

CAMP VERDE UNIFIED SCHOOL DISTRICT BOARD AGENDA

Tuesday, June 10, 2014

CAMP VERDE UNIFIED SCHOOL DISTRICT MULTI-USE COMPLEX LIBRARY
280 CAMP LINCOLN ROAD
CAMP VERDE, ARIZONA 86322

BOARD VISION STATEMENT

Inspiring today's students to become tomorrow's leaders.

MISSION STATEMENT

Camp Verde Unified School District will provide opportunities to cultivate academic achievement and service to others within a community of respect.

6:00 p.m. Special Session

1. WELCOME AND CALL TO ORDER
2. PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE
3. ROLL CALL
4. AGENDA REVIEW AND ACCEPTANCE
5. DISCUSSION AND POSSIBLE BOARD ACTION REGARDING THE COMPLETION OF THE SUPERINTENDENT'S INFORMAL EVALUATION. THE BOARD MAY VOTE TO CONVENE IN EXECUTIVE SESSION PURSUANT TO A.R.S. §38-431.03(A)(1) FOR THE DISCUSSION OF PERSONNEL MATTERS
Submitted by: Board President Freeman
Evaluation forms to be filled out prior to Board meeting
Discussion may include superintendent's job description, evaluation form, contract and superintendent's professional development plan and performance pay (tab 0)

7: 00 p.m. Regular Session

1. WELCOME AND CALL TO ORDER
2. PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE
3. ROLL CALL
4. AGENDA REVIEW AND ACCEPTANCE
5. STAFF/STUDENT/COMMUNITY RECOGNITION
6. PUBLIC PARTICIPATION
Please see Policy BEDH and Exhibit- Public Participation at Board Meetings. Individual speakers shall not exceed five (5) Minutes
7. CONSENT ITEMS POTENTIAL APPROVAL
Consent items are used as a time-saving device when there are certain items on the agenda which are unlikely to require extensive discussion by the Board and are ministerial in nature. Public bodies often take one vote to approve or disapprove the consent agenda as a whole. Any matter on the consent agenda will be removed from the consent agenda and discussed as a regular agenda item upon the request of any Board member.
Documentation concerning the matters on the consent agenda is available from the District Office.
 - A. PERSONNEL MATTERS (1)
 - i. Acceptance of Resignations/Retirements/ Terminations: Transfers: Kitty McDowell, Elementary Teacher, effective May 23, 2014; Rochelle Scarcello, Special Education Paraprofessional, effective May 23, 2014; Leticia Barker, Business Services Secretary, effective June 30, 2014; Kambrah Allsup, Paraprofessional, effective May 24, 2014; Corey

- Woodruff, Title I Computer Technician, effective June 10, 2014; Gene Smith, effective June 3, 2014
- ii. Retirement Incentive Program (Policy GCQE): Diane Hough, Middle School Secretary, effective May 22, 2015; Teri Owen, Middle School Secretary; Jan Reeves, High School Attendance Secretary, effective May 22, 2015; Toni Harris, High School Administrative Assistant, effective May 22, 2015; Pat Allen, Middle School Teacher, effective May 22, 2015; Donna Young, Elementary School Secretary, effective May 22, 2015; Janie Kilby, Elementary School Secretary, effective May 22, 2015
- iii. Employment Offers-
 - a. Certified: Sara Marcum, Camp Verde Elementary School Principal effective July 1, 2014; Lena DiBartolomeo, Middle School History Teacher 2014-2015; Adrienne Wright, Middle School Math Teacher 2014-2015; Jonee Elsea, Elementary Teacher 2014-2015; Samantha Freeman, Elementary Teacher 2014-2015; Jeff Neugebauer, High School Cabinet Making Teacher; Michael Prow, High School Physical Education and Weights Teacher
 - b. Classified: Cindy Federer, Middle School Custodian;
 - c. Transfers: Mark Colbert from 7th grade Math Teacher to Title I Math Teacher; Jill Rayburn from Middle School Paraprofessional to High School Principals Assistant/Bookkeeper;
 - d. Transportation:
 - e. Substitutes: Beth Lehman, K-12
 - f. Coaches: Missy Harshman, High School Cheer Coach; Marie Worland, High School Cheer Coach
 - g. Volunteers:
- iii. Other:
 - a. Extra Duty Contracts: Marie Zewell, South Verde AIMS tutoring; Rod Benson, Summer School Substitute; Daria Weir, Summer School Substitute; Mike Baker, Grounds man; Katie Mc Andrew, ESY Services; Deon Murphy, Summer School Paraprofessional; Patricia Max, Summer School Paraprofessional; Terry Teach, SV Nursery Aide; Rod Consolvo, Transportation additional hours; Marie Zewell, South Verde Summer School Teacher; Jeff Neugebauer, Skills USA Advisor 2014-15; Shelley Surber Swick, Capturing Kids Hearts; Misty Davis, Summer School Bus Driver; Amy Hancock, Summer School Bus Driver; Ron Loveless, Summer School Bus Driver; Jon Ashby, Summer School Bus Driver; Kathleen Dumas, Summer School Bus Driver; Jennifer Yeager, Summer School Bus Driver; Jeff Galloway, Summer School Bus Driver; Raymond Freeman, Summer School Bus Driver
 - b. Vacation Payout (Policy GCD): Stacey Barker

