

CAMP VERDE UNIFIED SCHOOL DISTRICT BOARD AGENDA

Tuesday, May 13, 2014

Regular Session

CAMP VERDE UNIFIED SCHOOL DISTRICT MULTI-USE COMPLEX LIBRARY and
CONFERENCE ROOM
280 CAMP LINCOLN ROAD
CAMP VERDE, ARIZONA 86322

BOARD VISION STATEMENT

Inspiring today's students to become tomorrow's leaders.

MISSION STATEMENT

Camp Verde Unified School District will provide opportunities to cultivate academic achievement and service to others within a community of respect.

6:30 p.m. Potential Executive Session

1. WELCOME AND CALL TO ORDER
2. ROLL CALL
3. AGENDA REVIEW AND ACCEPTANCE
4. DISCUSSION AND POSSIBLE ACTION TO ENTER EXECUTIVE SESSION PURSUANT TO A.R.S. 38-431.03 (A)(3) and A.R.S. 38-431.03(A)(4) TO CONSULT WITH DISTRICT ATTORNEYS REGARDING A NOTICE OF CLAIM AND SETTLEMENT

7: 00 p.m. Regular Session

1. WELCOME AND CALL TO ORDER
2. PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE
3. ROLL CALL
4. AGENDA REVIEW AND ACCEPTANCE
5. PUBLIC PARTICIPATION
Please see Policy BEDH and Exhibit- Public Participation at Board Meetings. Individual speakers shall not exceed five (5) Minutes
5. STAFF/STUDENT/COMMUNITY RECOGNITION
 - English Teacher Jolynn Sperry will have two of her students Sean King and Anna McCoy give their Senior Exhibit Project Presentations
 - Yavapai County Middle School Teacher of the Year Robin Tankesley will recognize Technician Chris Hancock and the Middle School Gifted Students.
 - High School Principal Weir will recognize the Skills USA Advisor Cody Carter and Third Place Winner at State winner Efrain Paniqua-Villa
 - Principal Weir will recognize FFA (Future Farmers of America) Advisors Kristi Mulcaire and Kalea Taylor
7. CONSENT ITEMS POTENTIAL APPROVAL Consent items are used as a time-saving device when there are certain items on the agenda which are unlikely to require extensive discussion by the Board and are ministerial in nature. Public bodies often take one vote to approve or disapprove the consent agenda as a whole. Any matter on the consent agenda will be removed from the consent agenda and discussed as a regular agenda item upon the request of any Board member. Documentation concerning the matters on the consent agenda is available from the District Office.
 - A. PERSONNEL MATTERS – (1)
 - i. Acceptance of Resignations/Retirements: Terminations/Releases: Sally Epperson, Paraprofessional Retirement effective May 23; Tess Haydorn,

- Teacher Resignation effective May 23; Christina Bernier-Roberts, Teacher Resignation effective May 23, Taylor Hicks, Title I Paraprofessional, Resignation effective May 23, Eric Evans, High School Physical Education Teacher, Resignation effective May 23, Heather Kurowski, Paraprofessional effective May 23, Rosalie Sanchez, Elementary and Title I Teacher, Resignation effective May 23, Victor Lamb, effective May 23; Beth Lehman, Special Education Paraprofessional, effective May 23;
- ii. Transfers: Daria Weir from Middle School Counselor to High School Counselor
 - iii. Employment Offers-
 - a. Certified: Karen Crownoble, Elementary Teacher 2014-2015 Contract Renewal 2014-2015- Lisa Mina, Librarian/Media Specialist; Jeff Neugebauer, Cabinet Making Teacher; Denise Meyer, .5 Gifted and .5 South Verde Teacher 2014-2015
 - b. Classified: Lisa Oothoudt, Title I Paraprofessional;
 - c. Transportation:
 - d. Substitutes: Anthony Isola K-12;
 - e. Coaches:
 - f. Volunteers:
 - v. Other:
 - a. Extra Duty Contracts Offers: Donny Shanks, Homebound student instruction; Tammey Carter, Extended School Year (ESY) Teacher; Jennie Jackson, ESY Teacher; Debbie Justus, ESY Teacher; Theresa Morak, ESY Paraprofessional; Doree Mathews, ESY Paraprofessional; Sally Epperson, Summer School Teacher; Jolynn Sperry, Summer School Teacher; Steve Darby, equipment repair and cleaning; Kristi Mulcaire, equipment repair and cleaning; Kathy King, equipment repair and cleaning; Thom Middlebrook, equipment repair and cleaning; Kalea Taylor, equipment repair and cleaning; Tracy Tudor, equipment repair and cleaning; Steve Wilson, Summer School Teacher; Steve Stone, Summer School Teacher; Donnie Shanks, Summer School Teacher; Eric Hansen, Summer School Teacher; Rod Benson, Teacher In-Service Instruction ; Loraine Koontz, Bus driver trainer; Rod Benson, Teacher in-service; Jeff Neugebauer, Skills USA Advisor; Daria Weir, 10 day contract extension; Kristi Mulcaire, FFA Advisor (Split); Kristi Mulcaire, Summer SAE visits; Kalea Taylor, FFA Advisor (Split); Kalea Taylor, Summer SAE visits; Tina Scott, Year Book Advisor; Adrian Selby, Summer School Paraprofessional
 - b. Capturing Kids Hearts June 3-May 14: Teachers: Jessica Smith, Bryan Pelfrey, Eric Hansen, Donnie Shanks, Mark Colbert, Nora Lubetz, Zeke Hebbert, Marc Kresge; Pat Allen, Robin Takesley, Rhonda Koeppe, Abbie Monroe, Rebecca Westfield, Tammey Carter, Charity Worden, Marie Gustin, Debbi Miller, Steve Stone, Steve Wilson, Daria Weir, Danny Howe, Bob Weir, Mark Showers, Darren Gagnon, Jolynn Sperry, Tina Scott, Lara Lawrence, Rod Benson, Mike King, Matt Malloy, Russ Schafer, Melissa Howe, John Bohan and Alvena Meyer
Classified and other: Susan Collier, Diane Hough, Teri Owen, Chris Hancock, Victor Lamb, Jill Rayburn, Jessica Acock, Theresa Morak, Leann Russell

