

**CAMP VERDE UNIFIED SCHOOL DISTRICT**  
**GOVERNING BOARD REGULAR AGENDA**  
**Tuesday, November 12, 2013**

**7:00 pm**

CAMP VERDE UNIFIED SCHOOL DISTRICT MULTI-USE COMPLEX LIBRARY and  
CONFERENCE ROOM  
280 CAMP LINCOLN ROAD  
CAMP VERDE, ARIZONA 86322

**BOARD VISION STATEMENT**

*Inspiring today's students to become tomorrow's leaders.*

**MISSION STATEMENT**

*Camp Verde Unified School District will provide opportunities to cultivate academic achievement and service to others within a community of respect.*

**GOVERNING BOARD GOALS**

- *The Board clearly interprets its position on controversial matters pertaining to the District, thereby enabling the Superintendent to promptly carry out the wishes of the Board.*
- *Individual members of the Board treat other members of the Board and professional staff with respect during Board meetings.*
- *The Board establishes the policies and provides the necessary resources to properly manage the finances of the District.*

**REGULAR SESSION 7:00 PM**

**1. WELCOME AND CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE**

The pledge of allegiance will be led by the Camp Verde Middle and High School Choir.

**3. ROLL CALL**

**4. AGENDA REVIEW AND ACCEPTANCE**

**5. PUBLIC PARTICIPATION**

Please see Policy BEDH and Exhibit- Public Participation at Board Meetings. Individual speakers shall not exceed five (5) Minutes

**6. STAFF/STUDENT/COMMUNITY RECOGNITION**

Principal Steve King will honor teacher Mary Lue Allen and the South Verde Art student's success at the Fort Verde Days Art Show.

Superintendent Dr. Amber Lee will honor Music and Choir Teacher Charity Worden and her students. The Choir students will perform for the Governing Board.

**7. CONSENT ITEMS**

Consent items are used as a time-saving device when there are certain items on the agenda which are unlikely to require extensive discussion by the Board and are ministerial in nature. Public bodies often take one vote to approve or disapprove the consent agenda as a whole. Any matter on the consent agenda will be removed from the consent agenda and discussed as a regular agenda item upon the request of any Board member. Documentation concerning the matters on the consent agenda is available from the District Office.

**A. PERSONNEL MATTERS**

(1)

- i. *Resignations/Retirements/Terminations:* Mathew Moreno, Bus driver; Raina Russell, South Verde Nursery Aide
- ii. *Transfers:* Gaynell Assenarult, from sub driver to route driver;
- iii. *Employment Offers*
  - a. Certified:
  - b. Classified: Katie McAndrew, Sign Language Specialist; Laura Cox, ELL Aide; Courtney Tenakhongva; Jessica Acock, Middle School Special Education Paraprofessional
  - c. *Transportation:* Gaynell Assenarult, bus driver training/tutoring; Raymond Freeman, bus driver, hour decreased to 19 per week
  - d. *Substitutes:* Tina Scott, Long Term Substitute Elementary; Sherrill Black, Elementary on Fridays; Jeffrey Landers, High School and South Verde; Linda MacPhee, Special Education k-12; Samantha Freeman, Elementary; Jeffrey Neugebauer, High School; Deborah Reese, Middle School, High School and South Verde

e. *Coaches:* Camp Verde High School: Boys Basketball: Dan Wall, Jordan Lewis and Eric Evans; High School Girls Basketball: Mark Showers, Steve Hicks and Amy Wall; High School Wrestling: Bob Weir, Tracy Tudor, Jim Bowser and Mario Chagolla; High School Cheerleading: Jill Ashley;

Camp Verde Middle School: Boys Basketball: Donnie Shanks and Bryan Pelfrey; Girls Basketball: Steve Stone and Eric Hansen; Wrestling: Arcel Allsup and Steve Pike; Cheerleading: Joann Brashears

