

CAMP VERDE UNIFIED SCHOOL DISTRICT
GOVERNING BOARD MINUTES TAKEN DURING REGULAR SESSION
Tuesday, February 11, 2014

CAMP VERDE UNIFIED SCHOOL DISTRICT MULTI-USE COMPLEX LIBRARY and
CONFERENCE ROOM
280 CAMP LINCOLN ROAD
CAMP VERDE, ARIZONA 86322

BOARD VISION STATEMENT

Inspiring today's students to become tomorrow's leaders.

MISSION STATEMENT

Camp Verde Unified School District will provide opportunities to cultivate academic achievement and service to others within a community of respect.

7:00 PM

1. WELCOME AND CALL TO ORDER

Board President Freeman called the meeting to order at 6:59 pm.

2. PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

Board Member Hackett led the pledge of allegiance. There was a moment of silence.

3. ROLL CALL

Board Members present were: Helen Freeman, Trent Hackett, Christine Schneider and Bob Simbric. Student Ex-Officio, Falon Dela Vega was also present.
Board Member Judy Gilbert was absent.

4. AGENDA REVIEW AND ACCEPTANCE

Mrs. Freeman asked to exchange Items 5 and 6 – Staff/Student/Community Recognition to come before Public Participation.

Motion: Mr. Hackett moved, seconded by Mrs. Schneider to accept the agenda with the proposed changes. The motion passed 4-0.

6. STAFF/STUDENT/COMMUNITY RECOGNITION

Middle School Principal Danny Howe presented a certificate to 8th grade student Marilyn Garcia Sanchez congratulating her on winning first place in the Verde Valley Patriots Pin Essay Contest through the Veterans of Foreign War. Marilyn also went to State where she took fourth place with her writing. Marilyn read aloud her award winning essay on what patriotism meant to her.

Technology Director Aaron Moya recognized Technicians Chris Hancock and Brandon Wagoner for their outstanding efforts in the District's Technology Department. He presented certificates of appreciation to them saying that they were two great individuals with an outstanding commitment to the District and its technology.

Middle School Counselor Daria Weir and Johnson O'Malley Tutor Cindy Eaton recognized Isaiah Stanley, President of the Middle School Native American Club. The Club has been busy with a positive change project. Mrs. Weir handed out information on the student's activities. Mrs. Eaton handed out Native American boots handcrafted by the students to the Board Members. Isaiah addressed the Board regarding the positive change project stating that he was grateful for those that encouraged him including Mrs. Weir, Mrs. Eaton and his parents.

7. PUBLIC PARTICIPATION

John Bohan, elementary teacher and representative of the Camp Verde Education Association addressed the Board inviting them to come and read to elementary students during Read Across America Week scheduled to take place on March 3rd-7th, 2014.

Teacher and parent Tina Scott spoke on the potential four-day week. Her family recently moved back to Camp Verde and had come from a school where her children had experienced a

four-day school week. She felt that it was a positive experience for her students allowing for quality family time, proper rest and recuperation amid a busy school and family schedule.

Parent Steve Pike addressed the Board regarding the potential four-day week. He has (2) two students in the District that have attended since Kindergarten. He did his own research on the four-day week schedule, visiting Chino Valley and Wilcox schools. He said he heard a lot of positives, including increased student attendance and higher teacher morale.

7. **CONSENT ITEMS AND DISCUSSION**

Mrs. Freeman clarified Item 7. A. iii. e. Coaches: John Bohan and Steve Wilson will be coaching Middle School Track. Mark Kresge and David Miller will be coaching Middle School Soccer.

Mrs. Freeman asked to pull Item 7. A. iii. f. (volunteers) to be addressed later.

She clarified that Item 7. E.i. (out of State travel) did not require approval and needed to be removed from the consent agenda.

She asked that Item 7. B. ii. (Yavapai Title Voucher) be pulled for a separate vote so that Mr. Simbric could abstain.

She asked to pull Item 7. C. iv. and v. (Board Minutes taken January 29, 2014) so that she could abstain because she did not attend the meetings.

Motion: Mr. Hackett moved to approve the consent items with the exception of Items B. ii., C. iv., and C. v. The motion died for lack of a second.

Motion: After discussion, Mr. Simbric moved to approve the consent agenda removing Items 7. B. ii. C. iv. C. v. and A. iii. f. for discussion. Mrs. Schneider seconded the motion. The motion carried 4-0.

Motion: Mr. Simbric moved to remove Item E. i.(out of State travel) from the consent agenda.

