

CAMP VERDE UNIFIED SCHOOL DISTRICT BOARD
MINUTES TAKEN TUESDAY, JANUARY 14, 2014

Special Session

6:30 p.m.

Regular Session

7:00 p.m.

CAMP VERDE UNIFIED SCHOOL DISTRICT MULTI-USE COMPLEX LIBRARY and
CONFERENCE ROOM
280 CAMP LINCOLN ROAD
CAMP VERDE, ARIZONA 86322

BOARD VISION STATEMENT

Inspiring today's students to become tomorrow's leaders.

MISSION STATEMENT

Camp Verde Unified School District will provide opportunities to cultivate academic achievement and service to others within a community of respect.

6:30 pm

1. DISCUSSION AND POSSIBLE ACTION TO ENTER EXECUTIVE SESSION PURSUANT TO A.R.S. 38-431.03 (A)(3) TO CONSULT WITH DISTRICT ATTORNEYS REGARDING A NOTICE OF CLAIM

Board President Freeman called the meeting to order at 6:28 pm.

Board Members present were: Helen Freeman, Trent Hackett, Judy Gilbert, Christine Schneider and Bob Simbric.

Others present were: District Legal Counselors, Mr. Jim Ledbetter and Tosca Henry, Superintendent Dr. Amber Marchant-Lee and Board /Administrative Assistant, Mary Hudson.

Motion: Mrs. Gilbert moved, seconded by Mr. Hackett to enter executive session pursuant to ARS 38-431.03 (A) (1) to consult with the District Attorney regarding a notice of claim. The motion passed 5-0.

The Board entered executive session at 6:30pm.

The Board exited executive session at 6:54 pm.

7:00 pm

1. WELCOME AND CALL TO ORDER

Board President Freeman called the meeting to order at 7:01 pm.

2. PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

Board Member Schneider led the pledge of allegiance. There was a moment of silence.

3. ROLL CALL

Board members present were: Helen Freeman, Trent Hackett, Judy Gilbert, Christine Schneider, Bob Simbric and Student Ex-Officio, Falon Dela Vega.

4. AGENDA REVIEW AND ACCEPTANCE

Mrs. Gilbert moved, seconded by Mr. Hackett to accept the agenda as presented. The motion passed 5-0.

5. PUBLIC PARTICIPATION

Middle School eighth (8th) grade science teacher Rhonda Koeppe addressed the Board regarding the potential four day week. She had experienced a four day week schedule for a semester and supported the idea. Teachers take more work home than they admit. Having an extra day at home helps teachers to come back more rested and refreshed and maybe even a little more organized. She spoke about the benefits of having the off day to schedule personal appointments, saving expenses on substitute teachers. She felt that longer class periods would give her more freedom in the classroom and more time to cover material with the students.

Middle School Principal Danny Howe recognized eight (8th) grade student Marilyn Garcia (not present). She won the Patriots Pin Essay Contest through the Department of Arizona Veterans of Foreign War and Ladies Auxiliary. Mr. Howe was excited to share that she not only received 1st place in Yavapai County, she also went to State where she won 4th place overall. The topic of the essay was: What Does Patriotism Mean to Me.

6. BOARD ORGANIZATIONAL MEETING-POLICY BDA

- a. Motion: Mrs. Gilbert nominated Helen Freeman to serve as Board President. Mr. Simbric seconded the nomination. The motion passed 5-0.
- b. Motion: Mr. Simbric moved, seconded by Mr. Hackett to set the Regular Board meetings for 2014 for every second Tuesday of the month at 7:00 pm at the Multi-Use Library, located at 280 Camp Lincoln Road. The motion carried 5-0.

7. STAFF/STUDENT/COMMUNITY RECOGNITION

Middle School Principal Danny Howe recognized Language Arts Teacher Robin Tankesley. Mr. Howe said he was so fortunate to have such a great staff. Mrs. Tankesley will be representing Camp Verde Middle School as a nominee for Yavapai County Teacher of the Year. This is her first year in the District. She has a heart of gold and loves the students. Board Member Schneider added that she had the opportunity to visit Mrs. Tankesley's class and was very impressed with the way she handled her students, with love and accountability.