Camp Verde Elementary Basketball: John Bohan

f. *Volunteers:* Camp Verde High School: Boys Basketball: Austin Hudson, Grant Hendrikse, Kyle French and Taylor Hicks; High School Girls Basketball: Don Buss; High School Wrestling: Travis Black, Larry Allred, Michael Bux and Jeremy Uhler; High School Cheerleading: Taylor Wilson; Camp Verde Elementary: Rebecca LaGrave and Dawn Beauty; High School Volleyball: Brittney Armstrong, High School Soccer: Nixon Pineda; Middle School Wrestling: Jeremy Uhler

iv. *Other:*

a. *Extra Duty Contracts:* Tammey Carter, Saturday School Supervisor; Janet Anderson, extra teaching period; Carolyn Teague, South Verde tutoring increase to 29 hours; Lacy Murphy, South Verde Nursery Sub Orientation; Patricia Max, South Verde tutoring increase to 40 hours; Kathleen Murless, After school choir and band instruction; Jenny Jackson, Love and Logic parenting class teacher; Jane Mathews, Love and Logic class coordinator; Tammey Carter, Saturday School Supervisor; Peggy Dickey, Title I Aide additional hours; Tammey Carter, extra teaching period

b. *Leave Of Absence:*

c. *Incentive Pay:*

**B. FINANCIAL/BUSINESS**

(2)

i. Approval of vouchers

Payroll –

No. 9 in the amount of \$ 333,745.74

No. 10 in the amount of \$ 313, 283.47

No. 11 in the amount of \$ 16, 615.63

No. 12 in the amount of \$ 819. 39

Expense-

No. 1415 in the amount of \$ 3, 901.35

No. 1420 in the amount of \$ 133, 559.89

No. 1422 in the amount of \$ 88, 963.97

No. 1424 in the amount of \$ 36, 337.81

No. 1425 in the amount of \$ 52,149. 88

\* ii. Yavapai Title Voucher: No. 1423 in the amount of \$ 5, 707.10

iii. Student Auxiliary Report

iv. Financial Report

**C. POTENTIAL APPROVAL OF GOVERNING BOARD MINUTES**

(3)

i. Minutes taken during: September 10, 2013 Regular Board Meeting

ii. Minutes taken during: October 8, 2013 Work Session and Regular Board Meeting

iii. Minutes taken during: October 22, 2013 Joint Board Meeting with Yavapai Apache Tribal Council

**D. ENROLLMENT REPORT**

(3)

i. Enrollment Report

**E. OTHER ITEMS**

(4)

i. Potential Approval of Intergovernmental Agreement with the Camp Verde Marshal's Office to provide a Student Resource Officer for the District

ii. Potential approval of dictionary donation to Elementary fourth graders from the Elks Club

iii. Potential approval of job description for Sign Language Specialist

iv. Potential approval of the Yavapai County Library Network Agreement

v. Potential approval of book donations to the Camp Verde Unified School District Library from Karen and Stan Farrell, the Sedona Library, Walter Chapko and Camp Verde Library.

vi. Potential approval to post and hire an additional facilities technician

**7.5 DISCUSSION ON ITEM REMOVED FROM THE CONSENT AGENDA**

**8. DISCUSSION AND POSSIBLE ACTION ITEMS**

**A. REPORTS FROM SCHOOL SITE COUNCILS**

**Submitted by:** Board Calendar

(no insert)

**To be addressed by:** Principals and Site Council Representatives.

**B. DISCUSSION/PRESENTATION ON STUDENT BENCHMARKS AND PROGRESS**

**Submitted by:** Board Calendar

(5)

**To be addressed by:** Superintendent, Dr. Lee and Principals, Weir, King, Howe and Pottorff

**No action requested.**

**C. DISCUSSION AND POTENTIAL FIRST READ OF POLICY GCCG, ITS REGULATIONS AND EXHIBITS- PROFESSIONAL/SUPPORT STAFF VOLUNTARY TRANSFER OF ACCRUED SICK LEAVE**

(6)

**Submitted by:** Dr. Amber Lee, Superintendent and Mr. Steve Hicks, Director of Business Services

**Potential action:** A motion to accept policy GCCG its Regulations and Exhibits as First Read.

**D. DISCUSSION AND POTENTIAL FIRST READ OF POLICY EG- OFFICE SERVICES**

**Submitted by:** Board President Freeman

(6)

**To be addressed by:** Dr. Amber Lee, Superintendent

**Potential action:** A motion to accept policy EG as recommended by the administration as First Read.

**E. DISCUSSION/ UPDATE ON TECHNOLOGY DEPARTMENT AND PROCEDURES**

(7)

**To be addressed by:** Superintendent Dr. Amber Lee and Director of Technology Aaron Moya  
Discussion may include BYOD (bring your own device) procedures

**No action requested.**

**F. DISCUSSION/PRESENTATION/INFORMATION AND POSSIBLE ACTION ON PAPERLESS BOARD MEETINGS**

(no insert)

**Requested by:** Board Member Schneider

**To be addressed by:** Superintendent Dr. Amber Lee and Director of Technology Aaron Moya

**Potential action:** The Board may choose to direct the administration to pursue paperless Board meeting packets or the Board may choose to accept the administration's proposal for paperless Board meetings.