B. FINANCIAL/BUSINESS-

(2)

i. Approval of Vouchers:

- Payroll – No. 31 in the amount of \$ 329, 926.31
- No. 32 in the amount of \$ 925, 027.62
- No. 33 in the amount of \$158, 345.99
- No. 34 in the amount of \$ 52, 920.50

- Expense-No. 1456 in the amount of \$ 522.05
- No. 1461 in the amount of \$ 38, 433.41
- No. 1462 in the amount of \$ 224.13
- No. 1463 in the amount of \$ 46, 274.81
- No. 1465 in the amount of \$ 62, 055.71
- No. 1466 in the amount of \$ 62, 055.71
- No. 1467 in the amount of \$ 33, 378.55

- ii. Budget Report
- iii. Student Auxiliary Report

C. POTENTIAL APPROVAL OF THE FOLLOWING GOVERNING BOARD MEETING MINUTES (3)

- i. Minutes taken during May 13, 2014 Regular Board Meeting
- ii. Minutes taken during May 13, 2014 Executive Session Meeting
- iv. Minutes taken during May 15, 2014 Special Board Meeting

D. POTENTIAL APPROVAL OF THE ENROLLMENT REPORT (3)

- i. Enrollment Report

E. OTHER ITEMS (4)

- i. Potential approval of CVHS School Fees for year 2013-2014
- ii. Potential approval of donation from Alco to benefit schools in the amount of \$ 457. 59
- iii. Potential acceptance of donation from the Henderson Endowment Fund in the amount of \$356.00 to go toward the Elementary Music Program curriculum.
- iv. Potential acceptance of conflict of interest waiver regarding the Yavapai County Attorney’s Office and the District regarding bus transportation services in declared emergency situations.
- v. Potential approval of an additional Paraprofessional position at the Accommodation School to a ensure best practices and safe learning environment
- vi. Potential approval to designate Superintendent Amber Lee or Director of Businesses Steve Hicks to certify the District projected ending cash balance for fiscal year ending June 30, 2013.

7.5 DISCUSSION AND POSSIBLE BOARD ACTION REGARDING ITEMS REMOVED FROM THE CONSENT AGENDA

8. DISCUSSION AND POSSIBLE ACTION ITEMS

A. DISCUSSION AND UPDATE ON CAPTURING KIDS HEARTS DISTRICT IN-SERVICE HELD JUNE 3-5, 2014

B. POTENTIAL APPROVAL OF JANE (SIMBRIC) MATHEWS AS AIMS TUTORING COORDINATOR (5)

Action requested: A motion to approve Jane Mathews as AIMS Tutoring Coordinator

- C. POTENTIAL APPROVAL OF YAVAPAI TITLE VOUCHER NUMBER 1464 IN THE AMOUNT OF \$ 5, 707.10 (5)

Action requested: A motion to approve the Yavapai Title Voucher number 1464 in the amount of \$ 5, 7.7.10

- D. DISCUSSION AND POSSIBLE ACTION TO APPROVE THE PUBLICATION OF THE CAMP VERDE UNIFIED SCHOOL DISTRICT PROPOSED ANNUAL BUDGET FOR FISCAL YEAR 2015 (6)

Submitted by: Steve Hicks, Director of Business Services

Action Requested: A motion to approve the publication of the Camp Verde Unified School District Proposed Annual Budget for fiscal year 2015