Mrs. Schneider seconded the motion. The motion passed 4-0.

Motion: Mr. Simbric asked to pull high school softball volunteers not to include Adrian Carey, (Item A. iii. f.) from the consent agenda. Mrs. Schneider seconded the motion. The motion carried 4-0.

Motion: Mr. Hackett moved, seconded by Mrs. Schneider to approve, Item 7. B. ii. Yavapai Title Voucher. The motion carried 3-0, with Mr. Simbric abstaining.

Motion: Mr. Hackett moved, seconded by Mrs. Schneider to approve Items 7. C. iv. and v. The motion carried 3-0, with Mrs. Freeman abstaining.

A. **PERSONNEL MATTERS**

- i. Resignations/Retirements: Melissa Mongini, Elementary Teacher, effective end of school year; Arica Collins, Middle School Paraprofessional, effective February 13, 2014; Dain Sallee, effective January 31, 2014; Debi Pottorff, Elementary Principal, effective June 30, 2014
- ii. Transfers: John Ashby from Sub-driver to Route driver
- iii. Employment Offers
 - a. Certified:
 - b. Classified: Amy St. Amour-Sheehan, Paraprofessional; Title I Aide; Lisa Oothoudt, Title I Paraprofessional; Kambrah Allsup, Paraprofessional
 - c. Transportation: Ron Loveless, Sub-driver; Michelle McDonald, Sub-driver
 - d. Substitutes: Lois Warren, K-12; Patricia Bassi, Middle, High and South Verde
 - e. Coaches: Courtney Tenakhongva, South Verde Girls Basketball; Eric Evans, High School Golf; Pat Allen and Mike Reamer, Middle School Girls Soccer; John Bohan and Steve Wilson; Middle School Boys Soccer Track; Mark Kresge and David Miller, Middle School Soccer; Spencer Young (pending clearance) and Nate Jackson (pending clearance), Middle School Baseball; Steve Stone and Maggie Tasa, Middle School Softball
 - * f. Volunteers: Adrian Carey and Trent Hackett*, High School Softball; Zeke Hebbert, High School Golf
- iv. Other:
 - a. Extra Duty Contracts: Gail Wilson, extra hours for student enrollment; Nora Lubetz, after school tutoring; Janna White and Rosalie Sanchez, Co-Science Fair Coordinators; Darren Gagnon, SciTech Coordinator; Jenni Jackson and Jane Mathews, Love and Logic Coordinators; Kathy Dumas, Bus driver, additional time; Adrian Selby, High School Year Book Advisor;
 - b. Leave Of Absence:
 - c. Incentive Pay:

B. FINANCIAL/BUSINESS

- i. Approval of vouchers
Payroll –
No. 20 in the amount of: \$ 304, 677. 80
No. 21 in the amount of: \$ 17, 034. 26
No. 22 in the amount of: \$ 324, 534.12
Expense-
No. 1433 in the amount of \$1,347. 27
No. 1439 in the amount of \$ 51, 014.29
No. 1441 in the amount of \$ 106,147. 80
No. 1442 in the amount of \$ 187, 314.36
No. 1443 in the amount of \$ 57,666. 26
- * ii. Yavapai Title Voucher No. 1440 in the amount of \$ 5, 707.10
- iii. Budget Report
- iv. Student Auxiliary Reports-

C. POTENTIAL APPROVAL OF GOVERNING BOARD MINUTES

- i. Minutes taken during: January 14, 2014 Regular Board Meeting
- ii. Minutes taken during: January 14, 2014 Executive Session 1
- iii. Minutes taken during: January 14, 2014 Executive Session 2
- iii. Minutes taken during: January 21, 2014 Special Work Session Board Meeting
- iv. Minutes taken during: January 29, 2014 Special Work Session Board Meeting
- v. Minutes taken during: January 29, 2014 Executive Session

D. ENROLLMENT REPORT

- i. Enrollment Report

E OTHER ITEMS

- i. ~~Potential approval of out of state travel for Jocelyn Alvey and Mary Hudson to attend the 2014 Educational Technology Consortium Conference regarding SAIS and Special Education submission cycles and integrity , February 5-7 2014.-(removed)~~
- ii. Potential approval to pursue Learning Grants given by Salt River Project/Natural Resources Conservation District.
- iii. Potential approval of Commercial Systems Technology as Technology in Place.
- iv. Potential approval of out of state travel for Camp Verde High School Football team and coaches to football camp in Irvine California, July 27, August 1, 2014.
- v. Potential approval to pursue a Security Hardware Grant for District technology.
- vi. Potential approval to pursue a Heritage grant from Arizona Game and Fish for High School Biology.