**G. DISCUSSION AND POTENTIAL APPROVAL OF ARIZONA SCHOOL BOARDS ASSOCIATION- VOLUME 25, NUMBER 4 POLICY SERVICES ADVISORY AS FIRST READ TO INCLUDE:**

BEDB-Agenda

(8)

CBCA-Delegated Authority

CBI-Evaluation of Superintendent

CM- School District Annual report

DJE and Regulations and Exhibits- Bidding/Purchasing Procedures

EBAA-Reporting of Hazards/Warning Systems

EBBB-Accident Reports

EBC-Emergencies

GBI-Staff Participation in Political Activities

GCFC-Professional Staff Certification and Credentialing Requirements

IHB-R-Regulation-Special Instructional Programs

IMG- Animals in School

JLCB-Immunizations of Students

JLCD-and Regulation- Medicines/Administering Medicines to Students

JLF-and Regulation- Reporting Child Abuse/Child Protection

KHA-Public Solicitations in Schools

GBED-Smoking by Staff Members

JICG-Tobacco Use by Students

KFAA-Smoking on School Premises at Public Functions

**Submitted by:** Superintendent Dr. Amber Lee

**Potential action:** A motion to accept the policies as recommended as First Read or a motion to accept the policies as amended by the Governing Board.

**H. DISCUSSION AND POSSIBLE ACTION TO SET A DATE AND TIME FOR THE SUPERINTENDENT EVALUATION** (9)

**Submitted by:** President Freeman

**Potential action:** The Board may select a date and time for a Special Work Session regarding the Superintendent's Evaluation.

**I. DISCUSSION AND POSSIBLE ACTION ON THE YAVAPAI COLLEGE DUAL ENROLLMENT INTERGOVERNMENTAL AGREEMENT (IGA) 2013-2014** (10)

**Submitted by:** Dr. Amber Lee, Superintendent

**Potential action:** A motion to accept the Intergovernmental Agreement with Yavapai College concerning dual enrollment for students.

**9. ADMINISTRATIVE/BOARD REPORT**

a. ASBA County Workshop update from attending Board members.

b. Special Work Session- November 14, 2013 to begin at 5:30 pm

**10. INFORMATION ONLY** (11)

a. Governing Board Rules of Order

b. Board Operating Calendar

c. Sample Governing Board Protocol

d. 2013-2014 Calendar

e. Certificate of Recognition for CVUSD from the Arizona Department of Education in recognition of dedication to the Student-Teacher-Course Connection project

f. Review of Budget Planning, Preparation and Schedules according to Policy DBC

g. Upcoming ASBA Annual Conference- December 11-13, 2013

h. Kindergarten Musical, November 21 at 6:30 pm in the Phillip England Center for the Performing Arts

i. Invitation to Solar Energy Ribbon Cutting Ceremony on November 13, 2013 at the Elementary School

j. The Phillip England Center for the Performing Arts dedication ceremony - scheduled for January 9, 2013

**11. BOARD REQUEST FOR FUTURE AGENDA ITEMS**

**12. ADJOURNMENT**

**13. SIGNING OF DOCUMENTS**

When necessary, the Board may go into Executive Session intermittently throughout the meeting for discussion and consultation for legal advice regarding any of the agenda items. A.R.S. 38-431.03 (A)(3). The Board may also go into Executive session to discuss personnel matters A.R.S. 431.03 (A)(1), records exempt from public inspection A.R. S. 38-431 (A)(2), or legal advice and consultation regarding contracts , negation or pending or contemplated litigation A.R.S. 38-431.03 (A)(4). Finally, the Board reserves the right to change the order of items on the Agenda and to call matters in random order. Camp Verde Unified School District endeavors to make all public meetings accessible to persons with disabilities. With 48 hours advance notice, special assistance can also be provided for sight and/or hearing impaired persons at public meetings. Please call 928-567-8008 to request an accommodation.