

CAMP VERDE UNIFIED SCHOOL DISTRICT BOARD AGENDA

Tuesday, August 13, 2013

6:30 PM WORK SESSION

7:00 PM REGULAR SESSION

CAMP VERDE UNIFIED SCHOOL DISTRICT MULTI-USE COMPLEX LIBRARY and CONFERENCE ROOM
280 CAMP LINCOLN ROAD
CAMP VERDE, ARIZONA 86322

BOARD VISION STATEMENT

Inspiring today's students to become tomorrow's leaders.

MISSION STATEMENT

Camp Verde Unified School District will provide opportunities to cultivate academic achievement and service to others within a community of respect.

6:30PM

1. **WELCOME AND CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE**
3. **ROLL CALL**
4. **AGENDA REVIEW AND ACCEPTANCE**
5. **EXECUTIVE SESSION TO DISCUSS AND/OR NEGOTIATE SUPERINTENDENT CONTRACT TERMS FOR DR. AMBER MARCHANT-LEE**

The Board may vote to convene in executive session pursuant to A.R.S. §38-431.03(a)(4) for discussion or consultation with the district's attorney(s) concerning contract subject to negotiations and/or A.R.S. §38-431.03(a)(1) for discussion of personnel matters regarding the Superintendent's Contract and extra duty contract for Director of Student Services.

7:00 PM

1. **ROLL CALL**
 2. **AGENDA REVIEW AND ACCEPTANCE**
 3. **PUBLIC PARTICIPATION**
Please see Policy BEDH and Exhibit- Public Participation at Board Meetings. Individual speakers shall not exceed five (5) Minutes
 4. **STAFF/STUDENT/COMMUNITY RECOGNITION**
Superintendent Dr. Amber Lee will recognize Support Services Director Stacey Barker for his tireless efforts and accomplishments with the Solar Project.
 5. **CONSENT ITEMS**
Consent items are used as a time-saving device when there are certain items on the agenda which are unlikely to require extensive discussion by the Board and are ministerial in nature. Public bodies often take one vote to approve or disapprove the consent agenda as a whole. Any matter on the consent agenda will be removed from the consent agenda and discussed as a regular agenda item upon the request of any Board member. Documentation concerning the matters on the consent agenda is available from the District Office.
- A. PERSONNEL MATTERS** (1)
- i. Resignations/Retirements :
 - ii. Transfers:

- iii. Employment Offers:
 - a. Certified: Nora Lubetz, Middle School Language Arts Teacher
 - b. Classified: Coleen Wade, Elementary Paraprofessional; Raina Russell, South Verde Paraprofessional
 - c. Transportation:
 - d. Substitutes:
 - e. Coaches: Jeff Holowell, High School Football Volunteer
 - f. Volunteers:
- iv. Other: Kathy King, High School Culinary Arts kitchen repair and curriculum development; Jolynn Sperry, Common Core Curriculum; Marc Kresge, Curriculum development; Eric Evans, Curriculum development; Gail Wilson, South Verde enrollment and transcripts; Tammey Carter, CPI Instructor
 - a. Extra Duty Contracts: Tracy Tudor, extra duty Special Education Math Teacher 1 period a day; Steve King and Laurie Kaaekuahiwi, Split duty, Title VII, Native American Student Academic Coordinator(s)
 - b. Leave Of Absence:
 - c. Incentive Pay:

B. FINANCIAL/BUSINESS (2)

- i. Approval of vouchers
 - Payroll –
 - No. 1 in the amount of \$ 2, 894.70
 - No. 2 in the amount of \$ 61,872.78
 - No. 3 in the amount of \$ 70, 055.87
 - Expense-
 - No. 1360 in the amount of \$ 5, 965.36
 - No. 1362 in the amount of \$ \$ 48, 612.15
 - No. 1364 in the amount of \$ 35, 436.21
 - No. 1365 in the amount of \$ 1, 134.67
 - No. 1366 in the amount of \$ 6,969.99
 - No. 1400 in the amount of \$ 31, 096.14
 - No. 1404 in the amount of \$ 2, 820.36
 - No. 1402 in the amount of \$ 14, 533.63
 - No. 1405 in the amount of \$ 18, 486.84
 - No. 1403 in the amount of \$ 5, 707.10 (Yavapai Title Company)