8. DISCUSSION AND POSSIBLE ACTION ITEMS

A. DISCUSSION/REPORT FROM CAMP VERDE COMMUNITY LIBRARY TEEN ADVISORY BOARD ON TEEN SURVEY REGARDING NEW CONSTRUCTION

Superintendent, Dr. Amber Lee introduced Sebra Choe from the Library Teen Advisory Board. Ms. Choe addressed the Board stating that they wanted to let the Board know what they have in mind for the future of the library and the town's youth. She mentioned that if the District decided to adopt a four-day school week the Teen Advisory Board has some options to offer for the off day. She introduced Camp Verde High School Student Billy Cook who gave a presentation on the Teen Advisory Boards vision for the new library. The Teen Advisory Board is a small group with big goals. They want the library to encompass fun, constructive opportunities for teens. They have much to offer the youth: work study programs, tutoring, and over 100,000 resource items. There is a student survey on the District's website for students to give input on what they would like to see happen with the new library. Their goal is to have 750 students participate in the survey by the end of the school year.

There was no action taken on the item.

B. DISTRICT STUDENT BENCHMARK TESTING AND ACHIEVEMENT REPORTS

Superintendent Dr. Amber Lee and the Site Principals addressed the Board regarding the student benchmark and achievement reports.

Elementary Principal Mrs. Pottorff explained the data collected at the Elementary School. The student benchmark tests measuring reading and math progress were administered in August, October and December to students in grades second, third, fourth and fifth. The students are showing gains in both areas at every grade level. They will continue to monitor student performance with weekly assessments. There will be one more benchmark test administered in March before the students take the AIMS tests in April.

Middle School Principal Mr. Howe presented the schools data saying that the teachers were working very hard to analyze the data and re-teach materials that students may have missed. The benchmarks were administered in quarter 1 and quarter 2 and showed gains in reading and math for sixth, seventh and eighth grade students. Different material was covered in the two quarters and during the benchmark testing. The benchmarks show the teachers what the students learned and what needs to be re-taught.

High School Principal Mr. Weir spoke on the high school's student data. Each class administered a benchmark test at the beginning of the year and again at the end of the semester. The students showed gains in every class. Teacher mentor Mr. Benson will be working with the staff to help them analyze what needs to be re-taught. Mr. Weir was pleased with the gains particularly in math where the common core curriculum has been implemented.

South Verde Principal Mr. King gave an academic update on the schools progress stating that the needs of the 78 students at South Verde are very diverse. They use targeted intervention plans for each student. The common core is being taught in math and groups have been established for reading intervention. There was no action taken on the item.

C. PROJECTED BUDGET REPORT FOR 2014-2015 FISCAL YEAR

Director of Business Services Steve Hicks addressed the Board with a projected budget report for the 2014-2015 school year. The 2013-2014 Adopted General Budget Limit was \$ 7,744,998.00. The estimated General Budget Limit for 2014-2015 is \$ 7, 731, 945.00. However, there are a lot of variables, this is only a projection. The numbers are based off of the 40 day student count.

There was no action taken on the item.

D. DISCUSSION AND REPORT ON THE FOOD SERVICE PROGRAM AND NATIONAL SCHOOL LUNCH PROGRAM

Director of Business Services, Steve Hicks and Food Service Director Ida Pieratt addressed the Board regarding the Food Service Program. The program is supported by grant funding from the National School Lunch Program and the Arizona's School Nutrition Program. The District has a high rate of poverty; 72% of the students who are served qualify for Free and Reduced meals. They serve 900 to 950 students daily.

There was no action taken on the item.

E. DISCUSSION/UPDATE AND POSSIBLE BOARD ACTION ON PROJECT BLANK SLATE, BOARD GOALS AND POTENTIALLY ADOPTING A FOUR-DAY SCHOOL WEEK FOR THE 2014/2015 SCHOOL YEAR: DISCUSSION MAY INCLUDE: PROJECT BLANK SLATE, THE STUDENT TOOL BOX AND BOARD VISION, MISSION AND GOALS

There was extensive discussion on the potential four-day school week. Board member Simbric said that he was ready to move forward with the schedule hoping that it would provide more opportunities for the students. Mr. Hackett expressed that he was pleased with the turnout at the public forum. It was nice to hear from people on both sides of the matter. He and Mr. Simbric agreed that they were ready to support the administration with a vote for the four-day week. Mrs. Freeman agreed that the forum was successful; however, some questions still have not been answered. Mrs. Schneider said that she supported the four-day teaching schedule for certified staff but felt there needed to be a better plan in place for student academics on the off day. Mrs. Freeman and Mrs. Schneider agreed that more research needed to be provided, preferably showing an academic increase for students. Mr.

