

CAMP VERDE UNIFIED SCHOOL DISTRICT
GOVERNING BOARD AGENDA
REGULAR SESSION
Tuesday, April 8, 2014

7:00 PM

CAMP VERDE UNIFIED SCHOOL DISTRICT MULTI-USE COMPLEX LIBRARY and
CONFERENCE ROOM
280 CAMP LINCOLN ROAD
CAMP VERDE, ARIZONA 86322

BOARD VISION STATEMENT

Inspiring today's students to become tomorrow's leaders.

MISSION STATEMENT

Camp Verde Unified School District will provide opportunities to cultivate academic achievement and service to others within a community of respect. -

7:00 pm Regular Session

1. WELCOME AND CALL TO ORDER

2. PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

3. ROLL CALL

4. AGENDA REVIEW AND ACCEPTANCE

Note: this includes Consent Items

5. PUBLIC PARTICIPATION

Please see Policy BEDH and Exhibit- Public Participation at Board Meetings. Individual speakers shall not exceed five (5) Minutes

6. STAFF/STUDENT/COMMUNITY RECOGNITION

- Elementary Special Education Teacher, Debi Justus will recognize her paraprofessionals: Barb Bousman, Carol Neitzel, Beth Lehman, Jennifer Collins, Sally Parker and Ryan Hudson
- Preschool Special Education Teacher, Jenni Jackson will recognize her paraprofessionals: Shay Black, Doree Mathews and Megan Steward
- Board President Freeman and Superintendent Dr. Lee will recognize Mrs. Debi Pottorff retiring Elementary School Principal
- Elementary Principal Debi Pottorff and Support Services Director Stacey Barker will recognize parent volunteer Ryan Morris

7. CONSENT ITEMS

Consent items are used as a time-saving device when there are certain items on the agenda which are unlikely to require extensive discussion by the Board and are ministerial in nature. Public bodies often take one vote to approve or disapprove the consent agenda as a whole. Any matter on the consent agenda will be removed from the consent agenda and discussed as a regular agenda item upon the request of any Board member. Documentation concerning the matters on the consent agenda is available from the District Office.

A. PERSONNEL MATTERS

(1)

- i. Resignations/Retirements/Releases: Hiram Buckley, High School Counselor; Cody Carter, High School Woodshop
- ii. Transfers: Employment Offers
 - a. Certified: Boyd Copper, 2014-2015 Elementary Teacher;
 - b. Classified: Bill Getchel, High School Campus Monitor
 - c. Transportation: Tanner Barker, Sub Bus-Driver; Jennifer Yeager, Sub Bus-Driver; John Ashby, Temporary Bus-Driver;
 - d. Substitutes: Ryan Sanderson, K-12
 - e. Coaches:
 - f. Volunteers: Austin Garcia, Middle School Football; Kip Maynard, High School baseball

- iv. Other:
 - a. Extra Duty Contracts: Dale DeVries, Off Campus Special Education Services; Tammey Carter, Extended School Year Special Education; Courtney Haddo, South Verde Paraprofessional;
 - b. Summer School Teachers and Paraprofessionals: Shelley Swick, Teacher; Kim Vargo, Teacher; Lisa Mina, Teacher; Lisa Jones, Teacher; Debbie Godfrey, Teacher; Sally Epperson, Teacher; Linda Finney, Paraprofessional; Ellen Strickland, Paraprofessional, Jennifer Collins, Paraprofessional; Barb Bousman, Paraprofessional; Betty Butler, Paraprofessional; Peggy Dickey, Paraprofessional

B. FINANCIAL/BUSINESS (2)

- i. Approval of vouchers
 - Payroll –
 - No. 25: in the amount of \$ 14, 827. 75
 - No. 26: in the amount of \$ 336,829. 89
 - No. 27 in the amount of \$ 295, 151.43
 - Expense-
 - No. 1445 in the amount of \$ 99.84
 - No. 1149 in the amount of \$ 37, 135.68
 - No. 1451 in the amount of \$ 62, 279.69
 - No. 1453 in the amount of \$ 38, 248.49
 - No. 1454 in the amount of \$ 146, 004.18
- ii. Budget Report
- iii. Student Auxiliary Reports

C. POTENTIAL APPROVAL OF GOVERNING BOARD MINUTES (3)

- i. Potential Approval of Minutes taken March 11, 2014
- ii. Potential Approval of Executive Session Minutes taken March 11, 2014

D. ENROLLMENT REPORT (3)

- i. Enrollment Report

E OTHER ITEMS (4)