C. POTENTIAL APPROVAL OF GOVERNING BOARD MINUTES (3)

- i. Minutes taken during Regular Session and Joint Board Meeting on July 9, 2013
- ii. Minutes taken during Executive Session on July 9, 2013
- iii. Minutes taken during Special Board Meeting on August 1, 2013
- iv. Minutes taken during Executive Session 1 (one) and Executive Session 2 (two) on August 1, 2013

D. ENROLLMENT REPORT (4)

- i. Enrollment Report

E OTHER ITEMS

(5)

- i. Potential approval of Dr. Amber Lee as Student Hearing Officer and Danny Howe as Alternate Student Hearing Officer 2013-2014
- ii. Potential approval of Job Description for Federal Projects/Grants and English Language Learners Coordinator as amended.
- iii. Potential approval of MAT-Force Community Counts Love and Logic agreement.
- iv. Potential approval of Camp Verde Unified School District authorized maintainer for the Federal Tax Account for 2013-2014 at Chase Bank.
- v. Potential approval of Policy GCJ-Professional Staff Probationary and Continuing Status and GCK- Professional Staff Assignments and Transfers as First Read (refer to tab 7)
- vi. Potential approval of the amended Yavapai Purchasing Consortium Agreement
- vii. Potential approval of renewing the Memorandum of Understanding with Northern Arizona University's Foster Grandparent Program and Camp Verde Elementary School through July of 2016.
- viii. Potential approval of Enfinity America Corp as Sole Source for 2013-2014 School Year
- ix. Potential approval to open an account for Middle School Auxiliary monies.
- x. Potential approval of Middle School Fundraisers for 2013-2014
- xi. Potential approval of High School English Books 2013-2014
- xii. Potential approval to accept polices DKB-Salary Deductions; EBC, EBC-RA, EBC-RB, EBC-RC, EBC-RD, EBC-RE, EBC-E-Emergencies; IKF-EB Graduation Requirements; JK, JK-RA, JK-RB, JK-EA-Student Discipline as First Read

5.5 DISCUSSION ON ITEM REMOVED FROM THE CONSENT AGENDA

6. DISCUSSION AND POSSIBLE ACTION ITEMS

A. DISCUSSION/INFORMATION/UPDATE ON TOWN OF CAMP VERDE INTERGOVERNMENTAL AGREEMENT WITH CAMP VERDE UNIFIED SCHOOL DISTRICT

To be addressed by: Russ Martin, Town Manager (no tab)
No action requested

B. DISCUSSION AND POSSIBLE ACTION TO ACCEPT THE CONTRACT FOR DR. AMBER MARCHANT-LEE AS SUPERINTENDENT FOR 2013-2015 AS STATED OR AMENDEND AND THE EXTRA DUTY CONTRACT FOR DR. AMBER MARCHANT-LEE AS DIRECTOR OF SPECIAL EDUCATION FOR 2013-2014 OR UNTIL POSITION IS FILLED

Submitted by: Governing Board

Potential action: A motion to accept the contract for Dr. Amber Marchant-Lee as Superintendent as stated or amended for 2013-2015 and extra duty contract for Dr. Amber Marchant-Lee as Director of Special Education for 2013-2014 or until the position is filled