Hackett said that he had not seen any negatives in the provided research as far as student academics were concerned; there was no evidence of declining academics. Mr. Simbric stated support for the administration saying that the Board needed to move on and let the administrators do their job.

There was discussion on the potential of going forward with the four-day school week with the Middle and High Schools and leaving the Elementary School on a five-day school week as concerns were raised about the younger students. After extensive discussion between the Board the administrative team and members of the audience the Board decided to continue the conversation at a later date.

Motion: Mrs. Schneider moved to have a Work Session preceded by an actionable meeting to specifically address the four-day school week. Mr. Hackett seconded the motion. The motion carried 4-0.

After the motion the Board discussed the Student Tool Box as presented by Board Member Schneider. Mr. Simbric and Mr. Hackett agreed that the staff would need to support the Tool Box in order for it to be effective. After brief discussion the Board agreed to send the revised Tool Box back to the teaching staff to get their input.

F. DISCUSSION AND POTENTIAL APPROVAL OF POLICY SERVICES ADVISORY VOLUME 26, NUMBER 1, POLICIES JKE- EXPULSION OF STUDENT AND JLF-REPORTING CHILD ABUSE AS FIRST READ

Motion: After brief discussion Mr. Simbric moved to approve JKE and JLF as First Read with the inclusion of option B in the JKE policy. Mr. Hackett seconded the motion. The motion passed 4-0.

9. ADMINISTRATIVE REPORT

- i. Report/Update from Arizona School Boards Association Bolts Conference attendees:
Dr. Lee reported that she enjoyed a session on fifteen things school board members can do to build confidence in public schools. She also enjoyed the Pecha Kucha presentations designed to give a broad presentation in a very short period of time giving the listeners an opportunity to ask questions after the presentation.
Mrs. Freeman stated that she enjoyed the session on school budgets and thanked Mr. Hicks for giving such clear reports to the Board. She also mentioned that there was a session on how to become a lobbyist and an agenda writing session that she enjoyed.
Mrs. Schneider also enjoyed the session on school budgets and the Pecha Kucha sessions. Board/Administrative Secretary Mrs. Hudson reported that she enjoyed the session on building confidence in public schools and got some useful information in the agenda writing session.
- ii. Report/Update on District Accreditation and AdvancED- Dr. Lee stated that the Accreditation Team would be coming on April 21st through the 24th. They will be interviewing the administrative team and evaluating the District.
- iii. Upcoming- Staff Appreciation in April, volunteers needed.- Dr. Lee said that the staff appreciation is no longer being funded. She asked that everyone brainstorm on creative ways to make it happen.

10. INFORMATION ONLY

- A. Governing Board Rules of Order
- B. Board Operating Calendar
- C. School Calendar 13-14
- D. Thank you letter from Joan (England) Feller
- E. Student Discipline Reports, from Arizona Safe – requested by Board member Simbric
- F. ASBA Recommended Calendar
- G. ASBA Sample Board Operating Protocol

11. BOARD REQUEST FOR FUTURE AGENDA ITEMS

- 1) The Board asked Dr. Lee to set a Work Session date and time to address the following questions regarding the potential four-day school week:

- What affect(s) would it have if the Middle School and High School went to a four-day week and the Elementary stayed on a five-day week including: budgetary, bus scheduling, food service and support staff.
- What plans can be made to incorporate school sponsored enrichment activities on Fridays or half day Fridays.

The Board agreed to forward any additional questions they wanted answers for to Dr. Lee prior to the meeting. The tentative date for the Work Session is Tuesday, February 25, 2014 at 5:45 pm. Dr. Lee will contact the Board Members to confirm the date and time will work for them.

- 2) Mrs. Schneider asked to have an agenda Item to discuss adding a monthly Work Session to work on Project Blank Slate.

12. ADJOURNMENT

Motion: Mr. Hackett moved, seconded by Mrs. Schneider to adjourn the meeting. The motion passed 4-0. The meeting adjourned at 10:00 pm.

13. SIGNING OF DOCUMENTS

Respectfully Submitted,

Mary Hudson
Board/Admin Assistant

Helen Freeman
Board President

Trent Hackett
Member

Christine Schneider
Member

Bob Simbric
Member