8. CONSENT ITEMS

8.5 DISCUSSION AND POSSIBLE BOARD ACTION REGARDING ITEMS REMOVED FROM THE CONSENT AGENDA

Mrs. Freeman asked to pull item B. ii. Yavapai Title Expense Voucher No. 1435 to be addressed separately. She asked that Mr. Simbric abstain from the vote for reasons of conflict of interest.

Mrs. Freeman stated that item E. iv. Potential approval of Policy IHBJ- Indian Education and its regulation IHBJ-R could be approved (striking the words *first read*).

Motion: Mrs. Gilbert moved, seconded by Mr. Hackett to accept the consent agenda with the exception of items B ii. and E. iv. The motion passed 5-0.

Motion: After brief discussion, Mrs. Schneider moved to accept Item B.ii., Yavapai Title Expense Voucher No. 1435. Mrs. Gilbert seconded the motion. The motion passed 4-0 with an abstention from Mr. Simbric.

A. PERSONNEL MATTERS -

- i. Acceptance of Resignations/Retirements:
- ii. Transfers:
- iii. Terminations:
- iv. Employment Offers

- a. Certified: Tina Scott, Graphic/Web Design Teacher; Kalea Taylor, Agricultural Science Teacher
- b. Classified: Dave Harbeson, Facilities Technician; Lacey Murphy, South Verde Nursery Aide; Megan Steward, Preschool Nurse Paraprofessional
- c. Transportation:
- d. Substitutes: Adrienne Carey, High School;
- e. Coaches: High School Baseball: Will Davis and Bryan Pelfrey; High School Softball: Henry Smith and Toni Harris; High School Track: Lori Showers, Amy Wall, Milfred Tewawena and Pam Edgerton; High School Golf: Chris Fuller
- f. Volunteers: High School Baseball: Tyler Rezzonico, Rusty Kennedy, Steve Hicks, Grant Hendrikse, Tanner Rezzonico and Taylor Hicks (pending clearance); High School Track: Mick O'Callahan, Mike Edgerton and Matt Malloy
- v. Other:
 - a. Extra Duty Contracts Offers: Dain Sallee, Custodian, temporary; Tammy Carter, Saturday School Supervisor; Robin Tankesly, Saturday School Supervisor; Steve King and Laurie Kaaekuahiwi, Split duty, Native American Student Academic Coordinator(s) Semester 2; Kalea Taylor, FFA Advisor (1/2); Kalea Taylor, Extended Contract for Supervised Agriculture; Terry Teach, additional 4 days for South Verde First Things First; Patricia Max, South Verde, 1 additional day for testing;
 - b. Leave Of Absence:
 - c. Incentive Pay:

B. FINANCIAL/BUSINESS

- i. Approval of Vouchers:
 - Payroll -
 - No. 16 in the amount of \$ 316, 596.42
 - No. 17 in the amount of \$ 21, 984.17
 - No. 18 in the amount of \$ 341, 376.20
 - No. 19 in the amount of \$ 309, 185.04
 - Expense-
 - No 1427 in the amount of \$ 725.32
 - No 1432 in the amount of \$ 135, 095.69
 - No 1434 in the amount of \$ 82, 141.44
 - No. 1436 in the amount of \$ 29, 719.19
- ii. Yavapai Title Expense Voucher No. 1435 in the amount of \$ 5, 707.10
- iii. Budget Reports
- vi. Student Auxiliary Report

C. POTENTIAL APPROVAL OF BOARD MEETING MINUTES

- i. Minutes taken during: December 10, 2013 Regular Session
- ii. Minutes taken during: December 10, 2013 Executive Session

D. ENROLLMENT REPORT

- i. Enrollment Report

E OTHER ITEMS

- i. Potential approval of-policies as recommended by the Arizona School Boards Association (ASBA), Volume 25, Number 5 as *Second Read*:

- BCB- Board Member Conflict Of Interest; CBI- Evaluation of Superintendent (amended); DJE-Bidding/Purchasing Procedures; and JICH-Drug and Alcohol Use by Students.
- ii. Potential approval of Policy EG- Office Services as *Second Read*
 - iii. Potential acceptance of donation in the amount of \$ 1,500.00 from the Yavapai – Prescott Indian Tribe.
 - ~~iv.~~ Potential approval of Policy IHJB- Indian Education and its regulation IHJB-R as *First Read*.
 - v. Potential approval of books donated to the Camp Verde School Library from Melina Reylek and Martina Guzman.
 - vi. Potential approval of after school Robotics Club at Camp Verde Elementary School.
 - vii. Potential acceptance of Donation of Lego Robotic Parts from Arizona’s First Lego League.