B. FINANCIAL/BUSINESS-

(2)

i. Approval of Vouchers:

Payroll- No.28 in the amount of \$ 334, 054.52
 No. 29 in the amount of \$ 329, 344. 79
 No. 30 in the amount of \$ 14, 827. 75

Expense- No. 1460 in the amount of \$ 94, 710. 82
 No. 1459 in the amount of \$ 39, 634. 21
 No. 1457 in the amount of \$ 25, 411.07
 No. 1450 in the amount of \$ 554. 15
 No. 1455 in the amount of \$ 67, 184. 22

- ii. Student Auxiliary Report
- iv. Financial Reports

C. POTENTIAL APPROVAL OF THE FOLLOWING GOVERNING BOARD MEETING MINUTES (3)

- i. Minutes taken during the April 8, 2014 Governing Board meeting
- ii. Minutes taken during the April 24, 2014 Special Work Session
- iii. Minutes taken during the April 29, 2014 Actionable Work Session

D. POTENTIAL APPROVAL OF THE ENROLLMENT REPORT (3)

- i. Enrollment Report

E. OTHER ITEMS (4)

- i. Potential approval of Sole Source list 2014-2015
 - Arizona School Board Association
 - Meal time
 - Scantron
 - Tyler Technologies
 - Renaissance Learning
 - Computer Generation
 - Arizona Public Service
 - Camp Verde Water System
 - Century Link
 - Verizon
 - Headsprout
 - Arizona Interscholastic Association
 - Arizona Control Specialist
 - Skills USA
 - NCA- AdvancED
 - Kelly Brothers
 - Enfinity
 - Commercial Systems Technology
 - Sudden Link
- ii. Potential approval of out of state travel for High School girls basketball team to travel to Point Loma, California to participate in a tournament; traveling June 18 through June 22, 2014.
- iii. Potential approval of Jump for the Heart fundraiser to be held during Elementary Physical Education Class.
- iv. Potential approval of Career and Technology Education Courses taught at Camp Verde High School through VACTE for the 2014-2015 School Year.
- v. Potential approval of out of state travel for High School Boys Basketball to San Diego to participate in a tournament at Point Loma University June 11 through June 14, 2014.
- vi. Potential approval of classified salary schedule with regard to minimum wage increase (AZ minimum wage increased to \$ 7.90 per hour).
- vii. Potential approval on contract renewal with Heinfeld, Meech & Co., P.C. for Single Audit of the fiscal year ending June 30, 2014

- viii. Potential approval of donation of books to CVUSD Library from Daniel Diaz and Cieran Hough
- ix. Potential approval of donation from Alan G. Benfer in the amount of \$ 1, 300.00 to be used for the **Missoula Children's Theater Workshop*
- x. Potential approval of donation from James and Gloria Henderson Endowment Fund in the amount of \$3, 600.00 to be used for Elementary School Art Class taught by Carol Hildebrand
- xi. Potential approval of Policy IC-School Year as Second Read
- xii. Potential approval of Policies BCB- Board Member Conflict Of Interest, BE- School Board Meetings (with option 2), JICI- Weapons in School, JL- Student Wellness and JLF-EB through JLF-ED- Reporting Child Abuse as Second Read
- xiii. Potential approval of an additional Facilities/Maintenance staff member to ensure safe practices
- xiv. Potential approval of donation to the Camp Verde High School Culinary Arts Program in the amount of \$ 6, 000.00 from the Alan G. Benfer Scholarship Fund
- xv. Potential approval of the Camp Verde Unified School District's Food Program Permanent Service Agreement with the Arizona Department of Education