- i. Potential approval of Intergovernmental Agreement with VACTE (Valley Academy for Career and Technical Education).
- ii. Potential approval of books donated to CVUSD library from the Camp Verde Community Library and Orme School
- iii. Potential approval of book donations to the CVUSD library from Maria Ruvalcaba
- iv. Potential approval to instate an early entry Kindergarten fee at \$ 40.00 per student to cover testing materials
- v. Potential approval of Elementary Art Class taught by Carol Hildebrandt and funded through the Henderson Endowment Fund for 2014-2015 School Year
- vi. Potential approval to pursue Park Stewards Grant through Montezuma Castle National Monument for Camp Verde High School
- vii. Potential approval to pursue America’s Best Idea Grant through Montezuma Castle National Monument for Camp Verde High School
- viii. Potential approval of out of state travel for Camp Verde High School Wrestlers to Las Vegas for the Arbor View Summer Tournament June 12-14, 2014
- ix. Potential approval of purchase of District phone system from K-12 Sound Vision following RFP process (request for proposals)

8. DISCUSSION AND POSSIBLE ACTION ITEMS

A. POTENTIAL APPROVAL OF YAVAPAI TITLE EXPENSE VOUCHER # 1452 IN THE AMOUNT OF \$ 5, 707.10 (5)

Potential action: A motion to accept the Yavapai Title expense voucher

B. POTENTIAL APPROVAL OF CVHS NEW COURSE OFFERING FOR 2013-2014

Submitted by: Bob Weir High School Principal (see tab 4)

Potential action: A motion to accept the new course offering for Camp Verde High School for the 2013-2014 school year.

C. DISCUSSION/UPDATE ON DISTRICT OPERATIONAL EFFICIENCY (5)

To be addressed by: Superintendent Dr. Amber Lee and Director of Business Services Steve Hicks

No action requested

D. DISCUSSION AND POSSIBLE ACTION ON DISTRICT SALARY SCHEDULES FOR CERTIFIED AND CLASSIFIED STAFF FOR 2014-2015 (6)

Submitted by: Dr. Amber Lee, Superintendent and Mr. Steve Hicks, Director of Business Services

Potential Action: A motion to accept the salary schedule for the 2014-2015 school year.

E. DISCUSSION AND POSSIBLE ACTION TO ACCEPT THE FORM FOR TWO YEAR PRINCIPAL CONTRACTS AS AMENDED (7)

Submitted by: Dr. Amber Lee

Two options will be presented to the Board. Option 1 is recommended by the Superintendent.

Potential Action: A motion to accept option 1 form (or option 2 form) for Principal contracts

F. DISCUSSION AND POSSIBLE ACTION TO AWARD CONTRACTS TO THE LISTED PRINCIPALS FOR 2014-2015 AND 2015-2016 SCHOOL YEARS (7)

Submitted by: Dr. Amber Marchant-Lee

Mr. Bob Weir, High School Principal and Career and Technical Education Director

Mr. Danny Howe, Middle School Principal and Athletic Director

Mr. Steve King, South Verde Technology Magnet School Principal

Potential Action: A motion to award the above listed Principals for the 2014-2015 and 2015-2016 school years.

G. DISCUSSION AND POSSIBLE ACTION TO ACCEPT THE FORM FOR DIRECTOR OF BUSINESS SERVICES CONTRACT AS AMENDED (8)

Submitted by: Dr. Amber Marchant-Lee

Two options will be presented to the Board. Option 1 is recommended by the Superintendent.

Potential Action: A motion to accept option 1 form (or option 2 form) for Director of Business Services contract

H. DISCUSSION AND POSSIBLE ACTION TO AWARD CONTRACT TO THE DIRECTOR OF BUSINESS SERVICES FOR 2014-2015 (9)

Submitted by: Dr. Amber Lee

Director of Business Services Steve Hicks

Potential action: A motion to award contract to the Director of Business Services for the 2014-2015 school year.