9. DISCUSSION AND POSSIBLE ACTION ITEMS

A. DISCUSSION AND POSSIBLE ACTION TO SET A SPECIAL WORK SESSION FOR FURTHER DISCUSSION ON PROJECT BLANK SLATE/MISSION AND GOALS

Motion: After brief discussion Mrs. Schneider moved to set a Special Board Meeting for further discussion on Project Blank State/ Mission and Goals on Tuesday, January 21, 2014, at 5:30 pm at the (library) facility. Mr. Hackett seconded the motion. The motion passed 5-0.

B. DISCUSSION/BRAINSTORM AND POSSIBLE ACTION ON THE POTENTIAL FOUR (4) DAY SCHOOL WEEK

Superintendent Dr. Lee stated that High School Principal Mr. Weir had done a lot of research and a great job spearheading the project. Board Member Schneider had submitted several questions, including how the other principals felt about the potential four day schedule. Mr. Weir addressed the Board regarding Mrs. Schneider’s questions. His research on implementing a four day week has indicated the following: student and staff morale will increase; student and staff attendance will increase and individualized instruction will increase. Enrichment courses may be taught on the off day if grant monies are available. Students will have opportunity for job shadowing and internships. Research has shown that in some schools student academic performance increases. Sports and extracurricular activities would be planned around the off day to ensure that students miss less class time. The high school has looked at Friday as the off day because of attendance rates.

Student Ex-Officio Falon Dela Vega shared that she will be missing two days of class time for a student council state convention. If a four day week was implemented she would only have to make up work for one day missed.

Middle School Principal Howe stated that he had discussed the idea of the four day week with his staff at their last staff meeting. The teachers genuinely care about the students and there has not been a lot of proof yet that academic performance increases. However, the staff agreed that morale would increase. Overall the staff was supportive of the idea. The Middle and High Schools share five staff members and will need to be on the same schedule in order for that to continue. He believed that if the Board approved the four day schedule they needed to do it K-12 in order to keep things congruent. He said he appreciated all the research Mr. Weir had done and was willing to survey the Middle School parents to see how they feel about the potential four day week.

South Verde Principal Mr. King said that his student population was a little different. However, they are part of the District. He agreed with Mr. Howe that logistically the whole District would need to take on the new schedule. If they went to the four day school week

schedule Fridays could be used for targeted intervention, sports, tutoring, field trips and community outreach. The Charter would need to be amended if the schedule changed, but it is doable.

Elementary Principal Mrs. Pottorff said that she surveyed her staff and the results came back overwhelmingly in favor of the four day week. The primary concern at the Elementary school was childcare. Her next step is to survey the parents.

Mr. Weir let the Board know that there will be a Parent Forum on the potential four day week on Wednesday, January 29, 2014 beginning at 6:00 pm. Fliers will be posted around town, an auto-dialer will go out to the parents and Yavapai Broadcasting will do a radio advertisement. It will be a question and answer forum on the potential K-12 four day school week.

Board member Simbric would like to have more information on how the proposed schedule might affect the budget. He would also like to know more about the potential programs that would be put in place. He worried about getting students to participate in those programs, saying that it is hard enough to get students to come to school now; how are we going to get them here if they don't have to be here. He would also like to have more information on how this idea would impact student achievement, specifically at the elementary level.

Board member Freeman would like to know how classified staff would be affected.