7.5 DISCUSSION AND POSSIBLE BOARD ACTION REGARDING ITEMS REMOVED FROM THE CONSENT AGENDA

8. DISCUSSION AND POSSIBLE ACTION ITEMS

- A. POTENTIAL APPROVAL OF YAVAPAI TITLE VOUCHER # 1458 IN THE AMOUNT OF \$ 5, 707.10 (5)
Action requested: A motion to accept Yavapai Title Voucher # 1458
- B. POTENTIAL APPROVAL OF STIPEND PAYS FOR JANE (SIMBRIC) MATHEWS FOR SUMMER SCHOOL TEACHER, END OF YEAR REPORTS AND 10 DAYS EXTENDED CONTRACT FOR COUNSELOR DUTIES (5)
Action Requested: A motion to accept stipend pay for Jane Mathews for extra duty
- C. DISCUSSION AND POTENTIAL APPROVAL OF FINAL BUDGET REVISION FISCAL YEAR 2013-2014 FOR CAMP VERDE SCHOOL DISTRICT (6)
Submitted by: Board annual calendar, due to State by May 15, 2014
To be addressed by: Steve Hicks, Director of Business Services
Potential Action: A motion to approve the Final Budget Revision for Fiscal Year 2014-2015 for Camp Verde Unified School District
- D. DISCUSSION AND POTENTIAL APPROVAL OF FINAL BUDGET REVISION FISCAL YEAR 2013-2014 FOR SOUTH VERDE TECHNOLOGY MAGNET SCHOOL (7)
Submitted by: Board annual calendar
To be addressed by: Steve Hicks, Director of Business Services
Potential Action: A motion to approve the Final Budget Revision for Fiscal Year 2014-2015 for South Verde Technology Magnet School.
- E. DISCUSSION/UPDATE ON BUDGET PROJECTIONS FOR FISCAL YEAR 2014-2015

Requested by Board Members Freeman and Schneider during the April 29,
2014 Work Session (Power-Point)

To be addressed by: Steve Hicks, Director of Business Services

No action requested

- F. DISCUSSION/UPDATE ON SOUTH VERDE'S EARLY CHILDHOOD EDUCATION CENTER STATUS (8)
Submitted by: Principal Steve King
Representative from First Things First to address the Board with an update
No action requested.
- G. DISCUSSION AND POSSIBLE ACTION ON THE ARIZONA SCHOOL BOARDS ASSOCIATION POLITICAL AGENDA FOR 2015 (8)
The Board may choose to add to the political agenda by taking action on the agenda item.
- H. DISCUSSION AND POSSIBLE ACTION TO ACCEPT THE FORM FOR DIRECTOR OF BUSINESS SERVICES CONTRACT AS AMENDED (10)
There was discussion on the two options presented to the Board for the Director of Business Services Contract. The Option 1 contract was recommended by Dr. Lee and is modeled after the contract that is currently in place.
Potential action: A motion to accept the contract form (option 1 or option 2) for Director of Business Services.
- I. DISCUSSION AND POSSIBLE ACTION TO ACCEPT JOB DESCRIPTION FOR EARLY CHILDHOOD EDUCATION CENTER DIRECTOR
Submitted by: Principal Steve King
Potential action: A motion to accept the job description for South Verde's Early Childhood Center Director
- J. DISCUSSION AND POSSIBLE ACTION TO TRANSFER TERRY TEACH TO THE POSITION OF EARLY CHILDHOOD CENTER DIRECTOR AS RECOMMENDED BY PRINCIPAL STEVE KING (11)
Submitted by: Principal Steve King
Potential action: A motion to approve the transfer of Terry Teach to the position of Early Childhood Center Director
10. INFORMATION ONLY (12)
- a. Sample School Board Operating Protocol from the Arizona School Boards Association
 - b. Arizona School Board Association Focus/Goal Worksheet
 - c. Rules of order
 - d. 2013-2014 School Calendar
 - e. 2014-2015 School Calendar
 - e. Board Operating Calendar
 - f. Upcoming May Events including Graduation and Promotion Schedules
11. BOARD/ADMINISTRATIVE REPORT
- a. Upcoming Board Meeting May 15, 2014 at 5:30 for Goal Setting with the Trust

- b. Report on High School Student Expo
- c. Report on Verde Valley Joint Board Meeting
- d. Capturing Kids Hearts in-service/training June 3, 4 and 5

12. REQUESTS FOR FUTURE AGENDA ITEMS

13. ADJOURNMENT

14. SIGNING OF DOCUMENTS

When necessary, the Board may go into Executive Session intermittently throughout the meeting for discussion and consultation for legal advice regarding any of the agenda items. A.R.S. 38-431.03 (A) (3). The Board reserves the right to change the order of items on the Agenda and to call matters in random order. Camp Verde Unified School District endeavors to make all public meetings accessible to persons with disabilities. If any disabled person needs an accommodation please notify Mary Hudson as soon as practicable by calling 928-567-8008 to request accommodations