- I. DISCUSSION AND POSSIBLE ACTION TO AWARD CONTRACTS TO NON CERTIFIED ADMINISTRATORS FOR 2014-2015** (9)
Submitted by: Dr. Amber Lee
Support Services Director Stacey Barker
Food Service Director Ida Pieratt
Director of Technology Aaron Moya
Director of Federal Projects, Grants and ELL, Debbie Witt
Potential action: A motion to award contracts to the above listed administrators
- J. DISCUSSION AND POSSIBLE ACTION TO AWARD CONTRACTS TO CERTIFIED STAFF FOR 2014-2015 IN THE FORM PRESENTED BY ADMINISTRATION** (9)
Submitted by: Dr. Amber Lee and the Administrative Team
Please see the attached lists
Potential Action: A motion to award contracts to the attached list of certified teachers for the 2014-2015 school year
- K. DISCUSSION AND POSSIBLE ACTION TO OFFER WORK AGREEMENTS TO CLASSIFIED STAFF FOR 2014-2015 IN THE FORM PRESENTED BY ADMINISTRATION** (9)
Submitted by: Dr. Amber Lee and the Administrative Team
Please see the attached lists
Potential action: A motion to award work agreements to the listed classified staff for the 2014-2015 school year
- L. DISCUSSION AND POSSIBLE ACTION TO AWARD CONTRACT TO SCHOOL PSYCHOLOGIST AND SCHOOL LIBRARIAN FOR 2014-2015 SCHOOL YEAR** (9)
Submitted by: Dr. Amber Lee
Psychologist Dr. Elizabeth Sanford
Librarian Lisa Mina
Potential action: A motion to award contract to school psychologist and school librarian as listed.
- M. DISCUSSION AND POSSIBLE ACTION TO OFFER A CONTRACT TO HIGH SCHOOL COUNSELOR AND WORK AGREEMENT TO NURSES AIDE FOR THE 2014-2015 SCHOOL YEAR** (9)
Submitted by: Dr. Amber Lee
High School Counselor Jane (Simbric) Mathews
School Nurses Aide Jill (Simbric) Ashley
Potential Action: A motion to offer a contract to Jane Mathews and a work agreement to Jill Ashley for the 2014-2015 school year.
- N. DISCUSSION AND POSSIBLE ACTION ON ADMINISTRATIVE RECOMMENDATION TO MOVE ALL EMPLOYEES CERTIFIED AND CLASSIFIED UP ONE STEP ON THE SALARY SCHEDULE FOR 2014-2015 SCHOOL YEAR** (9)
Submitted by: Dr. Amber Lee
Potential Action: A motion to accept the administrative recommendation to move certified and classified staff one step on the salary schedule for 2014-2015 school year.

- O. DISCUSSION AND POSSIBLE ACTION TO ACCEPT ADMINISTRATIVE RECOMMENDATIONS FOR NON RENEWAL OF CERTIFIED TEACHERS** (10)
 Submitted by: Dr. Lee and the Administrative Team
 Please see the attached list
Potential Action: A motion to accept the administrative recommendation for non-renewal of certified teachers.
- P. DISCUSSION AND POSSIBLE ACTION TO ACCEPT ADMINISTRATIVE RECOMMENDATION FOR REDUCTION IN FORCE REGARDING CERTIFIED TEACHER** (10)
 Submitted by: Dr. Lee and the Administrative Team
 Please see the attached
Potential Action: A motion to accept the administrative recommendation for reduction in force of certified teacher.
- Q. DISCUSSION AND REVIEW OF ANNUAL AUDIT REPORT** (no tab)
 Submitted by: Dr. Amber Lee and Mr. Steve Hicks
 No action requested
- R. DISCUSSION AND POSSIBLE ACTION TO ACCEPT POLICY IC-SCHOOL YEAR AS FIRST READ** (11)
Potential Action: A motion to accept Policy IC-School Year as First Read
- S. DISCUSSION AND POSSIBLE ACTION TO ACCEPT POLICIES BCB- BOARD MEMBER CONFLICT OF INTEREST, BE- SCHOOL BOARD MEETINGS, JICI- WEAPONS IN SCHOOL, JL- STUDENT WELLNESS AND JLF-EB THROUGH JLF-ED- REPORTING CHILD AS FIRST READ ABUSE AS RECOMMENDED BY ASBA POLICY ADVISORY VOLUME 26, NUMBER 2** (11)
 Discussion will include picking an option in Policy BE regarding when school Board meetings will be held.
Potential Action: A motion to accept Policies, BCB, JICI, JL, and its regulations and exhibits as First Read.
- 9. ADMINISTRATIVE REPORT** (12)
 i. High School Expo
 ii. Update on Student Tool Box
 iii. AdvancED Schedule
- 10. INFORMATION ONLY** (12)
 i. Annual Board Calendar
 ii. School Calendar 2013-2014
 iii. School Calendar 2014-2015
 iv. Rules of Order
- 11. BOARD REQUEST FOR FUTURE AGENDA ITEMS**
- 12. ADJOURNMENT**
- 13. SIGNING OF DOCUMENTS**

When necessary, the Board may go into Executive Session intermittently throughout the meeting for discussion and consultation for legal advice regarding any of the agenda items. A.R.S. 38-431.03 (A)(3). The Board may also go into Executive session to discuss personnel matters A.R.S. 431.03 (A)(1), records exempt from public inspection A.R. S. 38-431 (A)(2), or legal advice and consultation regarding contracts , negation or pending or contemplated litigation A.R.S. 38-431.03 (A)(4). Finally, the Board reserves the right to change the order of items on the Agenda and to call matters in random order. Camp Verde Unified School District endeavors to make all

public meetings accessible to persons with disabilities. With 48 hours advance notice, special assistance can also be provided for sight and/or hearing impaired persons at public meetings. Please call 928-567-8008 to request an accommodation.