- E. DISCUSSION AND POSSIBLE ACTION TO APPROVE THE PUBLICATION OF THE SOUTH VERDE TECHNOLOGY MAGNET SCHOOL PROPOSED BUDGET FOR FISCAL YEAR 2015 (7)

Submitted by: Steve Hicks, Director of Business Services

Action Requested: A motion to approve the publication of South Verde Technology Magnet School Proposed Annual Budget for fiscal year 2015

- F. DISCUSSION AND POTENTIAL APPROVAL OF POLICY GCQE RETIREMENT OF PROFESSIONAL/SUPPORT STAFF MEMBERS AS FIRST READ (8)

Submitted by: Superintendent Dr. Lee and Director of Business Services Steve Hicks

Action Requested: A motion to approve Policy GCGE and GCQE-E as First Read.

- G. DISCUSSION AND POSSIBLE ACTION TO ACCEPT SUPPLEMENTAL SALARY SCHEDULE C

Discussion had during April 8 Board Meeting: DISCUSSION AND POSSIBLE ACTION ON DISTRICT SALARY SCHEDULES FOR CERTIFIED AND CLASSIFIED STAFF FOR 2014-2015 (9)

Mrs. Schneider had questions on Supplemental Salary Schedule C. The four-day school week will impact the schedule as teachers participate in teaching additional classes. Mrs. Schneider suggested that the Item be referred for further study when the Board addresses Blank Slate. Motion: Mrs. Schneider moved, seconded by Mrs. Gilbert to accept the salary schedules with exception of Supplementary Salary C. The motion carried 4-0.

To be addressed by: Dr. Amber Lee

Potential action: A motion to accept supplemental salary schedule C.

- H. DISCUSSION AND POSSIBLE ACTION TO ACCEPT CONTRACT FORM FOR NON CERTIFIED ADMINISTRATORS 2014-2015 (9)

Potential action: A motion to accept option 1 or option 2 contract form for non certified administrators 2014-2015

- I. DISCUSSION AND POSSIBLE ACTION ON RESCHEDULING THE BI-ANNUAL YAVAPAI APACHE JOINT BOARD MEETINGS FROM THE FOURTH TUESDAY IN JUNE TO THE EARLIEST DATE THE DISTRICT HAS STUDENT DATA AVAILABLE (no insert)

Submitted by: Board President Freeman

Action requested: A motion to reschedule the Joint Meeting with the Yavapai Apache Tribal Council from the Fourth Tuesday in June to the earliest date the District has student data available.

- J. DISCUSSION AND POSSIBLE ACTION TO SET A BOARD WORK SESSION FOR PROJECT BLANK SLATE DISCUSSION (no insert)

Board Discussion 3-11-14: Board member Schneider stated that she felt that the Board needed to be more available to the administration in a Work Session environment. There was discussion on agendizing the Work Sessions for potential action. After discussion the Board agreed that they would agendize discussion during the Regular Meetings to set a monthly Work Session. The next Board Work Session is scheduled for April 29, 2014 at 5:30 pm.

Potential action: A motion to set a work session for discussion on Project Blank Slate on _____ at _____.
date time

10. INFORMATION ONLY (10)

- a. 2014-2015 School Calendar
- b. Updated Annual Board Working Calendar
- c. Rules of Order
- d. Sample Board Operating Protocol
- e. Board Focus Goal Worksheet
- f. ASBA Article – 7 Practices of Highly Effective Board Members
- g. Heinfeld, Meech letter of understanding for auditing purposes

11. ADMINISTRATIVE REPORT

- a. Upcoming Arizona School Boards Association Summer Leadership Institute July 24-26, 2014

12. REQUESTS FOR FUTURE AGENDA ITEMS

13. ADJOURNMENT

14. SIGNING OF DOCUMENTS

When necessary, the Board may go into Executive Session intermittently throughout the meeting for discussion and consultation for legal advice regarding any of the agenda items. A.R.S. 38-431.03 (A) (3). The Board reserves the right to change the order of items on the Agenda and to call matters in random order. Camp Verde Unified School District endeavors to make all public meetings accessible to persons with disabilities. If any disabled person needs an accommodation please notify Mary Hudson as soon as practicable by calling 928-567-8008 to request accommodations