department of Public Safety's annual inspection. Mrs. Gilbert would like to recognize the fleet mechanics at a future Board meeting.

There was no action taken on the Item.

F. REPORT/UPDATE AND DISCUSSION ON FACILITIES AND MAINTENANCE

Mr. Barker stated that thanks to his crew he had an amazing amount of pride in the Districts Facilities. Facilities Reports are turned in to the State Facilities Board throughout the school year. The Facilities Department has been doing well with preventative maintenance and therefore the District is in good standing with the Facilities Board. Currently the Five Year Plan is being revamped.

There was no action taken on the Item.

10. INFORMATION ONLY

- a. Rules of Order
- b. 2013-2014 Current School Calendar
- c. Annual Yavapai Library Network Report
- d. Reports from Site Councils

11. BOARD AND ADMINISTRATIVE REPORT

a. Update from Spring Legal Seminar attendees: Superintendent Dr. Lee, Director of Business Services, Mr. Hicks and Board Members Freeman and Schneider attended the conference on Friday, March 7, 2014. They each gave a summary of the event. There was information on the complexities of The Affordable Health Care Act; a legislative update; the teacher evaluation tool; Board ethical dilemmas and certified employee contracts.

b. Update on Student Tool Box and Staff: Dr. Lee requested to address this report next month with Mrs. Pottorff and Mr. Weir present.

12. REQUEST FOR FUTURE AGENDA ITEMS

There were no requests.

13. ADJOURNMENT

Motion: Mr. Hackett moved, seconded by Mrs. Gilbert to adjourn the meeting. The motion passed 5-0. The meeting adjourned at 8:10 pm.

14. SIGNING OF DOCUMENTS

Respectfully Submitted,

Mary Hudson
Board/Administrative Assistant

Helen Freeman
Board President

Judy Gilbert
Member

Trent Hackett
Member

Christine Schneider
Member

Bob Simbric
Member