- C. DISCUSSION /UPDATE ON DISTRICT PERFORMANCE REGARDING ARIZONA’S INSTRUMENT TO MEASURE STANDARDS/ LETTER GRADES AND DISTRICT SITE MATH GOALS** (6)
Submitted and Addressed by: The Administrative Team: Dr. Amber Lee, Steve Hicks, Bob Weir, Steve King, Danny Howe and Debi Pottorff
No Action Requested
- D. DISCUSSION AND POSSIBLE ACTION TO ACCEPT JOB DESCRIPTION FOR NATIVE AMERICAN STUDENT ACADEMIC COORDINATOR (TITLE VII) AND TO SPLIT SAID DUTIES BETWEEN PRINCIPAL STEVE KING AND TEACHERS AIDE LAURIE KAAEKUAWIWI**
Submitted by: Dr. Amber Lee, Superintendent
Action requested: A motion to accept job description for Native American Student Academic Coordinator (Title VII) and to split said duties between Principal Steve King and Teacher’s Aide Laurie Kaaekuahiwi
- E. DISCUSSION ON AND POSSIBLE ACTION ON POLICY GCO AND GCO-RA TEACHER EVALUATION TOOL: TO ACCEPT THE TEACHER EVALUATION TOOL FOR 2013-2014; TO ACCEPT POLICY GCO and GCO-RA AS FIRST READ** (7)
Submitted by: Dr. Amber Lee, Superintendent
The Board will refer to Policy Services Advisory Volume 25, Number 3 to include GCO and GCO-RA- Evaluation of Professional Staff Members
Action requested: A motion to accept the teacher evaluation tool for 2013-2014 and to accept policy GCO and GCO-RA as First Read
- F. DISCUSSION AND POSSIBLE ACTION TO ACCEPT THE TEACHER PERFORMANCE EVALUATION HANDBOOK THE FOR 2013-2014 SCHOOL YEAR** (8)
Submitted by: Dr. Amber Lee, Superintendent
Action Requested: A motion to accept the Teacher Performance Evaluation Handbook for 2013-2014 as presented or amended by the Board.
- G. DISCUSSION AND POSSIBLE ACTION ON THE PRINCIPAL EVALUATION TOOL FOR THE 2013/2014 SCHOOL YEAR** (8)
Submitted by: Dr. Amber Lee, Superintendent
Action Requested: A motion to accept the Principal Evaluation Tool for 2013-2014 as recommended.
- H. DISCUSSION ON ARIZONA SCHOOL BOARDS ASSOCIATION TOP TEN PRIORITIES FOR THE 2014 POLITICAL AGENDA** (9)
Submitted by: Board President Freeman and Dr. Amber Lee
Potential action: A motion to set the Governing Boards Top Ten Priorities for the Arizona School Boards Association Political Agenda as stated.

I. DISCUSSION AND POSSIBLE ACTION TO DESIGNATE A BOARD MEMBER TO SERVE ON THE ARIZONA SCHOOL BOARDS ASSOCIATION AS THE DELEGATE FOR THE GOVERNING BOARD FOR 2013-2014 (9)

Submitted by: Board President Freeman

Action requested: A motion to designate _____ Board Member as the Board delegate for the Arizona School Boards Association 2013-2014.

J. DISCUSSION/UPDATE AND POSSIBLE ACTION ON DISTRICT NORTH CENTRAL ACCREDITATION (NCA) PROCESS/PROGRESS AND LETTER OF COMMITMENT (10)

Submitted by: Dr. Amber Lee, Superintendent

Potential action: A motion to approve the letter of commitment for North Central Accreditation.

K. DISCUSSION AND POSSIBLE ACTION ON NAMING OF FACILITY: THE MULTI-USE COMPLEX THEATER

Submitted by: Board President Freeman

Potential action: A motion to name the Multi Use Complex Theater as _____.

7. ADMINISTRATIVE REPORT

- a. Summary on Leading Change Conference and Project Blank Slate
- a. Summary of ASBA Summer Leadership Conference
- b. Summary on the First days of School 2013-14

8. INFORMATION ONLY

- a. Arizona School Boards Association Law Conference coming up September 4-6 in Phoenix
- b. IJNDB and IJNDB-R-Use of Technology Resources in Instruction to be agendaized for discussion in September
- c. 2013-2014 School Calendar
- d. Rules of order
- f. Board Operating Protocol
- g. AmeriCorps News Letter- Cost Share Partnership for Organizational Capacity.

9. BOARD REPORTS/BOARD REQUEST FOR FUTURE AGENDA ITEMS/BOARD CALENDAR

- a. Board Operating Calendar

10. ADJOURNMENT

11. SIGNING OF DOCUMENTS

When necessary, the Board may go into Executive Session intermittently throughout the meeting for discussion and consultation for legal advice regarding any of the agenda items. A.R.S. 38-431.03 (A)(3). The Board may also go into Executive session to discuss personnel matters A.R.S. 431.03 (A)(1), records exempt from public inspection A.R. S. 38-431 (A)(2), or legal advice and consultation regarding contracts , negation or pending or contemplated litigation A.R.S. 38-431.03 (A)(4). Finally, the Board reserves the right to change the order of items on the Agenda and to call matters in random order.

Camp Verde Unified School District endeavors to make all public meetings accessible to persons with disabilities. With 48 hours advance notice, special assistance can also be provided for sight and/or hearing impaired persons at public meetings. Please call 928-567-8008 to request an accommodation.