Board member Schneider asked how Special Education and English Language Learning (ELL) students might be affected. Mr. Weir said that had been a concern at every school he had researched. In the High Schools case they would look to have DDD (Department of Developmental Disabilities), the Ark and Yes Programs help with services for Special Education students. AIMS tutoring money may be used to help fund Fridays for ELL students.

Mr. Weir asked that the Board consider taking action on the potential schedule at the February Board meeting.

Mr. Hackett asked that the parent surveys at the Elementary and Middle Schools be completed before the February Board meeting so that the Board could consider the information.

C. DISCUSSION REGARDING THE COMPLETION OF THE SUPERINTENDENT'S ANNUAL EVALUATION. THE BOARD MAY VOTE TO CONVENE IN EXECUTIVE SESSION PURSUANT TO A.R.S. §38-431.03(A)(1) FOR THE DISCUSSION OF PERSONNEL MATTERS

Motion: Mrs. Gilbert moved, seconded by Mr. Hackett to enter executive session pursuant to A.R.S. §38-431.03(A)(1) for the discussion of personnel matters. The motion passed 5-0.

Mrs. Freeman called for a brief recess at 8:29 pm.

The Board entered executive session at 8: 37 pm.

The Board returned to open session at 9:28 pm.

D. DISCUSSION AND POSSIBLE ACTION TO APPROVE THE SUPERINTENDENT'S EVALUATION

Motion: Mr. Hackett moved, seconded by Mr. Simbric to approve the Superintendent's Evaluation as discussed in executive session. The motion carried 5-0.

E. DISCUSSION AND POSSIBLE ACTION TO APPROVE THE SUPERINTENDENT'S PROFESSIONAL DEVELOPMENT PLAN

Mrs. Freeman asked to have Dr. Lee fill in the activities in the Professional Development Plan and make sure the Board Members get copies.

Motion: Mr. Hackett moved, seconded by Mrs. Schneider to approve the Superintendent's Professional Development Plan as articulated in executive session. The motion passed 5-0.

10. BOARD AND ADMINISTRATIVE REPORT

- a. Report on the Arizona School Boards Association Annual Conference:
Dr. Lee stated that Mrs. Freeman had received her Master of Boardsmanship Second Cluster Pin. It takes a lot of time, energy and effort to do that. She congratulated Mrs. Freeman.
Mr. Hackett shared that he may not have attended the right sessions. It was the first year he had been disappointed by the conference.
Mrs. Freeman stated that she had a chance to visit board members from other schools that run a four day week schedule. She was impressed by a presentation given on the San Luis Gadsden Elementary school. They have an amazing band program and an outstanding advanced math program. She indicated that the community is very involved in San Luis, the programs they have put in place have helped with that involvement. She also attended a session on Civil War and leadership skills that she enjoyed.
- b. Report regarding the celebration on January 9, 2014 at the Phillip England Center for the Performing Arts: Dr. Lee stated that the festivities were outstanding. It was the best program she had seen in the school theater. She said she felt a lot of gratitude for everything the District has and all the talented and great people we are surrounded by in the school and the community. It was a very inspirational program. She thanked Mrs. Freeman for organizing the program. Mr. Hackett added that part of what made it so great was crossing the arts; incorporating dancers, musicians and singers.

11. INFORMATION ONLY

- a. Board Annual Calendar
- b. School Calendar 2013-2014
- c. Governing Board Rules of Order
- d. Board Operating Protocol
- e. Upcoming Arizona School Boards Association BOLTS Conference agenda

12. BOARD REQUEST FOR FUTURE AGENDA ITEMS

Mrs. Freeman asked for a report on AdvancED.
Mrs. Freeman asked that 8th grade student Marilyn Garcia come and read her essay on patriotism during the February meeting.
The Board will also continue discussion on the potential four day week in February.

14. ADJOURNMENT

Mrs. Gilbert moved, seconded by Mr. Hackett to adjourn the meeting. The motion passed 5-0. The meeting adjourned at 9:46 pm.

13. SIGNING OF DOCUMENTS

Respectfully Submitted,

Mary Hudson
Board/Administrative Assistant

Helen Freeman
Board President

Judy Gilbert
Member

Trent Hackett
Member

Bob Simbric
Member

Christine Schneider
Member